



AGENDA
CITY OF CAMILLA COUNCIL MEETING
4th FLOOR CONFERENCE ROOM
LIVE BROADCAST - CITY OF CAMILLA FACEBOOK PAGE
MONDAY, SEPTEMBER 13, 2021 ~ 6:30 P.M.

1. Call to Order; Roll Call
2. Opening Prayer and Pledge
3. Approval of Agenda
4. Approval of Minutes – August 16, 2021 Council Meeting
5. Speaker Appearances
 - a. Non-Agenda Items
 1. Michael Harper
 2. Michael A. Harper
 3. Clennon L. King
 4. James Pratt Jr.
 - b. Agenda Items
 1. None
6. Public Hearing:
 - a. 3rd Hearing – 2021/2022 Budget
7. Action Items:
 - a. Resolution No. 2021-09-13-3 – 2021/2022 Budget
 - b. Travel Policy Amendment
 - c. Position Classification and Pay Plan
 - d. Boys & Girls Club Agreement
 - e. Ordinance No. 2021-09-13-1 – Vaccination Incentive Program– American Rescue Plan Act Funds
 - f. Toombs Park Playground Equipment – American Rescue Plan Act Funds
 - g. Resolution No. 2021-09-13-1 – Georgia Department of Transportation Contract – American Rescue Plan Act – Airport
 - h. Resolution No. 2021-09-13-2 - 2021 Millage Rate
 - i. Resolution No. 2021-09-13-4 – Strategic Plan Adoption
 - j. Community Development Block Grant No. 19p-x-101-2-6116 – Approval of Change Order
 - k. Lease Agreement – Pinecliff Peanut and Grain, Inc.
8. City Manager’s Report
9. Mayor’s Announcements
10. Adjourn

**MINUTES – REGULAR MEETING
CITY OF CAMILLA, GEORGIA
AUGUST 16, 2021**

The regular meeting of the Mayor and City Council of the City of Camilla was called to order at 6:30 p.m. on Monday, August 16, 2021 by Mayor Owens.

Roll call indicated the following present: Councilman Campbell, Councilwoman Willingham, Councilman Morgan, Councilman Twitty, Councilman Pollard, and Councilman Palmer.

City Manager Steve Sykes, City Attorney Tommy Coleman, and City Clerk Cheryl Ford were also present.

OPENING PRAYER AND PLEDGE

Councilman Pollard gave the invocation and the Mayor and Council led the Pledge of Allegiance to the Flag.

CITIZENS AND GUESTS

Sign-in Sheet Attached.

APPROVAL OF AGENDA

On motion by Councilman Pollard, seconded by Councilman Campbell, the agenda was approved as presented by a unanimous vote.

APPROVAL OF MINUTES

On motion by Councilman Pollard, seconded by Councilman Morgan, the minutes from the July 19, 2021 City Council Meeting were approved as presented by a unanimous vote.

SPEAKER APPEARANCES

Mayor Owens stated there are three scheduled non-agenda item speakers and called on Dr. Jonathan King to speak. Dr. King was not present.

Mr. Jerome Jester was called on next and introduced himself and stated he lived at 115 Lincoln Street, Camilla. He is present to speak on behalf of Edward Brown's accomplishments in Camilla, Mitchell County, and surrounding counties. Mr. Brown was a Vietnam Disabled Veteran and first black to run for Mayor of the City of Camilla. He was the president of the NAACP State Chapter and president of the NAACP Mitchell County Branch. He initiated action that resulted in black and brown citizens to serve on trial juries. Before that time selected people were not chosen to serve on trial juries. He initiated action that resulted in brown and black citizens being elected to public office and appointed to public boards such as the Hospital Board, Family and Children Service Board, Library Board, etc. These actions not only affected Camilla and Mitchell County but all surrounding counties in southwest Georgia. Brown wanted the United States Constitution and the democratic process to be for all citizens in Camilla, Mitchell County, and surrounding counties. He knows the street renaming application has been withdrawn and many of the residents that were against the renaming of the street suggested there be some

SPEAKER APPEARANCES (cont.)

type of marker/recognition of Edward Brown, Jr. and he agrees. He knows it may be difficult to honor and recognize a person who worked mostly for the underserved, the poor, and the oppressed but so did all great leaders including Jesus Christ. He asks the City of Camilla to erect markers honoring Edward Brown, Jr. Mayor Owens thanked him for his time.

Mayor Owens called on Jenny Bostick who was not present.

COVID-19 UPDATE – DEPARTMENT OF PUBLIC HEALTH

City Manager Sykes stated the Department of Public Health was closed today due to the impending weather and they had no access to their computers so there will not be anyone present to make the report. He has gotten word from the Nurse Manager the plan for Mitchell County is to start providing rapid testing later this week. He should have a report tomorrow when the employees are allowed to go back to the office and have access to their computers and will share the information provided. Positive COVID cases are up dramatically in Mitchell County and southwest Georgia. Mrs. Dixon expressed her apologies for not being able to attend tonight or provide information but assured him she will have access tomorrow and he will share with the Mayor, Council, and community. Any additional support or encouragement they [Mayor/Council] can give to the community to get vaccinated will help the community out according to the Department of Public Health. Three weeks ago we were averaging a little less than one new positive case and the last two weeks we averaged seven. Last week we had ten new cases a day. The Department of Public Health stopped providing updated information on holidays and weekends. Last Monday there were thirty-one cases which averaged ten a day for the three day weekend. Today we had nineteen new cases which is about seven new cases a day. There is a lot of information and we are not updated and the sense is that it is still predominant in Mitchell County. When you look at the map with the surrounding counties there are counties next to us in worst shape than we are. We are all in serious shape when it comes to numbers of people being infected and the impact it is having on local hospitals. Anything we can do to encourage the public to get a vaccination to help them and their neighbors be protected is smart for us to do. There are local health departments able to provide the testing to include Thomas County and Colquitt County. Mitchell County does not currently have the testing. Numbers would indicate there are people that are positive but have not been tested because the availability of testing is not there. The goal and hope is that by the end of the week Mitchell County can have access to rapid tests to help better access whether someone has an infection they need to deal with or just symptoms related to COVID and not the virus. Councilman Morgan asked if the COVID-19 Task Force is still meeting. City Manager Sykes commented he did not know and could reach out to the Department of Public Health to find out.

PUBLIC HEARINGS

ALCOHOL ORDINANCE – Mayor Owens stated this is the second public hearing for the Alcohol Beverage Ordinance: Ordinance No. 2021-08-16-1, an ordinance repealing the existing alcoholic beverages ordinance, adopting a new ordinance for regulating the sale of alcoholic beverages in the corporate limits of the City of Camilla, Georgia, repealing all prior ordinances in conflict herewith, and for other purposes. The public hearing was opened and he asked for

PUBLIC HEARINGS (cont.)

comments from the public or Council. Councilman Pollard asked if there would be a third hearing to which Mayor Owens replied this is the final hearing. There being no further comments, the second public hearing for the Alcohol Beverage Ordinance was closed.

SPECIAL EVENTS ORDINANCE – Mayor Owens opened the second reading and public hearing for the Special Events Ordinance and read the ordinance summary: Ordinance No. 2021-08-16-2, an ordinance of the City of Camilla, Georgia providing for an application and licensing process for special events to be held on City property, rental or use of properties for events, providing for conduct of events, and for other purposes. He asked for comments from the Council or public. There being none, the second public hearing for the Special Events Ordinance was closed.

ACTION ITEMS

RENEWABLE ENERGY CUSTOMER AGREEMENT – WALMART SOLAR PROJECT

The Council reviewed a request from Walmart to participate in a solar initiative to facilitate Walmart's commitment of transitioning to renewable energy. Terms of the agreement require the City to purchase adequate renewable energy from the Municipal Electric Authority of Georgia (MEAG) and to provide the requested renewable energy to Walmart. City Attorney Coleman reviewed and approved the agreement as to form. The City Manager recommends Council approval of the Renewable Energy Customer Agreement and authorizing the Mayor to sign the agreement.

A motion was made by Councilman Twitty and seconded by Councilman Pollard. City Manager Sykes stated he wanted to make sure the Resolution is added to the motion. The Resolution authorizes the City to enter into the other agreement with MEAG. City Attorney Coleman commented the motion is to adopt the Resolution which covers both agreements. Councilman Pollard asked if they had something added to the agreement. City Attorney Coleman replied it was a form that MEAG uses and when they adopt a MEAG contract they provide the Resolution which has already been discussed and does not add or delete anything from the contract. Councilman Twitty commented down the road this will not only be a resolution for Walmart but other customers of like size that would perhaps like to participate and we have a blueprint to go by for any future businesses. The motion passed by a unanimous vote.

ORDINANCE NO. 2021-08-16-1 – ALCOHOLIC BEVERAGES

The Council conducted two public hearings and two readings of Alcoholic Beverage Ordinance No. 2021-08-16-1. The ordinance repeals the existing alcoholic beverage ordinance, adopts the new ordinance to regulate the sale of alcoholic beverages, repeals all prior ordinances in conflict, and other purposes. A copy of the ordinance is available on the City's website and at City Hall for public viewing. The City Council recommends adoption of the ordinance and authorizes the Mayor to sign.

On motion by Councilman Twitty, seconded by Morgan, the motion to adopt Alcoholic Beverage Ordinance No. 2021-08-16-1 and authorize the Mayor to sign passed by a unanimous vote.

ORDINANCE NO. 2021-08-16-2 – SPECIAL EVENTS

The Council conducted two public hearings and two readings of Special Events Ordinance No. 2021-08-16-2. The ordinance provides for the application and licensing process for special events held on city property, rental and/or use of properties for events, conduct of events, and other purposes. The Mayor and Council have deemed it necessary and prudent to establish a uniform system for the permitting and regulation of such events in order to properly protect the health, safety, and welfare of the citizens of Camilla and for permitting the conduct of special events that may also be of benefit to the community. A copy of the ordinance is available on the City's website and at City Hall for public viewing. The City Council recommends adoption of the ordinance and authorizes the Mayor to sign.

On motion by Councilman Twitty, seconded by Campbell, the motion to adopt Special Events Ordinance No. 2021-08-16-2 and authorize the Mayor to sign passed by a unanimous vote.

RESOLUTION NO. 2021-08-16-2 – RURAL ZONE DESIGNATION APPLICATION

City Manager Sykes stated the Resolution in the packet supports the application of a Rural Zone designation and a description of what rural zone status does for the City of Camilla. It is targeted at helping the City revitalize its' downtown. Recently City staff and the Mayor attended a presentation made by the City of Bainbridge demonstrating what the benefits of a rural zone designation were and continue to be for the City of Bainbridge. It is a five-year designation and once the designation begins you are on the clock to take advantage of the benefits. The benefit for Camilla is for anyone who applies for and receives the credit. The credits are a rehabilitation tax credit which gives an incentive to rehab an existing building, a job tax credit which gives an incentive for creating jobs with a \$2,000 credit per full-time equivalent job created, and an investment tax credit that helps attract investors who have money and looking for ways to get a tax credit for investing in our downtown. The Resolution states the Mayor and Council supports the rural zone designation for the City of Camilla and with passage of the Resolution we hope to be selected for rural zone designation in our downtown area. Mayor Owens asked him to talk about the application process. City Manager Sykes stated we used our Regional Commission who has successfully prepared applications for other municipalities. The deadline was Friday the 13th and we submitted a comprehensive application almost 300 pages long for which copies are available for anyone to view and read good information about the community. The application was submitted by the deadline and it will be ranked and scored against other communities that also met the deadline. We should know within sixty days whether we are successful and awarded the designation. If we don't get awarded we would want to submit again because it truly would be a benefit for our community and any new business that would like to open, improve, and invest in downtown Camilla. Mayor Owens thanked the Council and stated a lot of remote stuff needed to happen on Friday. He thanked Don, Jennifer and everybody for trying to put it together. He specifically expressed thanks to the City Council and stated they had to do a lot electronically in communicating and in order to get this done had to really move. There were no delays from the Council and we got it done and in the mail. He appreciates the City Council's willingness to get this done on Friday and to do this now. On motion by Councilman Palmer,

**RESOLUTION NO. 2021-08-16-2 – RURAL ZONE DESIGNATION APPLICATION
(cont.)**

seconded by Councilman Campbell, the motion to apply for a rural zone designation via approval of the Resolution passed by a unanimous vote.

BOYS AND GIRLS CLUB PROJECT SCOPE DISCUSSION

City Manager Sykes stated at the last Committee Meeting there was discussion about options for renovating the event center and making improvements to the Boys and Girls Club. At the conclusion of the work session there was an informal inspection/walk-through of the facility. Some reached out to him after the walk-through with thoughts, ideas and opinions of the best path forward for the Council in deciding what to do with the building we own and something needs to happen with the building. It did not appear to him there were four councilmembers willing to spend \$1,000,000 to fix the building and saw no point in coordinating a special called meeting on the Thursday the 12th. The purpose of that meeting would be to award the low bid for renovation of the building. We are not awarding the renovation of the building and the contractor knows that. We are now at a point of deciding what to do next and we should hear from the Boys and Girls Club Executive Director or the Board of Directors as to what their needs are and what they would like to see. In talking individually with councilmembers there are some ideas about what they could do and believes that would be a good discussion for a follow-up work session and would like to get direction from the Council. Mayor Owens stated to Steve's point the best thing to do is table the item until a more appropriate time to discuss some of the ideas that were discussed previously. That will give the Boys and Girls Club Executive Director and the Board an opportunity to talk about some things and also give them an opportunity to put those things together and see what they can do. He does not think they should put a time on it but just to know they are moving forward with the potential of doing something different. It will not be helpful tonight to try and get into the details, just that we are not doing this bid and make sure everyone is good with that. He asked if there was a consensus they would wait until they get some stuff squared away first and Councilman Pollard stated he agreed with that. Mayor Owens stated the Executive Director was here and asked Ondrea if she had anything. She stated she talked with Steve about moving ahead and are in the process of doing that. They share the building with Mitchell County Youth and Teen Center so they are trying to clean out some room. With the weather she does not know how the roof is going to hold up and will try to get out as soon as they can. Mayor Owens stated at this time they would postpone indefinitely and definitely would get back to it. Councilman Pollard commented to Ondrea if there is something the City can do to relocate the kids to another facility to reach out. She replied she would call Steve about it.

