

Chelsea, Massachusetts, June 1, 2015

A Regular meeting of the Chelsea City Council was held. The meeting was held at the Chelsea City Hall located at 500 Broadway Chelsea, Mass. The following Councilors were present: Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. Council President Robinson preside over the meeting. The meeting opened at 7:00 p.m.

Public Hearing:

The public hearing regarding the Proposed Annual Operating Budget for Fiscal Year 2016 opened at 7:05 p.m. The following came forward to speak:

Acting City Manager Ned Keefe, explained some minor changes for City Council approval.

The public hearing closed at 7:08 p.m.

Public Speaking:

The public speaking portion of the meeting opened at 7:09 p.m.

The following came forward to speak:

Resident of 140 Highland Street spoke about the drug activity in the City.

The public speaking portion closed at 7:12 p.m.

The minutes of the City Council Meeting dated May 18, 2015, were approved at the request of Councillor Barton under suspension.

Communications from City Manager:

The following Communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

Honorable City Council  
Chelsea City Hall  
500 Broadway  
Chelsea, MA 02150

Re: Request to Endorse Justice Assistance Grant (JAG) Program application

Dear City Council:

I submit for City Council consideration and approval a request to endorse the Police Department grant application to the Department of Justice-Justice Assistant Grant (JAG) to support anti-crime initiatives in Chelsea.

The JAG supported initiative has yielded positive impacts in the higher crime areas of our City, and brought to the City much needed funds to maintain this effort.

I have attached a brief abstract of the proposed JAG supported program that includes a request for grant funds in the amount of \$47,606.00 for the coming year.

I have also attached to this letter a proposed ORDER for your consideration, where in Council endorsement of the JAG application is sought to satisfy a condition of the grant application

Sincerely,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council  
City Hall  
Chelsea, MA 02150

Re: Revolving Account Approvals for FY'16

Dear City Council:

Your action is required to put in place Revolving Fund accounts for Fiscal Years 2016.

State law allows municipalities to establish revolving funds to allow for certain revenues raised by those departments to be retained by the departments for department expenditure. It is required of the City Council to reauthorize-prior to the end of this fiscal year for effect next fiscal year-the establishment of the:

- i) Elder Affairs (Senior Center) Revolving Account;
- ii) Planning and Development Tax Title Foreclosure Revolving Account
- iii) Public Library Revolving Account
- iv) Emergency Management Revolving Account
- v) Inspectional Services Revolving Account; and the
- vi) Community Schools Revolving Account.

As you know, the Senior Center receives dues, fees and payments for program participants, and expends these funds for recreation and programming expenses. Planning and Development collects rental income to support the activities of properties owned or held in receivership by the City, for operating, maintenance and capital improvements to the properties. The Library takes in fees and fines for overdue books, room rentals and copier machine use to support part-time staff costs. Emergency Management

collects reimbursements for the cost the City incurs in various hazardous material incidents. Inspectional Services receives registered fees from owners of foreclosed and vacant properties in Chelsea. Community Schools collects class registration fees, and expends these funds for part-time employment (administrators, instructors and support staff) and operational and program expenses.

The annual expenditure from the account is limited to:

Elder Affairs (Senior Center)-\$1,000 (limit the same as FY'15);  
Planning and Development-\$100,000 (limit same as FY'15 based upon the expense of maintaining tenanted and vacant buildings, and potential for increased cases due to Habitability Cert. Ordinance);  
Emergency Management-\$30,000 (limit same as FY'15 based upon expenditure for hazardous material incidents and the replacement of equipment used in those responses);  
Inspectional Services Department-\$30,000 (limit same as FY'15 based upon the expense of boarding-up houses and the potential volume of cases rising due to Habitability Cert. Ordinance).  
Community Schools-\$100,000 (based same as FY'15 based upon annual staff and operational expense).

I request you authorize the establishment of these funds and allow these departments to continue to collect and expend funds necessary for the perpetuation of the services they offer. Consistent with recent year's actions, this authorization orders and found account requests.

Respectfully,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

Honorable Chelsea City Council  
Chelsea City Hall  
500 Broadway  
Chelsea, MA 02150

Re: Salary Reserve Transfer for Supplemental Department Salaries  
Free Cash Transfer for Supplemental Department Salaries

Ladies and Gentlemen of the Council:

The Fiscal Year 2015 Budget, as proposed over a year ago, contemplated a Salary Reserve to fund the then still outstanding union contract for the Fire Contract that was settled mid-year for FY'15, and also covers FY'16 and FY'17. Additionally, other items that are not included in the department budget but for which a provision is made in Salary Reserve are amounts accrued and owed when employees retire or resign, job reclassification as well as salary expense related components, in particular unused sick leave bonus not earned in the prior year.

Other events impacting Salary Reserve include several retirements during the year that resulted in payments per contract. Overtime expense incurred in the DPW Snow Salary expense due to the extended snow response required this winter requires additional funds. Finally, Medicare payroll taxes was under budgeted following the fire contract settlements.

The Salary Reserve line was not sufficient to meet the above salary expense requirement this year and so there is a need to draw from Free Cash to meet the budgeted shortfall-for Overtime and Out of Grade in Fire-the Fire budget did not anticipate incurring out of grade pay for the long term absence of the Fire Chief, nor the significant overtime expense incurred for the reasons enumerated in the Fire Chief letter to Council in May, and Overtime in DPW snow.

