

Chelsea Public Library
Board of Trustees
September 24, 2019
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:03 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Vice Chairperson Monica Elias, Clerk Maura Garrity, Lisa Santagate, and Alexandria Christmas. Director Sarah G. Jackson was also in attendance. Krissy Byrnes and Isabel Garcia were excused.
3. Approval of Minutes of Previous Meeting: On a motion made by Alexandria Christmas and seconded by Lisa Santagate, the minutes of the June 25, 2019 meeting were accepted as submitted.
4. Communications: None.
5. Report of Library Director: The Director reported on the following:
 - A. All invoices received were found to be in order and paid since the last meeting.
 - B. Building Update: A new audiovisual system was purchased for the auditorium and is being installed. New tables and stackable chairs were purchased for the auditorium. It is anticipated that the repairs to the staircase will begin in late Fall.
 - C. Children's Department Update:
 1. The Summer Reads stats were as follows: 75 registered children, 27 children completed the worksheet (9 visits), and six bicycle winners from the children who completed the Summer Reads.
 2. The Summer Food program was offered five days a week for six weeks. The daily participation averaged approximately 65 children
 3. Chelsea Community summer movies – the 3 nights were successful.
 4. Upcoming children events are:
 - (i) Baby Sign Language on Saturday October 12, 19 and 26, 2019 at 11:00am.
 - (ii) Chelsea Reads on Saturday, November 2, 2019 at 11:00am to 2:00pm.
 - (iii) Saturday, November 7 at 6pm is the drop-in Chelsea Lego Club.
 - D. Budget Update: None.
 - E. Adult Program Update:
 1. The Museum Pass usage was up 27% this summer.
 2. The MBTA Charlie Card is available at the Library.
 3. Chelsea resident and author, Luke Salisbury will come to the library to discuss his new Civil War book. The date has not yet been set.

4. Other adult events to be announced. The dates have not yet been set.
 - i. A food program for adults is being considered.
 - ii. Saturday movies for adult.
 - iii. Adult coloring.
 - iv. Adults game night.
 - v. Book club.
- F. Upcoming events: Please go to the
City of Chelsea Public Library website
- <https://www.chelseama.gov/node/121/events/month>
City of Chelsea Public Library Face Book page
- <https://www.facebook.com/chelseamapubliclibrary/>
- G. Policies: Updating the video membership policy.
- H. Misc.: Chelsea Reads November 2, 2019 requisition of books, backpacks, etc. have been submitted.
6. New Business: The FY2020 State Aid ARIS report was submitted in August 2019. The financial report submission is due next week.
7. Unfinished Business: None.
8. Ongoing Business
 - A. Continue to evaluate how to support Friends of the Library.
9. Date of Next Meeting: The next board meeting has been tentatively scheduled for:
Tuesday, October 22, 2019
10. Adjournment: On a motion made by Lisa Santagate and seconded by Alexandria Christmas, the meeting adjourned at 6:39 P.M.

Respectfully submitted,
Maura Garrity, Clerk