CITY MANAGER'S REPORT

City Manager Sykes stated his manager's report is in their packet with project updates. The one thing he put on the informational update is a Community Development Block Grant public hearing to discuss additional work for West Circle that will be held tomorrow at noon and it has been advertised in the newspaper and website. The application for the grant was \$750,000 and the City was matching with a little over \$100,000. The design improvements for West Circle in-

CITY MANAGER'S REPORT (cont.)

cluded sidewalks and rehabilitating storm water and sanitary sewer improvements. The bids came back very competitive and the low bid was well under the \$850,000 budget we had. To not leave any money on the table they went back to find additional work that could be done inside the West Circle boundary that would be acceptable. There is additional work in line with the type of work we are doing to take some of the value back to the original bid amount. What was not in the original bid was road resurfacing. In order to spend some of the \$850,000 to resurface roads we will have a follow-up public hearing and hear feedback from the community. Once the public hearing is held tomorrow we will be able to expand the scope of the work to include resurfacing. One of the roads being looked at is Oak Street which was one of our previous streets to resurface and pave. If this goes through we will be able to use CDBG money to pave that street and it will free up funds for other paving through our paving program. After the public hearing is over they will ask the Mayor to sign a letter of support. If the Council does not have a concern with the Mayor signing we would like to include that letter with our application for the CDBG fund use. Councilman Morgan stated he mentioned there was room for other street paving and if any streets have been identified heading into the public hearing. City Manager Sykes replied part of the public hearing will be taking suggestions the community or staff may have to do additional paving in the area. His goal is to spend the whole \$850,000 as far as it will go. They don't have resurfacing bids and can't tell how many square yards until they do the bids. We can't do the bids until the public hearing is held and we get permission to expand the scope. It is a three-step process and the goal is to get as much benefit out of the grant and not send any money back than is absolutely necessary. Mayor Owens asked if there was any issue with him signing a letter of support. None were voiced.

City Manager Sykes stated they are all aware of the issues at the land application system where they do a spray irrigation of the effluent that comes out of the treatment plant. One of the ponds has a liner that has failed and they have been studying what is underneath the failure so they don't put a Band-Aid on a bigger problem. They determined what a solution could be and the liner needs to be replaced. The repair under the liner is minor in scope and not a big issue. It is an old liner and reached the end of its' life. While they are repairing one liner he thinks they should repair the other. It is about \$1,500,000 to repair both ponds and replace both liners. Up until now the best option is a GEFA loan with 50% forgiveness. GEFA would loan \$750,000 and grant \$750,000 which is a great deal to pay for half of the costs. On August 1st special funds were made available through the Governor's Office called the State Fiscal Recovery Fund and it is administered through the Governor's Office of Planning and Budget. The deadline is August 31st and the window is open thirty-one days. It took two weeks to figure out the best use for the money and something we would qualify for. He would like to utilize the Regional Commission who will prepare the application at no charge for us and apply for the grant to repair both liners at the land application site. It is competitive and we are not the only community that has a shovel ready project to ask for the money and believes a 20% match would make it very competitive for us. A 20% match on a \$1.5 million project means the City would contribute \$300,000 and the State would contribute \$1.2 million in the form of a grant and certainly better than \$750,000 if they went the GEFA route. He prepared a letter sent by the Regional Commission and is a letter of support and does not require Council action. He knows the Mayor will want to make sure the Council is supportive of him signing a letter of support on behalf of the City of Camilla. It does

CITY MANAGER'S REPORT (cont.)

not bind us to anything until we see the grant but says they support the City applying for the \$1.2 million grant. Broadband, water/sewer infrastructure or negative economic impact are the three areas they can apply for and he felt our most pressing need is fixing the liners and the best way to use the funds. Councilman Campbell commented the spray field has been a problem for several years and they have been studying it trying to figure out what is going on. The importance is all the water from the Tyson plant is pumped to the two spray field holding ponds and if we can't disperse the water it could shut the plant down because it has to be moved. The liners were put in at the same time and the spray field is a way of dispersing the treated water from Tyson. It is put on a hayfield and cut for hay and we don't have to mow or do anything and it is important to get this done. After additional conversation, City Manager Sykes stated now is the best time to repair both liners and at this point 80% would be funded by a grant and later those grant dollars may not be available and will either be funded by GEFA or rate payers of the sewer system. Councilman Palmer made a motion to authorize the Mayor to sign the letter which was seconded by Councilwoman Willingham. City Manager Sykes stated for clarification this is not on the agenda for approval. If they want to vote on it would be in order to amend the agenda if they want to lend their support to the Mayor signing it. Mayor Owens stated he recommends if they are all good with it he will sign it. Councilman Morgan asked if there is a limit on the number of applications they could submit and City Manager Sykes responded there was not a limit but a deadline. Mayor Owens stated for this particular grant they are good with it and he will sign the letter. This is the same situation they ratified earlier this year to authorize the study for \$40,000. The study is now done and this is the result of it; however, grant or no grant it has to be fixed and are talking about \$1.5 million and whether it comes from GEFA or this grant it has to be done. Between now and the Committee Meeting for September we need to get an idea if this fails how we are going to pay for it. He asked Steve to look at that and would like to stay away from anything that would require rate increases on our customers. To have a couple of ideas of how to pay for this would be the thing to do in case this particular grant fails. City Manager Sykes replied he could have that ready for the Committee Meeting.

Councilman Pollard asked about city staff and COVID. City Manager Sykes stated right now we are doing good staff wise. In surrounding communities they are not doing so well but it is probably going in cycles. Councilman Pollard asked if the hazard compensation was in effect. City Manager Sykes responded the plan is still in place and if we keep going at the rate we are going now there will be hazard pay for the upcoming 4 week period. The last seven days we are over the hazardous situation and the program is still in effect and not activated in several months.

Mayor Owens stated as an addendum to that discussion related to Item 6 and the City Manager report as it relates to the Governor's response to the increase in numbers he will call on City Attorney Coleman. Mr. Coleman commented the Governor has not changed his order except he extended it. He spoke too soon at the last meeting when he said they would have to comply with the open meetings law as they historically have done. The Governor has extended it until the end of the month and they can expect him, to the extent of the pandemic, to extend every thirty days. The question last month was the use of telephone conferences. They have taken a liberal view that if a person felt uncomfortable coming to a meeting because of COVID we allowed them to call in and that will be fine. There is no real change on the regulations. Mayor Owens asked if it

CITY MANAGER'S REPORT (cont.)

was the State of Emergency that has been extended. Mr. Coleman replied the order we have been working under for all these months essentially said if a city, county or school board can use technology to conduct their affairs to do it. Mayor Owens commented that option for right now is back on the table and probably will not have to be used prior to September but as the city attorney mentioned it is running in thirty-day intervals. We will have an opportunity to see if we want to put more technology to what we do in our meetings as we go forward.

MAYOR'S COMMENTS

Mayor Owens commented there is another letter from the Georgia B. Williams Nursing Home, Inc. and their process is to continue to ask for grants for this ongoing project. They are looking for a more standard letter to go with the package when they submit applications. They want him to sign a standard letter which is in the packet and asked if there was any issue from the Council. No one expressed issues for him to sign the letter.

He further commented as someone who is fully vaccinated what he says to the public and citizens is this is a personal decision and encouraged them to talk to their doctor to see what is best for them and their family. He is vaccinated along with his daughter, aunt, and cousins. He did it for himself, his family, and his community. For everyone else they will have to make a decision on why they will or will not do it. He thinks the best course of action, and encourages them, to talk to their doctor to see what is best for them and their family. The pandemic is obviously resurfacing and is here and looks like it will be here for a bit if not for a while.

EXECUTIVE SESSION

Mayor Owens announced at this time they would be entering Executive Session and the Facebook live feed will be cut. A motion was made by Councilman Palmer and seconded by Councilman Campbell to enter into Executive Session to discuss personnel and negotiations to purchase, dispose of or lease real estate or other property. The motion passed by a unanimous vote.

On motion by Councilman Palmer, seconded by Councilwoman Willingham and passed by a unanimous vote, the Executive Session was adjourned and Regular Session reconvened.

RANDY CHEW – SPECIAL COUNSEL

A motion was made by Councilman Campbell and seconded by Councilwoman Willingham to appoint Randy Chew as special counsel for the City of Camilla. Mr. Chew will not be paid a retainer and will be paid for services rendered by the hour. The motion passed by a unanimous vote.

ADJOURNMENT

On motion by Councilman Pollard, seconded by Councilwoman Willingham, the meeting adjourned at 8:05 p.m.

BY: _____
KELVIN M. OWENS, MAYOR

ATTEST: _____
CHERYL FORD, CLERK

CITY COUNCIL SPEAKER APPEARANCE FORM



Please Print

NAME: Michael HarperADDRESS: 3339 Sweetbrier RoadCITY: Albany STATE: Georgia ZIP: 31705PHONE: 229-854-1371 EMAIL: mawsamalizz@yahoo.comCHECK ONE: ☐ AGENDA ITEM ☒ NON-AGENDA ITEMCOUNCIL MEETING DATE: Monday, September 13, 2021ITEM/TOPIC TO BE ADDRESSED: Historic and cultural preservation of African American history in Camilla, Georgia

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

- No person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- No person shall disrupt or interfere in any way with the orderly conduct of the meeting.
- Remarks shall end when a speaker's allotted time has expired.
- Speakers may respond to questions from the Mayor and Council members, should clarification be necessary; provided, however, no person shall be permitted to enter into discussion with the Mayor, a Council member, or any member of the City of Camilla staff during the conduct of a meeting.
- No question or comment shall be directed to the Mayor or individual Council members but shall be directed to the entire Council.

Any person willfully violating these rules may be prohibited from appearing before the Council for a period of sixty (60) days. By majority vote, the City Council shall order the removal of anyone who disrupts or interferes with the orderly conduct of the meeting.

September 9, 2021

Date

Michael Harper

Speaker Signature

Digitally signed by Michael Harper
Date: 2021.09.07 10:54:33 -04'00'**FOR OFFICE USE ONLY**Received By: CHERYLCouncil Meeting: 09-13-2021Date: 09-07-2021

Time: _____

Comments: _____

Exhibit A

CITY COUNCIL SPEAKER APPEARANCE FORM



Please Print

NAME: Michael A. Harper

ADDRESS: 3339 Sweetbrier Rd

CITY: Albany STATE: Ga ZIP: 31701

PHONE: 229-854-1371 EMAIL: mawsamalizz@yahoo.com

CHECK ONE: ☐ AGENDA ITEM

☐ NON-AGENDA ITEM

COUNCIL MEETING DATE: Sept. 13 2021

ITEM/TOPIC TO BE ADDRESSED: Marion King

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

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9/6/2021

Date

Speaker Signature

FOR OFFICE USE ONLY

Received By: CHEYL

Council Meeting: 09-13-2021

Date: 09-07-2021 Time: _____

Comments: _____

Exhibit A

**CITY COUNCIL
SPEAKER APPEARANCE FORM**



Please Print

NAME: Clennon L. King

ADDRESS: P.O. Box 911

CITY: Albany STATE: GA ZIP: 31702

PHONE: 207.450.3585 EMAIL: clennon@augustinemonica.com

CHECK ONE: ☐ AGENDA ITEM ☒ NON-AGENDA ITEM

COUNCIL MEETING DATE: Monday, September 13, 2021

ITEM/TOPIC TO BE ADDRESSED: _____

Regarding the police assault of Mrs. Marion T. King on Monday, July 23, 1962 at the Camilla jail.

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

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RECEIVED 09-08-2021

Exhibit A

CITY COUNCIL SPEAKER APPEARANCE FORM



Please Print

NAME: James Pratt Jr.

ADDRESS: 4000 Gillionville Rd. Apt. 30

CITY: Albany STATE: GA ZIP: 31721

PHONE: 229-869-2325 EMAIL: james.b.pratt@gmail.com

CHECK ONE: ☒ AGENDA ITEM ☐ NON-AGENDA ITEM

COUNCIL MEETING DATE: 9/13/2021

ITEM/TOPIC TO BE ADDRESSED: Recognizing Camilla's history

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

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09/08/21

Date

James Pratt Jr.

Speaker Signature

FOR OFFICE USE ONLY

Received By: CHERYL

Council Meeting: 09-13-2021

Date: 09-08-2021 Time: _____

Comments: _____

ACTION AGENDA ITEM #7
SEPTEMBER 13, 2021

- a. The Council conducted three public hearings for the 2021/2022 Fiscal Year Budget. The final public hearing was held tonight for comments and questions before consideration of adopting the budget. Two previous public hearings were held on August 2 and September 7, 2021. The City Council recommends approval of Resolution No. 2021-09-13-3 to adopt the 2021/2022 Fiscal Year Budget at departmental levels and authorizes the Mayor to sign.

