

JULY 17, 2025

THE REGULAR MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONERS’ MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA, VIA THE ZOOM PLATFORM WITH LIVE STREAM FOR THE PUBLIC ON THE CARBON COUNTY COMMISSIONERS FACEBOOK PAGE.

PRESENT WERE COMMISSIONERS SOFRANKO, NOTHSTEIN AND AHNER, SOLICITOR FRYCKLUND, EXECUTIVE SECRETARY/OPEN RECORDS OFFICER JENNIFER BOGER AND SECRETARY III ELIZABETH SHUBECK. CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE AHNER WAS AVAILABLE BY PHONE.

COUNTY CONTROLLER KAYLA HERMAN, COUNTY TREASURER KEVIN ZELIENKA, DIRECTOR OF ELECTIONS JENNIFER KETCHLEDGE, DEPUTY CHIEF JUVENILE PROBATION OFFICER KIMMY MULIK, CHIEF JUVENILE PROBATION OFFICER JOESPH GRECO, CHILDREN & YOUTH ADMINISTRATOR II JILL GEISSINGER, EXECUTIVE DIRECTOR OF FAMILY PROMISE OF CARBON COUNTY CATHY LAMM AND MEMBERS OF THE PRESS WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

#25-378 MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 3, 2025 AS LISTED ON AGENDA ITEM #25-378.

BOARD POLLED: AHNER YES
NOTHSTEIN YES
SOFRANKO YES

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

JOHN MCGUIRE,
JIM THORPE PLANNING COMMISSION

RE: ACKNOWLEDGED COMMISSIONER NOTHSTEIN FOR ASSISTING AT THE MAUCH CHUNK CHARITY FOUNDATION GOLF TOURNAMENT. A PROPOSED DEVELOPMENT AT THE BREAST OF THE DAM LOCATED AT THE MAUCH CHUNK LAKE PARK REGARDING HOOKING UP TO THE PUBLIC SEWER.

PUBLIC HEARING:
2025 ESG GRANT APPLICATION

#25-379 AN APPLICATION FOR THE 2025 ESG PROGRAM TO BE FILED WITH THE PA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT O/B/O FAMILY PROMISE OF CARBON COUNTY IN THE AMOUNT OF \$80,000.

IT IS NOTED, NO WRITTEN COMMENTS OR AUDIENCE COMMENTS WERE RECEIVED REGARDING THE ESG GRANT APPLICATION.

ESG GRANT:

#25-380 **RESOLUTION:**

SUBMITTED FOR ADOPTION WAS A RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR FUNDING.

RESOLUTION OF THE MUNICIPALITY

RESOLUTION OF THE COUNTY OF CARBON

AUTHORIZING THE FILING OF A PROPOSAL FOR FUNDS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, COMMONWEALTH OF PENNSYLVANIA.

WHEREAS, THE HOMELESS EMERGENCY ASSISTANCE AND RAPID TRANSITION TO HOUSING ACT OF 2009 (HEARTH) ENACTED INTO LAW ON MAY 20, 2009, AUTHORIZED THE EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM; AND

WHEREAS, THE COMMONWEALTH OF PENNSYLVANIA THROUGH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED) HAS RECEIVED ESG PROGRAM FUNDS AND IS MAKING THESE FUNDS AVAILABLE TO UNITS OF LOCAL GOVERNMENTS FOR ELIGIBLE HOMELESS SERVICES; AND

WHEREAS, THE COUNTY OF CARBON DESIRES TO SUBMIT AN APPLICATION TO DCED FOR ESG PROGRAM FUNDS TO PROVIDE HOMELESS SERVICES OR ON BEHALF OF OTHER ENTITIES TO PROVIDE HOMELESS SERVICES.

NOW, THEREFORE BE IT RESOLVED AND IT IS HEREBY RESOLVED BY THE CARBON COUNTY BOARD OF COMMISSIONERS THAT:

1. THE PROPOSED PROJECT(S) CARBON COUNTY 2023 (ESG) TO BE FUNDED BY A GRANT FROM THE PENNSYLVANIA ESG PROGRAM MEET THE ESG INTERIM RULE REQUIREMENTS AT § 24 CFR 576 ARE ELIGIBLE AND APPROVED.
2. THE CHAIRMAN OR VICE CHAIRMAN ON BEHALF OF BOARD OF COMMISSIONERS IS AUTHORIZED AND DIRECTED TO EXECUTE AN ESG PROGRAM APPLICATION IN THE AMOUNT OF \$120,000 TO THE PA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.
3. THE COUNTY OF CARBON WILL ASSUME THE RESPONSIBILITY FOR SECURING THE REQUIRED MATCHING AMOUNT OF PROJECT FUNDS OR REQUEST A WAIVER OF MATCH FUNDS TO DCED.
4. THE COUNTY WILL REIMBURSE THE COMMONWEALTH FOR ANY EXPENDITURE FOUND TO BE INELIGIBLE.
5. THE CHAIRMAN OR VICE CHAIRMAN IS AUTHORIZED TO PROVIDE SUCH ASSURANCES, CERTIFICATES, AND SUPPLEMENTAL DATA OR REVISED DATA THAT DCED MAY REQUEST IN CONNECTION WITH THE APPLICATION.

ADOPTED THIS 17TH DAY OF AUGUST, 2023.

ATTEST:

/S/ ELOISE K. AHNER, SECRETARY

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO ADOPT THE RESOLUTION AUTHORIZING THE FILING OF THE APPLICATION FOR FUNDING AS LISTED ON AGENDA ITEM #25-380.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-381 STATEMENT OF ASSURANCES:

STATEMENT OF ASSURANCES FOR THE 2025 ESG GRANT APPLICATION WAS PRESENTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE 2025 ESG GRANT APPLICATION.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD.

JULY 15, 2025 10:30 A.M. PERSONNEL

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

#25-382 MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JULY 17, 2025 AS LISTED ON AGENDA ITEM #25-382.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

SUPPLEMENTAL APPROPRIATIONS:

#25-383 MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTAL DATED JULY 17, 2025, AS LISTED ON AGENDA ITEM #25-383.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

#25-384 APPROVAL OF PAYROLL CHECK NUMBERS 76622 THROUGH 76683 AND DIRECT DEPOSIT CHECK NUMBERS 6077904 THROUGH 6078353 FOR PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$748,432.49 (PAYROLL DATED JULY 11, 2025).

