

A G E N D A

**MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM,
CARBON COUNTY ADMINISTRATION BUILDING,
JIM THORPE, PENNSYLVANIA**

AUGUST 7, 2025

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF PREPARING ACCURATE WRITTEN MINUTES.
RECORDINGS ARE OVERWRITTEN FOLLOWING APPROVAL
OF THE MINUTES, ELIMINATING ALL UNOFFICIAL RECORDS OF
THESE PROCEEDINGS.**

#25-418 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD JULY 17, 2025.

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01
REV 01/11/2024)

RESOLUTION:

#25-419 RICHARD W. FEDOR:

For adoption: A Resolution honoring Richard W. Fedor for dedicating over thirty-five years of his life to the preservation and promotion of working family farms in Pennsylvania including the valuable contributions he has rendered to Carbon County.

(Motion to adopt Resolution #25-023)

OPENING OF BIDS VIA PENNBID:

#25-420 LEHIGHTON LEGION POST 314:

Parking Lot Reconstruction

(Motion)

REPORT OF EXECUTIVE SESSIONS HELD:

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

#25-421 1. BUDGET TRANSFERS:

(Motion)

#25-422 2. SUPPLEMENTAL APPROPRIATIONS:

(Motion)

#25-423 3. EXPENDITURES:

Approval of payroll check numbers 76684 through 76748 and Direct Deposit check numbers 6078354 through 6078801 for the payroll paid through the Payroll Fund Checking Account for all County Funds totaling \$755,918.17 (Payroll dated July 25, 2025).

(Motion to ratify)

#25-424 Approval of internet transfer of funds through the General Fund Clearing Account as follows: (dated July 23, 2025)

General Fund loan #1 to C&Y	\$ 500,000.00
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(Motion to ratify)

#25-425 Approval of check numbers 252544 through 252684 for expenditures through the General Fund Clearing Account as follows: (dated July 24, 2025)

General Fund	\$ 136,806.56
Animal Shelter Fund	\$ 2,228.07
County Parking Fund	\$ 4,823.63
Liquid Fuels Fund	\$ 1,854.60
Area Agency on Aging Fund	\$ 35,661.40
Children & Youth Fund	\$ 272,534.43
Domestic Relations Fund	\$ 24.00
Parks & Recreation Fund	\$ 25,159.29
9-1-1 Fund	\$ 5,615.03
Human Service Development Fund	\$ 40.00
Homeless Grant Fund	\$ 116.00
Victim/Witness Fund	\$ 36.89
Opioid Settlement Fund	\$ <u>19,493.92</u>
TOTAL:	\$ 504,393.82

(Motion to ratify)

#25-426 Approval of check numbers 260000 through 260139 for expenditures through the General Fund Clearing Account as follows: (dated July 31, 2025)

General Fund	\$ 854,113.39
County Parking Fund	\$ 350,034.73
Liquid Fuels Fund	\$ 100.00
Area Agency on Aging Fund	\$ 63,150.93
Children & Youth Fund	\$ 73,260.22
Human Service Agency Fund	\$ 4,439.07
Domestic Relations Fund	\$ 28,193.43
Workforce Investment Act Fund	\$ 12,086.07
Parks & Recreation Fund	\$ 14,495.48
9-1-1 Fund	\$ 35,392.61
Haz-Mat Response Fund	\$ 46.47
Farmland Preservation Fund	\$ 325,275.00
Victim/Witness Fund	\$ 1,173.61
Opioid Settlement Fund	\$ 15,000.00

CDBG Fund	\$ 708.00
Open Space Capital Fund	\$ 325,000.00
Tax Claim Fund	\$ 544,338.86
TOTAL:	\$2,646,807.87

*Due to the closing of the checking account, new check numbers were issued starting at 260000. Previous checks starting with 252685 through 259999 were not used.