MOTION: _____
SECOND: _____

- b. The Council discussed amendments to the Credit Card/Purchasing Card/Travel Expense Reimbursement Policy applicable to the Mayor and City Council Members. The City Council recommends approval of the following changes to Section F, Item (b):

Deleting the sentence “The alternate voting delegate for the Municipal Electric Authority of Georgia is authorized to attend the Annual Meeting” and inserting “*Members of Council are authorized to attend the Municipal Electric Authority of Georgia Annual Meeting.*”

The City Council recommends approval of the changes.

MOTION: _____
SECOND: _____

- c. The Council reviewed and discussed an Employee Pay Plan, Job Classification, and Employee Incentive Program prepared by City Manager Sykes which has an effective date of October 1, 2021 to coincide with the 2021/2022 fiscal year budget. The City Council recommends approval of the Employee Pay Plan, Job Classification, and Employee Incentive Program with an effective date of October 1, 2021.

MOTION: _____
SECOND: _____

- d. The Council reviewed an agreement between the City of Camilla and the Boys and Girls Club of Camilla/Mitchell County, Inc. which provides for the Club to function as an independent contractor to operate a recreation program to benefit the boys and girls of Camilla. The agreement begins on October 1, 2021 and continues as set forth in the terms of the agreement. The City will pay \$32,000 per year as shown in Section 1A of the agreement and a supplemental amount of \$7,500 for challenges associated with COVID-

19 for the period October 1, 2021 through September 30, 2022 as shown in Section 1B. During the term of the agreement the Club will operate and maintain recreation programs and tennis for the citizens of the city to be determined by the Club Board of Directors. The City Council recommends approval of the agreement and authorizes the Mayor to execute.

MOTION: _____

SECOND: _____

- e. The Council reviewed Ordinance No. 2021-09-13-1 which provides for the appropriation of funds from the American Rescue Plan (ARP) Act for the purpose of funding a vaccination incentive program for employees of the City of Camilla. The Mayor and City Council find the appropriation authorized by the ordinance allowable under the ARP Act. The City Council recommends approval of Ordinance, to waive the second reading, and authorizes the Mayor to sign.

MOTION: _____

SECOND: _____

- f. The Council discussed the use of funds from the American Rescue Plan (ARP) Act for the purpose of funding playground equipment at Toombs Park. The Mayor and City Council find the appropriation of ARP funds to purchase the equipment allowable under the Act. The City Council recommends awarding a state contract bid to Great Southern Recreation of Murfreesboro, Tennessee in the amount of \$63,974.73 to purchase the playground equipment for Toombs Park.

MOTION: _____

SECOND: _____

- g. The Council reviewed Resolution No. 2021-09-13-1 which authorizes the City to accept a Georgia Department of Transportation contract for the American Rescue Plan Act for costs associated with operational expenses at the Camilla-Mitchell County Airport in the amount of \$32,000. The City Council recommends approval of the Resolution which requires the signature of the Mayor and each member of Council.

MOTION: _____

SECOND: _____

- h. The Council reviewed the current 2021 tax digest and 5-year history of levy. The digest and history of levy was published in the September 1, 2021 edition of the Mitchell County Enterprise-Journal and posted on the City's website. The City Council approves setting the millage rate at 7.245 mills for 2021 by approval of Resolution No. 2021-09-13-2 and authorizes the Mayor to sign.

MOTION: _____
SECOND: _____

- i. The final draft of the 2021 Strategic Plan for the City of Camilla was reviewed by the Mayor and Council at the September 7, 2021 Committee Meeting. The plan pro-actively pursues a multifaceted approach to healthy economic and community development in keeping with the community's heritage and vision for the future. The plan has been made available to the public for citizen feedback and comments. Year 1 (one) of the plan's implementation is included in the 2021/2022 fiscal year budget. The City Council recommends approval and implementation of the 2021 Strategic Plan by approval of Resolution No. 2021-09-13-4 and authorizes the Mayor to sign.


MOTION: _____
SECOND: _____

- j. A public hearing was held August 17, 2021 for the purpose of discussing approved and proposed amended activities for Community Development Block Grant No. 19p-x-101-2-6116. The proposed amendment will include street paving/overlaying for Marietta Street, N. Palmer Street, Oak Street and a portion of West Circle along with pipe bursting of existing sewer. After reviewing and discussing Change Order No. 1 providing for the additional work in the amount of \$121,076.90, the City Council recommends approval of Change Order No. 1 and authorizes the City Manager to sign.

MOTION: _____
SECOND: _____

- k. City Manager Sykes will provide information on the lease agreement with Pinecliff Peanut and Grain, Inc.

Memo

To: Camilla City Council
From: Steve Sykes, City Manager 
cc:
Date: September 8, 2021
Re: Final Recommendation for 2021/2022 Budget

During the City Council Budget Work Session held Tuesday, September 7, 2021, staff provided budget adjustment recommendations related to employee cost of living and merit payroll expenses, removal of the Economic Development Transfers within the electric, water/sewer and gas funds and recommended adding a Natural Gas Connections Marketing Program. In addition to the staff recommendations presented during the Work Session, Mayor and Council discussed the following topics for further consideration:

- Transfer from the Economic Development fund to the DDA for use to fund a grant program;
- Use of ARPA funds to fund an employee vaccine incentive program and playground equipment for Toombs Park;
- Amendment of the Council Travel Policy to provide funds for Mayor and Council to attend next year's MEAG Annual Meeting;
- Amendment of the Council Travel Policy to provide funds for the Mayor to attend the Nation League of Cities Annual Meeting in Salt Lake City; Utah in November;
- Amendment of the Governing Body Operating Budget to increase the Dues & Fees budget to include National League of Cities membership dues;
- Increase the Police budget for additional overtime;
- Request for itemized detail of the Downtown Camilla special events and related budgeted expense; and
- Request to terminate the right-of-way maintenance contract with Allen Turf & Landscape and provide the service with City of Camilla personnel.

City staff has reviewed the requests for consideration and provide the Mayor and Council with requested information and recommendations where appropriate.

Work Session Presentation Adjustment to Budget

Employee Related Expense – Substitute 3% merit payroll adjustments with 3% COLA and 2% merit;
Eliminate Economic Development transfer from electric, water/sewer and gas funds;
Add funding for the Natural Gas Connection Marketing Program in the Gas Fund.

Staff recommends Council approval.

Transfer from Economic Development Fund to the DDA

Mayor Owens requested \$150,000 to be transferred from the Economic Development Fund to the DDA for match-grant funding façade improvements and for other economic development purposes.

Staff recommends Council approval.

ARPA Proceeds for Toombs Park Playground and Employee Vaccination Incentive Program

General consensus supports the use of American Recovery Plan Act funds to be used for playground equipment to be installed in Toombs Park (\$64,000) and an employee vaccination incentive program (\$44,000).

Staff recommends Council approval.

Amend Council Travel budget to include MEAG Annual Meeting for Mayor & Council

General consensus supports amending the Council Travel budget to provide adequate funds for Mayor & Council to attend the 2022 MEAG Annual Meeting. The additional expense requested is \$4,700 and expenses in Customer Service (\$3,500) and Municipal Court (\$1,200) have been reduced to offset this amendment.

Staff recommends Council approval.

Amend Council budget to include NLC Dues and Annual Meeting for Mayor Owens

Mayor Owens requested amendment of the Council Travel Policy to allow reimbursement for him to attend the National League of Cities (NLC) Annual Meeting. The City of Camilla is not a member of the NLC and dues are based on Camilla's population. Estimated expenses include registration (\$650), dues (\$1,172), lodging (\$1,500), travel (\$600) and food (\$300) for a **total expense of \$4,222**. Although it may be beneficial for the Mayor to attend to this annual conference, it is not necessarily beneficial to the City of Camilla considering the opportunities provided by GMA for similar training and professional development. Camilla's benefit in joining NLC in addition to GMA is not likely.

Staff does not recommend Council approval.

Request to increase the Police budget for additional overtime

Camilla's current patrol staff (14) requires 840 OT hours annually w/out Tyson costs \$638,276/yr.
Camilla's current patrol staff (14) requires 5,488 OT hours annually with Tyson costs \$597,573/yr.
Mayor's proposal for an additional officer requires 5,488 OT hrs. annually with Tyson costs \$635,924/yr.
Staff proposes an additional officer to reduce OT (3,434 hrs.) at an annual cost of \$576,975/yr.

Staff recommends Council approval as presented in budget.

Request for itemized detail of the Downtown Camilla special events included in the budget

Black History Month	\$900
Valentine's Day	\$500
Ag Lunch	\$500
Easter	\$1,600
Gnat Days	\$1,600
Juneteenth	\$1,600
July 4th	\$25,000
Scarecrow	\$750
Homecoming	\$650
Halloween	\$1,100
Christmas	\$7,500
Equipment	\$2,000
Meals/Food	\$300
Total	\$44,000

Staff recommends Council approval as presented in budget.

Request to terminate right-of-way maintenance contract

Request was made by Mayor Owens to terminate the right-of-way maintenance contract with Allen Turf & Landscape and provide the service with City of Camilla personnel. The current contract ends February 28, 2022 and may renew for four (4) additional years unless terminated by either party.

The current annual cost with the contractor is **\$82,500**.

If the City terminated the contract and began performing these services starting October 1, 2021, the budget for three (3) new employees, a truck, trailer, mowers, small equipment and fuel would be **\$206,747**.

If the equipment purchases are depreciated over a seven (7) year period, the annualized cost for the City would be **\$147,005**.

Based on the additional cost to the City, the current challenges hiring three (3) additional staff members and the additional safety risk inherent with mowing US 19 and Newton Road, staff recommends maintaining the current agreement.

Staff recommends Council approval as presented in budget.

City of Camilla
09/30/2022 Budget

General Fund Revenues	9/30/21 Budget	9/30/22 Budget
Taxes	2,432,400	3,108,400
Licenses and Permits	68,700	68,700
Intergovernmental Revenues	214,000	207,000
Charges for Services	302,300	475,400
Fines and Forfeitures	178,500	178,500
Investment Income	9,000	2,000
Contributions and Donations	10,000	10,000
Miscellaneous	152,400	152,400
Other Financing Sources	5,062,400	4,976,400
Total General Fund Revenues	8,429,700	9,178,800

General Fund Departmental Budgets	9/30/21 Budget	9/30/22 Budget
City Council	105,700	108,400
City Manager	314,800	358,500
City Clerk	101,700	116,400
Finance	262,000	269,200
Legal	26,500	26,500
Human Resources	107,100	123,200
Facilities & Buildings	1,070,400	502,300
Customer Service & Billing	845,500	812,300
Municipal Court	112,400	98,800
Public Safety-Police	1,675,000	1,951,900
Public Safety-Fire	1,004,500	1,027,800
Public Works	1,898,200	2,689,600
Maintenance Shop	148,600	150,000
Planning, Zoning & Inspection	255,900	292,000
Economic Development	310,900	194,100
Downtown Camilla		128,200
ARPA Projects		104,000
Other Financing Uses	75,600	225,600
Fund Balance Reserve	114,900	-
Total General Fund Expenditures	8,429,700	9,178,800

City of Camilla
09/30/2022 Budget

Fund 505 - Water & Sewer Fund	9/30/21 Budget	9/30/22 Budget
<i>Revenues</i>	7,345,900	7,117,800
<i>Expenditures by Department</i>		
Sewer Department	3,901,150	3,709,880
Water Department	2,186,950	2,286,680
Debt Service	814,200	717,200
Other Financing Uses	374,000	374,000
Total Expenditures	7,276,300	7,087,760
Surplus/(Deficit)	69,600	30,040
Fund 510 - Electric Fund		
<i>Revenues</i>	15,035,700	16,543,700
<i>Expenditures by Department</i>		
Electric Department	12,199,800	13,945,840
Warehouse	54,800	55,700
Other Financing Uses	2,780,000	2,540,000
Expenditures	15,034,600	16,541,540
Surplus/(Deficit)	1,100	2,160
Fund 515 - Gas Fund		
<i>Revenues</i>	3,470,600	3,851,900
<i>Expenditures by Department</i>		
Gas Department	2,502,500	2,853,800
Other Financing Uses	965,000	965,000
Expenditures	3,467,500	3,818,800
Surplus/(Deficit)	3,100	33,100
Fund 540 - Solid Waste Fund		
<i>Revenues</i>	815,500	830,000
<i>Expenditures by Department</i>		
Solid Waste Fund	759,100	773,800
Other Financing Uses	55,300	55,300
Expenditures	814,400	829,100
Surplus/(Deficit)	1,100	900

City of Camilla
09/30/2022 Budget

	9/30/21 Budget	9/30/22 Budget
Fund 550 - Airport Fund		
<i>Revenues</i>	557,800	565,100
<i>Expenditures by Department</i>		
Airport Fund	557,600	565,100
Expenditures	557,600	565,100
Surplus/(Deficit)	200	-
Fund 570 - Telecom-CNS Fund		
<i>Revenues</i>	437,500	437,500
<i>Expenditures by Department</i>		
Telecom-CNS Cable	125,400	125,400
Other Financing Uses	312,100	312,100
Expenditures	437,500	437,500
Surplus/(Deficit)	-	-

City of Camilla
09/30/2022 Budget

Hotel Motel	9/30/21 Budget	9/30/22 Budget
Revenues		
100-0000-31-4100 Hotel/Motel Tax	30,000	30,000
Total Revenues	30,000	30,000
Expenditures		
100-7500-57-2002 Camilla Chamber of Commerce	30,000	30,000
Total Expenditures	30,000	30,000

Special Purpose Local Option Sales Tax (SPLOST)	9/30/21 Budget	9/30/22 Budget
Revenues		
100-0000-31-3200 Special Purpose Local Option S	450,000	480,000
100-0000-39-3505 Use of 2018 SPLOST Reserves	806,000	35,000.00
Total Revenues	1,256,000	515,000
Projects:		
100-1565-54-1202 Site Improvement-Recreation Facilities	750,000	235,500
100-1565-54-1203 Site Impr-Marietta St Pavilion	40,000	-
100-1565-54-1204 Site Impr - Marietta St Basketball Ct	10,000	-
100-3200-54-2200 Vehicles	64,000	64,000
100-3500-54-2100 Machinery & Equipment		10,000
100-4100-54-1401 Infrastructure-1 % Roads & S	118,000	-
100-4100-54-1406 Infrastructure-1% SPLOST - Sidewalks	53,500	-
100-4100-54-1409 Infrastructure 1% SPLOST - CDBG Match	100,500	100,500
100-4100-54-2200 PW Vehicles/Equipment	120,000	105,000
Total Expenditures	1,256,000	515,000

Splash pad project is anticipated to be carried over into FYE2022. Amount to be determined.