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE PAYROLL CHECK AS LISTED ABOVE ON AGENDA ITEM #25-384.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

GENERAL FUND CLEARING ACCOUNT:

#25-385 APPROVAL OF CHECK NUMBERS 252223 THROUGH 252225 FOR EXPENDITURES THROUGH THE
GENERAL FUND CLEARING ACCOUNT AS FOLLOWS: (DATED JULY 10, 2025)

GENERAL FUND	\$ 192,016.12
COUNTY PARKING FUND	\$ 8,800.50
LIQUID FUELS FUND	\$ 528.00
AREA AGENCY ON AGING FUND	\$ 1,007.06
CHILDREN & YOUTH FUND	\$ 185,810.82
DOMESTIC RELATIONS FUND	\$ 1,236.71
WORKFORCE INVESTMENT ACT FUND	\$ 1,044.00
PARKS & RECREATION FUND	\$ 1,235.49
9-1-1 FUND	\$ 26,072.23
HAZ-MAT RESPONSE FUND	\$ 40.01
FARMLAND PRESERVATION FUND	\$ 3,093.55
VICTIM/WITNESS FUND	\$ 14.63
AFFORDABLE HOUSING FUND	\$ 1.77
OPIOID SETTLEMENT FUND	\$ 2,280.00
CDBG FUND	\$ 26,751.45
FRINGE BENEFIT PAYMENT FUND	<u>\$ 681,947.46</u>
TOTAL: \$1,131,879.80	

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE CHECK
NUMBERS AS LISTED ABOVE ON AGENDA ITEM #25-385.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

#25-386 APPROVAL OF CHECK NUMBER 252224 FOR EXPENDITURE THROUGH THE GENERAL FUND CLEARING
ACCOUNT AS FOLLOWS: (DATED JULY 7, 2025)

GENERAL FUND	\$ 400,000.00
--------------	---------------

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE CHECK
NUMBER AS LISTED ABOVE ON AGENDA ITEM #25-386.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

#25-387 APPROVAL OF CHECK NUMBERS 252404 THROUGH 252541 FOR EXPENDITURES THROUGH THE
GENERAL FUND CLEARING ACCOUNT AS FOLLOWS: (DATED JULY 17, 2025)

GENERAL FUND	\$ 191,748.35
COUNTY PARKING FUND	\$ 325,613.12
AREA AGENCY ON AGING FUND	\$ 57,855.73
CHILDREN & YOUTH FUND	\$ 86,196.53

HUMAN SERVICE AGENCY FUND	\$	225.95
DOMESTIC RELATIONS FUND	\$	1,470.83
PARKS & RECREATION FUND	\$	56.00
9-1-1 FUND	\$	784.52
HAZ-MAT RESPONSE FUND	\$	16.36
OPIOID SETTLEMENT FUND	\$	855.00
CDBG FUND	\$	239.17
TAX CLAIM FUND	\$	<u>8,551.43</u>
TOTAL:	\$	673,612.99

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE ON AGENDA ITEM #25-387.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-387A MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO AMEND THE AGENDA THAT WAS PUBLICLY ADVERTISED FOR TODAY’S MEETING.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-387B APPROVAL OF CHECK NUMBER 252542 FOR EXPENDITURE THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS: (DATED JULY 15, 2025)

COUNTY PARKING FUND	\$2,792.95
---------------------	------------

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE CHECK NUMBER AS LISTED ABOVE ON AGENDA ITEM #25-387B.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-387C APPROVAL OF CHECK NUMBER 252543 FOR EXPENDITURE THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS: (DATED JULY 16, 2025)

CHILDREN & YOUTH FUND	\$693.86
-----------------------	----------

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO RATIFY PAYMENT OF THE CHECK NUMBER AS LISTED ABOVE ON AGENDA ITEM #25-387C.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

TREASURER’S REPORT:

#25-388 MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO ACCEPT THE TREASURER’S REPORT DATED JUNE 30, 2025 TO JULY 4, 2025 AND JULY 7, 2025 TO JULY 11, 2025 REPORTING BALANCES LISTED ON AGENDA ITEM #25-388 AS FOLLOWS:

BALANCES AS OF JULY 4, 2025:

GENERAL FUND CHECKING ACCOUNT	\$ 659,071.11
GENERAL FUND SP NOW	\$ 17,162,121.71
PLGIT/PRIME	\$ 0.00
ANIMAL SHELTER FUND	\$ 183,848.76
OPERATING RESERVE FUND	\$ 1,104,841.22
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 0.00
COUNTY PARKING FUND	\$ 2,426,336.36
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 1,237,564.40
AREA AGENCY ON AGING FUND	\$ 519,352.99
CHILDREN & YOUTH FUND	\$ (109,064.27)
HUMAN SERVICE AGENCY FUND	\$ 7,527.09
DOMESTIC RELATION IV-D FUND	\$ 248,031.14
WORKFORCE INVESTMENT ACT	\$ 18,366.71
PARKS & RECREATION FUND	\$ 61,570.46
CARBON TRANSPORTATION SYSTEM FUND	\$ 1,090,310.25
9-1-1 FUND	\$ 909,392.01
HAZMAT RESPONSE FUND	\$ 236,803.23
OFFENDER SUPERVISION FUND	\$ 1,091,163.79
ADULT ELECTRONIC MONITORING FUND	\$ 299,830.22
FARMLAND PRESERVATION FUND	\$ 56,270.32
HUMAN SERVICE DEVELOPMENT FUND	\$ 153.95
HOMELESS GRANT FUND	\$ 176.91
CENTRALIZED BOOKING FUND	\$ 25,204.65
VICTIM/WITNESS FUND	\$ 16,748.08
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 152,982.23
COUNTY RECORDS IMPROVEMENTS FUND	\$ 70,008.51
JUVENILE SUPERVISION FEE FUND	\$ 56,414.89
COMMUNITY SERVICE FEE FUND	\$ 14,122.81
PROTHONOTARY AUTOMATION FUND	\$ 122,002.43
AFFORDABLE HOUSING FUND	\$ 747,406.13
CLERK OF COURTS AUTOMATION FUND	\$ 36,345.89
REGISTER OF WILLS AUTOMATION FUND	\$ 30,894.75
JUVENILE ELECTRONIC MONITORING FUND	\$ 7,163.79
VITAL STATS IMPROVEMENT FUND	\$ 30,986.74
SUBSTANCE ABUSE EDUCATION	\$ 277,749.21
LIQUID FUELS/ACT 44	\$ 1,123,594.33
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 1,263,600.10
VICTIMS SERVICES FUND	\$ 159,622.60
HOTEL ROOM EXCISE TAX FUND	\$ 49,342.63
DEMOLITION FUND	\$ 115,180.85
DEMO AND REHAB FUND	\$ 16,500.00
OPIOID SETTLEMENT FUND	\$ 1,903,902.80
COVID ARP FUND	\$ 44,147.90
RR ECONOMIC DEVELOPMENT FUND	\$ 1,862,140.86
CDBG FUND	\$ 29,238.76
DEBT SERVICE FUND	\$ 1,519,906.76
CAPITAL PROJECTS FUND	\$ 858,451.16
PLGIT/PRIME	\$ 0.00
PLGIT/CD PURCHASE	\$ 0.00
OPEN SPACE CAPITAL FUND	\$ 139,131.00