Consequently, the budget of the following Departments are under-funded. I am proposing a transfer from Salary Reserve to cover these projected budgetary shortfall in Regular Salary in the following amounts:

\$270.00 to be transferred from Salary Reserve to Account 0111051-510200 Legislative  
\$90.00 to be transferred from Salary Reserve to Account 0115551-510200 MIS Department  
\$2,470.00 to be transferred from Salary Reserve to Account 0115951-510200 Central Billing  
\$1,690.00 to be transferred from Salary Reserve to Account 0116151-510200 City Clerk Department  
\$275.00 to be transferred from Salary Reserve to Account 0161051-510200 Library Department

I am proposing a transfer from Salary reserve to cover these projected budgetary shortfalls in OUT OF GRADE pay in the following amounts:

\$70,000.00 to be transferred from Salary Reserve to Account 0122051-510600 Fire Department

I am proposing a transfer from Salary Reserve to cover these projected budgetary shortfalls in UNUSED SICK BONUS in the following amounts:

\$900.00 to be transferred from Salary Reserve to Account 0113851-519100 Purchasing department  
\$300.00 to be transferred from Salary Reserve to Account 0129351-519100 Parking Department

I am proposing a transfer from Salary reserve to cover these projected budgetary shortfalls in OVERTIME in the following amounts:

\$42,283.00 to be transferred from Salary Reserve to Account 0142351-510400 DPW Snow.

I am proposing a transfer from Salary Reserve to cover these projected shortfalls in PAYROLL TAXES in the following amount:

\$7,300.00 to be transferred from Salary Reserve to Account 0191051-517600 Medicare Payroll Taxes;

I am proposing a transfer from Free Cash to cover these projected budgetary shortfalls in OVERTIME in the following amounts:

\$790,000.00 to be transferred from FREE CASH to Account 0122051-510400 Fire Department  
\$13,000.00 to be transferred from FREE CASH to account 0122051-510600 Fire Department Out of Grade

In total, these transfers from Salary Reserve to the specified five (5) City Departments in Regular Salary, two (2) City Department in Overtime, and one (1) Payroll Tax, that represent a total request of \$55,578.00. After the above transfer requests are made, the Salary Reserve balance will be \$2,124.18.

In total, the transfers from Free Cash to the specified two (2) City Departments in Overtime Salary represents a total request of \$803,000.00. After the above transfer requests are made, the Free Cash balance will be \$12,317,118.00.

I have drafted a proposed series of Salary Reserve orders which makes up the Salary Reserve transfer request: and several Free Cash orders. I respectfully request that the Council take appropriate action on this matter.

Very truly yours,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council  
City Hall  
Chelsea MA

Re: Supplemental Appropriation from Free Cash for Department Operations Expenses

Dear Honorable City Council:

I submit for Council consideration and approval a request for supplemental funds from the Free cash account to fund the DPW-Snow Removal Department Operations lines. The frequency and duration of snow events that occurred this winter led to a higher than budgeted costs, and so requires a total supplemental appropriations.

There are three (3) supplements required to meet operational needs in the FY'15 budget. I am proposing three appropriation orders from Free Cash to supplement the department operation budgets in the following purposes and amounts:

\$90,000.00 from Free Cash to DPW Department-Snow Services-Salt  
\$17,880.00 from Free Cash to DPW Department –Snow Services-Equipment  
\$230,627.00 from Free Cash to DPW Department-Snow Services-Citywide Maintenance.

The available Free Cash Balance prior to this request is \$12,317,118.00 and after these requests totaling \$11,978,611.00, for a total request of \$338,507.00.

Two readings are required for this appropriation.

Thank you for your consideration of this request.

Sincerely  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council  
City Hall  
Chelsea MA 02150

Re: Approval to Pay Prior Year Expense from Current Year Budget

Dear Honorable City Council:

Your consideration and action is required to approve the payment of prior year expenses from current year funds.

From time to time, the City is unable to effectuate payment to a vendor in the year that the good or service is provided. In accord with budget procedures, Council approval is required to disburse payment from the current year department budget for the prior year obligation to the vendor. The following items have been identified to date:

School Department-  
United Site Services-FY13 \$335.00

I have drafted a proposed order(s) to approve the expenditure(s). I respectfully request that the Council take appropriate action on this matter.

Thank you for your consideration.

Sincerely,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council  
City Hall  
Chelsea MA 02150

Re: Donations-The Annual Chelsea Family Literacy Day

Dear Honorable City Council:

Each November, the Chelsea Public Library celebrates National Family Literacy Month through its sponsorship of Chelsea Family Literacy Day.

The following donations have been received to support Chelsea Family Literacy day-Chelsea Kiwanis Club-\$150.00; Chelsea Dockside Inc.-\$202.00. These funds will be reserved to support Literacy Day expenses.

As you may know, the 9<sup>th</sup> Annual Chelsea Family Literacy Day was held this past November, with a record number of participants, and expanded programming.

I have drafted a proposed order to approve the donation. I respectfully request that the Council take appropriate action on this matter.

Thank you for your consideration

Sincerely,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.  
The Honorable City Council  
City Hall  
Chelsea, MA 02150

Re: Donation-Richard C. Patch-\$100.00  
For the Chelsea Senior Center-Senior Center activities

Dear Honorable City Council:

I submit for your consideration and action a request to accept the donation amount of \$100.00 from Richard C. Patch for the Chelsea Senior Center to support the Senior Center activities.

I have drafted a proposed order to approve the donation. I respectfully request that the Council take appropriate action on this matter.

Thank you for your consideration.

Sincerely,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.  
The Honorable City Council  
Chelsea City Hall  
500 Broadway  
Chelsea, Massachusetts 02150

Re: Revised City Budget Submission for FY'16

Dear Honorable City Council:

You will find the attached Orders reflecting the revised City Budget for FY'16 of \$149,035,333 from the initial proposed City Budget of \$148,930,333.