CDBG project is anticipated to be carried over into FYE2022; Sidewalk match amount to be determined.

Transportation Special Purpose Local Option Sales Tax (TSPLOST)	9/30/21 Budget	9/30/22 Budget
Revenues		
100-0000-31-3500 Transportation Special Purpose Local Option Sales Tax (TSPLOST)		480,000
100-0000-39-3507 Use of TSPLOST Reserves		166,000
Total Revenues		646,000
Projects:		
100-4100-54-1410 TSPLOST Paving		516,800
100-4100-54-1411 TSPLOST Sidewalks		129,200
Total Expenditures		646,000

TSPLOST expenses will be dependent on receipt of TSPLOST funds. TSPLOST will be used to match LMIG paving funds. See LMIG Budget.

City of Camilla
09/30/2022 Budget

Local Maintenance & Improvement Grant (LMIG)		9/30/21 Budget	9/30/22 Budget
Revenues			
100-0000-33-1324	GA-LMIG Paving Program	82,000	75,000
100-0000-31-3200	Special Purpose Local Option S	118,000	
100-0000-39-3507	Use of TSPLOST Reserves		125,000
Total Revenues		200,000	200,000
Projects:			
100-4100-54-1401	Infrastructure-1 % Roads & S	118,000	
100-4100-54-1410	TSPLOST Paving		125,000
100-4100-54-1402	Infrastructure-LMIG Streets	82,000	75,000
Total Expenditures		200,000	200,000

Paving Projects to be determined. Paving budget includes required city matching (TSPLOST) funds.

Stormwater Funds		9/30/21 Budget	9/30/22 Budget
Revenues			
100-0000-34-4260	Stormwater Fees	190,000	190,000
100-0000-39-3506	Use of Stormwater Reserves		265,000
Total Revenues		190,000	455,000
Projects:			
100-4100-52-2206	Repairs & Maintenance- Drainag		20,000
100-4100-54-1403	Infrastructure-Stormwater Dr	190,000	170,000
100-4100-54-2202	Vehicles-Stormwater		265,000
Total Expenditures		190,000	455,000

Community Housing Improvement Program - CHIP		9/30/21 Budget	9/30/22 Budget
Revenues			
100-0000-33-1315	GA DCA CHIPS Program Grant	100,000	100,000
Total Revenues		100,000	100,000
Projects:			
100-1565-57-3002	CHIP Grant Program Expenditures	100,000	100,000
Total Expenditures		100,000	100,000

City of Camilla
09/30/2022 Budget

Community Development Block Grant - CDBG		9/30/21 Budget	9/30/22 Budget
Revenues			
505-0000-33-4315	CDBG-2020	750,000	750,000
100-0000-31-3200	Infrastructure-1% SPLOST - Sidewalks	100,500	100,500
Total Revenues		850,500	850,500
Projects:			
505-4331-54-1406	West Circle Sewer Project	750,000	750,000
100-4100-54-1406	West Circle Sidewalk Project	100,500	100,500
Total Expenditures		850,500	850,500

This project is expected to be carried over into FYE2022. Amount to be determined.

American Rescue Plan Act Grant		9/30/21 Budget	9/30/22 Budget
Revenues			
100-0000-39-3508	Use of ARPA Reserves	-	104,000
Total Revenues		-	104,000
Projects:			
100-7900-51-1400	Vaccine Incentives	-	44,000
100-7900-54-1203	Site Impr-Marietta St Pavilion	-	60,000
Total Expenditures		-	104,000

RESOLUTION NO. 2021-09-13-3

**RESOLUTION SETTING THE BUDGET
FOR THE 2021-2022 FISCAL YEAR**

WHEREAS, the City of Camilla, by and through its Mayor and Council, has duly advertised Notice of Public Hearings; and

WHEREAS, the City has further held such hearings as required by law; and

WHEREAS, the Mayor and Council have received public input on the Budget for 2021-2022 fiscal year, and upon due consideration and deliberation, the City hereby resolves to set its Budget for said 2021-2022 fiscal year in the amount of \$38,524,800.

SO RESOLVED, this 13th day of September, 2021.

CITY OF CAMILLA

By: _____
Kelvin Owens, Mayor

Attest: _____
Cheryl Ford, City Clerk

(SEAL)

Credit Card

Purchasing Card and Travel Expense Reimbursement Policy

A. Overview

The Georgia General Assembly established guidelines and penalties into the Official Code of Georgia Annotated (“O.C.G.A.”) which provides that no municipal corporation shall issue government purchasing cards or government credit cards to elected officials on or after January 1, 2016, until the governing authority of the municipal corporation, by public vote, has authorized the issuance and has promulgated specific policies regarding the use of such government purchasing cards or government credit cards for elected officials of such municipal corporation.

B. Purpose

The purpose of this policy is to set requirements and standards for the City of Camilla Credit Card and Purchasing Card Program. The policy is not intended to replace current State of Georgia statutes but is intended to comply with such state laws and establish more efficient guidelines for elected officials using such purchasing cards. At no time should a city issued purchasing card or credit card be used for personal purchases regardless of the circumstances. Utilizing the purchasing card or credit card for personal use or for any item or service not directly related to such official’s public duty may result in disciplinary action including, but not limited to, felony criminal prosecution. All purchases utilizing a government purchasing card or government credit card must be in accordance with these guidelines and with state law.

C. Scope

This purchasing card policy, as required by state law under O.C.G.A. § 36-80-24(c), applies to the use of government purchasing cards or government credit cards used by elected officials authorized to be issued such government purchasing cards or government credit cards. The below list of officials have been authorized by the governing authority of the city to use such government purchasing cards or government credit cards and must abide by all of the applicable state laws and this purchasing card policy.

1. Mayor
2. City Council Members

D. Public Inspection

In accordance with O.C.G.A. § 36-80-24(b) any documents related to purchases using government purchasing cards or government credit cards incurred by elected officials shall be available for public inspection.

E. Transaction Limits

Transaction limits are hereby established to insure compliance with state purchasing laws, maintain proper budgetary controls, and to minimize excessive use of any

individual credit line. Individual monthly card limits cannot exceed those established by the municipal governing authority. The established single transaction limit for each card must be less than \$2,500.00. The established monthly card limit is based upon the city's budgetary constraints and is not to exceed \$2,500.00 per month. Any exceptions to the standardized limits must have express written approval by the municipal governing authority and must be added to this policy by amendment or addendum.

F. Authorized Travel

- a. The Mayor is authorized to attend the Georgia Municipal Association (GMA) Spring and Fall Training, GMA Mayor's Day, and the Annual GMA Conference. In addition to GMA training, the Mayor is authorized to attend the Municipal Electric Authority of Georgia Annual Meeting and the Municipal Electric Authority of Georgia Mayor's Summit.
- b. Members of Council are authorized to attend the Georgia Municipal Association (GMA) Spring and Fall Training, GMA Mayor's Day, and the Annual GMA Conference. ~~The alternate voting delegate for the Municipal Electric Authority of Georgia is authorized to attend the Annual Meeting.~~ **Members of Council are authorized to attend the Municipal Electric Authority of Georgia Annual Meeting.**
- c. All other training and travel reimbursement requires advance Council approval.

G. Purchasing Restrictions

1. Elected Officials may not use a government purchasing card or government credit card for the following:
 - a. Any purchases of items for personal use.
 - b. Cash refunds or advances.
 - c. Any transaction amount greater than the transaction limits set for by this policy.
 - d. Items specifically restricted by this policy, unless a special exemption is granted by the municipal governing authority.
 - e. Alcohol or liquor of any kind. Such purchases should not be made with the purchasing card and may not be reimbursed by the city.
 - f. Purchases or transactions made with the intent to circumvent the city purchasing policy, transactional limits, or state law.
 - g. Food, fuel or non-alcoholic beverages. Such purchases should not be made with the purchasing card and may not be reimbursed by the city.

2. Elected Officials may use government purchasing cards or government credit cards to purchase goods and/or services not prohibited by this policy or state law. Such purchases include, but are not limited to:
 - a. Purchases of items for official city use which fall within the transactional restrictions of this policy.
 - b. Purchase of lodging, education and training materials while on city business.
 - c. Emergency purchases necessary to protect city property.

H. Travel Expense Reimbursement

1. Reimbursement Procedures
 - a. *Mileage Allowance.* Mayor and Council receiving travel advancement or reimbursement will be reimbursed at the standard IRS mileage rate per mile only when their personal vehicle is used for travel in the performance of official city duties. Mayor and Council will notify City Clerk when out-of-town travel arrangements are needed. A Travel Advance Form is required to be submitted to the Clerk for food and mileage expense reimbursement. Reimbursement will be for actual miles based on MapQuest mileage.
 - b. *Common Carrier.* If common carrier is used for official travel, reimbursement will be at the tourist rate. Receipts must be submitted. Mayor and Council should approve use of common carrier prior to travel.
 - c. *Meals.* Reimbursement will be the federal standard meal allowance rates per day while on official travel. A day begins at 6:00 a.m. and ends at 7:00 p.m. The standard meal allowance will be paid regardless of any registration fee paid.
 - d. *Lodging.* Reimbursement will be made for actual, reasonable cost of lodging while on official travel. Copies of hotel or motel receipts shall be attached to expense voucher for payment.
 - e. *Other Expenses.* Employees may be reimbursed for other expenses incidental to official travel and normally will be limited to taxi fees, baggage handling fees, official phone calls, parking fees, registration fees for conventions, seminars or workshops. Any other expenses will be reimbursed at the discretion of the Council. Receipts must be provided.

I. Administrator

The city designates the office of Finance Director as the program administrator of government purchasing cards or government credit cards. Such administrator shall:

1. Serve as a liaison between the city's cardholders and the issuers of such cards.
2. Maintain the cardholder agreement for all cardholders.

3. Provide instruction, training, and assistance to cardholders
4. Maintain account information and secure all cardholder information.
5. Keep cardholders up-to-date on new or changing information
6. Upon receipt of information indicating fraudulent use or lost/stolen cards immediately report it to appropriate parties, including the issuer.
7. Ensure all card accounts are being utilized properly as set forth by state law and this policy.
8. Define the city's policy and procedures for proper documentation and storage of receipts, logs, and approvals required under this policy.
9. Identify any changes to named persons authorized to use a government purchasing card or government credit card.
10. Any other duties assigned by the municipal governing authority.

J. Accounting and Auditing

The Administrator, in an effort to ensure compliance with city policy and state law, will conduct quarterly reviews and audits of all government purchasing card or government credit card transactions. The review is designed to ensure compliance, identify non-compliance issues and misuse, and through corrective measures assist the city with improving compliance. The quarterly review and audit should happen within 30 (thirty) days of the start of a new quarter. After completing the quarterly audit the Administrator shall notify cardholders of any violations or questions the Administrator has that occurred within that previous quarter. Depending on the severity of the violation, the Administrator may suspend or revoke the use of the government purchasing card or government credit card after notification to the cardholder and to the municipal governing authority, but only after consultation with the city attorney. Any unresolved violations should be reported to the municipal governing authority and the city attorney in writing within 10 (ten) business days.

K. Violations

The use of a government purchasing card or government credit card may be suspended or revoked when the Administrator, after consultation with the city attorney, determines that the cardholder has violated the approved policies or state law regarding the use of the government purchasing card or government credit card. The government purchasing card or government credit card shall be revoked whenever a cardholder is removed from office with the city and shall be suspended if such elected official has been suspended from office.

L. Agreement

Before being issued a government purchasing card or government credit card under this policy and state law, all authorized users of government purchasing cards or government credit cards shall sign and accept below indicating that such user will use such cards only in accordance with the policies of the city and with the requirements of state law.

As an elected official for the City of Camilla I hereby acknowledge receipt of the Credit Card/Purchasing Card and Travel Expense Reimbursement Policy.