FRINGE BENEFIT PAYMENT FUND	\$ 831,526.55
PAYROLL FUND	\$ 221,780.15
TAX CLAIM FUND	\$ 2,562,139.22

BALANCES AS OF JULY 11, 2025:

GENERAL FUND CHECKING ACCOUNT	\$ 658,952.86
GENERAL FUND SP NOW	\$ 16,234,726.48
PLGIT/PRIME	\$ 0.00
ANIMAL SHELTER FUND	\$ 184,173.76
OPERATING RESERVE FUND	\$ 1,104,841.22
PLGIT/PRIME	\$ 0.00
RENTAL PROPERTY FUND	\$ 0.00
COUNTY PARKING FUND	\$ 2,402,904.92
PLGIT/PRIME	\$ 0.00
LIQUID FUELS TAX FUND	\$ 1,237,036.40
AREA AGENCY ON AGING FUND	\$ 503,980.06
CHILDREN & YOUTH FUND	\$ 281,035.81
HUMAN SERVICE AGENCY FUND	\$ 22,075.97
DOMESTIC RELATION IV-D FUND	\$ 227,218.47
WORKFORCE INVESTMENT ACT	\$ 19,024.47
PARKS & RECREATION FUND	\$ 69,104.43
CARBON TRANSPORTATION SYSTEM FUND	\$ 1,090,310.25
9-1-1 FUND	\$ 856,665.16
HAZMAT RESPONSE FUND	\$ 236,763.22
OFFENDER SUPERVISION FUND	\$ 1,111,615.60
ADULT ELECTRONIC MONITORING FUND	\$ 301,737.41
FARMLAND PRESERVATION FUND	\$ 53,176.77
HUMAN SERVICE DEVELOPMENT FUND	\$ 153.95
HOMELESS GRANT FUND	\$ 176.91
CENTRALIZED BOOKING FUND	\$ 28,065.15
VICTIM/WITNESS FUND	\$ 15,322.57
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 155,250.23
COUNTY RECORDS IMPROVEMENTS FUND	\$ 71,520.51
JUVENILE SUPERVISION FEE FUND	\$ 56,639.89
COMMUNITY SERVICE FEE FUND	\$ 14,129.89
PROTHONOTARY AUTOMATION FUND	\$ 123,203.96
AFFORDABLE HOUSING FUND	\$ 759,587.41
CLERK OF COURTS AUTOMATION FUND	\$ 36,670.49
REGISTER OF WILLS AUTOMATION FUND	\$ 30,894.75
JUVENILE ELECTRONIC MONITORING FUND	\$ 7,163.79
VITAL STATS IMPROVEMENT FUND	\$ 30,986.74
SUBSTANCE ABUSE EDUCATION	\$ 279,515.22
LIQUID FUELS/ACT 44	\$ 1,123,594.33
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 1,263,600.10
VICTIMS SERVICES FUND	\$ 160,948.00
HOTEL ROOM EXCISE TAX FUND	\$ 57,040.35
DEMOLITION FUND	\$ 122,380.85
DEMO AND REHAB FUND	\$ 16,500.00
OPIOID SETTLEMENT FUND	\$ 1,901,622.80
COVID ARP FUND	\$ 44,147.90
RR ECONOMIC DEVELOPMENT FUND	\$ 1,862,140.86
CDBG FUND	\$ 2,726.48
DEBT SERVICE FUND	\$ 1,519,906.76
CAPITAL PROJECTS FUND	\$ 858,451.16

PLGIT/PRIME	\$	0.00		
PLGIT/CD PURCHASE	\$	0.00		
OPEN SPACE CAPITAL FUND	\$	139,131.00		
FRINGE BENEFIT PAYMENT FUND	\$	149,579.09		
PAYROLL FUND	\$	411,444.01		
TAX CLAIM FUND	\$	2,646,079.16		
BOARD POLLED:			AHNER	YES
			NOTHSTEIN	YES
			SOFRANKO	YES

TAX & REVENUE ANTICIPATION NOTE
#25-389 SERIES OF 2025

RATIFY PAYMENT OF THE 2025 TRAN, ASSOCIATED COSTS AND INTEREST TO M & T BANK IN THE AMOUNT OF \$4,099,984.96

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE 2025 TRAN, ASSOCIATED COSTS AND INTEREST TO M & T BANK AS LISTED ON AGENDA ITEM #25-389.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

COMMISSIONER SOFRANKO ACKNOWLEDGED THE COMMISSIONERS, COUNTY ADMINISTRATOR, DEPARTMENT HEADS AND ELECTED OFFICIALS FOR WORKING TOGETHER TO REDUCE SPENDING RELATIVE TO THE 2025 TRAN THAT WAS PREVIOUSLY ANTICIPATED.

