



**City of Chelsea  
Recreation & Cultural Affairs Division**

**Minutes  
Tuesday, October 26, 2021**

**Members:** Marlene Jennings, Chair; Dakeya Christmas, Co-Chair; Danielle Kim; Carolina Anzola  
**Staff:** Bea Cravatta, Omar Miranda

**I. Call to order**

Marlene calls the meeting to order at 6:41pm. Marlene nominates Danielle to be the CCC's new Clerk. CCC members unanimously approve.

**II. Approval of Minutes**

Minutes from September 28, 2021.

Marlene motions to approve. Motion is approved unanimously.

**III. MCC Revised FY22 Grant Timeline**

The MCC extended the deadline for LCC grant applications until November 1. Bea proposes to revise the upcoming meeting schedule to accommodate this timing change. She recommends meeting to review applications and vote in early December. CCC members agree to review applications on December 6 at 6:30pm, and meet again to vote on December 13 at 6:00pm. The CCC will cancel the regularly scheduled monthly meeting on December 21. Bea will prepare the letters to applicants before the holidays, and there will be a two week period for reconsideration.

Bea states that prior to the pandemic, the CCC held an in-person session at the Clark Ave School to ensure that grantees signed the required paperwork. CCC members agreed to host two in-person sessions this year, sometime in January. Marlene suggests holding a meeting on one weeknight and one Saturday to accommodate different schedules.

Marlene asks when the CCC will launch Heritage grants this year. Bea states that it will be in January. CCC members review the financial report prepared by the MCCC. The CCC has \$33,665 available for grant making, as well as \$1,685.00 for administrative funds. Bea states that the administrative funds can be used for marketing and promotion, highlighting both the LCC and Heritage grant opportunities.

**IV. FY21 Grant Management**

LCC FY20 & F21

Final reports have been received for Hooks Elementary, CAPIC African-American Heritage Puppetry, Franz Israel, Chelsea Poetry Walk, Apollinaire in the Park, Tambo22 Mural, and Black History Impact on Society. CCC members will check in on the status of reports for Chelsea Public Library's Tails and Tales and Immigrant Puppet Show for Hispanic Heritage Month, La Colaborativa, Pearl Street Gallery, and

Black History Month. Dia de los Muertos will be happening later this month, and Chelsea Jewish Lifecare with Temple Israel will be happening in spring 2022.

#### Heritage FY20 & FY21

There will be an event on November 13 from 11:00-12:00 to celebrate the ribbon-cutting of the Chelsea Heritage Mural. Sylvia Chavez Lopez is currently working on the Roca mural. Bea reminds CCC members that final reports need to be submitted for Heritage to receive the second half of their grant.

Bea and Marlene recognize the many overlapping demands currently facing the CCC and the entire Recreation Department. Bea states that she's looking to hire a new part-time position to help coordinate billing for all arts and culture projects.

#### **V. Arts and Culture Coordination Group Update**

Danielle and Carolina will reconnect to schedule the next full group meeting before Thanksgiving and reinforce the importance of Ned and Alex participating. Bea and Omar offer to meet with Danielle and Carolina in the next couple weeks, before the full group meeting, to review progress on the 15 objectives. Danielle and Carolina will reach out to Bea and Omar to schedule.

#### **VI. Project Updates**

##### East Wing Gallery - new tracking system

Bea reports that the installation will be proceeding on Friday, and DPH will paint the gallery after the installation is created. Hopefully this will all be completed by December. The Arts Director of the High School wants to have a Senior Arts Showcase displayed between January and February.

##### Frank Bernard Comics

Marlene proposes postponing this until the new year. She will get some quotes and ideas for framing in the meantime. Bea recommends that Marlene bring the Frank Bernard pieces to our next meeting on December 6th to select which works the CCC would like to display.

##### Painted Utility Boxes

Omar states that the Youth Commission are planning to finish their utility box on Broadway next weekend. Bea will reconnect with Kati to discuss next steps on this project.

#### **VII. Announcements**

##### Columbus Statue replacement information

Marlene received an email from Leslie Jonas, a Wampanoag member. She is unable to make the new Historical Commission's meeting date in November. Marlene recently sent an email to CCC members asking for thoughts on how to move this work forward with more structure and process. Danielle and Kati, replied via email, reiterating the need for more structured, guided questions for the indigenous individuals who we consult with, and asking whether there could be funds available to engage someone formally, ideally someone from the indigenous community, to help coordinate this process.

Marlene will draft a letter to John informing the Historical Commission that the CCC would like to take a pause on this until the new year, when the LCC grant review process is complete. Danielle expresses support for using Heritage Grant funds this year to secure a consultant to help guide this process, lead community engagement, and offer recommendations. Bea encourages CCC members to connect with people at the Chelsea Public Library to see if they have research to help inform this discussion.

Omar states that he will be developing a proposal to execute the Music City project in summer 2022. He plans to coordinate with Mimi and submit for Heritage Grant funds. Bea states that the City has hired a lawyer to look into licensing and permitting policies, and offer recommendations to make them more effective. Danielle asks about potential conflict of interest for grant opportunities. Bea states that the CCC can allocate up to 15% of LCC funds for designated projects, and that there is no cap on how much of Heritage Grants that the CCC can reserve for identified priorities. CCC members reiterate the importance of live music projects in Chelsea.

Meeting is adjourned at 7:57pm.

Next Meetings: No November meeting, but encouraged to attend the Mural ribbon cutting on November 13. Next CCC meetings will be on December 6 and 13.

Recorder: Danielle Kim

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