The revised City Budget for FY'16 of \$149,035,333 comprises the change discussed at the May 20,2015 department budget hearings as follows:

Budget Reserve Fund

Salary Reserve Increased from \$620,000 to \$725,000  
Total Line: Increase of \$105,000

TOTAL BUDGET Increase of \$105,000

Thank you for your consideration of this matter.

Sincerely,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.  
The Honorable City Council  
City Hall  
Chelsea, Massachusetts 02150

Re: Appropriation of Funds from Free Cash to the General Fund-\$25,000  
Supplemental Funds for MIS Department-FY'15 Contract Services expense line

Dear City Council:

I submit for Council consideration and approval a request from the Director of MIS to secure supplemental funds in the amount of \$25,000.00 for the Department of Management Information Systems (IT) to fund the FY'15 contract services expense line to implement a PILOT off-hours IT Department support program.

The current IT model is no longer suitable to support general IT business operations beyond normal business hours, in particular for Public Safety-Police Department, Fire Department and Emergency Management. The use and reliance upon IT programs –for on-time functionality and array of software programs to support daily operations and communications-particularly among public safety divisions requires a response and coverage system that the department of four (4) is not equipped to provide on a 24 hour day, seven days per week, given the demands placed on staff during regular city business hours.

I have reviewed with the director, Ramon Garcia, several options available to us, and concluded that a PILOT program through December using a third party vendor is the most effective approach. The model assumes an extended level of support service for weekends and overnights provided through a 3<sup>rd</sup> party vendor-where city departments provided with on-call services with response limits, and if the problem is not solved, then a minor escalation to system specialist and, finally, a major escalation to an engineer. The major level would be supported by city staff.

The past year has highlighted the increasing complexity of our IT system, and the need to build support services into system on a 24-7 basis, even as we are upgrading and installing new equipment. This pilot program will run from June to December, during which time its effectiveness will be assessed, and



depending upon the outcome, this program or another approach will be reviewed with the City Manager.

As an appropriation order, this matter requires two readings by the Council. Your timely action on this appropriation request would be appreciated.

Sincerely,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.  
Honorable City Council  
Chelsea City Hall  
500 Broadway  
Chelsea, MA 02150

Re: CIP Transfer Request-  
FY'15 CHS Parking Lot Project to FY'15 CHS Boiler Replacement Project

Ladies and Gentlemen of the Council:

In the FY'15 Capital Improvement Plan (CIP) funded two projects at the Chelsea High School funded from the school stabilization account, i) CHS parking lot lightning at \$450,000, and ii) CHS boiler replacement project at \$250,000.

The Council's review and consideration is requested to transfer unexpended funds from the completed parking lot lighting project (\$194,000) in the following manner; i) \$138,190.80 to the CHS boiler replacement project, and ii) \$55,809.20 transferred to the School Stabilization from which it was funded.

The CHS boiler project is scheduled to be undertaken in June, and the additional funds are needed to meet the bid costs. The CHS parking lot lighting project is complete.

The Senior Center building is a valid city resource, and one that with this new Council take action on this matter.

Sincerely,  
Ned Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Cortell referred the communication to a second reading under suspension.  
Councillor Leo Robinson, President  
Chelsea City Council  
500 Broadway  
Chelsea, MA 02150

Dear Councillor Robinson,

I hereby appoint Carolyn M. Russo as a member of the Chelsea Retirement Board for a three-year term beginning January 1, 2015. Ms. Russo will be the fifth member of the five-member Board.

Ms. Russo has served the Chelsea Retirement Board with distinction since 1997, and I am pleased to extend her service for another 3-year term. Attached you will find her resume.

Please be advised that the appointment authority for the fifth member of the Chelsea Retirement Board is conveyed to the City Manager should the Board not act timely following the expiration of the current appointment. The Board has expressed its support for Ms. Russo but is no longer authorized to effectuate the appointment due to the change in rule at PERAC.

I respectfully request your affirmation of this appointment through two readings and a vote, as has been our practice.

Thank you,  
Ned Keefe  
Acting City Manager

Communications and petitions to the Council:

A copy of a communication was received from Deborah A. Clayman, Parking Clerk, regarding the following actions approved at the May 14, 2015 Traffic and Parking Commission. A motion from Councillor Cortell to accept and file was adopted under suspension.

A copy of a communication was received late from Diane Ghalbouni of 132 Addison Street with regards to various problems in the city. Councillor Hatleberg moved to accept the late communication and refer it to the developer in question, under suspension.

Unfinished Business

Under unfinished business Councillor Hatleberg requested that the Proposed City Budget be removed from Conference so that it could be acted upon. No objections. The following proposed City Budget was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. No one voted in the negative.

Introduced by the Acting City Manager, Ned Keefe

An Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2015

Ordered that the following sums as classified and designated with respect to each department or undertaking s Salaries, Operations & Maintenance and Capital are hereby appropriated in the General Fund of the City of Chelsea AS LISTED BELOW AND AS SUMMARIZED Salaries \$39,624,458, Operations & Maintenance \$108,853,175, and Capital \$452,700, totaling \$148,930,333.

