



**MINUTES**  
**Tuesday, January 26, 2021**

**Members:** Marlene Jennings, Chair; Dakeya Christmas, Co-Chair; Juliana Borgiani, Treasurer; Danielle Kim, Carolina Anzola

**Staff:** Omar Miranda, Bea Cravatta

**I. Call to Order:** 6:30pm

**II. Approval of Minutes**

Minutes from December 8, 2020 were unanimously approved.

**III. FY 21 LCC Time Line**

Members decided that the Local Cultural Council Grant Application Review will be held on Tuesday, February 2 and the Voting Meeting on Monday February 22, 2021 beginning at 6pm.

**IV. Chelsea Heritage Celebration Grant 2021 Voting**

The Council Members received and reviewed the following **additional information** prior to the meeting to assist them in the evaluation process:

**1. Apollinaire in the Park – Summer 2021**

Port Park Permission letter; Plan for virtual performances –timing for when decision will be made to switch to in person. If full funding is not awarded, how will you modify your program

**2. The Chelsea Gateway Project -5 phases over 5 years**

The impact to the community in first year? If full funding is not awarded, how will you modify your program

**3. The People of Chelsea Project**

More detail towards how you will present oral history; Budget does not line up with Oral history project – purchasing of frames banners; If full funding is not awarded, how will you modify your program

**4. Lewis Latimer Society & Museum**

Submit IRS Document; Letter to support the use of Gallery 456 during Sept- Oct 2021

Official Estimates for Exhibit Designer- Artist, Art & Light Installation, website development specialist.

If full funding is not awarded, how will you modify your program

**\*5. Yiddish Folk Music and Black Spirituals Concert**

Official Estimates artist fees; Official Estimate – Rental costs for audio and video equipment

If full funding is not awarded, how will you modify your program

**6. Mystic River Watershed Association – Island End Park - Fruitful Resilience**

Artist Project Fees: Estimates: Lead artist, Who is the Lead artist? How was the amount decided for Youth artist stipend?; Letter to support project- permit; If full funding is not awarded, how will you modify your program

**7. Lewis Latimer Light Installation**

Letter from DPW; Secure lighting Location; Annual Estimate to light the area; Letter to support the use of Gallery 456 during Sept- Oct 2021; If full funding is not awarded, how will you modify your program.

\*The organizer of the *Yiddish Folk Music and Black Spirituals Concert* notified Marlene Jennings that he was waiting on artist information and will forward it when received.

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**Scoring Rubric- Heritage Grant**

The Council used a scoring rubric to ensure as fair and unbiased a review process as possible. The scoring mechanism defined each of the three criteria scored by members: 1. Artistic and Creative Ability (Excellence & Innovation) 2. Implementation and Timeline (Management); 3. Marketing and Audience Development (Impact) Within each criterion, benchmark descriptions and corresponding point values were listed to serve as a guide in the scoring process. A total combined score of at least 75 points was required for the application to receive a funding recommendation.

Voting was postponed the: 5. The Yiddish Folk Music and Black Spirituals Concert (waiting for requested information) and additional documents were requested of the 7. Lewis Latimer Light instillation to clarify the lightening timeframe before the Council decides on funding amount. **The five other proposals obtained the required points for funding and were issued tentative grant fund amounts pending the approval of the final two projects.**

- 1. Apollinaire in the Park – Summer 2021: \$18,000
- 2. The Chelsea Gateway Project - 5 phases over 5 years \$10,000
- 3. The People of Chelsea Project \$10,000
- 4. Lewis Latimer Society & Museum \$5000
- 5. Yiddish Folk Music and Black Spirituals concert - waiting for artist information**
- 6. Mystic River Watershed Association – Island End Park - Fruitful Resilience \$10,000
- 7. Lewis Latimer Light Installation - waiting on additional documents**

Applicants that have submitted all requested additional information will be notified of approval by late February / early March 2021;

**V. New Business/ Announcements**

The consultants overseeing the arts & culture planning process will concludes their work on January 31, 2021. The complete five-year strategic plan recommendation will be posted online for public viewing.

**Meeting adjourned:** 7:50pm

**Submitted by:** Bea Cravatta

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