

A G E N D A

**MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM,
CARBON COUNTY ADMINISTRATION BUILDING,
JIM THORPE, PENNSYLVANIA**

JULY 23, 2020

MEETING: CALL TO ORDER

MOMENT OF SILENCE

PRAYER

PLEDGE OF ALLEGIANCE

**THESE PROCEEDINGS ARE BEING RECORDED FOR THE SOLE
PURPOSE OF CONSTITUTING THE ACCURACY OF WRITTEN
MINUTES. TAPES ARE REUSED, ELIMINATING RECORDED
RECORDS OF THESE PROCEEDINGS.**

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING HELD JULY 16, 2020.

(Motion)

GUESTS: (CONCERNING COUNTY BUSINESS AS PER COUNTY POLICY #2012-01 GOV)

PRESENTATION:

CATHOLIC CHARITIES RENT RELIEF PROGRAM

REPORT OF EXECUTIVE SESSIONS HELD:

I. DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR

1. BUDGET TRANSFERS:

(Motion)

2. SUPPLEMENTAL APPROPRIATIONS:

There were no Supplemental Appropriations.

3. EXPENDITURES:

Approval of payroll check numbers 72543 through 72590 and Direct Deposit check numbers 6021358 through 6021785 for the payroll paid through the Payroll Fund Checking Account for all County Funds totaling \$595,232.49 (Payroll dated July 17, 2020).

(Motion to ratify)

Approval of check numbers 214550 through 214688 for expenditures through the General Fund Clearing Account as follows:

General Fund	\$ 172,782.42
Rental Property Fund	\$ 2,449.25
County Parking Fund	\$ 33,543.82
Area Agency on Aging Fund	\$ 40,889.43
Children & Youth Fund	\$ 264,826.32
Human Service Agency Fund	\$ 61.92
Domestic Relations Fund	\$ 57,787.25
Parks & Recreation Fund	\$ 2,528.87

9-1-1 Fund	\$ 112,200.71
Haz-Mat Response Fund	\$ 183.16
Centralized Booking Fund	\$ 3,851.66
CDBG Fund	\$ 597.31
Capital Projects Fund	\$ 103,486.00
Fringe Benefit Payment Fund	\$ 578.38
TOTAL:	\$ 795,766.50

(Motion)

II. TREASURER’S REPORT:

(Motion)

III. PERSONNEL REPORT:

(Motion)

IV. CORRESPONDENCE:

A communication was received regarding the following Pennsylvania Department of Environmental Protection permit application:

Arfan, Incorporated, Palmerton, PA
Permit Renewal Application

Correspondence was received from the Pennsylvania State Police announcing an extension to license to carry firearm permits through September 30, 2020 granted by Governor Wolf.

An email was received regarding disapproval of the Redneck Festival located in Weissport, Pennsylvania.

Correspondence was received from the Substance Abuse and Mental Health Services Administration announcing that the Federal Communications Commission (FCC) is designating 988 for the National Suicide Prevention Lifeline.

ADVERTISING REQUESTS:

#20-349 PRISON BOARD MEETINGS:

For approval: Authorize the advertisement relative to location change and time change of the remainder of the 2020 Prison Board meetings.

(Motion)

CHILDREN & YOUTH:**#20-350 INVOICE/REPORT:**

For approval and execution: Children & Youth Services Third Quarter FY2019-20 Act 148 Invoice Report which will result in the County receiving \$4,899.77 in IT Grant funds, \$7,911.70 in Special Grant funds, \$18,647.70 in Title IV-E AA funds, \$104.41 in Medicaid funds, and \$10,075.00 in TANF funds.

(Motion)

COMMUNICATIONS/911:**#20-351 PROPOSAL/RADIO MAINTENANCE:**

For approval: A request was received from the Communications Director for a proposal from Radio Maintenance, Incorporated (RMI), of Reading, Pennsylvania, for EMS Simulcast System under the PA Costars Contract #012-083 at a total cost of \$298,386.27, with the following payment terms:

45% upon equipment receipt at RMI - \$134,273.82

35% upon installation completion - \$104,435.19

20% upon final acceptance - \$59,677.26

(Motion)

PLANNING & DEVELOPMENT:**#20-352 CDBG/CHANGE ORDER/EAST SIDE BOROUGH:**

For approval and execution: Change Order #1 to the contract with Barletta Materials & Construction, Incorporated of Tamaqua, Pennsylvania, for Street Improvements-Bridge Street-Grade & Swale System, East Side Borough (FY2018).