	Salaries	Operations & Maintenance Expenses	Capital	Dept Total
	Appropriations	Appropriations	Appropriations	
<b>GENERAL GOV.</b>				
Legislative	225,945	74,057		300,002.00
Executive Office	342,576	46,050		388,626.00
Auditor's Office	307,127	73,515		380,642.00
Procurement	117,007	65,275		182,282.00
Assessing	223,539	87,895		311,434.00
Treasurer/Collector	426,863	203,775		630,638.00
Law Dept.	194,356	65,950		260,306.00
Personnel Dept.	223,025	44,067		267,092.00
Information Tech.	268,664	472,174	100,000	840,838.00
Central Billing	118,230	74,200		192,430.00
City Clerk	257,769	59,700		317,469.00
Planning & Dev.	112,006	49,780		161,786.00
<b>Total General Gov.</b>	<b>2,817,107</b>	<b>1,316,438</b>	<b>100,000</b>	<b>4,233,545.00</b>
<b>Public Safety</b>				
Police Dept.	9,685,922	1,050,166	173,000	10,909,088.00
Fire Dept.	8,732,529	466,231	57,300	9,256,060.00
Emergency M.	968,737	43,123		1,011,860.00
Inspectional Service	777,126	38,842		815,968.00
Traffic & Parking	100,750	785,900		886,650.00
<b>Total Public Safety</b>	<b>20,265,064</b>	<b>2,384,262</b>	<b>230,300</b>	<b>22,879,626.00</b>
<b>EDUCATION</b>				
Northeast Vocational School Department		850,876		850,876.00
<b>Total Education</b>		<b>81,844,618</b>		<b>81,844,618.00</b>
<b>PUBLIC WORKS</b>				
Administration	207,544	13,440		220,984.00
Street & Sidewalk	815,013	1,093,086		2,019,099.00
Snow & Ice	25,000	76,260		101,260.00
Solid Waste/Recycling	49,138	1,703,060		1,752,198.00
Structures & Grounds	283,223	931,980		1,215,203.00
<b>Total Public Works</b>	<b>1,379,918</b>	<b>3,817,826</b>		<b>5,308,744.00</b>
<b>HEALTH &amp; Human Services</b>				
Administration	194,551	158,125		350,676.00
Health Division	62,690	-		62,690.00

Elder Affairs	178,387	31,300		209,687.00
Veterans Service	62,990	704,370		787,360.00
Public Library	245,184	24,128	11,400	280,712.00
C Schools & Recreation	74,703	75,000		49,703.00
Total HHS	818,505	990,923	11,400	1,820,828.00

<u>Debt SERVICE</u>	-	3,174,804	-	3,174,804.00
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EMPLOYEE BENEFITS

Contributory Retirement	6,754,818	-	-	6,754,818.00
Non Contributory Retirement	10,000			10,000.00
Unemployment Comp.	30,000			30,000.00
Health Insurance	6,869,046			6,869,046.00
Payroll Taxes	360,000			360,000.00
Workers Comp.	300,000			300,000.00
Life Insurance	20,000			20,000.00
Accidental Death and Dis.	-			-
Salary Reserve		725,000		725,000.00
Total Employee Benefits	14,343,864	725,000		15,068,864.00

OTHER

Capital Projects	-	785,000	-	785,000.00
General Liability Insurance	-	700,975	-	700,975.00
Judgements	-	25,000	-	25,000.00
Stabilization Fund	-	-	-	-
CIP Reserve Fund	-	-	-	-
Trust Fund	-	225,000	-	225,000.00
State Assessments	-	12,117,453	-	12,117,453.00
Negotiation Reserve	-	-	-	-
Reserve for Abatements and Exemptions		-	-	-
Total Other	-	13,853,428	-	13,853,428.00

Total General Fund	39,624,458	108,958,175	452,700	149,035,333.00
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The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved roll call. The roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

Introduced by Acting City Manager, Ned Keefe

An Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2015

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Sewer Enterprise Fund of the City of Chelsea as follows:

	Salaries	Operations & Maintenance Expenses	Capital	Total
	<u>Appropriations</u>	<u>Appropriations</u>	<u>Appropriations</u>	
Sewer Enterprise	141,942	10,249,291	1,052,638	11,443,871

The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved roll call. The roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

Introduced by the Acting City Manager, Ned Keefe

An Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2015

Ordered that the following sums, designated as appropriations, are hereby appropriated in the Water Enterprise Fund of the City of Chelsea as follows:

	Salaries	Operations & Maintenance Expenses	Capital	Total
	<u>Appropriations</u>	<u>Appropriations</u>	<u>Appropriations</u>	
Water Enterprise	141,942	6,340,595	1,064,956	7,547,493

The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved roll call. The roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

Introduced by the Acting City Manager, Ned Keefe

An Order Concerning Appropriations for the Fiscal Year Beginning July 1, 2015.

Ordered that the City appropriations and assessments in the General Fund are to be financed in part by Certified Free Cash of the City of Chelsea as follows:

Free Cash	1,914,222
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Second Readings:

The following order was introduced by Councillor Hatleberg and read for the Second time. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

ORDERED, that the Chelsea City Council authorize the appropriation of \$168,000.00 from Free Cash to supplement the Fiscal Year 2015 Department of Public Works-Streets and Sidewalks Division-Capital Outlay Expense-Road Improvements Account #0142258-583100.

The following recommendation from Acting City Manager Ned Keefe was read for the second time. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton and Cortell.

The Honorable City Council  
City Hall  
Chelsea, MA 02150

Dear City Council:

I am pleased to recommend Ed Rosengard of 124 Cook Avenue for appointment to the Chelsea Council on Elder Affairs, with the enthusiastic support of Senior Center Director Tracy Nowicki.

A lifelong resident of Chelsea, Ed is a Veteran and has been a member of the Senior Center for the past ten years. His favorite activity there is volunteering, from packing brown bag lunches to collecting tickets at events. Now he wishes to extend his volunteerism to serving on Chelsea's Council on Elder Affairs. Ed is also a longtime member of Temple Emmanuel.

I therefore respectfully request your affirmation of his appointment through two readings and a vote.

Sincerely,  
Ned Keefe  
Acting City Manager

New Business:

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg to refer it to a second reading was adopted under suspension.

