

March 23, 2015 Chelsea, Massachusetts

A Regular meeting of the Chelsea City Council was held. The meeting was held at the Chelsea City Hall located at 500 Broadway Chelsea Massachusetts. The following Councilors were in attendance: Councilors Robinson, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Frank, Barton, and Cortell. Councilors Perlatonda, and Brown arrived at 7:10 P.M. Council President Robinson presided over the meeting. The meeting opened at 7:00 p.m.

Prior to the start of the Regular City Council Meeting the following Police Personnel were promoted:

Sergeant Dan Delaney to the rank of Lieutenant.

Detective David Rizzo to the rank of Sergeant.

Patrolman Jason Farden to the rank of Sergeant.

To the rank of patrolmen: Joe Fern, Rafael Serrano, Joseph Campers, Ryan Ostler, Mustafa Mirza, Bryan Hernandez, and Rafael Vaquerano. Unable to attend Jose Rodriguez also promoted to patrolman.

Public speaking.

The public speaking portion of the meeting opened at 7:30 p.m.

No one came forward to speak.

Council President Robinson closed the public speaking portion at 7:31 p.m.

The minutes of the City Council meeting dated March 9, 2015 were approved at the request of Councillor Barton under suspension.

Communications from City Manager:

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Barton to accept and file was adopted under suspension.

The Honorable City Council

City Hall

Chelsea, MA 02150

Re: BSC Group-Approval of 3-year plus contract  
Contract 2009-49

Dear City Council:

The Department of Public Works contracts with BSC Group to provide Design/Engineering/Survey Services for the Washington Ave Utility and Roadway Reconstruction project.

The City's contract with the BSC Group has been in place for 4.6 years, during which time the BSC Group has been the engineering firm of record for the design phase, bidding, and construction of the Washington Avenue Utility and Roadway Reconstruction Project.

We are seeking Council approval in accord with M.G.L.c.30B, ss12(b) for the City to engage the BSC Group in a contract term longer than 3 years extending the current contract end date (for a 2<sup>nd</sup> and final time) from June 30,2014 to September 30,2015, for a total contract term of 5.8 years. This will provide the necessary time to complete the project activities, including the investigating pavement distress, and assist with the close out of the project.

I have attached an Order providing for the greater than 3-year contract term for your consideration.

Thank you  
Edward Keefe  
Acting City Manager

The following communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council  
City Hall  
Chelsea MA 02150

Re: Request for Approval Supplement  
DPW-Streets and Sidewalks-Asphalt Expense-\$20,000

Dear Honorable City Council:

Your consideration and action is requested to approve the funds in the amount of \$20,000 to supplement the DPW-Streets and Sidewalks-Asphalt Expense line.

DPW Director Joe Foti reports the FY15 budget allocated \$41,700 for asphalt, and this fund is used for repairing potholes, and water and sewer trenches. As of March 13, 2015 the Department expended \$19,406.33 (of which \$4,000 was spent within a 10 day period between March 2 and March 13), and expects, based upon the number of reports of

potholes and road deficiencies, to continue to expend at a rate that will exhaust this account in five weeks.

To avoid a shortage of funds and interruption of hot patch asphalt activity, the Department is requesting that the Asphalt account be increased by \$20,000 to address these issues through June 30, 2015.

As you know, this winter has produced record snow and below freezing temperatures resulting in an extraordinary number of road problems. The Department deploys a pothole repair crew using its current truck-mounted hot box, and with Council confirmation pending expects in April to acquire a new asphalt hotbox trailer for a second crew. In addition, in early March, DPW contracted with a private company for pothole patching services to provide additional support-to the limit allowed by law.

This Order sources the requested funds from Free Cash, and requires two readings before being acted upon.

Thank you for your consideration of this request.

Sincerely,  
Ned Keefe  
Acting City Manager

The following Communication was received from Acting City Manager Ned Keefe. A motion from Councillor Hatleberg to accept and file was adopted under suspension.

The Honorable City Council  
City Hall  
Chelsea, Massachusetts 02150

Re: Appropriation of Funds from Free Cash to the General Fund-\$6,500  
Supplemental Funds for Central Billing and Research Department-Salary Expense

Dear City Council:

I submit for Council consideration and approval a request to secure supplemental funds in the amount of \$6,500 to the Central Billing and Research Department expense budget in FY'15, to provide administrative support and manage customer account information.

You may know that the Central Billing and Research Division operates under the direction of the Treasurer, and manages the monthly billing of 5,000 water accounts. The division is ably led by Phyllis Deleidi with staff support from Carol Galatis. The request for temporary salary funds is to assist the department during a planned upgrade term-so that customer account information may be efficiently processed and reported out.

The DPW Director Joe Foti is leading an effort to upgrade the electronic reporting devices mounted on each building in the City. The new units are being supplied under warranty by the vendor at no cost to the city. The effort will commence in mid-April with a 3-month effort to replace all units not currently reporting out, and then continue to replace functioning units until all units are replaced.

Naturally, the initial 3-month effort will require careful coordination between the usage reporting system, and the account tracking system, including the true-ups of all bills that are estimated to the actual usage. The Treasurer has estimated the administration effort required, and determined that a temporary position is required to assist current staff of two in order to ensure accuracy, and customer service requests.

As an appropriation order this matter requires two readings and a two-thirds vote of the Council. Your timely action on this appropriation request would be appreciated, as is your continued support of the water system efforts.