(Motion to ratify)

#25-427 Approval of check numbers 260140 through 260207 for expenditures through the General Fund Clearing Account as follows: (dated August 7, 2025)

General Fund	\$ 252,653.77
County Parking Fund	\$ 2,749.62
Area Agency on Aging Fund	\$ 3,331.95
Children & Youth Fund	\$ 170,098.29
Domestic Relations Fund	\$ 5,456.31
Parks & Recreation Fund	\$ 1,811.86
9-1-1 Fund	\$ 5,861.86
Haz-Mat Response Fund	\$ 40.01
Centralized Booking Fund	\$ 88.62
TOTAL:	\$ 442,092.29

(Motion)

II. TREASURER’S REPORT (3):

#25-428

(Motion)

#25-429 Ratify the authorization to open a new General Fund checking account effective July 23, 2025.

(Motion)

RECESS FOR SALARY BOARD MEETING

RECONVENE COMMISSIONERS MEETING

III. PERSONNEL REPORT:
#25-430 COUNTY DEPARTMENTS:

(Motion to approve)

#25-431 ACKNOWLEDGEMENTS/COURTS & ROW OFFICES:

(Motion to acknowledge)

IV. CORRESPONDENCE:

A copy of the Pennsylvania Agriculture Economic Analysis Report for 2025 was received from Jennifer Mercereau, Penn State Extension, Client Relationship Manager.

A copy of the HAP Annual Client Data Report for FY 2024-2025 was received from Kimberly Miller, Carbon County Action Committee for Human Services, Executive Director.

The July 2025 monthly report was received from the Carbon County Register of Wills.

ADVERTISING REQUEST:

#25-432 CDBG/BIDS/PARRYVILLE BOROUGH VIA PENN BID:

For approval: Authorize the advertisement for Invitation to Bid for the following Community Development Block Grant (CDBG) Project via Penn Bid:

Parryville Borough – Water/Sewer Improvements – Storm Water (Oak Street, Cherry Street & Pine Street) FY 2022

(Motion)

#25-433 CARBON COUNTY WHOLE HOME REPAIR PROGRAM:

For approval: Authorize the advertisement of an Invitation to bid for the Carbon County Whole Home Repair Program.

(Motion)

AREA AGENCY ON AGING:

#25-434 EXTENSION/TITLE XIX MEDICAID GRANT:

For approval and execution: Extension to the Title XIX Medicaid Grant Agreement between the Pennsylvania Department of Human Services (DHS), Pennsylvania Department of Aging (PDA), and Carbon County Area Agency on Aging (AAA) to provide federal and state funding to the AAA for provision of PDA services beginning July 1, 2020 through June 30, 2025 is being extended through September 30, 2025. The extension amount for the next three (3) months is \$26,090.00.

(Motion)

BOARDS & AUTHORITY:

AAA ADVISORY BOARD:

#25-435 RESIGNATIONS:

Represents Community:

Mary Zeleznock
Weatherly Senior Center
Weatherly, PA

(Motion)

#25-436 REAPPOINTMENTS:

2-year terms to June 30, 2027

Represents Community:

Rev. Sharon Frye-Salem UCC
Weatherly, PA

Jean Zimmerman
Weatherly, PA

Helene Kennedy, District Manager
Hazleton, PA

Represents Consumer:

Sandy Gallagher
Jim Thorpe, PA

Joseph Sebelin
Jim Thorpe, PA\

(Motion)

#25-437 REAPPOINTMENTS:

1-year terms to June 30, 2026:

Represents Community:

Suzanne D. Smith
St. Luke’s University Health Network

Ellen Cauthen
CCAAA Volunteer
Jim Thorpe, PA

Represents Consumer:

Garry Wentz
Palmerton Senior Center
Parryville, PA

Thomas A. Williams
Lehigh Senior Center
Parryville, PA

Diane Luedtke
JT/PK Senior Center
Jim Thorpe, PA

(Motion)

ANIMAL SHELTER ADVISORY COMMISSION:

#25-438 RESIGNATION:

For acceptance: A resignation letter was received from Peggy Dart submitting her resignation from the Carbon County Animal Shelter Advisory Commission, effective July 16, 2025.