Whereas, the City of Chelsea City Council has continually expressed a desire to increase Chelsea Police Department's use of special initiatives focused on Anti-Gang Drug and Anti-Crime activity.

Whereas, the United States Department of Justice, Justice Assistance Grant (JAG) Program if approved will help fund some of the special initiatives that the City Administration and Police Department wish to undertake.

Be It Hereby Resolved by the City Council of the City of Chelsea, as follows:

That the City Council hereby supports and wholeheartedly endorses the City of Chelsea's application to the United States Department of Justice Assistance Grant Program, Local Solicitation for the amount of \$47,606.00.

The following order was introduced by Councillor Hatleberg and moved to a second reading under suspension.

Authorization  
Of the Public Library Revolving Account

WHEREAS, Section 53E1/2 of Chapter 44 of the General Laws authorizes cities and towns to establish department revolving funds subject to certain budgetary restrictions; and

WHEREAS, the Public Library of the City of Chelsea collects and receives fees for the use of library meeting rooms, collects fines for overdue library materials, and

WHEREAS, in prior fiscal years funds from this revolving account have been used to provide employment for a wide range of Chelsea youth; and

WHEREAS, such reimbursement funds were not used in calculating the tax levy; and

THEREFORE, the Chelsea City Council hereby authorizes the establishment of a revolving fund (#4201) for the Chelsea Public Library under provisions of Section 53E1/2 of Chapter 44 of the General Laws where no appropriation is needed, and subject to the following conditions:

- 1) Only money received by the Library Director in return for the use of the Library meeting rooms, collected as fines for overdue library materials, or collected for the use of the copy machine shall be credited to the fund;
- 2) Such funds shall be expended only for part-time personnel, equipment, books, materials and other expenses of the Chelsea Public Library;
- 3) Aggregate expenditures from the fund shall not exceed \$20,000 in a single year;
- 4) All money received after the fund has reached a balance of \$20,000 shall be credited to the General Fund;
- 5) Expenditures from this fund shall be authorized by the Library Director, and shall not exceed the available balance of the revolving fund;
- 6) No expenditure may be made from such revolving funds for the purpose of paying and full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
- 7) The Library Director shall provide a report including all receipts and expenditures of this fund to the City Manager on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws;
- 8) This revolving fund requires authorizes for each ensuing fiscal year, and
- 9) This fund is hereby authorized until June 30, 2016.

The following order was introduced by Councillor Hatleberg and referred to a second reading under suspension.

Authorization of a Revolving Account  
For Tax Title Foreclosure Properties for the Department of Planning and Development

WHEREAS, Section 53E1/2 of Chapter 44 of the General laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and

WHEREAS, the Department of Planning and Development is the city department designated to manage and maintain properties obtained through the tax title foreclosure action;

WHEREAS, rents and other revenues collected by the city during its ownership of the tax title foreclosed properties are reimbursements for legal, administrative, management, maintenance and capital expenditures and costs associated with the properties;

WHEREAS, such funds were not used in calculating the tax levy;

THEREFORE, subject to the following conditions, the City Council hereby authorizes the establishment of a revolving fund (#4631) for the Department of Planning and Development in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General laws where no appropriation is needed, subject to the following conditions;

- 1) Only rental and other receipts received by the City from tax title foreclosed properties shall be credited to the fund;
- 2) Aggregate expenditures from the fund shall not exceed \$100,000 in a single fiscal year
- 3) All proceeds received in a single year after the fund has reached a balance of \$100,000 shall be credited to the General Fund;
- 4) Expenditures from this fund shall be authorized by the Director of Planning and Development and shall not exceed the available balance of the revolving fund;
- 5) Such funds shall be expended only for purposes directly associated with the tax title foreclosure process and the legal, management, maintenance, operation, capital improvements and demolition of these properties, and full or part-time personnel, and, with the written approval of the City Manager for related other purposes.
- 6) No expenditure may be made from such revolving fund for the purposes of paying full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid,
- 7) The Director of Planning and Development shall provide a report including all receipts and expenditures of this fund to the City Manager on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws;
- 8) This revolving fund requires authorization for each ensuing fiscal year, and
- 9) This fund is hereby authorized until June 30, 2016.

The following order was introduced by Councillor Hatleberg and referred to a second reading under suspension.

Authorization  
Of an Emergency Management Revolving Account

Whereas, Section 53E1/2 of Chapter 44 of the General Laws authorizes cities and towns to establish department revolving funds subject to certain budgetary restrictions; and



Whereas, the Emergency Management Department responds to hazardous material incidents and administers cost recovery for such incidents under Section 5 of Chapter 21E of the General Laws; and

Whereas, the funds received under the provisions of Chapter 21E are in fact reimbursements for equipment and supplies consumed and personnel utilized at an incident site; and

Whereas, the establishment of an Emergency Management Department Revolving Fund for the purpose of receiving funds, reimbursing the appropriate departments and funding incident expenditures is fundamental to a financially self-supporting incident response system; and

Whereas, the technology for hazardous materials mitigation changes daily, and it is therefore increasing difficult to make long range predictions of what tools and equipment will be needed for future incidents; and

Whereas, in past years, this revolving account has been used to benefit the community including through the purchase of necessary fire fighting equipment; and

Whereas, such reimbursement funds were not used in calculating the tax levy;

Therefore, subject to the following conditions, the City Council hereby authorizes the establishment of a revolving fund (#4615), for Emergency Management Department in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws, subject to the following conditions;

- 1) Only proceeds received by the City , pursuant to the provisions of Section 5 Chapter 21E of the General laws shall be credited to the fund;
- 2) Aggregate expenditures from the fund shall not exceed \$30,000 in a single fiscal year;
- 3) All proceeds received in a single year after the fund has reached a balance of \$30,000 shall be credited to the General Fund;
- 4) Expenditures from this fund shall be authorized by the Director of Emergency Management and shall not exceed the available balance of the revolving fund;
- 5) Such funds shall be expended only for purpose directly associated with the cleanup and operation of hazardous waste spills, including equipment, supplies, consultants, and full or part-time personnel, and with the written approval of the City Manager for related other purposes;
- 6) No expenditure may be made from such revolving fund for the purpose of paying and full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
- 7) The Emergency Management Director shall provide a report including all receipts and expenditures of this fund to the City Manager on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws;
- 8) This revolving fund requires authorization for each ensuing fiscal year, and
- 9) This fund is hereby authorized until June 30, 2016.