PERSONNEL REPORT:

#25-390 COUNTY DEPARTMENTS:
APPOINTMENT:

JEFFREY L. DAVIS, JIM THORPE, PA – BOARD MEMBER, TAX ASSESSMENT – EFFECTIVE JULY 17, 2025

RESIGNATIONS:

CLAIR C. BREINER, WEISSPORT, PA – PART-TIME PARKING/METER ATTENDANT, PARKING FUND – EFFECTIVE JULY 14, 2025

SAMIYYAH M. BANKS, TOBYHANNA, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JULY 8, 2025

VALERIE A. SAVERI, JIM THORPE, PA – GRANT COORDINATOR, COMMISSIONERS’ – EFFECTIVE AUGUST 6, 2025

PRISON BOARD APPOINTMENT:

JUSTIN K. RODGERS, ALLENTOWN, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JULY 21, 2025

HIRES AS RECOMMENDED BY DEPARTMENT SUPERVISORS:

VALARIE BENNETT, BETHLEHEM, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE JULY 28, 2025

CASEY M. HANLEY, LEHIGHTON, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE JULY 28, 2025

ELIZABETH R. PETROLE, MCADOO, PA – HUMAN RESOURCES ASSISTANT, HUMAN RESOURCES – EFFECTIVE JULY 21, 2025

CHANGES OF STATUS:

JAMES F BONNER, WALNUTPORT, PA
FROM: CORRECTIONS OFFICER, CORRECTIONS
TO: SERGEANT, CORRECTIONS
EFFECTIVE: JULY 7, 2025

REGINA M. D’ANCONA, NESQUEHONING, PA
FROM: JUVENILE PROBATION SPECIALIST, JUVENILE COURT
TO: ADMINISTRATIVE ASSISTANT I, EMERGENCY MANAGEMENT AGENCY
EFFECTIVE: JULY 30, 2025

SEMINAR/TRAINING REQUESTS:

COMMUNICATION CENTER:

JOSHUA J. JACOBS
2025 APCO CONFERENCE
BALTIMORE, MD
COST: CONFERENCE FEE \$575.00, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

WORKFORCE INVESTMENT OPPORTUNITY ACT:

LYNETTE SERRANO KARALYN WILLIAMS STACEY BONET MELANIE RAMOS
CASAS TESTING TRAINING / CERTIFICATIONS
NESQUEHONING, PA

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE PERSONNEL REPORT
DATED JULY 17, 2025 AS LISTED ON AGENDA ITEM #25-390.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-391 ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:

COURTS:

RESIGNATION:

RENEE L. SNYDER, ALLENTOWN, PA – PROBATION OFFICER I, ADULT PROBATION – EFFECTIVE
AUGUST 1, 2025

SEMINAR/TRAINING REQUESTS:

JUVENILE COURT:

JOSEPH A. GRECO
MGT 335: EVENT SECURITY PLANNING FOR PUBLIC SAFETY PROFESSIONALS
NAZARETH, PA
COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

DOMESTIC RELATIONS:

CARLA M. FERGUSON MOLLY E. SHERIDAN STACY L. KATTNER JAMES H. DEPRE
EMILY A. RECKER
58TH ANNUAL DRAP TRAINING CONFERENCE
GETTYSBURG, PA
COST: CONFERENCE FEE \$400/PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CLERK OF COURTS:

APPOINTMENT:

GEORGEANN E. PACHULSKI, JIM THORPE, PA – ADMINISTRATIVE ASSISTANT, CLERK OF COURTS –
EFFECTIVE AUGUST 4, 2025

DISTRICT ATTORNEY:

SEMINAR/TRAINING REQUEST:

MARCELLA REESER

2025 VICTIM SERVICES FOUNDATIONAL ACADEMY

STATE COLLEGE, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO ACKNOWLEDGE THE PERSONNEL REPORT
DATED JULY 17, 2025 AS LISTED ON AGENDA ITEM #25-391.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

CORRESPONDENCE:

MINUTES RECEIVED: FEBRUARY 20, 2025 MEETING OF THE CARBON COUNTY AGENCY ON AGING
ADVISORY BOARD; MAY 20, 2025 MEETING OF THE CARBON COUNTY PLANNING COMMISSION; JUNE 19,
2025 MEETING OF THE CARBON COUNTY OPEN SPACE ADVISORY BOARD.

THE JUNE 2025 MONTHLY REPORTS WERE RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS
AND RECORDER OF DEEDS RESPECTIVELY.

LETTERS WERE RECEIVED FROM THE LEHIGHTON AREA SCHOOL DISTRICT, WEATHERLY POLICE
DEPARTMENT, FRANKLIN TOWNSHIP POLICE DEPARTMENT AND THE PALMERTON BOROUGH POLICE
DEPARTMENT EXPRESSING SUPPORT FOR THE SCHOOL JUSTICE PANEL PROGRAM.

CORRESPONDENCE WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF
ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

AMPAL, INC.
PERMIT NO. GP9-13-002
PALMERTON BOROUGH, CARBON COUNTY
ATLANTIC CARBON GROUP, INC.
SURFACE MINING PERMIT NO 13160101C3
HAZLETON SHAFT SOUTH OPERATION
BANKS & HAZLE TOWNSHIPS
CARBON & LUZERNE COUNTIES

AREA AGENCY ON AGING:

#25-392 EXTENSION/COOPERATIVE GRANT AGREEMENT:

EXTENSION TO THE COOPERATIVE GRANT AGREEMENT BETWEEN THE DEPARTMENT OF AGING AND
THE CARBON COUNTY AREA AGENCY ON AGING FOR PROVISION OF AGING SERVICES FOR AN
ADDITIONAL THREE (3) MONTHS TO EXPIRE SEPTEMBER 30, 2025 IN THE AMOUNT OF \$343,730.00 WAS
PRESENTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE EXTENSION TO THE COOPERATIVE GRANT AGREEMENT WITH THE DEPARTMENT OF AGING AS LISTED ON AGENDA ITEM #25-392.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-393 REVISED RENEWAL AGREEMENT/ROVINSKI-MANN:

A REQUEST WAS RECEIVED FROM THE AREA AGENCY ON AGING ADMINISTRATOR TO REVISE THE RENEWAL AGREEMENT WITH JULIE ROVINSKI-MANN OF JIM THORPE, PENNSYLVANIA, TO CONTINUE IN THE POSITION OF CARBON COUNTY LINK COORDINATOR, CREATED BY A FEDERAL MANDATE FOR THE TERM JULY 1, 2025 THROUGH JUNE 30, 2026 AT A RATE OF \$30.00/HOUR WITH FLEXIBLE HOURS UP TO BUT NOT EXCEEDING 40 HOURS PER WEEK. THIS CONTRACT WILL RENEW ANNUALLY, SUBJECT TO FUNDING AVAILABILITY. (INCREASE OF \$5.00/HOUR) *THIS REPLACES AGENDA ITEM #25-328, DATED JUNE 19, 2025.