(Motion)

#25-439 RESIGNATION:

For acceptance: A resignation letter was received from Kristina Czwakiel submitting her resignation from the Carbon County Animal Shelter Advisory Commission, effective December 31, 2025.

(Motion)

HOUSING AUTHORITY:

#25-440 REAPPOINTMENT:

Five-year term to 12/31/30:

Shakira Green
Lehigh, PA

(Motion)

CHILDREN & YOUTH:

#25-441 AGREEMENTS:

For approval and execution: FY 2025-2026 Purchase of Service Agreements were submitted for the following providers: (Rates Attached)

AVANCO INTERNATIONAL, INC. CLIFTON, VA

**BRIAN ALBOUCQ LLC D/B/A HOMESTEAD FAMILY SERVICES,
GERMANSVILLE, PA**

CARBON COUNTY RIGHT FROM THE START, JIM THORPE, PA

CSI, CORPORATE SECURITY AND INVESTIGATION, LLC., MONACA, PA

JUSTICEWORKS YOUTHCARE, INC., PITTSBURGH, PA

PIECESTOFIT, PHILADELPHIA, PA

PINEBROOK FAMILY ANSWERS, ALLENTWON, PA

SIGNATURE FAMILY SERVICES, WEST READING, PA

(Motion)

COMMUNICATIONS/911:

#25-442 PROPOSAL/HIGH MOUNTAIN HARDWARE, INC.:

For approval and execution: Proposal from High Mountain Hardware, Inc. of McAdoo, Pennsylvania, to replace the door at the rear entrance to conference room located at Communications/911. (Door and frame to be prepped for existing panic, trim, electric strike and other miscellaneous existing hardware being used.)

Material - \$1,792.51
Labor - \$2,640.00
Total: \$4,432.51

(Motion)

CORONERS OFFICE:**#25-443 INTERGOVERNMENTAL AGREEMENT/PEMA:**

For approval and execution: Intergovernmental agreement between the County of Carbon and Commonwealth of Pennsylvania acting through PEMA (Pennsylvania Emergency Management Agency) for a mobile morgue for the Coroner. (no cost to the county)

(Motion)

CORRECTIONAL FACILITY:**#25-444 PURCHASE/SERVICE AGREEMENT/EDWARDS BUSINESS:**

For approval and execution: Purchase/service agreement with Edwards Business Systems of Wyomissing, Pennsylvania, one (1) Konica Minolta Bizhub C251i copier at a total cost of \$5,666.37 (0.00800 B&W per copy and 0.05100 color per copy billed quarterly) located at the Correctional Facility. Maintenance will be fixed for the first three (3) years with a 5% increase each year after. Sourcewell contract #112124-KON

(Motion)

#25-445 SECURE TECHNOLOGY VALUE SOLUTIONS/NUTECH BODY SCANNER:

For approval and execution: Agreement with Secure Technology Value Solutions of State College, Pennsylvania, for a one (1) year maintenance agreement for the Nutech Body Scanner at a cost of \$13,250.00 located at the Correctional Facility. Term of the agreement commences December 17, 2025 through December 17, 2026.

(Motion)

#25-446 QUOTE/TRANE:

For approval and execution: Quote from Trane of Wilkes-barre, Pennsylvania, to recover and dispose of a contaminated refrigerant, due to burnout failure. Replace compressor #2, contractor, crankcase heater and liquid line drier. Check for work leaks, evacuate and add acid scavenger to neutralize any remaining contaminants from burnout and charge with new refrigerant. Due to a new refrigerant need, a 30-pound tank R-22 of refrigerant will need to remain onsite. Total cost of \$12,247.00. Costars #008-E22-847.