The following order was introduced by Councillor Hatleberg and referred to a second reading under suspension.

Authorization  
Of Elder Affairs Revolving Fund

WHEREAS, Section 53E1/2 of Chapter 44 of the General Laws authorizes cities and towns to establish department restrictions; and

THEREFORE, The Chelsea City Council hereby authorizes the establishment of a revolving fund (#3802) for the Elder Affairs Division, under the provisions of Section 53E1/2 of Chapter 44 of the General Laws where no appropriation is needed, subject to the following conditions;

- 1) All duties, fees and payments received from participants in the various programs of the Senior Center since the conception of this revolving fund shall be deposited into the Elder Affairs Revolving Fund, and may be expended therefrom without further appropriation;
- 2) Expenditures for the Elder Affairs revolving Fund may include the payment of salaries of full or part-time personnel related expenses for Senior Center instructional and recreational activities, including salaries of program instructors, caterers, rentals of facilities for parties and special events, and supplies related to instructional and recreational activities of the Senior Center, provided, however, that no funds from the Elder Affairs Revolving Fund may be expended for the regular operation expenses of the Senior Center, except upon approval of the City Manager;
- 3) No expenditure may be made from such revolving funds for the purpose of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
- 4) Expenditures from the Elder Affairs revolving Fund shall be authorized by the Chelsea Council on Elder Affairs Executive Director, or delegate, and shall not exceed the available balance in the fund;
- 5) Total expenditures from the Elder Affairs Revolving Fund shall not exceed \$1,000 in a single fiscal year;
- 6) The Chelsea Council on Elder Affairs Executive Director shall provide a report including all receipts and expenditures of this fund to the City manager on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws;
- 7) This revolving fund requires authorization for each ensuing fiscal year, and
- 8) This fund is hereby authorized until June 30, 2016.

The following order was introduced by Councillor Hatleberg and referred to a second reading under suspension.

Authorization  
Of the Chelsea Community Schools Revolving Account

WHEREAS, Section 53E1/2 of Chapter 44 of the General Laws authorizes cities and towns to establish departmental revolving funds subject to certain budgetary restrictions; and

WHEREAS, the Health and Human Services Department-Division of Culture and Recreation, Chelsea Community Schools Program of the City of Chelsea, collects and receives registration fees for classes and use of recreation and meeting facilities; and

WHEREAS, in prior fiscal years funds from this revolving account have been used to provide recreation and education for a wide range of Chelsea youth and adults; and

WHEREAS, such reimbursement funds were not used in calculating the tax levy for fiscal year 2014; and

THEREFORE, the Chelsea City Council hereby authorizes the establishment of a Section 53E1/2 of Chapter 44 of the General Laws where no appropriation is needed, and subject to the following conditions;

- 1) Only money received by the Department of Health and Human Services in return for the registration fees for classes and use of recreation and meeting facilities shall be credited to the fund;
- 2) Such funds shall be expended only for part-time personnel and operational and program expenses of the Chelsea Community Schools program;
- 3) Aggregate expenditures from the fund shall not exceed \$100,000 in a single fiscal year;
- 4) All money received after the fund has reached a balance of \$100,000 shall be credited to the General Fund;
- 5) Expenditures from this fund shall be authorized by the Director of health and Human Services and shall not exceed the available balance of the revolving fund;
- 6) No expenditure may be made from such revolving funds for the purpose of paying any full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with or salaries so paid;
- 7) The Director of health and Human Services shall provide a report including all receipts and expenditures of this fund to the City Manager on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws;
- 8) This revolving fund requires authorization for each ensuing fiscal year, and
- 9) This fund is hereby authorized until June 30, 2016.

The following order was introduced by Councillor Hatleberg and referred to a second reading under suspension.

Authorization of a Revolving Account  
For the Department of Inspectional Services for  
The Enforcement of City Ordinance Section 2-24

WHEREAS, Section 53E1/2 of Chapter 44 of the General Laws authorizes cities and towns to establish department revolving funds subject to certain budgetary restrictions; and

WHEREAS, the Department of Inspectional Services responds to vacant and unsafe buildings and administers the costs to make safe such conditions of Section 2-24 of the City of Chelsea's Ordinances and pursuant to State Building Code.