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE REVISED RENEWAL AGREEMENT WITH JULIE ROVINSKI-MANN AS LISTED ON AGENDA ITEM #25-393.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

BID AWARD S:

#25-394 CDBG-PALMERTON BOROUGH:

A RECOMMENDATION WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT TO AWARD THE CONTRACT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) VIA PENNBID OPENED ON JULY 3, 2025 AS FOLLOWS:

STREET IMPROVEMENTS – RECONSTRUCT MAUCH CHUNK ROAD -SOUTH (FRANKLIN AVENUE TO 500 FT BEFORE FIRELINE ROAD) FY 2021 & 2022

BRACALENTE CONSTRUCTION, INC.
BID: \$220,548.75

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO AWARD THE CONTRACT TO BRACALENTE CONSTRUCTION, INC. AT THEIR BID OF \$220,548.75 AS LISTED ON AGENDA ITEM #25-394.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-395 A RECOMMENDATION WAS RECEIVED FROM THE DIRECTOR OF PLANNING & DEVELOPMENT TO AWARD THE CONTRACT FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) VIA PENNBID OPENED ON JULY 3, 2025 AS FOLLOWS:

STREET IMPROVEMENTS – RECONSTRUCT MARY ANN ALLEY (TUNNEL STREET TO OLD MAUCH CHUNK ROAD) FY 2023

BRUCE GEORGE PAVING
BID: \$116,259.10

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO AWARD THE CONTRACT TO BRUCE GEORGE PAVING AT THEIR BID OF \$116,259.10 AS LISTED ON AGENDA ITEM #25-395.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

CHILDREN & YOUTH:

IMPACT PROJECT, INC.:

#25-396 SCHOOL JUSTICE PANEL PROMISING PRACTICE PROGRAM:

PURCHASE OF SERVICE AGREEMENT WITH IMPACT PROJECT, INCORPORATED, OF EMMAUS, PA, TO ESTABLISH AND CONDUCT A SCHOOL JUSTICE PANEL (SJP) IN EACH OF THE FIVE MIDDLE SCHOOLS IN CARBON COUNTY WAS PRESENTED FOR APPROVAL. THE AGREEMENT WOULD BE EFFECTIVE AUGUST 1, 2025, WITH AN ESTIMATED ANNUAL COST OF \$220,000, \$18,333.33 PER MONTH.
*PENDING VALID CERTIFICATE OF INSURANCE.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PURCHASE OF SERVICE AGREEMENT WITH IMPACT PROJECT, INCORPORATED AS LISTED ON AGENDA ITEM #25-396.

MR. AHNER SPOKE OF HIS CONCERNS WITH NOT ENOUGH COLLABORATION BETWEEN ALL THE ENTITIES INVOLVED.

MR. NOTHSTEIN QUESTIONED THE FUNDING FOR THE PROGRAM WITH THE UNDERSTANDING THE FUNDING WAS APPROVED AND 100% WILL BE COVERED FOR THE FIRST YEAR.

CHILDREN & YOUTH ADMINISTRATOR II JILL GEISSINGER DISCUSSED THE FUNDING IS IN THE CHILDREN & YOUTH’S NEEDS BASED BUDGET. THE STATE APPROVED \$120,000.00 FOR SIX (6) MONTHS OF THE ESTIMATED COST OF THE PROGRAM. MS. GEISSINGER NOTED SINCE THE SCHOOL JUSTICE PANEL (SJP) IS AN EVIDENCE BASE PROGRAM 90% OF THE ESTIMATED COST WILL BE FUNDED THROUGH A GRANT.

MR. SOFRANKO SPOKE OF HIS CONCERN WITH THE COUNTY FUNDING THE ESTIMATED COST OF \$220,000.00 - \$240,000.00 FOR PROGRAM UNTIL REIMBURSEMENTS ARE RECEIVED FROM THE STATE.

SOLICITOR FRYCKLUND DISCUSSED HIS CONCERNS WITH THE AGREEMENT CONSUMING A LOT OF CONTRADICTION REGARDING THE LEVEL OF OFFENSES THAT WOULD QUALIFY AND THE STATUTORY BASES INCLUDING SEVERAL LEGAL QUESTIONS.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER TO RESCIND THE PREVIOUS MOTION TO APPROVE AND EXECUTE THE PURCHASE OF SERVICE AGREEMENT WITH IMPACT PROJECT, INCORPORATED AS LISTED ON AGENDA ITEM #25-396.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE PURCHASE OF SERVICE AGREEMENT WITH IMPACT PROJECT, INCORPORATED AS LISTED ON AGENDA ITEM #25-396

BOARD POLLED:	AHNER	NO
	NOTHSTEIN	NO
	SOFRANKO	NO

#25-397 AGREEMENTS:

THE FY 2025-2026 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

FCCY

<u>FAMILY BASED SERVICES</u>	<u>RATE:</u>
AGE 3-21	\$77.18
AGE 0-3	\$67.54
<u>EMERGENCY FBS</u>	
AGE 3-21	\$77.18
AGE 0-3	\$67.54
<u>MEDICAL FRAGILE</u>	
LEVEL 1 AGE 0-21	\$65.20
LEVEL 2 AGE 0-21	\$57.11
LEVEL 3 AGE 0-21	\$40.77
LEVEL 4 AGE 0-21	\$38.63
<u>KINSHIP CARE</u>	
AGE 0-21	\$70.43
<u>HOMEMAKER SERVICES</u>	
HOURLY RATE	\$78.03
HOURLY RATE PHONE / VIRTUAL	\$60.34
HOME STUDY	\$853.80
ICPC KINSHIP CARE	\$39.83