Name Printed

Signature

Title: _____

Date: _____

TRAVEL ADVANCE REQUEST

Instructions:

1. Any travel resulting in advancement or reimbursement must be submitted on this form.
2. This form must be submitted to the City Clerk at least fifteen (15) days prior to date of travel.
3. Advance payment shall be made only to Mayor, Council Members, and vendors providing services such as registration, lodging and other customary incidentals.
4. Supporting documentation and registration requirements must be presented at the time of request for travel.

INFORMATION

NAME: _____

DEPARTMENT: _____

CONFERENCE, MEETING, SEMINAR, ETC. INFORMATION:

NAME OF CONFERENCE: _____

ADDRESS: _____

CITY: _____

DEPARTURE DATE: _____ TIME: _____ ☐ AM ☐ PM

RETURN DATE: _____ TIME: _____ ☐ AM ☐ PM

WILL YOU USE YOUR PERSONAL VEHICLE FOR TRAVEL? ☐ YES ☐ NO

WILL YOU INCUR DESTINATION CHARGES? ☐ YES ☐ NO

I hereby certify the travel expenses requested above will be incurred by me while on official City of Camilla business.

Signed: _____

Date: _____

Title: _____

EMPLOYEE PAY PLAN

October 1, 2021

Annual Individual Performance Review

Each year, individual performance reviews will be conducted by supervisors and approved by upper management. Employees that **meet or exceed** performance review standards will qualify for merit based compensation adjustments to the employee's base pay, if provided in the approved budget. Employees that **need improvement** with their performance may receive a partial merit based adjustment or may be required to wait until a probationary period ends with positive results. Employees **failing** to reach performance standards will not qualify for merit based salary adjustments, if provided in the approved budget.

If approved by City Council in the budget, each department will be provided an amount to be used for individual merit based pay adjustments. The total of all adjustments will not exceed the budgeted department amount. These pay adjustments **will not** be considered as cost of living adjustments, but rather merit based adjustments that are justified by the individual's annual performance and goal achievement. From time to time, **cost of living adjustments** are necessary due to inflation and market drivers. If approved by City Council, cost of living adjustments will be made uniformly to **ALL** employees, regardless of performance.

The performance review period will be for job performance between October 1, 2020 and August 31, 2021. Annual performance review will take place between employees and supervisors during the month of September. Merit base pay adjustments, if any, will be made in October once the budget has been adopted by City Council.

Executive Management Employees, employees reporting directly to the City Manager, will be Evaluated directly by the City Manager during the same period as other employees. For Executive Management Employees, base pay and incentive performance bonuses will both be considered as compensation components. Executive Management Employees do not receive Share the Success Incentives (see below).

Annual Share the Success Employee Incentive Program

The 'Share the Success' program is as an incentive program designed to promote success of the organization. The incentive to encourage efficiency in work habits, productivity, paying closer attention to safe work environments, utilizing creativity and innovation in job processes, maintaining equipment and vehicles so as to keep them in good working condition and seeking ways to improve excellent service delivery is the intended goal of this program.

The Share the Success Employee Incentive Program replaced the annual Christmas bonus, which was included in the annual budget and was based on each individual's length of service. The Incentive Program is instead based on team performance and is not included in the annual budget. Instead, it is funded when the annual goals are met and the results are positive and surplus funds are available based on September 30 year-end financials. Share the Success awards are typically made in early December to all eligible employees in good standing.

NON-EXEMPT POSITIONS
As of October 1, 2021

Department(s)	Position	Grade	Minimum - Hourly	Minimum - Annual	Midpoint - Hourly	Midpoint - Annual	Maximum - Hourly	Maximum - Annual
GG Buildings	CUSTODIAN / JANITOR	17	12.00	\$ 24,960.00	\$ 14.64	\$ 30,451.20	\$ 17.28	\$ 35,942.40
Public Works	LABORER	17	12.00	\$ 24,960.00	\$ 14.64	\$ 30,451.20	\$ 17.28	\$ 35,942.40
Natural Gas	LABORER	17	12.00	\$ 24,960.00	\$ 14.64	\$ 30,451.20	\$ 17.28	\$ 35,942.40
Water Sewer	LABORER	17	12.00	\$ 24,960.00	\$ 14.64	\$ 30,451.20	\$ 17.28	\$ 35,942.40
Multi	ADMINISTRATIVE ASSISTANT I	18	12.96	\$ 26,956.80	\$ 15.81	\$ 32,887.30	\$ 18.66	\$ 38,817.79
Customer Service	CASHIER	18	12.96	\$ 26,956.80	\$ 15.81	\$ 32,887.30	\$ 18.66	\$ 38,817.79
Public Works	EQUIPMENT OPERATOR	18	12.96	\$ 26,956.80	\$ 15.81	\$ 32,887.30	\$ 18.66	\$ 38,817.79
Water Sewer	EQUIPMENT OPERATOR	18	12.96	\$ 26,956.80	\$ 15.81	\$ 32,887.30	\$ 18.66	\$ 38,817.79
Natural Gas	GAS UTILITY WORKER I	18	12.96	\$ 26,956.80	\$ 15.81	\$ 32,887.30	\$ 18.66	\$ 38,817.79
Financial Services	ACCOUNTS PAYABLE COORDINATOR	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Customer Service	CUSTOMER SERVICE REPRESENTATIVE	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Solid Waste	EQUIPMENT OPERATOR/CDL - SOLID WASTE	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Public Works	EQUIPMENT OPERATOR/CDL	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Water Sewer	EQUIPMENT OPERATOR/CDL	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Natural Gas	GAS UTILITY WORKER II	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Customer Service	HEAD CASHIER	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Shop	MECHANIC ASSISTANT	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Water Sewer	TREATMENT PLANT OPERATOR	19	14.00	\$ 29,113.34	\$ 17.08	\$ 35,518.28	\$ 20.16	\$ 41,923.22
Multi	ADMINISTRATIVE ASSISTANT II	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Airport	AIRPORT ASSISTANT	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Electric	ELECTRIC GROUND WORKER	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Water Sewer	MAINTENANCE TECHNICIAN	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Customer Service	METER SERVICE TECHNICIAN	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Planning	PLANNING ADMINISTRATIVE ASSISTANT	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Public Works	PUBLIC WORKS COORDINATOR	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Customer Service	SR CUSTOMER SERVICE REPRESENTATIVE/BILLING	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Electric	WAREHOUSE CLERK	20	15.12	\$ 31,442.41	\$ 18.44	\$ 38,359.74	\$ 21.77	\$ 45,277.07
Natural Gas	CREW LEADER	21	16.33	\$ 33,957.80	\$ 19.92	\$ 41,428.52	\$ 23.51	\$ 48,899.24
Public Works	CREW LEADER	21	16.33	\$ 33,957.80	\$ 19.92	\$ 41,428.52	\$ 23.51	\$ 48,899.24
Solid Waste	CREW LEADER	21	16.33	\$ 33,957.80	\$ 19.92	\$ 41,428.52	\$ 23.51	\$ 48,899.24
Water Sewer	CREW LEADER	21	16.33	\$ 33,957.80	\$ 19.92	\$ 41,428.52	\$ 23.51	\$ 48,899.24
Shop	MECHANIC I	21	16.33	\$ 33,957.80	\$ 19.92	\$ 41,428.52	\$ 23.51	\$ 48,899.24
Public Works	MAINTENANCE FOREMAN	22	17.63	\$ 36,674.43	\$ 21.51	\$ 44,742.80	\$ 25.39	\$ 52,811.18
Planning	BUILDING INSPECTION OFFICER I	23	19.04	\$ 39,608.38	\$ 23.23	\$ 48,322.23	\$ 27.42	\$ 57,036.07
Electric	LINEMAN TRAINEE	23	19.04	\$ 39,608.38	\$ 23.23	\$ 48,322.23	\$ 27.42	\$ 57,036.07
Shop	MECHANIC II	23	19.04	\$ 39,608.38	\$ 23.23	\$ 48,322.23	\$ 27.42	\$ 57,036.07
Planning	BUILDING INSPECTION OFFICER II	24	20.57	\$ 42,777.05	\$ 25.09	\$ 52,188.01	\$ 29.61	\$ 61,598.96
Planning	CODE ENFORCEMENT OFFICER	24	20.57	\$ 42,777.05	\$ 25.09	\$ 52,188.01	\$ 29.61	\$ 61,598.96
Public Works	MAINTENANCE SUPERINTENDENT	24	20.57	\$ 42,777.05	\$ 25.09	\$ 52,188.01	\$ 29.61	\$ 61,598.96
Customer Service	UTILITIES BILLING CLERK	24	20.57	\$ 42,777.05	\$ 25.09	\$ 52,188.01	\$ 29.61	\$ 61,598.96
	Not assigned at this time	25	22.21	\$ 46,199.22	\$ 27.10	\$ 56,363.05	\$ 31.98	\$ 66,526.87
Water Sewer	AMR METER ADMINISTRATOR	26	23.99	\$ 49,895.16	\$ 29.27	\$ 60,872.09	\$ 34.54	\$ 71,849.02
Electric	LINEMAN I / LINE TECHNICIAN III	26	23.99	\$ 49,895.16	\$ 29.27	\$ 60,872.09	\$ 34.54	\$ 71,849.02
Water Sewer	TREATMENT PLANT SUPERVISOR	26	23.99	\$ 49,895.16	\$ 29.27	\$ 60,872.09	\$ 34.54	\$ 71,849.02
Electric	LINEMAN II	27	25.91	\$ 53,886.77	\$ 31.61	\$ 65,741.86	\$ 37.31	\$ 77,596.95
Electric	LINEMAN III/CREW LEADER	28	27.98	\$ 58,197.71	\$ 34.14	\$ 71,001.21	\$ 40.29	\$ 83,804.70
Electric	ELECTRIC ASSISTANT SUPERINTENDENT	29	30.22	\$ 62,853.53	\$ 36.87	\$ 76,681.30	\$ 43.51	\$ 90,509.08

EXEMPT POSITIONS

As of October 1, 2021

	Position	Grade	Minimum - Annual	Midpoint - Annual	Maximum - Annual
	Not assigned at this time	43	\$ 36,363.64	\$ 45,454.55	\$ 54,545.45
Customer Service	CASHIER MANAGER	44	\$ 40,000.00	\$ 50,000.00	\$ 60,000.00
Main Street	MAIN STREET DIRECTOR	44	\$ 40,000.00	\$ 50,000.00	\$ 60,000.00
Customer Service	CUSTOMER SERVICE MANAGER	45	\$ 44,000.00	\$ 55,000.00	\$ 66,000.00
Airport	AIRPORT MANAGER	46	\$ 48,400.00	\$ 60,500.00	\$ 72,600.00
City Clerk	CITY CLERK	46	\$ 48,400.00	\$ 60,500.00	\$ 72,600.00
Executive	DIRECTOR OF MARKETING & COMMUNICATIONS	46	\$ 48,400.00	\$ 60,500.00	\$ 72,600.00
Planning	HOUSING ADMINISTRATOR	46	\$ 48,400.00	\$ 60,500.00	\$ 72,600.00
Human Resources	HR DIRECTOR	47	\$ 53,240.00	\$ 66,550.00	\$ 79,860.00
Planning	CHIEF BUILDING OFFICIAL	47	\$ 53,240.00	\$ 66,550.00	\$ 79,860.00
Executive	EXECUTIVE ASSISTANT	47	\$ 53,240.00	\$ 66,550.00	\$ 79,860.00
Planning	ECONOMIC DEVELOPMENT DIRECTOR	48	\$ 58,564.00	\$ 73,205.00	\$ 87,846.00
Planning	PLANNING & DEVELOPMENT DIRECTOR	48	\$ 58,564.00	\$ 73,205.00	\$ 87,846.00
Natural Gas	NATURAL GAS SUPERINTENDENT	48	\$ 58,564.00	\$ 73,205.00	\$ 87,846.00
Public Works	PUBLIC WORKS SUPERINTENDENT	48	\$ 58,564.00	\$ 73,205.00	\$ 87,846.00
Water Sewer	WATER SEWER SUPERINTENDENT	48	\$ 58,564.00	\$ 73,205.00	\$ 87,846.00
	ASSISTANT UTILITIES DIRECTOR	49	\$ 64,420.40	\$ 80,525.50	\$ 96,630.60
Electric	ELECTRIC SUPERINTENDENT	50	\$ 70,862.44	\$ 88,578.05	\$ 106,293.66
Direct Report	UTILITIES DIRECTOR	51	\$ 77,948.68	\$ 97,435.86	\$ 116,923.03
Direct Report	CHIEF FINANCIAL OFFICER	52	\$ 85,743.55	\$ 107,179.44	\$ 128,615.33

