

Chelsea Public Library

Board of Trustees

February 16, 2017

Minutes of Meeting – APPROVED

1. Call to Order. The meeting was called to order at 6:05pm by Edward Mulkern.
2. Roll Call: At Roll Call, the following attended:, Vice Chairperson Edward Mulkern, , Margaret Carsley , George Ostler and Alexandria Christmas. Clerk Maura Garrity, Chairperson Robert Accomando, and Lisa Santagate were excused. Director Sarah Gay was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made Margaret Carsley and seconded by Alexandria Christmas, the minutes of November 29, 2016 meeting were accepted as submitted.
4. Communications: None to review
5. Report of Library Director: The Director reported on the following:
 - A. All invoices paid to date
 - B. Director noted the reimbursement to Martha Boksenbaum (Children’s librarian) was deducted from the Trustees Fund, approved in September 2016.
 - C. Smoking policy update
 - i. City Manager approved after review by Maura Garrity and City Solicitor’s approval
 - ii. Need to add clause regarding marijuana smoking as well
 - iii. Effective Date 3/1/017
 - iv. Next steps – Purchase of Signs
 - v. Margaret suggested to also purchase the Butler Bins that are showing up in the city
 - D. Martha Bokensbaum submitted funding for the Children’s program in 2017, distributed during the meeting. This need to be reviewed. Margaret Carsley motioned to have request to vote to approve on the March meeting agenda. Alexandria Christmas seconded.
6. Unfinished Business -
 - A. Nomination of Trustee Chair in next meeting
 - B.** Bruce Mauch from the Friends of Library may come to May’s meeting.
7. New Business – Full State aid came \$25,000 and the remainder in April. Money to be used for book materials and media; No city restrictions and can roll over to next year with no penalty
8. Next Meeting - March 28, 2017
9. Adjournment: George Ostler adjourned the meeting at 6:33pm; Margaret seconded.