



**City of Chelsea  
Recreation & Cultural Affairs Division  
Minutes  
Tuesday, February 22, 2022 | 6:30 PM**

2022 MAY -11 P 2:54

**Members:** Marlene Jennings, Chair; Dakeya Christmas, Co-Chair; Danielle Kim, Clerk; Nicky Enriquez; Carolina Anzola

**Staff:** Bea Cravatta

**I. Call to order**

Marlene calls the meeting to order at 6:33pm.

**II. Approve Minutes of 1/25/22**

Bea recommends changing in the January 25th meeting minutes the mention of the Heritage Grant application deadline to April 12, 2022 for this year. Bea proposes removing Mimi Graney as a staff member. Danielle asks whether the CCC needs to list members of the public in our meeting minutes. Bea states that she will check with the legal department. Dakeya motions to approve the meeting minutes as amended. Danielle seconds. Motion was approved.

**III. FY22 Grant Steering**

Marlene proposes reassigning some grant management to new Cultural Council member Nicky Enriquez. Bea states that Omnium Circus has been in touch with Omar about coordinating the event. Marlene left a voicemail for Chelsea Poetry Walk. She sent CCC members info on upcoming performances of Peggy & the Mad Scenes. Dakeya states that he reached out to his assigned grantees and hasn't yet heard back.

Danielle shares that she has contacted her assigned grantees. George Latimer Case submitted their paperwork late last week, and Chelsea Public Library will be submitting theirs this week. Carolina emailed three of her grantees, and has not yet contacted Caring through Quilting. She hasn't yet heard back from her three grantees and will follow up.

CCC reassigns grant steering of Read Beyond (#6), Caring through Quilting (#7), Apollinaire in the Park 2020 (#8), and Expressive Arts Studio Chelsea (#11) to Nicky.

**IV. Review FY20 & FY21 extensions**

FY20 Heritage Grants are almost closed, with Darlene DeVita being the last grantee. The CCC is still waiting for Ellen Rover of Chelsea Gateway Project to finish the project and submit her end report. Ellen also has a pending LCC grant. Marlene will follow up with Ellen. The People of Chelsea project (FY21 Heritage) is working closely with Sarah Gay at the Library and will be closing shortly. Bea will also follow up with the Yiddish Black Folk Heritage Music project and Eduardo Chacon of the Latimer Light project.

CCC members discuss LCC FY21 extensions. Carolina shares that Chelsea Fun Bus is planning to hold their trips this spring. Danielle shares that the Lewis Latimer Society is also still planning to hold the science festival in Port Park in late spring.

CCC members discuss a request for FY22 LCC project modifications. Jenna Feldman of Expressive Arts Studio Chelsea requested to scale back the weeks of her art classes from 12 weeks to 6 weeks to accommodate the smaller grant size. CCC members unanimously approve the modification request.

#### **V. Chelsea Heritage Celebrations FY22 Grant Guidelines and Application Review**

Nicky and Bea are collaborating to review the grant guidelines for last year's Heritage grants. She mentions the need for some clarity around whether the applicant is an individual or affiliated with an organization. Nicky and Bea recommend clarifying the language in the grant guidelines, for example: clarifying that applicants need to provide verification of securing proposed spaces. CCC members will review the edited documents that Bea sent over and provide edits by this Thursday, February 24<sup>th</sup>.

CCC members discuss holding info sessions for the Heritage Grants program next month. The application process will open on March 1, 2022 and close on April 12, 2022. Marlene recommends hosting two virtual info sessions on Zoom. Bea advises organizing one in-person and one on Zoom. Nicky asks about attendance at last year's information session. Marlene recalls that four people attended.

CCC members discuss potential dates for the Heritage Grant info sessions. The Zoom session will be on Thursday, March 10th from 7:00-8:00 PM. The in-person session will be on Monday, March 14th from 3:30-5:00 PM. Bea will announce the info sessions in the Chelsea Record and on social media channels.

#### **VI. Arts & Culture Coordination Team Work Update**

Danielle gives an update on the last Arts & Culture coordination team meeting that happened two weeks ago. The conversation focused on tangible deliverables that the group can achieve and launch by summer 2022. The team reached consensus that the group will focus on identifying 2-3 outdoor music performance spaces for this summer and establish a process enabling musicians to sign up with some regular frequency. The team will also explore funding opportunities to support this project and dive into the other 2022 arts and culture objectives.

Marlene asked about which outdoor spaces the team was considering. Nicky explains that the group is considering a few different spaces, including potentially one Downtown and one in Prattville. Bea adds that Mimi Graney is doing research into how other cities have celebrated key anniversaries, and notes that Chelsea's 400 year anniversary will be coming up quickly in 2024. Karl Allen from Planning and Development is also looking into getting the graveyard ready for the 400 year anniversary.

#### **VII. Announcements**

Bea states that the CCC should update the public about the work of the City Hall Arts and Culture Coordination Team and reach out to former Arts & Culture Visioning Team members about obtaining a hard copy of the Arts & Culture Plan. Carolina will start drafting the letter and share it with the group.

The CCC will revisit the Christopher Columbus statue replacement and the Utility Box outreach project at the CCC's next meeting in March.

When the Heritage Grant application deadline closes on April 12th, Bea will work to get packets to CCC members by Friday, April 15th. CCC members agree to meet on Tuesday, April 19th at 6:30 PM to review and discuss Heritage Grant applications, and vote on awardees during the CCC's regular monthly meeting on Tuesday, April 26th.

Meeting adjourns at 7:27pm.

\Next meeting: March 22, 2022

Recorder: Danielle Kim