(Motion)

COUNTY ADMINISTRATION BUILDING/PARKING LOT & PEDESTRIAN BRIDGE:

KEYSTONE CONSULTING ENGINEERS, INC:

#25-447 FEASIBILITY STUDY & SKETCH PLAN PROPOSAL:

For acceptance and execution: Proposal from Keystone Consulting Engineers, Inc. of Kresgeville, Pennsylvania, to sketch a layout plan and feasibility study for future parking lot improvements and replacement of the pedestrian bridge for the project located at the County Administration Building. Estimated cost of the proposed plan is \$15,000.00

(Motion)

COUNTY BUILDINGS:

ROOF REPLACEMENT/LANSFORD MAGISTERIAL DISTRICT COURT OFFICE:

#25-448 PROPOSAL/MCHOSE BROS. CONSTRUCTION, LLC.:

For approval and execution: Proposal received from McHose Bros. Construction, LLC. to replace the Lansford Magisterial District Court Office roof at a total cost of \$18,000.00 including a ten (10) year workmanship warranty. (lowest of three (3) quotes received)

(Motion)

44 SUSQUEHANNA STREET BUILDING:

#25-449 QUOTE/SERVPRO-POCONO PINES:

For acceptance: Quote from ServPro of Carbon County and Pocono Pines of Allentown, Pennsylvania, for microbial remediation services located at the 44 Susquehanna Street Building at a total cost of \$9,784.77.

(Motion)

COURT ADMINISTRATION:

#25-450 PURCHASE/SERVICE AGREEMENT/EDWARDS BUSINESS:

For approval and execution: Purchase/service agreement with Edwards Business Systems of Wyomissing, Pennsylvania, one (1) Konica Minolta Bizhub C551 color/printer/scanner at a total cost of 10,452.94 (0.00710 B&W per copy and 0.04590 color per copy billed quarterly) located at Court Administration. Maintenance will be fixed for the first three (3) years with a 5% increase each year after. Sourcewell contract #112124-KON.

(Motion)

DISTRICT ATTORNEY:

#25-451 RASAVICTIM WITNESS GRANT (#44802-2):

For ratification: Submission of a RASA grant application for continued PCCD funding of the Victim Witness RASA Program. Total project budget is \$44,344.00 for the project term January 1, 2026 through December 31, 2026.

(Motion)

DOMESTIC RELATIONS:

#25-452 DOOR LOCK BADGE READER/JOHNSON CONTROLS FIRE PROTECTION, LP:

For approval and execution: Quote from Johnson Controls Fire Protection, LP. of Allentown, Pennsylvania, to install, program a door lock badge reader and to integrate into the CCURE door lock system at total cost of \$1,696.83. PA contract #4400023962.

(Motion)

ELECTION OFFICE:

DOMINION VOTING:

#25-453 QUOTE/DOMINION SOFTWARE UPGRADE:

For approval and execution: Quote from Dominion Voting to upgrade the Election Management Hardware and Software at a total cost of \$23,844.00 including support service and shipping.

(Motion)

#25-454 PURCHASE/SERVICE AGREEMENT/EDWARDS BUSINESS:

For approval and execution: Purchase/service agreement with Edwards Business Systems of Wyomissing, Pennsylvania, one (1) Konica Minolta Bizhub 451i (0.00730 B&W per copy billed quarterly) at a total cost of \$6,382.35 for the Election Office. Maintenance will be fixed for the first three (3) years with a 5% increase each year after. Sourcewell contract #112124-KON.

(Motion)

#25-455 ELECTION INTEGRITY GRANT PROGRAM:

For approval and execution: Submission of an application to the Department of Community & Economic Development for annual funding under the Election Integrity Grant Program. Total funding is in the amount of \$232,298.92 for 2026.

(Motion)

WORKER PROTECTION AND INVESTMENT CERTIFICATION FORM:

#25-456 MUNICIPAL WASTE PLANNING GRANT PROGRAM:

For approval and execution: Executive Order 2021-6, Worker Protection & Investment Certification Form as required for the Election Integrity Grant Program.

