

Chelsea Public Library
Board of Trustees
April 30, 2019
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:02 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Clerk Maura Garrity, Alexandria Christmas, Lisa Santagate, and Krissy Byrnes. Director Sarah G. Jackson was also in attendance. Vice Chairperson Monica Elias and Isabel Garcia were excused.
3. Approval of Minutes of Previous Meeting: On a motion made by Krissy Byrnes and seconded by Lisa Santagate, the minutes of the March 26, 2019 meeting were accepted as submitted.
4. Communications: The second and final State Aid to Public Libraries was awarded to the City of Chelsea in the amount of \$31,340.34 (FY2019 Library Incentive Grant - \$13,704.42; FY2019 Municipal Equalization Grant - \$17,037.50; and FY2019 Nonresident Circulation Offset award - \$598.42).
5. Report of Library Director: The Director reported on the following:
 - A. Invoices – will be made available at the next scheduled meeting.
 - B. Building Update: None.
 - C. Children’s Department Update: The May/June activities have been announced and posted on social media and the Library website.
 - D. Budget Update: The budget has been submitted.
 - E. Adult Program Update: None.
 - F. Upcoming events: Please go to the City of Chelsea Public Library website - **<https://www.chelseama.gov/node/121/events/month>**
 - G. Policies: None.
 - H. Misc: The Library is now fully staffed and currently has 16 employees.
6. New Business: None.
7. Unfinished Business: None.
8. Ongoing Business
 - A. Continue to evaluate how to support Friends of the Library.

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- B. Chelsea Reads: After the director meets with the Chelsea Reads board, she will give an update on attendance, CBO, number of backpacks given out, and overall impressions.

- 9. Date of Next Meeting: The next board meeting has been tentatively scheduled for: Tuesday, May 28, 2019

- 10. Adjournment: On a motion made by Lisa Santagate and seconded by Alexandria Christmas, the meeting adjourned at 6:18 P.M.

Respectfully submitted,
Maura Garrity, Clerk