MHY FAMILY SERVICES, MARS PA

<u>SERVICE</u>	<u>RATE:</u>
MULTISYSTEMATIC THERAPY	\$143.87/PER DIEM

PROVIDER: NATIONAL MENTOR HEALTHCARE, LLC
FOR FISCAL YEAR 2025 – 2026

<u>PROGRAM NAME:</u>	<u>PER DIEM:</u>
FOSTER FAMILY CARE	\$112.43
TREATMENT FOSTER CARE- TRANSITION/STEP	\$126.83
PRE-PLACEMENT RESPITE	\$104.99
RESPITE	\$104.52
EMERGENCY RESPITE	\$131.79

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE FY 2025-2026 PURCHASE OF SERVICE AGREEMENTS AS LISTED ON AGENDA ITEM #25-397.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

COMMUNICATIONS/911:

#25-398 END USER AGREEMENT/P25 DIGITAL RADIOS:

AN END USER AGREEMENT TO PROVIDE THE DUTIES AND RESPONSIBILITIES OF THE COUNTY AND THE AGENCY REGARDING THE OPERATION AND MAINTENANCE RELATIVE TO THE P25 DIGITAL RADIOS WAS PRESENTED FOR APPROVAL.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE THE END USER AGREEMENT RELATIVE TO THE P25 DIGITAL RADIOS AS LISTED ON AGENDA ITEM #25-398.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

CORONER’S OFFICE:

#25-399 AGREEMENT/PA DEPARTMENT OF HEALTH:

AN AGREEMENT BETWEEN THE COUNTY AND THE PENNSYLVANIA DEPARTMENT OF HEALTH, PENNSYLVANIA VIOLENT DEATH REPORTING SYSTEM (PAVDRS) TO OBTAIN CORONER/MEDICAL EXAMINER REPORTS, TOXICOLOGY REPORTS AND AUTOPSY REPORTS FOR VIOLENT DEATHS IN CARBON COUNTY FOR THE PERIODS JANUARY 1, 2024 TO DECEMBER 31, 2024 IN THE TOTAL AMOUNT OF \$10,000.00 WAS PRESENTED FOR APPROVAL.

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE AGREEMENT WITH PENNSYLVANIA DEPARTMENT OF HEALTH, PENNSYLVANIA VIOLENT DEATH REPORTING SYSTEM (PAVDRS) AS LISTED ON AGENDA ITEM #25-399.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

COURTS/COMPUTER INFO:

#25-400 MICROSOFT VOLUME LICENSING AGREEMENT:

A REQUEST WAS RECEIVED FROM COURT INFORMATION TECHNOLOGY TO ADD DELL TO THE EXISTING MICROSOFT VOLUME LICENSING AGREEMENT TO ASSIGN LICENSES THAT WERE PURCHASED WITH THE NETWORK SERVER. (NO COST TO THE COUNTY)

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE MICROSOFT VOLUME LICENSING AGREEMENT AS LISTED ON AGENDA ITEM #25-400.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

EMERGENCY MANAGEMENT:

#25-401 LEPC/APPOINTMENTS:

LOCAL EMERGENCY PLANNING COMMITTEE:

- MS. ASHLEY KLEMCZAK, CARBON COUNTY CONSERVATION DISTRICT
- MR. ROGER SHOENBERGER, LOCAL FARMER
- MR. JOSHUA HOUCK, EMA-LVHN

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE THE APPOINTMENTS OF MS. ASHLEY KLEMCZAK, MR. ROGER SHOENBERGER AND MR. JOSHUA HOUCK TO SERVE ON THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) AS LISTED ON AGENDA ITEM #25-401.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-402 LEPC/APPOINTMENTS:

LOCAL EMERGENCY PLANNING COMMITTEE:

- DR. DANIEL PLAVIN, ST. LUKE’S JIM THORPE

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE THE APPOINTMENT OF DR. DANIEL PLAVIN TO SERVE ON THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) AS LISTED ON AGENDA ITEM #25-402.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-403 VOLUNTEER EMA DEPUTY

A REQUEST WAS RECEIVED FROM THE EMERGENCY MANAGEMENT DIRECTOR TO APPOINT MR. KOY WENTZ OF LEHIGHTON, PENNSYLVANIA, AS COUNTY EMA VOLUNTEER DEPUTY.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. SOFRANKO, TO APPROVE THE APPOINTMENT OF MR. KOY WENTZ TO SERVE ON THE LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) AS LISTED ON AGENDA ITEM #25-403.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

HUMAN SERVICES:

#25-404 3RD QUARTER/TEFAP:

THE 2024-2025 THIRD QUARTER (APRIL THROUGH JUNE 2025) INVENTORY UTILIZATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR THE CARBON COUNTY THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO ACCEPT THE 2024-2025 THIRD QUARTER INVENTORY UTILIZATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR THE CARBON COUNTY THE EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP) AS LISTED ON AGENDA ITEM #25-404.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

INFORMATION TECHNOLOGY:

#25-405 WINSLOW TECHNOLOGY GROUP:

A QUOTE WAS RECEIVED FROM WINSLOW TECHNOLOGY GROUP OF WALTHAM, MAINE, FOR DELL POWERPROTECT BACKUP INCLUDING ONE (1) YEAR PROSUPPORT MISSION CRITICAL POWERPROTECT BACKUP SVC STD SFTWRSPT-CNTRCT AT A TOTAL COST OF \$14,117.65 (INCREASE OF \$16.00)

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE QUOTE FROM WINSLOW TECHNOLOGY GROUP AS LISTED ON AGENDA ITEM #25-405.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

MULTIMODAL TRANSPORTATION FUND GRANT PROGRAM:

#25-406 REFURBISHMENT OF COUNTY BRIDGE #18:

SUBMISSION OF A GRANT APPLICATION TO THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT’S MULTIMODAL TRANSPORTATION FUND GRANT PROGRAM IN THE AMOUNT OF \$1,420,888.00 FOR REHABILITATION OF COUNTY BRIDGE #18 LOCATED ON TANNERY ROAD OVER THE LEHIGH RIVER IN KIDDER TOWNSHIP. IF AWARDED, CARBON COUNTY AND LUZERNE COUNTY WILL EXECUTE A COOPERATION AGREEMENT INCORPORATING ALL TERMS OF THE AWARD. MATCHING GRANT FUNDS TO BE SHARED WITH LUZERNE COUNTY, \$72,500.00 EACH.