Sincerely,  
Ned Keefe  
Acting City Manager

#### Committee Reports:

Councillor Hatleberg requested that the Committee Report of the Special Sub-Committee appointments to the City Manager's Selection Committee be approved by roll call. The roll Call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton and Cortell.

Special Sub-Committee Report  
Monday, March 9, 2015, 7:30 P.M.  
City Manager's Selection Committee

After public input and consideration of 30 candidates, the committee has selected the following people for the City Manager's Selection Committee:

Barbara Salisbury  
Juan Vega  
Mary Bourque  
Sharon Caulfield

The committee has also selected the following three individuals in the event that a committee member cannot serve:

James D'Amico (first alternate)  
Molly Baldwin (second alternate)  
Ted Coates (third alternate)

Detailed notes from the meeting are attached. The Special Sub-Committee contacted all applicants to communicate the decision and thank them for their participation.

Councillor Brian Hatleberg  
Chairman  
City Manager's Selection Committee

Taken out of order at the request of Councillor Hatleberg was the following order introduced by Councillor Hatleberg. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell. ORDERED, that the City Manager's Selection Committee be appointed as detailed in the report from the Special Subcommittee of March 10, 2015.

#### Second Readings:

The following communication received from Acting City Manager Ned Keefe was read for the second time. Acting City Manager Ned Keefe recommended the following appointments Dominic Pegnato, 24 Kimball Avenue, Planning Board until 2/28/2018, and Henry Wilson, 105 Beacon Street, Planning Board until 3/26/2018. A motion from Councillor Frank to affirm the appointments by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

The following order was introduced by Councillor Hatleberg and read for the second time. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

Ordered, that the Chelsea City Council authorize the appropriation of \$22,850.00 from Free Cash to supplement the Fiscal Year 2015 Fire Department-Vehicles Maintenance Account 0122051-524400 series.

The following order was introduced by Councillor Hatleberg and read for the second time. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

Ordered, that the Chelsea City Council authorize the appropriation of \$60,800.00 from Free Cash to supplement the Fiscal Year 2015 Fire Department-Firefighting Supplies Account 0122051-548100.

The following order was introduced by Councillor Hatleberg and read for the second time. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

Ordered, that the Chelsea City Council authorize the appropriation of \$84,272.00 from Free Cash to the Fiscal Year 2014 Parks Construction Project-Voke Park Account 55401403-580000 series.

The following order was introduced by Councillor Hatleberg and read for the second time. A motion from Councillor Hatleberg to adopt by roll call passed 11-0-0-0. Voting yes were Councilors Robinson, Perlatonda, Hatleberg, Murphy, Cataldo, Cunningham, Recupero, Brown, Frank, Barton, and Cortell.

Ordered, that the Chelsea City Council authorize the appropriation of \$25,575.00 from Free Cash to supplement the Fiscal Year 2015 Department of Public Works-Streets and Sidewalks Division-Capital-Vehicles Account 0142258-584000.

New Business:

The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved the order to a second reading under suspension.

ORDERED, In accordance with MGL c30b, ss12(b), whereby a contract for supplies or services with a term of more than three years, including the term of any renewal, extension, or option, is permissible only if a longer contract has been authorized by a majority vote of the governing body of the jurisdiction, the Director of Public Works and Procurement Officer seek consideration and action to extend through September 30,2015, for a total of 5.8 years, the current Contract 2009-49 with BSC Group for Design/Engineering/Survey Services.

The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved the order to a second reading under suspension.

Ordered, that the Chelsea City Council authorize the appropriation of \$20,000.00 from Free Cash to supplement the Fiscal Year 2015 Department of Public Works-Streets and Sidewalks Division-Asphalt Expense-0142258-546100 series.

The following order was introduced by Councillor Hatleberg. Councillor Hatleberg moved the order to a second reading under suspension.

Ordered, that the Chelsea City Council authorize the appropriation of \$6,500.00 from Free Cash to supplement the Fiscal Year 2015 Central Billing and Research-Salary Expense Account 0115951-510200 series.

The following order was introduced by Councillor Robinson. A motion from Councillor Robinson moved the order to the Sub-Committee on Conference under suspension. Request, that a conference with Health and Human Services to present to the members the following:

- A) Strategic Plan (process and results) Chelsea Community Schools
- B) Current activities of the Chelsea Cultural Council
- C) Community Benefits Program in Chelsea

The following order was introduced by Councillor Robinson. A motion from Councillor Robinson moved the order to the Sub-Committee on Conference under suspension. REQUEST, that the Acting City Manager give to the City Council a number of how many grants or funds that the city is paying to outside community agencies.

The following order was introduced by Councilors Recupero, Perlatonda, and Barton. Councillor Recupero moved to adopt under suspension. Councillor Cataldo amended it to the Sub-Committee on Conference under suspension.

Ordered, that the Acting City Manager Ned Keefe report back to the Chelsea City Council on the pro's and con's of granting all property owners a relief on their monthly water and sewer bill who occupy their units that meet the necessary household income requirement of \$50,000 or less.

The following order was introduced by Councillor Recupero and received late. No objections to the late order. Councillor Recupero moved to adopt under suspension. Councillor Frank moved roll call. Councillor Cortell objected to the first reading.

Ordered, that Acting City Manager Ned Keefe look into a way to have a skeleton crew available on weekends to handle any emergency that arises.

A moment of silence was conducted for Harvey Rally and Bill Bennett at the request of Councillor Robinson.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Paul G. Casino  
Clerk of the Chelsea City Council