Due to changes to the contract, the cost was increased \$1,058.50, for a new total contract price of \$105,881.00. Original contract: \$104,822.50

(Motion)

#20-353 SECTION 504 PLAN:

For adoption and execution: A request was received from the Planning & Development Director for adoption and execution of Carbon County Section 504 Plan dated July, 2020.

(Motion)

V. **SOLICITOR'S REPORT:**

AGENCY ON AGING:
#20-354 AGREEMENT/ADRC &
UNITED DISABILITIES SERVICES:

For approval and execution: Professional Services Agreement between Carbon County Area Agency on Aging and United Disabilities Services and Disability Resource Center (ADRC) to partner together to perform Person Centered Counseling, effective July 1, 2020 through June 30, 2022.

CCAAA as the fiduciary agent for the ADRC program office will pay the approved PCC units with ADRC funding.

(Motion)

#20-355 FARMLAND PRESERVATION:
SURVEY/AASA/REX:

For approval: Proposal submitted by Arthur A. Swallow Associates, LLC, Professional Land Surveyors, for survey services at the David L. & Brenda A. Rex farm, Mahoning Township. Total estimate not to exceed \$6,900.

(Motion)

#20-356 POCONO COUNTIES WIA:
FINANCIAL AGREEMENT/MONROE COUNTY:

For approval and execution: Program Year 2020 Workforce Innovation and Opportunity Act (WIOA) Financial Agreement, commencing July 1, 2020 and terminating June 30, 2021, for Employment and Training and Related Administrative Services between Carbon County (Administrative Entity) and Monroe County. Maximum payment shall not exceed \$1,879,915.00

(Motion)

#20-357 FINANCIAL AGREEMENT/PIKE COUNTY:

For approval and execution: Program Year 2020 Workforce Innovation and Opportunity Act (WIOA) Financial Agreement, commencing July 1, 2020 and terminating June 30, 2021, for Employment and Training and Related Administrative Services between Carbon County (Administrative Entity) and Pike County. Maximum payment shall not exceed \$719,544.00

(Motion)

#20-358 FINANCIAL AGREEMENT/WAYNE COUNTY:

For approval and execution: Program Year 2020 Workforce Innovation and Opportunity Act (WIOA) Financial Agreement, commencing July 1, 2020 and terminating June 30, 2021, for Employment and Training and Related Administrative Services between Carbon County (Administrative Entity) and Workforce Wayne, Incorporated (Wayne County). Maximum payment shall not exceed \$514,260.00

(Motion)

RECORDER OF DEEDS:**#20-359 MOU AGREEMENT/CORPORATION SERVICE COMPANY:**

For approval and execution: Memorandum of Understanding (MOU) between Carbon County Recorder of Deeds and Corporation Service Company (CSC) of Wilmington, Delaware, to receive Electronic Recorded submission of documents by the submitters. The submitters are responsible for the charge and are under contract with Corporation Service Company (CSC) until terminated by either party. There is no cost to the county.

(Motion)

TAX ASSESSMENT:**#20-360 TAX REFUND:**

For approval and payment: A communication was received from the Tax Assessment Bureau verifying that the following taxpayer is due a refund of County Real Estate Taxes:

MUNICIPALITY: Lehighton Borough

Paterson, Andrew & Judy
58 Orioles Drive
Lehighton PA 18235

PROPERTY CODE: 12-30-10631

PROPERTY RECORD CARD #: 70A10-30-S2

REASON: The Taxpayer is requesting a refund due to a fire. Refund is based on a 11 month pro-rated assessment of 32,496 (Total Assessment was 35,450)

TOTAL REFUND DUE: \$390.11

(Motion)

VI. FURTHER BUSINESS:

VII. COMMISSIONERS' REPORTS:

Commissioner Ahner

Commissioner Lukasevich

Commissioner Nothstein

VIII. ADJOURNMENT

DRAFT