NON-EXEMPT POSITIONS
(Based on 2912 hours)
As of October 1, 2021

Position	Grade	Minimum - Hourly	Minimum - Annual	Midpoint - Hourly	Midpoint - Annual	Maximum - Hourly	Maximum - Annual
Firefighter Trainee	10FT	\$ 10.00	\$ 29,120.00	\$ 12.20	\$ 35,526.40	\$ 14.40	\$ 41,932.80
Firefighter Intermediate	10FI	\$ 10.00	\$ 29,120.00	\$ 12.20	\$ 35,526.40	\$ 14.40	\$ 41,932.80
Firefighter	12F	\$ 11.66	\$ 33,953.92	\$ 14.23	\$ 41,423.78	\$ 16.79	\$ 48,893.64
Not assigned at this time	13F	\$ 12.59	\$ 36,670.23	\$ 15.36	\$ 44,737.68	\$ 18.13	\$ 52,805.14
Lieutenant	14F	\$ 13.60	\$ 39,603.85	\$ 16.59	\$ 48,316.70	\$ 19.58	\$ 57,029.55
Not assigned at this time	15F	\$ 14.69	\$ 42,772.16	\$ 17.92	\$ 52,182.04	\$ 21.15	\$ 61,591.91
Not assigned at this time	16F	\$ 15.86	\$ 46,193.93	\$ 19.35	\$ 56,356.60	\$ 22.84	\$ 66,519.26
Captain	17F	\$ 17.13	\$ 49,889.45	\$ 20.90	\$ 60,865.13	\$ 24.67	\$ 71,840.81

EXEMPT POSITIONS
(Based on 2080 annual hours)

Position	Grade	Minimum - Annual	Midpoint - Annual	Maximum - Annual
Asst. Fire Rescue Chief	47	\$ 53,240.00	\$ 66,550.00	\$ 79,860.00
Fire Chief	49	\$ 64,420.40	\$ 80,525.50	\$ 96,630.60

NON-EXEMPT SWORN POSITIONS

(Based on 2184 annual hours)

As of October 1, 2021

Position	Grade	Minimum - Hourly	Minimum - Annual	Midpoint - Hourly	Midpoint - Annual	Maximum - Hourly	Maximum - Annual
Officer I (New Recruit)	13P	\$ 14.81	\$ 32,355.56	\$ 18.07	\$ 39,473.78	\$ 21.33	\$ 46,592.00
Officer II (Certified Officer)	14P	\$ 16.00	\$ 34,944.00	\$ 19.52	\$ 42,631.68	\$ 23.04	\$ 50,319.36
Sergeant	15P	\$ 17.28	\$ 37,739.52	\$ 21.08	\$ 46,042.21	\$ 24.88	\$ 54,344.91
Not assigned at this time	16P	\$ 18.66	\$ 40,758.68	\$ 22.77	\$ 49,725.59	\$ 26.87	\$ 58,692.50
Lieutenant	17P	\$ 20.16	\$ 44,019.38	\$ 24.59	\$ 53,703.64	\$ 29.02	\$ 63,387.90
Captain/ Shift Commander	18P	\$ 21.77	\$ 47,540.93	\$ 26.56	\$ 57,999.93	\$ 31.35	\$ 68,458.93

NON-EXEMPT SWORN POSITIONS

(Based on 2080 annual hours)

Position	Grade	Minimum - Hourly	Minimum - Annual	Midpoint - Hourly	Midpoint - Annual	Maximum - Hourly	Maximum - Annual
CRIMINAL INVESTIGATOR	23	\$ 19.04	\$ 39,603.20	\$ 23.23	\$ 48,315.90	\$ 27.42	\$ 57,028.61
DRUG INVESTIGATOR	23	\$ 19.04	\$ 39,603.20	\$ 23.23	\$ 48,315.90	\$ 27.42	\$ 57,028.61
DRUG COMMANDER	25	\$ 22.21	\$ 46,196.80	\$ 27.10	\$ 56,360.10	\$ 31.98	\$ 66,523.39
LIEUTENANT /CRIMINAL INVESTIGATIONS	26	\$ 23.99	\$ 49,899.20	\$ 29.27	\$ 60,877.02	\$ 34.55	\$ 71,854.85

CIVILIAN POSITIONS

(Based on 2080 annual hours)

Position	Grade	Minimum - Hourly	Minimum - Annual	Midpoint - Hourly	Midpoint - Annual	Maximum - Hourly	Maximum - Annual
Custodian	17	\$ 12.00	\$ 24,960.00	\$ 14.64	\$ 30,451.20	\$ 17.28	\$ 35,942.40
Records Clerk	18	\$ 12.96	\$ 26,956.80	\$ 15.81	\$ 32,887.30	\$ 18.66	\$ 38,817.79
Municipal Court Clerk	20	\$ 15.12	\$ 31,449.60	\$ 18.45	\$ 38,368.51	\$ 21.77	\$ 45,287.42

EXEMPT - SWORN POSITIONS

Position	Grade	Minimum - Annual	Midpoint - Annual	Maximum - Annual
Asst. Police Chief	48	\$ 58,564.00	\$ 73,205.00	\$ 87,846.00
Police Chief	50	\$ 70,862.44	\$ 88,578.05	\$ 106,293.66

**AGREEMENT BETWEEN
THE CITY OF CAMILLA
AND
THE BOYS AND GIRLS CLUB OF CAMILLA/MITCHELL COUNTY, INC.**

This agreement is made and entered into this 13th day of September, 2021, by and between the City of Camilla, a municipal corporation created and existing under the laws of the State of Georgia, acting by and through the Mayor and Council (hereafter referred to as "City") and the Boys and Girls Club of Camilla/Mitchell County, Inc., (hereinafter referred to as "Club").

WITNESSETH:

WHEREAS, the City does desire to enhance the quality of life and protect the health, safety and welfare of the citizens of the City; and

WHEREAS, the City wishes to contract with Club to operate a recreation program for the benefit of the boys and girls of the City of Camilla.

NOW, THEREFORE, the parties in consideration of the mutual covenant contained herein, do agree as follows:

Section 1A. Term and Payment. This agreement shall begin October 1, 2021 and shall continue for a period of five years. Provided however, this contract shall terminate on December 31st of each year during the five-year term should either party give notice to terminate the Agreement by October 1. Should either party fail to give notice, the contract shall continue each year or part of a year during the five-year period. The City shall pay **\$32,000** for services contemplated under this contract unless notice is given by October 1st of each year by the City of changes in the annual payment.

Section 1B. COVID-19 Supplement. To assist with additional challenges associated with the COVID-19 pandemic, a supplemental amount of **\$7,500** will be paid by the City for the period October 1, 2021 through September 30, 2022. Each year at renewal, the City will consider if additional and future supplemental financial support is necessary.

Section 2. During the term of the agreement, Club shall operate and maintain a recreation program for the citizens of the City to include recreation programs and tennis to be determined by the Club Board of Directors.

Section 3. Club shall make an annual report to City on the anniversary of this Agreement including among other information program participation and use of City funds.

Section 4. Insurance Clause. Club will maintain the insurance required under the Worker's Compensation Act of the State of Georgia. Club will also maintain with an insurance company satisfactory to City an insurance policy having limits of not less than \$1,000,000 covering public liability and property damage. Club agrees to name City as an additional insured on the public liability and property damage policy. In addition, Club agrees that said policies shall contain a provision that said policies may not be canceled without giving City notice. City shall be furnished copies of said policies.

Section 5. Club agrees to indemnify and save the City harmless from any and all claims, suits, causes of actions, judgments, or damages, including damages for care or loss of services because of bodily injury, sickness, or disease, including death resulting therefrom, sustained by it or any person or persons and because of injury to or destruction of property, including the loss or use thereof, caused by (in whole or in part), arising out of, resulting from, or contributed to by any neglect, act, or omission of Club, its agents, servants, or employees.

Section 6. This agreement is governed by the laws of the State of Georgia.

Section 7. Time is of the essence in this agreement.

Section 8. City employs Club as an independent contractor and not as an employee or agent of the City.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the 13th day of September, 2021.

CITY OF CAMILLA

By: _____
Mayor, Kelvin Owens

Attest: _____
Clerk, Cheryl Ford

**BOYS AND GIRLS CLUB OF
CAMILLA/MITCHELL COUNTY, INC.**

By: _____
Title: _____

ORDINANCE NO. 2021-09-13-1

AN ORDINANCE OF THE CITY OF CAMILLA TO APPROPRIATE UP TO \$44,000 TO BE PAID FROM AMERICAN RESCUE PLAN ACT FOR THE PURPOSE OF FUNDING A VACCINATION INCENTIVE PROGRAM FOR EMPLOYEES ON THE CITY OF CAMILLA PAYROLL; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, COVID-19 has become a global pandemic that caused dramatic changes to daily lives and operations worldwide throughout 2020 and into 2021; and

WHEREAS, through August 31, 2021, Mitchell County has recorded **1,898** total cases of COVID-19, including **81** deaths; and

WHEREAS, on March 11, 2021, President Joseph Biden signed the American Rescue Plan Act of 2021 (the “ARP Act”) into law as Public Law 117-2; and

WHEREAS, in addition to a variety of targeted economic stimulus and recovery appropriations, Section 9901 of the ARO Act amended Title VI of the Social Security Act, 42 U.S.C. § 803, to appropriate \$130.2 Billion in direct payments to local city and county governments; and

WHEREAS, the United States Treasury Department has calculated that the direct payment allocation to the City of Camilla should be \$1,871,663.00 in funding; and

WHEREAS, the United States Treasury Department has indicated that the City of Camilla will receive these ARP funds in two tranches of 50% each, with one paid in 2021, and the other approximately twelve months later in 2022; and

WHEREAS, the City of Camilla has received its first tranche of approximately \$935,831.50 in ARP Act local government assistance funding; and

WHEREAS, on May 17, 2021, the United States Treasury Department issued an Interim final Rule (“IFR”) concerning the expenditure of local government assistance funds under the ARP Act, which rule was published in Volume 86 of the Federal Register, at page 26,786, and implemented in Part 35 of Title 31 of the Code of Federal Regulations; and

WHEREAS, the IFR provides that the money received by local governments may be spent on certain enumerated items in response to the COVID-19 public health emergency and the negative economic impacts thereof; and

WHEREAS, the Mayor and City Council of the City of Camilla finds that the appropriations authorized by this ordinance are allowable under the ARP Act and the IFR and finds that this ordinance is an effective use of ARP funds to address one or more components of the COVID-19 public health emergency and its economic impact on the City of Camilla; and

WHEREAS, vaccination has been shown to effectively reduce susceptibility to the SARS-CoV-2 virus, the severity of COVID-19 disease in breakthrough infection cases, and the transmission of COVID-19 by those who have been vaccinated; and

WHEREAS, the Mayor and City Council of the City of Camilla desire to encourage and incentivize its employees to obtain the COVID-19 vaccine in order to further protect against sickness and transmission of disease and to mitigate the future impact of COVID-19 on the City of Camilla operations and the ability of the City of Camilla government to provide necessary public services; and

WHEREAS, the Mayor and City Council of the City of Camilla finds that this Ordinance is necessary and proper to promote or protect the safety, health, peace, security, and general welfare of the City of Camilla and its inhabitants; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Camilla and it is hereby so ordered and ordained by the authority of the same that:

1.

a. The City Council of the City of Camilla does hereby approve and authorize the appropriation of up to **\$44,000.00** from American Rescue Plan Act funds in accordance with the regulations issued by the United States Department of Treasury, to be used for the creation of a City of Camilla Vaccination Incentive Program for employees.

b. Under such program, every full-time employee of the City of Camilla Government, or of another local governmental office, whose wages are paid through the City of Camilla Finance Department, and is who is able to demonstrate to the City of Camilla Human Resources Department on or before **October 29, 2021**, that such employee has personally received both doses of a two-dose COVID-19 vaccine series, or has personally received a dose from a one-dose COVID-19 vaccine, shall be entitled to an incentive payment of five hundred dollars (\$500.00).

c. Under such program, every part-time employee of the City of Camilla Government, or of another local governmental office, whose wages are paid through the City of Camilla Finance Department, and is who is able to demonstrate to the City of Camilla Human Resources Department on or before **October 29, 2021**, that such employee has personally received both doses of a two-dose COVID-19 vaccine series or has personally received a dose from a one-dose COVID-19 vaccine shall be entitle to an incentive payment of two hundred and fifty dollars (\$250.00).

d. All sums paid under this Vaccinations Incentive Program shall be taxable as wages, and subject to ordinary withholding in accordance with the tax documents on file for each employee.

e. No part of the pay granted under this vaccination Incentive Program shall be considered as part of the "base earnings" or "compensation" or "basic compensation" of any employee for purposes of calculating benefits under any defined benefit plan managed by or through the City of Camilla.

2. The Mayor and City Council hereby declares that the foregoing preamble and whereas provisions set forth hereinabove constitute, and shall be considered to be, substantive provisions of this Ordinance and are herby incorporated by reference into this provision.

3. In the event scrivener's errors shall be discovered in this Ordinance or in the Exhibits hereto after the adoption hereof, the City Council hereby authorizes and directs that each such scrivener's error shall be corrected in all multiple counterparts of this Ordinance.

4. The Mayor and all other proper officers and agents of the City are authorized and directed to execute such documents and to take such other actions as may be required to accomplish the intents and purposes of this Ordinance.

5. Except as specifically provided herein, any and all ordinances or resolutions or parts of ordinances or resolutions in conflict with this Ordinance shall be and the same hereby are repealed, and this Ordinance shall be in full force and effect from and after its adoption.

6. This Ordinance shall become effective immediately upon its adoption.

SO ORDERED AND ORDAINED this _____ day of September, 2021.

