

Chelsea Public Library
Board of Trustees
October 24, 2017
Minutes of Meeting – APPROVED

1. Call to Order: The meeting was called to order at 6:07 P.M. by Acting Chairperson Beth Novak.
2. Roll Call: At Roll Call, the following attended: Acting Chairperson Beth Novak, Acting Vice Monica Elias, Clerk Maura Garrity, Lisa Santagate, Alexandria Christmas. George Ostler was excused. Director Sarah G. Jackson was also in attendance.
3. Approval of Minutes of Previous Meeting: On a motion made by Acting Vice Monica Elias and seconded by Lisa Santagate, the minutes of the September 26, 2017 meeting were accepted as submitted.
4. Communications: None
5. Report of Library Director: The Director reported on the following:
 - A. All invoices received were found to be in order and paid since the last meeting.
 - B. Director Gay has requested that the Trustees review and develop the Library's Collection policy. The Director will send the current draft to the trustees.
 - C. Building Update: 10/16/2017 DPW began painting the interior. It is anticipated that it will take two months to complete.
 - D. Chelsea Reads: 11/4/2017, 11am to 2pm. Children's Librarian Martha Bokesnsbaum will send an email to trustees with assignments/jobs that still need to be filled for the event. 16 CBO tables have committee.
 - E. Network Update: The Chelsea Public Library is in the process of updating the Libby application.
6. Unfinished Business:
 - A. Friends of the Library members met in October.
7. New Business: None.
8. Ongoing Business
 - A. How to support Friends of the Library.
 - B. Review draft library policies.
9. Date of Next Meeting: The next board meeting has been tentatively scheduled for Tuesday, November 28, 2017.
10. Adjournment: On a motion made by Alexandria Christmas and seconded by Lisa Santagate, the meeting adjourned at 6:37 P.M.

Respectfully submitted,
Maura Garrity, Clerk