

Chelsea Public Library
Board of Trustees
May 29, 2018
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:06 P.M. by Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Chairperson Beth Novak, Vice Chairperson Monica Elias, Clerk Maura Garrity, Lisa Santagate, Alexandria Christmas, Krissy Byrnes, and Isabel Garcia. Director Sarah G. Jackson was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Alexandria Christmas and seconded by Lisa Santagate, the minutes of the April 24, 2018 meeting were accepted as submitted.
4. Communications: City Council requested attendance records of the Library Trustees for FY18. Some of the Trustees have received thanks for their service from Councilor Roy Avellaneda.
5. Report of Library Director: The Director reported on the following:
 - A. All invoices received were found to be in order and paid since the last meeting.
 - B. Building Update: The dome work has started and expected to be finished early June 2018.
 - C. Children’s Department Update: Summer schedule has been submitted and uploaded to the Library website. One addition has been made to the schedule, July 10, 2018 (time TBD), Blade, the Boston Bruins mascot is appearing at the Library.
 - D. Budget Update: The budget was submitted to the City Council. The Council will vote on the budget at the next Council meeting.
 - E. Adult Program Update: Safe urban cycling and movies have been added to the schedule for adults.
 - F. Upcoming events: Please go to the City of Chelsea Public Library website - **<https://www.chelseama.gov/node/121/events/month/2018-06>**
Some events include: Make your own slime, Dance Party, Toe Jam Puppet Band, 80’s Rock the Library, Lip Synch Battle, Sulinha’s Trio, Mr. Vinny’s Puppets, Space Rock Sherlock, Animal Adventures, Chelsea Reads Park to Park, Movies every Friday.
 - G. Policies: No update.
6. Unfinished Business:
 - A. Chairperson Beth Novak will schedule a sub-committee for discussion and revision of the draft of the submitted Collection Development Policy.
 - B. Chairperson Beth Novak will contact Bruce Mauch of Friends of the Library to invite him to a Library Trustee meeting in June to meet the new Trustees and discuss the function of the Friends of the Library.

7. New Business: None.
8. Ongoing Business
 - A. How to support Friends of the Library.
 - B. Review draft library policies.
 - C. Update the funding sheet from the bank.
 - D. Schedule a meeting with the new City Treasurer when the position is filled.
9. Date of Next Meeting: The next board meeting has been tentatively scheduled for Tuesday, June 19, 2018.
10. Adjournment: On a motion made by Alexandria Christmas and seconded by Isabel Garcia, the meeting adjourned at 6:27 P.M.

Respectfully submitted,
Maura Garrity, Clerk