APPENDIX II – AUTHORIZED OFFICIAL RESOLUTION

BE IT RESOLVED, THAT THE COUNTY OF CARBON, HEREBY REQUESTS A MULTIMODAL TRANSPORTATION FUND GRANT OF \$1,420,888 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR REHABILITATION OF COUNTY BRIDGE #18 – TANNERY ROAD OVER LEHIGH RIVER; AND

BE IT FURTHER RESOLVED, THAT THE APPLICANT DOES HEREBY DESIGNATE MICHAEL J. SOFRANKO, CHAIRMAN AND WAYNE E. NOTHSTEIN, VICE CHAIRMAN AS THE OFFICIALS TO EXECUTE DOCUMENTS AND AGREEMENTS BETWEEN THE COUNTY OF CARBON AND THE COMMONWEALTH FINANCING AUTHORITY TO FACILITATE AND ASSIST IN OBTAINING THE REQUESTED GRANT; AND

I, ELOISE K. AHNER, DULY QUALIFIED CHIEF CLERK/COUNTY ADMINISTRATOR OF THE COUNTY OF CARBON, PENNSYLVANIA, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF A RESOLUTION SCHEDULED FOR RATIFICATION BY A MAJORITY VOTE OF THE CARBON COUNTY COMMISSIONERS AT A REGULAR MEETING SCHEDULED FOR JULY 17, 2025 AND SAID RESOLUTION WILL BE RECORDED IN THE MINUTES OF THE COUNTY OF CARBON AND REMAIN IN EFFECT AS OF THIS DATE.

IN WITNESS THEROF, I AFFIX MY HAND AND ATTACH THE SEAL OF THE COUNTY OF CARBON, THIS 17TH DAY OF JULY, 2025.

CARBON COUNTY

NAME OF APPLICANT

CARBON

COUNTY

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE SUBMISSION OF A GRANT APPLICATION DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT’S MULTIMODAL TRANSPORTATION FUND GRANT PROGRAM AND ADOPT RESOLUTION #25-022 AS LISTED ON AGENDA ITEM #25-406.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

OPEN SPACE ADVISORY BOARD:

#25-407 AMENDMENT/BY-LAWS:

AMENDMENT TO THE CARBON COUNTY OPEN SPACE ADVISORY BOARD BY-LAWS DUE TO TYPOGRAPHICAL ERROR WAS PRESENTED FOR APPROVAL.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE THE AMENDMENT TO THE CARBON COUNTY OPEN SPACE ADVISORY BOARD BY-LAWS AS LISTED ON AGENDA ITEM #25-407.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

OPIOID SETTLEMENT FUNDS:

#25-408 NATIONAL NIGHT OUT:

SUBMITTED FOR APPROVAL WAS A REQUEST TO AUTHORIZE PAYMENT OF OPIOID SETTLEMENT FUNDS FOR APPLICATIONS SUBMITTED BY THE POLICE DEPARTMENTS FOR NATIONAL NIGHT OUT ACTIVITIES:

JIM THORPE POLICE DEPARTMENT -	\$5,000.00
LEHIGHTON POLICE DEPARTMENT -	\$5,000.00
NESQUEHONING POLICE DEPARTMENT -	\$5,000.00

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO AUTHORIZE PAYMENT OF OPIOID SETTLEMENT FUNDS FOR APPLICATIONS SUBMITTED BY THE POLICE DEPARTMENTS FOR NATIONAL NIGHT OUT ACTIVITIES AS LISTED ON AGENDA ITEM #25-408.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

PARKING:

#25-409 QUOTE/T2 SYSTEMS, INC:

A QUOTE WAS RECEIVED FROM T2 SYSTEMS, INC. OF INDIANAPOLIS, INDIANA, TO PURCHASE THREE (3) NEW HANDHELD DEVICES FOR TICKETING PURPOSES AT A COST OF \$2,795.00 EACH FOR A TOTAL OF \$8,385.00 PLUS \$75.00 SHIPPING AND HANDLING AND \$1,260.00 FOR HARDWARE CARE PROGRAM. TOTAL COST FOR YEARS TWO (2) AND THREE (3) WILL BE \$1,260.00 FOR HARDWARE CARE PROGRAM.

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE QUOTE FROM T2 SYSTEMS, INC AS LISTED ON AGENDA ITEM #25-409.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

PLANNING & DEVELOPMENT:

#25-410 CDBG/LIMITED ENGLISH PROFICIENCY PLAN:

A REQUEST WAS RECEIVED FROM THE PLANNING DIRECTOR FOR ADOPTION AND EXECUTION OF THE FOUR FACTOR ANALYSIS & LIMITED ENGLISH PROFICIENCY PLAN AND CERTIFICATION OF COMPLETION REQUIRED FOR THE FY2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM.

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO ADOPT AND EXECUTE THE FOUR FACTOR ANALYSIS & LIMITED ENGLISH PROFICIENCY PLAN AND CERTIFICATION OF COMPLETION AS LISTED ON AGENDA ITEM #25-410.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

POCONO COUNTIES WORKFORCE DEVELOPMENT:

#25-411 UPDATED BYLAWS:

A REQUEST WAS RECEIVED FROM SAMUEL HELLEN, EXECUTIVE DIRECTOR, OF THE POCONO COUNTIES WORKFORCE BOARD, ENCLOSING FOR APPROVAL THE UPDATED BYLAWS FOR THE PROGRAM OPERATIONS. THE UPDATED BYLAWS REPRESENT A CHANGE IN THE GOVERNANCE OF THE PROGRAM TO THE STATUS OF A NONPROFIT 501(C)3.

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE POCONO COUNTIES WORKFORCE BOARD UPDATED BYLAWS AS LISTED ON AGENDA ITEM #25-411.

