



CITY OF CHELSEA, MA
City Council

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CHELSEA CITY COUNCIL
MEETING AGENDA
Monday, December 18th, 2023
7:00 P.M

1. PLEDGE OF ALLEGIANCE

2. CALLING THE ROLL OF MEMBERS

3. MEMORIUMS AND CELEBRATORY RESOLUTIONS

4. PUBLIC HEARING

5. PUBLIC SPEAKING

6. APPROVAL OF MINUTES

- a. ID#: 24M10 - Minutes of December 4, 2023 – Regular Meeting
- b. ID#: 24M11 - Minutes of December 6, 2023 – Special Meeting

7. COMMUNICATIONS FROM THE CITY MANAGER

- a. ID#: 24CM38 - Communication received from City Manager Ned Keefe, regarding a revised request for approval for increase in funding for Emergency Housing/Shelter Program.
- b. ID#: 24CM39 – Communication received from City Manager Ned Keefe, requesting approval of appointments to Boards and Commissions.
- c. ID#: 24CM40 – Communication received from City Manager Ned Keefe, requesting appropriation from General Stabilization Fund for WSD vehicle acquisition.
- d. ID#: 24CM41 – Communication received from City Manager Ned Keefe, requesting approval of a five (5) year contract for the Fire Department's Record Management System.
- e. ID#: 24CM42 – Communication received from City Manager Ned Keefe, requesting appropriation of funds from General Stabilization Fund to the Chelsea 400th Committee Semi Centennial Celebration Account.

8. COMMUNICATIONS AND PETITIONS TO THE COUNCIL

- a. **ID#: 24C17** – Communication received from the Assistant Parking Clerk regarding the Agenda items approved at the December 5th, 2023 meeting of the Traffic and Parking Commission.

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9. COMMITTEE REPORTS

- a. **ID#: 24CR02** – Committee Report received from Council President Robinson, chair of the Select Committee on Hiring, regarding the Legislative Aide/Administrative Assistant position.

10. UNFINISHED BUSINESS

- a. **ID#: 24F06** - Order introduced by Council President Robinson, that the Chelsea City Council authorizes the appropriation of \$100,000.00 from Operating Stabilization Fund #7023 to supplement the Fiscal Year CIP 2024 – Emergency Management Department – Emergency Housing/Shelter Operations Account # 0123052-538000.

11. SECOND READINGS

- a. **ID#: 24CM35** - Communication received from City Manager Ned Keefe recommending re-appointments to Boards and Commissions.
- b. **ID#: 24F19** - Order introduced by Council President Robinson, that the Chelsea City Council authorizes the transfer of \$68,500.00, representing the deferred project appropriated under General Fund in the FY2024 Capital Improvement Plan for Fire Department M1 Mobile Repair Vehicle - 0122058-584000 Account Series, to a new FY2024 CIP project, Fire Department H2 Training and Safety Vehicle - 0122058-584000 Account Series.
- c. **ID#: 24F20** - Order introduced by Council President Robinson, that the Chelsea City Council authorize the appropriation of \$140,000 from the General Stabilization Fund #7020 to the City Manager's Salary expense line to establish two additional staff positions for a total of five staff for the FY'24.
- d. **ID#: 24F21** - Order introduced by Council President Robinson, that the Chelsea City Council authorize the appropriation of \$150,000 from the General Stabilization Account, Fund #7020 to a new FY24 CIP Project Account (Fund 5540 series) for Marginal Street Sidewalk.
- e. **ID#: 2453** - Order introduced by Council President Robinson, that the Chelsea City Council accepts Massachusetts General Laws Chapter 32, Section 20A indemnifying members of the Chelsea Retirement Board; and that the Chelsea City Council adopts the increase of the base COLA (cost of living allowance) from \$12,000 to \$15,000 for retirees under the Chelsea Retirement System effective July 1st, 2024 pursuant to Mass. General Laws Chapter 32, Section 103(j).

12. NEW BUSINESS

- a. **ID#: 2455** - Order introduced by Councilor Recupero, that the City Manager instruct relevant Departments to enforce the City Ordinance prohibiting utility companies from performing work after 6:00 PM except for emergency purposes.

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ID#: 2456 - Order introduced by Councilor Recupero, that the Chelsea City Council begin the process of hiring an Attorney for the Council to consult as needed.

ID#: 2457 - Order introduced by Councilor Recupero, that the City Council look into hiring an employee to conduct research and perform other related job functions for the Council.

- d. **ID#: 2458** - Order introduced by Council President Robinson, that the Chelsea City Council hires Mohamed Amine Brahim as Legislative Aide/Administrative Assistant to the City Council with an anticipated start date of January 2nd, 2024, with the following conditions: a six (6) month probationary period; a six (6) month period to establish residency or receive a waiver from the City Council; a probationary salary of \$54,819.06 (to be raised to \$67,678.96, MM6, Step 1, upon successful completion of probationary period).
- e. **ID#: 24F22** - Order introduced by Council President Robinson, that the Chelsea City Council authorize the appropriation of \$30,758.00 from General Stabilization Fund #7020 to the Operating Budget authorized from CIP Fiscal Year 2024 Public Works Department, 5540 Account Series, to provide supplemental funds for the replacement of fire damaged vehicle, WSD-3 Utility Vehicle.
- f. **ID#: 2459** - Order introduced by Council President Robinson, that, pursuant to M.G.L. c. 30B, §12, the Chelsea City Council approves a five-year contract for Record Management System.
- g. **ID#: 2460** - Order introduced by Councilor Lopez, that the City Manager and Chief of Police provide an update as to the status of a Council Order adopted on October 16th requesting a team be sent to install a camera on light pole #VZ/16 by the garden on Marlborough Street.
- h. **ID#: 2461** - Order introduced by Councilor Recupero, that the City Manager instruct the Department of Public Works to ensure all crosswalk markings throughout the City are clearly painted to ensure pedestrian safety.
- i. **ID#: 2462** - Order introduced by Councilor Lopez, that the City Manager instruct the DPW Commissioner to send a crew to fix the metal catch basin cover in front of 76 Shawmut Street as it currently makes loud noise when vehicles drive over.
- j. **ID#: 24F23** - Order introduced by Council President Robinson, that the Chelsea City Council authorizes the appropriation of \$100,000 from the General Stabilization Account, Fund #7020 to the SemiCentennial Celebration Account 4640 Fund Series.

13.PUBLIC ANNOUNCEMENTS