(Motion)

HUMAN SERVICES:

#25-457 NON-BLOCK GRANT PLAN:

For approval and execution: Human Services Non-Block Grant Plan final report for the 2025-2026 year for Carbon County's HSDF and HAP Programs in the amount of \$84,755.00.

*Plans for Carbon-Monroe-Pike MH/DS & Drug & Alcohol are being submitted with Carbon County's Human Service Development and Homeless Assistance Plan.

(Motion)

INFORMATION TECHNOLOGY:

#25-458 LSA GRANT/RESOLUTION:

For approval, adoption and execution: Submission of a grant application to the Commonwealth Financing Authority for a Monroe County Local Share Account (LSA) Grant in the amount of \$95,806.42 for Improvements Information Technology Infrastructure. Funds will be utilized for replacement camera system for the Administration Building, server for the Archives Office and Area Agency on Aging Department and cloud storage for County data backups.

(Motion to approve, adopt Resolution #25-024 and authorize execution and filing of the grant application)

MAUCH CHUNK OPERA HOUSE:

#25-459 LSA GRANT/RESOLUTION:

For ratification and adoption: Submission of a grant application to the Commonwealth Financing Authority for a Monroe County Local Share Account (LSA) Grant in the amount of \$89,927 for renovations at the Mauch Chunk Opera House including a code compliant ADA entrance, replacing uneven and deteriorating sidewalks and replacing noncompliant steps.

(Motion to ratify, adopt Resolution #25-025 and authorize execution and filing of the grant application)

OPIOID SETTLEMENT FUNDS:

#25-460 NATIONAL NIGHT OUT:

For approval: Authorize payment of Opioid Settlement Funds for applications submitted by the police departments for National Night Out Activities:

Palmerton Police Department -	\$5,000.00
Weatherly Police Department -	\$5,000.00

(Motion)

PLANNING & DEVELOPMENT:

#25-461 CDBG FFY 2023/REVISION #3/JIM THORPE BOROUGH:

For approval and execution: FY 2023 for the Community Development Block grant program FFY 2023 CONTRACT C000088719 for Jim Thorpe Borough as follows:

Move \$57,146.27 from Phase 1 to Phase 2 Water/Sewer Improvements – Water Treatment Plant Upgrades. The dehumidifier was removed from Phase 1 to Phase 2

(Motion)

#25-462 CDBG FFY 2024/REVISION #1 & #2/PALMERTON BOROUGH:

For ratification: Revision #1 and #2 for the Community Development Block grant program FFY 2024 contract C000093877 for Palmerton Borough as follows:

Move \$39,440.75 from ADA/Sidewalk project (FY 2024) to Mauch Chunk Road South FY 2021 & FY 2022) and move \$24,181.00 from ADA/Sidewalk project (FY 2024) to Mary Ann Alley project (FY 2023)

(Motion)

#25-463 CDBG/FY 2024 COOPERATION AGREEMENTS:

For approval and execution: FY 2024 Cooperation Agreements for Non- Entitlement Communities with the Community Development Block Grant (CDBG) Projects for Palmerton Borough and Jim Thorpe Borough.

(Motion)

COMMUNITY TRAFFIC SAFETY PROJECT:

#25-464 BUDGET MODIFICATION/HIGHWAY SAFETY NETWORK:

For approval: Budget modification for the Community Traffic Safety Project District 5-0 Grant Project moving \$3,462.17 in FFY 2024 Conference CEC to FFY 2025 Conference CEC.

(Motion)

SERVICE AGREEMENT:

#25-465 GENERATORS/MECHANICAL SERVICE COMPANY:

For approval and execution: Agreement with Mechanical Services Company of Pittston, Pennsylvania, to perform annual inspections of fifteen (15) county generators at various sites at a cost of \$9,265.00 per year. Additional charges for parts, labor and travel expenses. This agreement commences August 7, 2025 and shall continue for one (1) year and from year to year thereafter until terminated by either party giving a thirty (30) day written notice prior to the next anniversary date.

