

Chelsea Public Library
Board of Trustees
March 28, 2017
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:10 P.M. by Chairperson Robert Accomando.
2. Roll Call: At Roll Call, the following attended: Chairperson Robert Accomando, Vice Chairperson Edward Mulkern, Clerk Maura Garrity, Lisa Santagate, and Margaret Carsley. Director Sarah Gay was also in attendance. Alexandria Christmas arrived at 6:19 pm. George Ostler was excused.
3. Approval of Minutes of Previous Meeting: On a motion made by Edward Mulkern and seconded by Margaret Carsley, the minutes of the February 16, 2017 meeting were accepted as submitted.
4. Communications: None.
5. Report of Library Director: The Director reported on the following:
 - A. All invoices received were found to be in order and paid since the last meeting.
 - B. Library funding FY2017 and FY2018 are expected to be safe; however, FY2019 may lose \$9,000 in funding.
 - C. Budget Update: the library is planning on opening on Saturday for 8 hours. This will work towards complying with the budget and in 2 years so will no longer need to have a waiver to be compliant. The Library has asked for funding of \$6,000 from the City for a part-time employee to cover this shift.
 - D. The Citizenship Corners and Expanded English Language Services for New Americans classes are going well.
 - E. The manager of the Friends of the Library to the next meeting has tentatively agreed to come to the next trustee meeting to meet the new trustees and discuss the nonprofit.
 - E. Renovations are proceeding along. There is now a gender neutral bathroom in this facility. A baby changing station has been installed.
6. Unfinished Business: A final vote was taken regarding the Children's Librarian, Martha Bokensbaum, request for funding of the 2017 Children's Programing in the amount of \$2,218. A motion was made by Edward Mulkern and seconded by Lisa Santagate that the funding request be approved by the Trustees. The motion carried unanimously.
7. New Business: After review of Long Term funds statement, Robert Accomando, has requested a clarification on the statement. The Director will contact the fund and follow up with the Trustees at the next meeting.
8. Date of Next Meeting: The next board meeting has been tentatively scheduled for Tuesday, April 25, 2017.

9. Adjournment: On a motion made by Edward Mulkern and seconded by Margaret Carsley, the meeting adjourned at 6:48 P.M.

Respectfully submitted,
Maura Garrity, Clerk