BOARD POLLED:	AHNER	NO
	NOTHSTEIN	NO
	SOFRANKO	NO

SOLICITOR'S REPORT:

AGENCY ON AGING:

PERS SERVICES AGREEMENT:

#25-412 2ND EXTENSION/ADT, LLC.:

A REQUEST WAS RECEIVED FROM THE AREA AGENCY ON AGING TO APPROVE THE SECOND EXTENSION TO THE PERS AGREEMENT TO PROVIDE PERSONNEL EMERGENCY RESPONSE SERVICES WITH ADT, LLC. OF PALM HARBOR, FLORIDA, FROM JULY 1, 2025 THROUGH JUNE 30, 2026. RATES FOR OPTIONS PERS SERVICES ARE: LANDLINE - \$17.50/MONTH; CELLULAR- \$17.50/MONTH; MOBILE \$17.50/MONTH; FALL DETECTION OPTION ADDITIONAL \$5.00. (NO INCREASE)

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE SECOND EXTENSION TO THE PERS AGREEMENT WITH ADT, LLC AS LISTED ON AGENDA ITEM #25-412.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

PERS SERVICES AGREEMENT:
#25-413 2ND EXTENSION/MEDICAL GUARDIAN LLC:

A REQUEST WAS RECEIVED FROM THE AREA AGENCY ON AGING TO APPROVE THE SECOND EXTENSION TO THE PERS AGREEMENT TO PROVIDE PERSONNEL EMERGENCY RESPONSE SERVICES WITH MEDICAL GUARDIAN, LLC. OF PHILADELPHIA, PENNSYLVANIA, FROM JULY 1, 2025 THROUGH JUNE 30, 2026. RATES FOR OPTIONS PERS SERVICES ARE: LANDLINE - \$23.00/MONTH; CELLULAR- \$25.00/MONTH; MOBILE \$30.00/MONTH; FALL DETECTION OPTION INCLUDED. (NO INCREASE)

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE SECOND EXTENSION TO THE PERS AGREEMENT WITH MEDICAL GUARDIAN, LLC. AS LISTED ON AGENDA ITEM #25-413.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-414 AGREEMENT/TAMAQUA ADULT DAY CARE:

AN AGREEMENT WITH TAMAQUA ADULT DAY CARE, TAMAQUA, PENNSYLVANIA, TO CONTINUE TO PROVIDE ADULT DAY CARE SERVICES FOR THE TERM JULY 1, 2025 THROUGH JUNE 30, 2028 AT THE RATE OF \$63.32/DAY WAS PRESENTED FOR APPROVAL. (NO INCREASE)

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT TAMAQUA ADULT DAY CARE AS LISTED ON AGENDA ITEM #25-414.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

#25-415 BANNER REQUEST:

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

JIM THORPE AREA HIGH SCHOOL
2025 CARBON COUNTY COLLEGE & TECHNICAL EDUCATION NIGHT
SEPTEMBER 24, 2025, 6:30 P.M. – 8:00 P.M.
BANNER: SEPTEMBER 11, 2025 – SEPTEMBER 26, 2025

MOTION BY MR. AHNER, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND EXECUTE THE BANNER REQUEST AS LISTED ON AGENDA ITEM #25-415.

BOARD POLLED:	AHNER	YES
	NOTHSTEIN	YES
	SOFRANKO	YES

ST. LUKE’S HEALTH NETWORK, INC. D/B/A ST. LUKE’S UNIVERSITY HEALTH NETWORK
#25-416 FAMILY DEVELOPMENT SPECIALIST SUPPORT:

AGREEMENT WITH ST. LUKE’S HEALTH NETWORK, INC. D/B/A ST. LUKE’S UNIVERSITY HEALTH NETWORK TO PROVIDE FAMILY DEVELOPMENT SPECIALIST SUPPORT TO STUDENTS IN 7TH THROUGH 12TH GRADE OF THE PANTHER VALLEY SCHOOL DISTRICT WAS PRESENTED FOR APPROVAL. THE TERM OF THE AGREEMENT IS JULY 1, 2025 THROUGH JUNE 30, 2026 AT A TOTAL COST OF \$69,000.00.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE AGREEMENT WITH ST. LUKE’S HEALTH NETWORK, INC. D/B/A ST. LUKE’S UNIVERSITY HEALTH NETWORK AS LISTED ON AGENDA ITEM #25-416.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

NATIONWIDE RETIREMENT SOLUTIONS:

#25-417 DEFERRED COMPENSATION PLAN:

PLAN DOCUMENT FROM NATIONWIDE NOTING THE CHANGE FROM NATIONWIDE-SPONSORED PLAN TO NATIONWIDE-SPONSORED ASC (ACTUARIAL SYSTEMS CORPORATION) PLAN. NATIONWIDE HAS RESTATED THE COUNTY’S CURRENT ELECTIONS INTO THIS NEW PLAN DOCUMENT WAS PRESENTED FOR APPROVAL. NEW PLAN DOCUMENT WILL BE EFFECTIVE THE DATE OF SIGNING.

MOTION BY MR. NOTHSTEIN, SECONDED BY MR. AHNER, TO APPROVE AND EXECUTE THE PLAN DOCUMENT FROM NATIONWIDE NOTING THE CHANGE FROM NATIONWIDE-SPONSORED PLAN TO NATIONWIDE-SPONSORED ASC (ACTUARIAL SYSTEMS CORPORATION) PLAN AS LISTED ON AGENDA ITEM #25-417.

BOARD POLLED: AHNER YES
 NOTHSTEIN YES
 SOFRANKO YES

COMMISSIONERS’ REPORTS:

COMMISSIONER NOTHSTEIN COMMENTED ON THE FOLLOWING:

- TAX ANTICIPATION NOTE

COMMISSIONER SOFRANKO ACKNOWLEDGED THE FOLLOWING:

- ON AUGUST 1, 2025, THE CARBON COUNTY DOMESTIC RELATIONS OFFICE WILL BE HOSTING AN ALL-DAY FREE SWIM DAY FOR CARBON COUNTY KIDS UNDER THE AGE OF 18 LOCATED AT THE MAUCH CHUNK LAKE PARK. KIDS AGES 12 AND UNDER MUST BE ACCOMPANIED BY AN ADULT.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:18 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

MICHAEL J. SOFRANKO, CHAIRMAN