WHEREAS, the funds received under the provision of Section 2-24 are in fact reimbursements for costs for personnel expenditures and the costs to board up the vacant unsafe properties; and

WHEREAS, such reimbursement funds were not used in calculating the tax levy for fiscal year 2015;

THEREFORE, subject to the following conditions, the City Council hereby authorizes the establishment of a revolving fund (#4627) for the Department of Inspectional Services in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws where no appropriation is needed, and subject to the following conditions:

- 1) Only proceeds received by the City, pursuant to the provisions of Section 2-24 of the City of Chelsea's Ordinances shall be credited to the fund;
- 2) Aggregate expenditures from the fund shall not exceed \$30,000 in a single fiscal year;
- 3) All proceeds received in a single year after the fund has reached a balance of \$30,000 shall be credited to the General Fund;
- 4) Expenditures from this fund shall be authorized by the Director of Inspectional Services and shall not exceed the available balance of the revolving fund;
- 5) Such funds shall be expended only for purposes directly associated with the clean-up, board-up and operation of enforcing Section 2-24 of the City of Chelsea's Ordinances, and full or part-time personnel, and, with the written approval of the City Manager for related other purposes;
- 6) No expenditure may be made from such revolving fund for the purpose of paying full or part-time employee's wages or salaries unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid;
- 7) The Director of Inspectional Services shall provide a report including all receipts and expenditures of this fund to the City Manager on a quarterly basis and to the City Council on an annual basis in accordance with the provisions of Section 53E1/2 of Chapter 44 of the General Laws;
- 8) This revolving fund requires authorization for each ensuing fiscal year, and
- 9) This fund is hereby authorized until June 30, 2016.

The following order was introduced by Councillor Perlatonda. A motion from Councillor Perlatonda to adopt under suspension was adopted.

ORDERED, that the Acting City Manager Ned Keefe look into a way to install speed bumps on Cottage Street starting from the corner of Highland down onto Cottage Street toward Shawmut Street.

The following order was introduced by Councillor Perlatonda. A motion from Councillor Perlatonda to adopt under suspension was adopted.

ORDERED, that the Acting City Manager Ned Keefe instruct Department of Public Works to replace the burned out light bulbs on the candelabra street lights on Broadway in front of McDonald's down past Congress Street.

The following order was introduced by Councillor Perlatonda. A motion from Councillor Perlatonda to adopt under suspension was adopted.

ORDERED, that the Acting City Manager Ned Keefe instruct Department of Public Works to replace the burned out LED Street lights on Broadway in front of Tedeschi's and the corner of Park and Pearl Street in front of ROCA.

The following order was introduced by Councillor Recuperero. A motion from Councillor Recuperero to adopt under suspension was adopted.

ORDERED, that the Acting City Manager Ned Keefe look into a way to install speed bumps on or around 132 Essex Street.

The following order was introduced by Councillor Brown. A motion from Councillor Brown to adopt under suspension was adopted.

ORDERED, that the City Manager instruct the DPW Director to have the fence fixed at the John Ruiz Park.

The following order was introduced by Councillor Hatleberg and Cataldo. A motion from Councillor Cataldo to adopt under suspension was adopted.

ORDERED, that the City Manager instruct the Department of Public Works to inspect and repair the steps between Lafayette and Franklin Avenue.

The following order was introduced by Councilors Hatleberg, Cataldo, and Cunningham. A motion from Councillor Hatleberg to adopt by roll call passed 10-1-0-0- Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, and Cortell. Voting no was Councillor Cortell. Councillor Frank offered an amendment to change the date from June 6<sup>th</sup> to the 9<sup>th</sup> and have a sub-committee on conference on June 8<sup>th</sup>. On roll call the amendment was defeated - . Voting yes were Councilors Murphy, Brown, Frank, Barton, and Cortell. Voting no were Councilors Robinson, Perlatonda, Hatleberg, Cataldo, Cunningham, and Recupero. An amendment was also offered by Councillor Barton to have it on June 9<sup>th</sup>. This was also defeated 4-7. Voting yes were Councilors Murphy, Brown, Frank, and Barton. Voting no were Councilors Robinson, Perlatonda, Hatleberg, Cataldo, Cunningham, and Recupero.

ORDERED, that Council President Robinson, schedule the Chelsea City Manager Candidates to be interviewed on June 6, 2015 with a community meeting beforehand to organize community input and feedback.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that \$230,627.00 be appropriated from Free Cash to the Department of Public Works Snow Removal-Citywide Maintenance Account #0142352-524600, to provide supplemental funds for snow operations.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, THAT \$17,880.00 be appropriated from Free Cash to the department of Public works Snow Removal-Equipment Maintenance Account #0142352-524300, to provide supplemental funds for snow operations.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that \$90,000.00 be appropriated from Free Cash to the Department of Public Works Snow Removal-Salt Account #0142352-546300, to provide supplemental funds for snow operations.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the appropriation of \$790,000.00 from Free Cash to the FY2015 Fire Department-Overtime Account #0122051-510400.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the appropriation of \$13,000.00 from Free Cash to FY 2015 Fire Department –Out of Grade Account #0122051-510600.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea city Council authorizes the transfer of \$900.00 from the Salary reserve Account #0199959-598000 to the FY 2015 Purchasing Department-Sick Bonus Account #0113851-519100.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$300.00 from the Salary Reserve Account #019959-598000 to the FY 2015 Parking Department-Sick Bonus Account #0129351-519100.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$70,000.00 from the Salary reserve Account #0199959-598000 to the FY 2015 Fire Department-Out of Grade Account #0122051-510600.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$275.00 from the Salary Reserve Account #0199959-598000 to the FY 2015 Library Department-Salaries Account #0161051-510200.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$1,690.00 from the Salary Reserve Account #0199959-598000 to the FY 2015 City Clerk Department-Salaries Account #0116151-510200.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$2,470.00 from the Salary Reserve Account #0199959-598000 to the FY 2015 Central Billing Department-Salaries Account #0115951-510200.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$90.00 from the Salary Reserve account #0199959-598000 to the FY 2015 MIS Department-Salaries Account #0115551-510200.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$270.00 from the Salary Reserve Account #0199959-598000 to the FY 2015 Legislative-Salaries Account #0111051-510200.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$7,300.00 from the Salary Reserve Account #0199959-598000 to the FY 2015 Employee Benefits-Medicare Payroll Taxes Account #0191051-517600.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorizes the transfer of \$42,283.00 from the Salary Reserve Account #0199959-598000 to the FY2015 Department of Public Works-Snow Services –Overtime Account #0142351-510400.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorize the appropriation of \$25,000.00 from free cash to supplement the Fiscal Year 2015 MIS Department-Contract Services Expense Account 0115552-530600.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorize the appropriation of \$25,000.00 from Free Cash to supplement the Fiscal Year 2015 MIS Department-Contract Services Expense Account #0115552-530600.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that the Chelsea City Council authorize the appropriation of \$33,897.00 from Free Cash to supplement the Fiscal Year 2015 Legislative Department-Professional services Expense Account 0111052-530000.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

