

Chelsea Public Library
Board of Trustees
June 27, 2017
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:17 P.M. by Chairperson Robert Accomando.
2. Roll Call: At Roll Call, the following attended: Chairperson Robert Accomando, Lisa Santagate, Margaret Carsley and Beth Novak. Director Sarah Gay Jackson was also in attendance. Alexandria Christmas, Maura Garrity and George Ostler were absent.
3. Approval of Minutes of Previous Meeting: On a motion made by Margaret Carsley and seconded by Lisa Santagate, the minutes of the April 25, 2017, 2017 meeting were accepted as submitted.
4. Communications: None.
5. Report of Library Director: The Director reported on the following:
 - A. All invoices received were found to be in order and paid since the last meeting.
 - B. Facilities:
 - Lighting work continues in the reference and fictions rooms
 - A purchase order for approx. \$55 thousand dollars was made to restore the rotunda
 - Smoking signs will go up after July 1st
 - Check out the shield in the Trustees corner! Great job restoring it
 - New furniture has been purchased for the library and a new desk was purchased for the director
 - Capital Improvement plan 2017: ADA compliant circulation desk, new lighting, new charging outlets
 - C. Programming:

Children's summer events, NASA Grant, Conversation Circles, Adult programs (coloring and Zumba) and new citizens corner
 - C. Budget:
 - Increase from \$279,168 to \$345,294
 - A new PT employee
 - Saturdays hours will be 9-5 effective after labor day
 - New hours mean that the library will now meet the state requirement for hours open

6. Unfinished Business: None
7. New Business: The Board of Trustees would like to take this opportunity to thank everyone for their service and ask that board members let us know if they would still like to be part of the board and that they will be able to attend the remainder of the meetings for 2017 (9/26, 10/24 and 11/28).
8. Date of Next Meeting: The next board meeting has been scheduled for Tuesday, September 26, 2017.
9. Adjournment: On a motion made by Beth Novak and seconded by Margaret Carsley, the meeting adjourned at 6:50 P.M.

Respectfully submitted,
Robert Accomando