CITY OF CAMILLA

By: _____
Mayor, Kelvin Owens

Attest: _____
Clerk, Cheryl Ford

CITY

SEAL

DISCUSSION PAPER

COUNCIL MEETING DATE: SEPTEMBER 13, 2021

FOR: CITY COUNCIL REVIEW AND CONSIDERATION

SUBJECT: TOOMBS PARK PLAYGROUND EQUIPMENT BID AWARD

PRESENTER: STEVE SYKES, CITY MANAGER



BACKGROUND: THE TOOMBS PARK PLAYGROUND EQUIPMENT CAN BE PURCHASED DIRECTLY BY THE CITY OF CAMILLA UTILIZING A STATE CONTRACT BID. THE BENEFIT TO THE CITY IS A COMPETITIVE PURCHASE PRICE WITHOUT PAYING A SALES TAX:

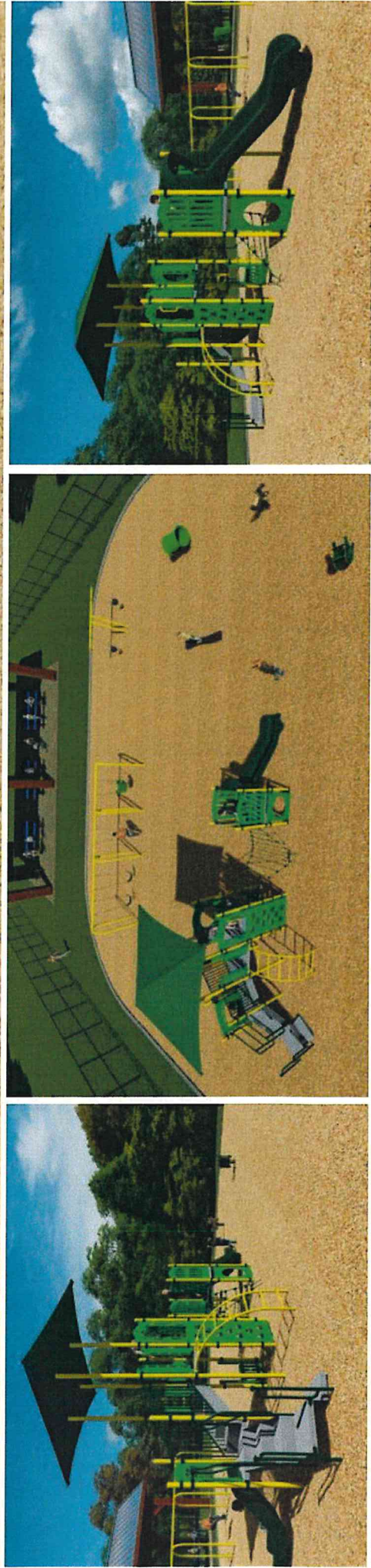
DISCUSSION:

THE PROPOSED DESIGN INCLUDES CUSTOM PLAYGROUND EQUIPMENT WITH SHADE AND ENGINEERED WOOD FIBER SAFETY SURFACE OF EQUAL QUALITY AND VALUE AS THE SPLASH PARK.

REQUESTED ACTION:

THE CITY MANAGER RECOMMENDS TO CITY COUNCIL AWARDING THE TOOMBS PARK PLAYGROUND EQUIPMENT AND INSTALLATION STATE CONTRACT TO GREAT SOUTHERN RECREATION OF MURFREESBORO, TN, IN THE AMOUNT OF \$63,974.73.

THIS CAPITAL PROJECT IS PROPOSED USING ELIGIBLE AMERICAN RESCUE PLAN ACT FUNDS. CURRENT MANUFACTURING SCHEDULES REQUIRE 14 WEEKS FOR THIS EQUIPMENT AND THE ANTICIPATED COMPLETION DATE IS DECEMBER 31, 2021.



System Type R-3.5 | CAMILLA PLAYGROUND
For Kids Ages 2-12 | GSR213D4D2B



This playground system design meets the requirements of the Accessibility Guidelines when properly installed over accessible surfacing.



WARNING: An impact absorbing safety surface must be installed under and around all playground equipment.

IMPORTANT: The colors shown are for illustration purposes only. Actual colors may vary. Contact your Playcraft Rep for accurate color samples.



A PLAYCRAFT COMPANY

Color Schemes

Choosing the right colors for your play system is an important step and our highly trained Playcraft Representatives are always available to help you make the right choice. Choose from any of our popular color schemes shown here, create your own by choosing from our standard colors or contact your local Playcraft Representative for assistance.



Yellow Primary

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Red Primary

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Blue Primary

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Nature

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Earth

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Forest

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Contemporary

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Jester

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Patriotic

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Sporty

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Festive

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Oceanside

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Autumn

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Sunshine

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Candy

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Chic

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Citrus

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Farm

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Fresh

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Pop

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Frozen

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Retro

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Sky

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



Spring

- Roto-Molded Plastic ● Posts
- HDPE - Panel Face ● Collars/Clamps
- HDPE - Core/Accent ● Metal Walls/Rails
- HDPE Walls ● Decks



1-800-390-8438

www.GreatSouthernRec.com

Beautiful Outdoor Spaces, we can ALL be proud of.

ORGANIZATION:	City of Camilla
CONTACT:	Steve Sykes
ADDRESS:	Thomasville GA 31792
PHONE:	229-226-1821

PROJECT TITLE:	Camilla PG
REVISION:	1
OPTION:	1

Official Quote from Great Southern Recreation

OMNIA PLAYCRAFT CONTRACT NUMBER: Region 4 ESC R170304

TERRITORY MANAGER	DATE	TERRITORY	COUNTY	TERMS	COLORS
Kyle Pegram	9/8/2021	GA	Mitchell	N10	TBD

PART NUMBER	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
R351D7D3B	1	Custom Playground structure with Shade	\$ 25,038.00	\$ 25,038.00
A2-1B	1	Arch swing bay	\$ 2,165.00	\$ 2,165.00
A2-AB	1	Arch swing bay-Inclusive seat	\$ 2,003.00	\$ 2,003.00
ADAX1	1	Arch Swing bay-one seat traditional	\$ 1,559.00	\$ 1,559.00
PC1341	1	Spring Rider-Toddler Toad	\$ 1,111.00	\$ 1,111.00
PC1386	1	Spring Rider-Bear	\$ 1,111.00	\$ 1,111.00
PC2436	1	Wiggle Beam	\$ 1,046.00	\$ 1,046.00
PC2330	1	Crawl Tube JR	\$ 766.00	\$ 766.00
PC2190	1	Toddler T Swing	\$ 1,575.00	\$ 1,575.00
SUBTOTAL FOR EQUIPMENT				\$ 36,374.00
Certified Southern-built™ Installation				\$ 10,912.20
SAFETY SURFACE	4366	Engineered Wood Fiber Safety Surface	\$ 1.25	\$ 5,457.50
Install into existing surface.				
MISCELLANEOUS	266	12" Interlocking Playground Borders-Installed	\$ 18.00	\$ 4,788.00
SURCHARGE	1	PC materials surcharge	\$ 4,810.43	\$ 4,810.43
SITEWORK		EWf is full use zones of equipment		\$ -
DISCOUNT	10%	Discount from Omnia purchasing co-op		\$ (3,637.40)
SUBTOTAL				\$ 58,704.73

TAX RATE	
SALES TAX	

EQUIPMENT FREIGHT	4,955.00
SURFACE FREIGHT	315.00

TOTAL \$ 63,974.73

**CITY OF CAMILLA, GEORGIA
RESOLUTION NO. 2021-09-13-1**

**AUTHORIZATION TO ACCEPT GDOT CONTRACT FOR AMERICAN RESCUE
PLAN ACT (ARPA) FOR COSTS ASSOCIATED WITH OPERATIONAL EXPENSES
AT THE CAMILLA-MITCHELL COUNTY AIRPORT.**

WHEREAS, the City of Camilla will receive a contract from the Georgia Department of Transportation (GDOT) for the American Rescue Plan Act (ARPA) for 100% of reimbursement of eligible operational expenses in the amount of \$32,000.

NOW, THEREFORE, BE IT RESOLVED THAT the City of Camilla authorizes Mayor Kelvin Owens and staff to sign such documents that may be necessary to complete this project and accept a contract from the GDOT for 100% of FAA funds.

Adopted this 13th day of September, 2021.

Mayor Kelvin Owens

Councilman Lewis Bryant Campbell, Jr.

Councilwoman Annie Doris Willingham

Councilman Corey B. Morgan

CITY
SEAL

Councilman Vernon Twitty

Councilman Venterra Pollard

Councilman W.D. Palmer III

ATTEST:

Cheryl Ford, Clerk

Attachment 3

AIRPORT OPERATING EXPENSES - BUDGET WORKSHEET

ITEM	DESCRIPTION	ESTIMATED COST/EXPENSE
1	UTILITIES	\$0.00
2	INSURANCE	\$0.00
3	GROUNDS REPAIRS & MAINTENANCE	\$0.00
4	VEHICLE/EQUIPMENT REPAIRS & MAINTENANCE	\$0.00
5	BUILDING REPAIRS & MAINTENANCE	\$0.00
6	COMPUTER/SOFTWARE MAINTENANCE	\$0.00
7	SUPPLIES/INVENTORY/MATERIALS	\$0.00
8	VEHICLE/EQUIPMENT RENTAL	\$0.00
9	AUTO FUEL	\$0.00
10	EMPLOYEE SALARY - FT/PT/OT	\$0.00
11	EMPLOYEE BENEFITS	\$0.00
12	TRAINING/EDUCATION	\$0.00
13	COMMUNICATIONS	\$0.00
14	TRAVEL	\$0.00
15	ACCOUNTING	\$0.00
16	LEGAL SERVICES	\$0.00
17	AVIATION FUEL	\$32,000.00
18	DUES/FEES/SUBSCRIPTIONS	\$0.00
19	LICENSES/CERTIFICATIONS	\$0.00
20	OTHER ELIGIBLE EXPENSES	\$0.00
	TOTAL ESTIMATED COSTS*	\$32,000.00

*Total estimated cost should equal the amount allocated to airport through ARPA

You may include costs/expenses incurred since January 20, 2020 plus future estimated costs/expenses

You may include debt service payments due on or after March 11, 2021.

If your airport does not have a cost/expense for an item above, leave at \$0.00

RESOLUTION NO. 2021-09-13-2

**RESOLUTION TO SET
AD VALOREM TAX FOR 2021 TAX DIGEST**

WHEREAS, pursuant to O.C.G.A. 48-5-32, the millage rate for the ad valorem taxes for the 2021 tax digest was brought before the City Council at a Committee Meeting conducted on September 7, 2021; and

WHEREAS, all Notices have been given as required by law; and

WHEREAS, the 2020 millage rate was 7.245; and

WHEREAS, after full review of the tax rate and the needs for the City, the Mayor and Council find it appropriate to set the current millage rate to 7.245 mills;

UPON CONSIDERATION AND VOTE, the Mayor and Council hereby set the millage rate at 7.245 mills for the City ad valorem tax digest for the year 2021.

SO RESOLVED, this 13th day of September 2021.

CITY OF CAMILLA

By: _____
Kelvin Owens, Mayor

(SEAL)

Attest: _____
Cheryl Ford, City Clerk

NOTICE

The Camilla City Governing Authority does hereby announce that the millage rate will be set at a Council Meeting to be held at City Hall in the 4th floor conference room on September 13, 2021 at 6:30 p.m. Pursuant to the requirements of O.C.G.A. Section 45-5-32 the City of Camilla hereby publishes the following presentation of the current year's tax digest and levy along with the history of the tax digest and levy for the past five years. The meeting is open to the public with limited seating on a first-come, first-serve basis.

CURRENT 2021 TAX DIGEST AND 5 YEAR HISTORY OF LEVY						
COUNTY WIDE	2016	2017	2018	2019	2020	2021
Real & Personal	139,726,800	147,617,121	141,576,392	159,172,620	152,931,850	158,323,664
Motor Vehicles	5,332,210	44,541,490	3,774,880	2,702,740	2,605,020	2,129,050
Mobile Homes	464,150	460,740	509,428	493,964	489,527	519,338
Timber - 100%	0	0	0	0	0	0
Heavy Duty Equipment	0	0	0	0	15,355	0
Gross Digest	145,523,160	192,619,351	145,860,700	162,369,324	156,041,752	160,972,052
Less M & O Exemptions	19,388,130	21,269,406	16,023,012	17,436,042	12,400,918	15,527,222
Net M & O Digest	126,135,030	171,349,945	129,837,688	144,933,282	143,640,834	145,444,830
Gross M&O Millage	7.245	7.245	7.245	7.245	7.245	7.245
Less Rollbacks	0.000	0.000	0.000	0.000	0.000	0.000
Net M&O Millage	7.245	7.245	7.245	7.245	7.245	7.245
Total County Taxes Levied	\$913,848	\$1,241,430	\$940,674	\$1,050,042	\$1,040,678	\$1,053,748
Net Taxes \$ Increase	\$1,447	\$327,582	(\$300,756)	\$109,368	(\$9,364)	\$13,070
Net Taxes % Increase	16.00%	35.85%	-24.23%	11.63%	-0.89%	1.26%

THESE DIGEST VALUES ARE SUBJECT TO CHANGES DUE TO OTHER APPEALS AND ADJUSTMENTS.