Be it ORDERED by the City Council of the City of Chelsea, as follows:

Pursuant to Section 3-5 of the City of Chelsea Ordinances, and pursuant to Chapter 44 ss 53A of the Massachusetts General Laws, the City Council hereby accepts the gift to the Chelsea Senior Center to support Senior Center Activities in the amount of \$100.00 from Richard C. Patch.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

Be it ORDERED by the City Council of the City of Chelsea, as follows:

Pursuant to Section 3-5 of the City of Chelsea Ordinances, and pursuant to Chapter 44 ss 53A of the Massachusetts General Laws, the City Council hereby accepts the gift to the City of Chelsea Library to support the National Literacy Day project in the amount of \$150.00 from the Kiwanis Club of Chelsea.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

Be it ORDERED by the City Council of the City of Chelsea, as follows:

Pursuant to Section 3-5 of the City of Chelsea Ordinances, and pursuant to Chapter 44 ss 53A of the Massachusetts General Laws, the City Council hereby accepts the gift to the City of Chelsea Library to support the National Literacy Day project in the amount of \$202.00 from Chelsea Dockside, Inc.

The following order was introduced by Councillor Hatleberg. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

ORDERED, that in accordance with M.G.L. Ch. 44, Section 64, budget 64, budget management procedures, whereby costs incurred in FY'13 was not paid and are owed to the vendor, and to meet this

obligation finds are required from the current year FY'15 budget, that Council authorizes the expenditure of \$335.00 from the School department expenditure line to satisfy the unpaid balance from the prior year.

The following order was introduced by Councillor Robinson. A motion from Councillor Hatleberg referred the order to a second reading under suspension.

AN ORDER TRANSFERRING PROCEEDS OF A BORROWING THAT ARE NO LONGER NEEDED TO COMPLETE THE PROJECT FOR WHICH THEY WERE ORIGINALLY BORROWED, TO PAY COSTS OF AN ALTERNATIVE CAPITAL PROJECT, AS AUTHORIZED BY CHAPTER 44, SECTION 20 OF THE GENERAL LAWS.

Ordered, That in accordance with Chapter 44, Section 20 of the general laws, the sum of \$194,000.00 representing the unexpended portion of the \$450,000 borrowed under Fiscal Year 2015 Capital Improvement Plan for the purpose of making CHS parking lot light improvements-Account 55401511-584500, but which is no longer needed to complete that project, is hereby abandoned/discontinued and funds transferred in the amount of \$138,190.80 to supplement the FY'15 CHS Boiler Replacement Project Account 55401508-583000.

Ordered, with the remainder of the unspent funds in the amount of \$55,809.20 transferred to the School Stabilization Fund Account #7024.

The following order was introduced by Councillor Robinson. A motion from Councillor Frank to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. No one voted in the negative.

Whereas, on May 18, 2015, the City Council received notice from the City Clerk that there was a vacancy on the School Committee.

Whereas, the Charter pursuant to Section 3-2 requires that the School Committee and the City Council act within 30 days to fill a vacancy on the School Committee.

Whereas, on May 27, 2015 the School Committee and City Council held a special joint public meeting to discuss the how to fill the District 3 school committee seat:

Now therefore be it ORDERED, In accordance with Section 3-2 of the Charter of the City of Chelsea, the City Council and the School Committee shall hold a joint public meeting on June 16, 2015 at 7:00 p.m. for interviewing and selecting of the District 3 school committee seat.

The following order was introduced by Councillor Robinson. A motion from Councillor Cortell to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. No one voted in the negative.

Whereas, the City Charter Section 4-5 authorizes the appointment of an acting (Interim) City Manager;

Whereas, this City Council entered into an employment agreement with Edward Keefe employing him to act as Interim City Manager; and

Whereas, the Charter allows for three (3) month employment agreement.

Now therefore be it hereby Ordered, that the City Council of the City of Chelsea pursuant to the Charter Sections 1-3 and 4-5 hereby appoint Edward P. Keefe as Interim City Manager for a three month



Renewal Term granting him all the powers, duties, rights and privileges vested in the Office of City Manager by the Chelsea Home Rule Charter and pursuant to the agreement

It is further Ordered, that Edward P. Keefe shall exercise such powers, duties, rights and privileges in accordance with said Charter and the law of the Commonwealth of Massachusetts and the United States of America. The revised Ordinances of the City of Chelsea, and the Administrative Code of the City of Chelsea, and to perform all other legally permissible and proper duties as the Acting City Manager and pursuant to an Employment agreement.

It is further Ordered, that the City Council president is authorized to enter into an agreement for the role of Edward Keefe in the transitioning of a new City Manager.

The meeting adjourned at 8:25 p.m.

A moment of silence was conducted for the passing of Vincent Juliano at the request of Councillor Cortell and for Vice-President Joe Biden's son, at the request of Councillor Cunningham.

Respectfully submitted,

Paul G. Casino  
Clerk of the Chelsea City Council