(Motion)

#25-466 GENERATOR LOAD BANK TEST:

For acceptance: Quote from Mechanical Services Company of Pittston, Pennsylvania, to perform a load bank test on the generator located at 44 Susquehanna Street. Cost will be between \$1,700.00 and \$1,800.00 including labor, travel and material and testing.

(Motion)

V. SOLICITOR'S REPORT:

AGENCY ON AGING:

#25-467 AMENDMENT #1/COMPREHENSIVE CARE CONNECTIONS, INCORPORATED (C3):

For approval and execution: Amendment #1 to the service agreement between the County of Carbon, Carbon County Area Agency on Aging and Comprehensive Care Connections, Inc. (C3) which shall entitle CCAA to participate in C3 contracts, programs and opportunities. C3 will disburse to the CCAA \$100.00 for each instance a participant completes an evidence-based program. Disbursement will terminate once the Health Plan funding is no longer available or December 31, 2025, whichever comes first. All other terms and conditions of the agreement shall remain in effect.

(Motion)

PERS SERVICES AGREEMENTS:**#25-468 2nd EXTENSION/CONNECT AMERICA.COM, LLC:**

For approval and execution: Second extension to the PERS agreement to provide Personnel Emergency Response services with ConnectAmerica.com, LLC of Bala Cynwyd, Pennsylvania, from July 1, 2025 through June 30, 2026. Rates for options PERS services are: Landline - \$25.00/month; cellular- \$30.00/month; mobile \$35.00/month; fall detection option additional \$5.00 per month. (No increase)

(Motion)

PERS SERVICES AGREEMENT:**#25-469 2nd EXTENSION/VALUED RELATIONSHIPS, INC.:**

For approval and execution: Second extension to the PERS agreement to provide Personnel Emergency Response services with Valued Relationships, Inc. of Franklin, Ohio, from July 1, 2025 through June 30, 2026. Rates for options PERS services are: Landline - \$25.00/month; cellular- \$25.00/month; mobile \$30.00/month; fall detection option at no additional cost. (No increase)

(Motion)

#25-470 AGREEMENT/NUTRITION PROGRAM:

For approval and execution: Agreement between the Commonwealth of Pennsylvania, acting through the Department of Agriculture and the Carbon County Agency on Aging for participation in the 2025 Senior Farmers Market Nutrition Program (SFMNP) effective until December 31, 2025. The period of performance for this agreement is October 1, 2024 through September 30, 2025. Total grant funds of \$1,500.00 is available to benefit Carbon County Senior citizens.

(Motion)

WORKER PROTECTION AND INVESTMENT CERTIFICATION FORM:**#25-471 MUNICIPAL WASTE PLANNING GRANT PROGRAM:**

For approval and execution: Executive Order 2021-6, Worker Protection & Investment Certification Form as required for the 2025 Senior Farmers Market Nutrition Program (SFMNP)

(Motion)

SHARE PROGRAM:

#25-472 TERMINATION/CUMMINGS:

For approval: Letter of termination was received from SHARE Housing Coordinator, Kellie A. Cumming, for the Share Housing Counselor created by a federally mandated and funded program called SHARE Housing Match up Pilot program to address an increasing need for affordable housing options for seniors and seniors with disabilities, effective August 20, 2025.

(Motion)

#25-473 BANNER REQUEST:

For approval and execution: A Banner Request was submitted for the following:

St. John's Lutheran Church
54th Annual Switchback Scamper, September 28, 2025 at 2:00 p.m.
Banner Request: September 14, 2025 through September 28, 2025

(Motion)

#25-474 GAZEBO REQUEST:

For ratification: A Gazebo Request was submitted for the following:

Live Entertainment in Josiah White Park for tourists of Jim Thorpe
July 26, 2025, 12:00 -p.m. to 4:00 p.m.