RESOLUTION NO. 2021-09-13-4
CITY OF CAMILLA, GEORGIA
2021 STRATEGIC PLAN

WHEREAS, the Mayor and City Council of the City of Camilla believes the development of specific guiding principles and both long and short-term goals and objectives is vital to planning for the future of the community; and

WHEREAS, the Mayor and City Council of the City of Camilla developed a set of guiding principles and a series of goals for the City of Camilla through strategic planning sessions which included input and collaboration from a professional facilitator, the City Manager, City Officials, city department heads, community leaders, and community partners; and

WHEREAS, a strategic plan consisting of the priorities for the City of Camilla is needed to guide the budget process and ensure the City Council clearly communicates its priorities to City staff and the public; and

WHEREAS, the City Council reviewed a draft of the 2021 Strategic Plan at the September 7, 2021 Committee Meeting and found the draft to be an acceptable plan.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMILLA, GEORGIA that the attached 2021 Strategic Plan for the City of Camilla is hereby adopted.

BE IT FURTHER RESOLVED a copy of the 2021 Strategic Plan shall be provided to entities and agencies within the community as appropriate for the purpose of coordinating activities and sharing our principles and goals.

APPROVED AND ADOPTED this 13th day of September, 2021.

ATTEST:

Kelvin Owens, Mayor

Cheryl Ford, Clerk

CITY
SEAL



PROJECT: SANITARY SEWER SYSTEM IMPROVEMENTS - FY 2020 CDBG

Project Number: C0113.008

Change Order No. 1

Base Bid: Sanitary Sewer Improvements

Addition					
Item No.	Description	Qty	Unit	Unit Price	Total Price
35	Pipebursting of Existing Sewer 8" to 8"	948	LF	\$ 83.00	\$78,684.00
A1	Asphalt Resurfacing 1.125 " Thick 9.5 MM Superpave (Marietta Street)	100	TONS	\$ 190.00	\$19,000.00
A2	Asphalt Resurfacing 1.125 " Thick 9.5 MM Superpave (Portion of West Circle)	160	TONS	\$ 190.00	\$30,400.00
A3	Asphalt Resurfacing 1.125 " Thick 9.5 MM Superpave (Palmer Street)	135	TONS	\$ 190.00	\$25,650.00
A4	Asphalt Resurfacing 1.125 " Thick 9.5 MM Superpave (Oak Street)	30	TONS	\$ 190.00	\$5,700.00
Total Addition					\$159,434.00
Deduction					
Item No.	Description	Qty	Unit	Unit Price	Total Price
3	8" Cured in Place Piping	948	LF	\$ 35.95	\$34,080.60
22	Class "A" Pavement Replacement	57.02	SY	\$ 75.00	\$4,276.50
Total Deduction					\$38,357.10
Total Net Increase (Total Addition-Total Deduction)					\$121,076.90
Original Contract Price					\$ 552,573.99
Change Order #1- Net Construction Price (Original Contract Price + Total Net)					\$ 673,650.89

CITY OF CAMILLA
COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC HEARING - AMENDMENT
GRANT NO 19P-X-101-2-6116

The City of Camilla will hold a PUBLIC HEARING on *August 17th at 12:00 pm* at the Camilla City Hall, 30 East Broad Street, Camilla, GA 31730, It will be held in the 4th floor conference room and will also be accessible by phone for any citizens wishing to attend. Please call toll free 1-866-527-1159 Attendee Code 41358 on August 17, 2021 @ 12:00 p.m. for the purpose of discussing the approved activities and proposed amended activities of the Camilla Community Development Block Grant. On October 16, 2020, Camilla was awarded CDBG funds of \$750,000 to perform: sewer improvements in the following locations: Marietta Street, N. Scott Street, Palmer Street, N. Butler Street, W. Circle, and W. Oakland Avenue in Camilla GA.

The proposed amendment will include street paving/overlaying on the following Streets: Marietta Street, N. Palmer Street, Oak Street and a portion of West Circle in Camilla GA.

Items to be discussed at the hearing include:

- 1) The amount of funds received and a description of the activities.
- 2) Amendments to the Community Development Block Grant sewer improvements project.
- 3) The amount of funds available for each activity and the amount of funds that will benefit low and moderate income persons.
- 4) The plan, if applicable, to minimize or prevent displacement of persons and the plan to assist persons who may be displaced.
- 5) Fair Housing laws and Camilla's plan to further fair housing.

The Public is invited to attend this Hearing to be informed of the amended project activities.

The City of Camilla is committed to providing all persons with equal access to its services, programs, activities, education and employment regardless of race, color, national origin, religion, sex, familial status, disability or age. For a reasonable accommodation, alternative format or language, please contact Cheryl Ford, City Clerk at: (229) 330-2325 or email: cford@cityofcamilla.com.

Persons with hearing disabilities can contact the Georgia Relay Service at (TDD) 1-800-255-0056 or 1-800-255-0135 (Voice).



MITCHELL COUNTY
GEORGIA

**RENTAL AGREEMENT BETWEEN THE CITY OF CAMILLA
AND PINECLIFF PEANUT AND GRAIN, INC.**

THIS RENTAL AGREEMENT is entered into this 13th day of September, 2021, between the City of Camilla, Mitchell County, Georgia, (hereafter referred to as "Lessor"), and Pinecliff Peanut and Grain, Inc., of Mitchell County, Georgia, (hereafter referred to as "Lessee").

IN CONSIDERATION of the promises herein stated, Lessor leases to Lessee two (2) grain bins located on the City of Camilla spray field on Penelope Lane in Mitchell County, Georgia.

This lease is to be for a period of twelve (12) months. The rental shall be \$3,000.00 and is due and payable upon the signing of this lease.

Lessee agrees to provide the fans on the two grain bins after the Lessee takes possession. Lessee will remove same fans when lease ends and will be responsible for all other repairs.

Lessor will have the grain bins insured, and Lessee will have the corn in the bins insured. Lessee will add these two (2) grain bins to his liability insurance policy.

Lessee hereby agrees to indemnify and save harmless Lessor from all claims or demands that may be made upon Lessor as a result of any action or inaction, whether intentional or negligent on the part of Lessee, his agents, employees, or invitees.

Lessee agrees to leave the grain bins in the same condition at the end of the lease, as they are at the beginning of the lease, normal wear and tear excepted.

This is the entire agreement between the parties hereto and no amendments, representations, agreements, inducements or promises between the parties shall be of any force or effect unless agreed to in writing.

IN WITNESS WHEREOF, the parties hereunto set their hands and affix their seals on the day and year first above written.

Signed, sealed and delivered
in the presence of:

CITY OF CAMILLA

Witness

By: _____
Kelvin Owens, Mayor

Notary Public

Signed, sealed and delivered
in the presence of:

PINECLIFF PEANUT & GRAIN,
INC.

Witness

By: _____
Hamill McNair, President

Notary Public



City Manager Monthly Report

September 13, 2021

Follow-up Info

Feedback

Information Updates

List of Cemetery Spaces Sold between May 22, 2021 and September 7, 2021 (28 Spaces Sold) attached for your information and public record.

Project Updates

- Splash Park building is dried in and the playground equipment has been installed. Recent rainfall has continued to cause construction delays. Scheduled completion date is still October 29, 2021.
- Toombs Park pavilion is completed. Playground equipment will be presented to Council for approval Monday September 13, 2021
- Toombs Park basketball court renovation project is completed.
- Boys & Girls club building renovation project has been cancelled. I am currently waiting on a request from the Executive Director for space requirements.
- Public Wi-Fi project is complete and available for connection.
- TSPLOST Paving & Sidewalk Project bids are scheduled to be received September 16, 2021 and construction completion is scheduled October 29, 2021.



30 East Broad Street
Camilla, GA 31730



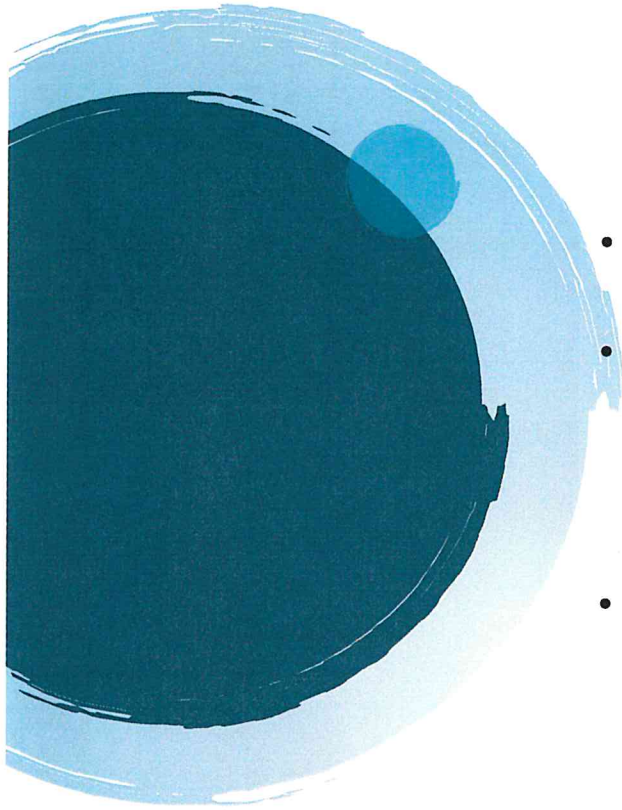
229.330.2300



steves@cityofcamilla.com



www.camillaga.net



- LMIG Paving bids are scheduled to be received September 16, 2021 and construction is scheduled to be completed by October 29th.
- The 2020 CDBG was delayed originally due to bonding difficulties with the contractor. Pipe material availability has now delayed the project. Staff has worked through the engineer to resolve the supply chain issues. The work will start as soon as pipe arrives and the revised completion deadline is now December 25, 2021. The engineer has developed a change order to be presented to Council for approval at the September 13, 2021 Council meeting.
- Gateway sign plans are being prepared and negotiations are underway with property owners for easement acquisition for both US19 North & South locations. Surveys have been completed for the required sign easements. Plans are being prepared for bid advertisement. Completion was scheduled for September 30, 2021, but will be delayed.
- Demolition & Renovation of Dilapidated Properties (10 during 2021) continue at a successful pace. Eight (8) are completed and two (2) are in progress and an additional five (5) are in discussion with property owners.
- Camilla Police Department completed 21st Century Policing Training for all officers and a Community presentation was held in the Camilla Depot and broadcast on the City's Facebook account.
- The GEFA water project bid is due September 16, 2021. Construction of the GEFA water project is scheduled for January 31, 2022.
- The GEFA sewer projects are in the design phase and bids are being prepared for advertisement. Construction of the GEFA sewer projects are scheduled for January 31, 2022.
- Airport Hangar construction is complete. The lease agreement is executed and the tenant has started installing leasehold improvements.
- UPDATE: The FAA/GDOT funded corporate hanger bid was opened September 2, 2021 and Council will consider contingent approval based on FAA/GDOT funding. Tentative completion is scheduled for December 2021.
- The DCA PlanFirst application was submitted May 12, 2021.





Covid-19 Update

Due to the recent surge in Covid-19 infections, City Facilities are once again limited to the public and customers are escorted to meet individually with staff only when proper personal protections are in place. Employees and visitors are now required to wear face coverings inside of City Facilities and vehicles.

CUMMULATIVE TOTAL FOR MITCHELL COUNTY

- Total positive tests – 1982
- Total hospitalization – 259
- Total reported deaths – 83

THIS WEEK

Thursday September 2 – September 8, 2021

- Weekly new positive tests – 51
- Weekly new hospitalization – 4
- Weekly new reported deaths - 2

PRIOR WEEKS

Thursday August 26 – September 1, 2021

- Weekly new positive tests – 95
- Weekly new hospitalization – 6
- Weekly new reported deaths - 2

Thursday August 19 – August 25, 2021

- Weekly new positive tests – 60
 - Weekly new hospitalization – 3
 - Weekly new reported deaths - 1
- 

CEMETERY SPACES SOLD - REPORT - OAKVIEW CEMETERY

5/22/2021 -9/7/2021

<i>OWNER</i>	<i>BURIAL</i>	<i>SECTION</i>	<i>SIZE</i>	<i>COST</i>
Margaret McIntyre Thomas	Purchase in Advance	Red Oak	5' x 10'	\$175.00
Kervin Mayo	Lillian Huntley	Laurel Oak	5' x 10'	\$175.00
Gala Ralls	Terrence Ralls	Georgia Oak	5' x 10'	\$175.00
Horice Jackson & Family	Purchase in Advance	Water Oak	10' x 20'	\$700.00
Ann Bryant	Willam Bryant	Laurel Oak	5' x 10'	\$175.00
Horice Jackson & Family	Purchase in Advance	Water Oak	5' x 10'	\$175.00
Diann Johnson	M.J. Johnson	Live Oak	5' x 10'	\$175.00
Angela Knight	Lataurus Swan	Water Oak	10' x 15'	\$525.00
Ann Bryant	Purchase in Advance	Laurel Oak	10' x 25'	\$875.00
April Mango	Joe Lewis Mango Sr.	Live Oak	10' x 10'	\$350.00
Cassandra Wright	Chelsea Wright	Live Oak	5' x 10'	\$175.00
Gwinnett King	Ri'chard Haywood Sr.	Georgia Oak	5' x 10'	\$175.00
Ronnie Leggins	Willie Dean Anderson	Post Oak	5' x 10'	\$175.00
Kizmet Burley	Oberia Mills	Laurel Oak	5' x 10'	\$175.00
Leonard Sessions	Louise Sessions	Red Oak	5' x 10'	\$175.00
Rufus Davis	Priscilla Wright Davis	Live Oak	5' x 10'	\$175.00
Sherilynn Jones	Hazel J. Carter	Georgia Oak	10' x 10'	\$350.00
TOTAL SPACES SOLD (28)				\$4,900.00