

Chelsea Public Library
Board of Trustees
April 25, 2017
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:15 P.M. by Acting Chairperson Margaret Carsley.
2. Roll Call: At Roll Call, the following attended: Acting Chairperson Margaret Carsley, Clerk Maura Garrity, Lisa Santagate. Director Sarah Gay was also in attendance. Alexandria Christmas arrived at 6:19 pm but participated by telephone until arrival. Chairperson Robert Accomando and George Ostler were excused.
3. Approval of Minutes of Previous Meeting: On a motion made by Lisa Santagate and seconded by Alexandria Christmas, the minutes of the March 28, 2017 meeting were accepted as submitted.
4. Communications: None.
5. Report of Library Director: The Director reported on the following:
 - A. All invoices received were found to be in order and paid since the last meeting.
 - B. Due to the faulty wiring in the fiction room, the electrical lights are not being used and the room is closed during evening hours. When repaired, the room will reopen during evening hours.
 - C. It is anticipated that No Smoking signs will be posted before the Summer Reading program.
 - D. The Citizenship Corners and Expanded English Language Services for New Americans classes are going well. The Director is reviewing resumes for an ESOL Instructor. There is a workshop for the citizenship in late May.
 - E. The manager of the Friends of the Library has tentatively agreed to come to the May trustee meeting to meet the new trustees and discuss the nonprofit.
6. Unfinished Business: Clarification regarding the Long Term funds statement was made – the money is taken in lump sum and not monthly.
7. New Business: Acting Chairperson Margaret Carsley informed the Trustees of the June 18, 2017 ribbon cutting of the Free Library that has been installed in the Community Garden and the second outside of the garden. This is during the Art Walk.
8. Date of Next Meeting: The next board meeting has been tentatively scheduled for Thursday, May 25, 2017.
9. Adjournment: On a motion made by Alexandria Christmas and seconded by Lisa Santagate, the meeting adjourned at 6:45 P.M.

Respectfully submitted,
Maura Garrity, Clerk