(Motion)

#25-475 GAZEBO REQUEST:

For ratification: A Gazebo Request was submitted for the following:

Live Entertainment in Josiah White Park for tourists of Jim Thorpe
August 2, 2025, 12:00 -p.m. to 4:00 p.m.

(Motion)

POCONO COUNTIES WORKFORCE DEVELOPMENT BOARD:
CAREER DEVELOPMENT EDUCATION SERVICES, LLC-CDE CAREER INSTITUTE:

#25-476 COST REIMBURSEMENT AGREEMENT:

For approval and execution: Cost reimbursement agreement between Pocono Counties Workforce Development Board and Career Development Education Services, LLC-CDE Career Institute to provide of Tannersville, Pennsylvania, adult funded computer skills and job readiness training to eligible adults in Monroe County at a total cost of \$22,500.00. Term will commence July 1, 2025 and terminate June 30, 2026.

(Motion)

PATHSTONE CORPORATION:

#25-477 COST REIMBURSEMENT AGREEMENT:

For approval and execution: Cost reimbursement agreement between Pocono Counties Workforce Development Board and Pathstone Corporation of Kenneth Square, Pennsylvania, to perform workforce investment activities and act as the single point of contact for Employment, Advancement and Retention Network (EARN) funds and programs within PCWDA to Monroe County at a total cost of \$325,156.00. Term will commence July 1, 2025 and will terminate June 30, 2026.

(Motion)

COUNTY OF PIKE:

#25-478 COST REIMBURSEMENT AGREEMENT:

For approval and execution: Cost reimbursement agreement between Pocono Counties Workforce Development Board and County of Pike of Milford, Pennsylvania, to perform workforce investment activities and act as the single point of contact for Employment, Advancement and Retention Network (EARN) funds and programs within PCWDA to Pike and Wayne Counties at a total cost of \$197,927.00. Term will commence July 1, 2025 and terminate June 30, 2026.

(Motion)

TAX ASSESSMENT:

TAX REFUNDS:

For approval and payment: A communication was received from the Tax Assessment Bureau verifying that the following taxpayers are due a refund of County Real Estate Taxes:

- #25-479 MUNICIPALITY:** Kidder Township
TAXPAYER NAME AND ADDRESS:
 Bullock, Vanessa D & Symonette, Alan A
 131 Hilldale Road
 Lansdowne PA 19050

PROPERTY CODE: 8-21-12636

PROPERTY RECORD CARD: #19A-21-B62

REASON: The taxpayer is due a refund due to a Court Order lowering the assessment. The decrease in assessment is 4,473. The taxes were paid in discount period.

TOTAL REFUND DUE: \$70.14

(Motion)

#25-480

MUNICIPALITY: Mahoning Township

TAXPAYER NAME AND ADDRESS:

Galasso Excavating and Plumbing LLC

1318 Beaver Run Drive

Lehighon PA 18235

PROPERTY CODE: 15-43-10066

PROPERTY RECORD CARD #: 83D-35-A88

REASON: The taxpayer is due a refund due to a mobile home being removed. The decrease in assessment is 8,950. The taxes were paid in discount period.

TOTAL REFUND DUE: \$140.34

(Motion)

#25-481

MUNICIPALITY: Nesquehoning Borough

TAXPAYER NAME AND ADDRESS:

Hydro, Rita L

101 East Diaz Avenue

Nesquehoning PA 18240

PROPERTY CODE: 15-43-10066

PROPERTY RECORD CARD #: 105A-43-A58

REASON: The taxpayer is due a refund due to a Court Order lowering the assessment. The decrease in assessment is 5,666. The taxes were paid in discount period.

TOTAL REFUND DUE: \$50.34

(Motion)

VI. FURTHER BUSINESS:

VII. COMMISSIONERS' REPORTS:

Commissioner Ahner

Commissioner Nothstein

Commissioner Sofranko

VIII. ADJOURNMENT: