

**COUNTY OF CARBON
JOB ANNOUNCEMENT
NON-UNION**

Bulletin 29

POST DATE: January 31, 2023

APPLICATION DEADLINE DATE: Until Filled

POSITION: Lifeguard

DEPARTMENT: Parks

RATE OF PAY: \$ 13.65 per hour

HOURS WORKED: As Scheduled; must be available for Holidays/Weekends

*Applications to be filed with Human Resources Department – County Administration Building
by mail: Carbon County Human Resources, PO Box 129, Jim Thorpe, PA 18229, or
email: carbonhr@carboncounty.net or
fax: 570-325-9492*

OVERALL OBJECTIVE OF JOB: Position serves to provide for the safe and proper use of the waterfront area at the Mauch Chunk Lake Park.

QUALIFICATIONS:

- A. Possession of a current Lifeguard Training certification.
- B. Current certifications in First Aid; Adult, Child, and Infant CPR; Automated External Defibrillator (AED)

ESSENTIAL FUNCTIONS OF JOB:

1. Patrols, observes, directs, and monitors activities at a swimming area from stations on shore or from stations on the water to maintain order and minimize the threat of swimmers and other park patrons from accidents or drowning.
2. Scans the swimming area to prevent accidents and be prepared to respond to visitors in the event of an emergency.
3. Inspects swimming area and safety equipment and supplies to ensure they are safe for public use.
4. Administers first aid and/or CPR to injured park visitors.
5. Ensures compliance with swimming rules and regulations following prescribed guidelines and procedures.
6. Inspects buoys, floats, ropes, first aid equipment and supplies, and other safety equipment to ensure it is in proper operating condition.
7. Prepares and submits written reports and documents outlining swimming conditions, activities, and incidents.
8. Reports violations of park rules and regulations to the Park Ranger personnel.
9. Reports vandalism or theft of park property to the Park Ranger personnel.
10. Inspects park facilities and reports unsafe conditions to the Park Director and/or Park Maintenance.
11. Assists park visitors in locating missing parents or children. Notifies Park Ranger personnel of missing parents or children.
12. Receives complaints from park visitors and forwards to the appropriate park personnel.

WORKING CONDITIONS:

1. Potential for personal physical harm. Works in conditions of potential outbursts of disruptive behavior.
2. Works outdoors in seasonal weather conditions and is exposed to outdoor dust/dirt, odors, gases and chemicals.
3. Works indoors in adequate workspace, lighting and temperatures, but with fluctuations in ventilation. Normal indoor exposure to dust/dirt.
4. Works on weekends and holidays as scheduled.
5. Required to wear a uniform.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

1. Must be able to effectively read, write, speak and understand the English language.
2. Ability to learn and apply park rules, regulations and policies to situations encountered in the course of daily routine.
3. Knowledgeable in all park procedures related to the beach and swimming areas.
4. Ability to explain the rationale and purpose of park rules and regulations related to the beach and swimming areas.
5. Ability to deal courteously, firmly and tactfully with the public and team members.
6. Ability to maintain peace, order and morality among the public and team members through learned policies and effective communication.
7. Ability to react quickly and calmly in emergency situations and choose the proper course of action.
8. Ability to observe and accurately recall details of appearance, actions, statements and other occurrences.
9. Ability to work effectively with others.
10. Must possess good communication and interpersonal skills and have the ability to effectively communicate with park visitors in answering questions on various park and environmental topics.

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PHYSICAL/MENTAL REQUIREMENTS:

1. Must be able to remain alert at all times while assigned to a post.
2. Must be able to sit/stand/walk intermittently for long periods of time throughout the working day with occasional periods of bending, stooping, twisting, reaching, driving as needed to perform essential job functions.
3. Must possess ability to record, convey and present information; as well as, explain procedures and follow instructions.
4. Must be able to pay close attention to details and concentrate on work.

AN EQUAL OPPORTUNITY EMPLOYER