



CITY OF CAMILLA
AGENDA – COUNCIL MEETING
LIVE BROADCAST - CITY OF CAMILLA
FACEBOOK PAGE
MONDAY, OCTOBER 9, 2023 ~ 6:00 P.M.



1. Call to Order; Roll Call
2. Opening Prayer and Pledge
3. Approval of Agenda
4. Approval of Minutes: August 23, 2023 Budget Hearing
September 11, 2023 Council Meeting
5. Speaker Appearances
6. Action Items:
 - a. 2024 Alcohol Renewals (Beer/Wine/Liquor Pouring/New Manager)
 - b. Community Development Block Grant Sanitary Sewer Improvements
Bid Award – Doyle Hancock & Sons Construction, Inc.
 - c. Resolution No. 2023-10-9-1 – Small Business Grant Program – ARPA
 - d. Resolution No. 2023-10-9-2 – Senior Roof Repairs Grant Program – ARPA
 - e. City Manager Contract Amendments/Renewal
 - f. Electric Power Cost Adjustment Evaluation
7. City Manager's Report
8. Mayor's Announcements
9. Adjourn

**MINUTES – BUDGET HEARING #3
CITY OF CAMILLA, GEORGIA
AUGUST 23, 2023**

The Mayor and City Council of the City of Camilla held Budget Hearing #3 for FY 2023/2024 at 5:00 p.m. on Wednesday, August 23, 2023.

Present: Councilmember Tucker, Councilman Burley, Councilman Morgan (via phone), Councilman Collins, Councilman Pollard, and Councilman Palmer.

City Manager Stroud, CFO Hosford, City Attorney Wiley (via phone), and Clerk Ford were also present.

OPENING PRAYER AND PLEDGE

Councilman Burley gave the invocation and the Mayor and Council led the Pledge of Allegiance to the Flag.

CITIZENS AND GUESTS

Sign-in Sheet Attached.

APPROVAL OF AGENDA

A motion was made by Councilman Pollard and seconded by Councilman Burley to approve the August 23, 2023 agenda. Councilmember Tucker asked the city attorney for legal advice considering they all received Judge Gary McCorvey's email dated August 22, 2023 confirming the order removing two councilmembers stands and proceeding with the meeting in consideration of that. Attorney Wiley stated the email referenced is just an email from the court and not a court order and the previous position they have stated under Georgia law there is no exception for the automatic stay provisions as applied to quo warranto proceedings after a properly and timely filed notice of appeal and paying the costs. Their position remains the same. Councilmember Tucker stated the order was issued and the councilmembers are disregarding the order. The email where the senior Superior Court Judge has set a contempt of court hearing for next Friday makes it clear the supersedeas she speaks of is not applicable and according to the email they received, that was the status. She does not want to be involved in anything that is in violation of the law or the City of Camilla to get itself in a position on behalf of two councilmembers who are currently having this legal battle. She asked the status of the city attorney in representing the two councilmembers. Mayor Owens stated two things: if Madam Attorney would like to reiterate her position as it relates to the memo Fincher Denmark provided the Council a few weeks ago, to do that. Attorney Wiley stated the city attorney's office does not represent the two individual members who have been sued in their individual capacity and it is important not to assert those type of things in a public forum. The City has never received a bill on behalf, nor have they sent one, that they represent any individual in the individual quo warranto proceeding and wants to make that clear. They have said this multiple times and trusts their word would be sufficient for that and she does not know how to say it any other way. Mayor Owens stated based on the city attorney's comments she just made and reiterated, and as the presiding officer of the meeting, he wants to make it clear the course and process of the meeting starts and stops at his seat. He wanted to make sure the public and Council understands

APPROVAL OF AGENDA (cont.)

they are not going to have a debate about a court issue or two court issues, two separate issues, quo warranto and contempt of court, they will not debate that today. The city attorney is not in the position to do that and no one sitting around the table is in a position to do that. In America there is a process, the court system and the appellate system, and they are going to make sure that the process goes through. They will not have that there tonight and they will not debate court proceedings. He asked if there was any other discussion outside of Councilman Pollard and Councilman Morgan. Councilman Palmer stated he wanted the clerk to log in he has an objection to those individuals sitting there and they are private citizens as per the court. Councilman Collins stated he also objects per the Superior Court's ruling. Councilmember Tucker stated for the record she feels like it is an unlawful meeting for them to be holding and be on the record in case there are further legal consequences that she will not participate in voting on the actions tonight because a senior Superior Court Judge has not only issued an order but also affirmed it and is having a contempt of court hearing. Voting in favor of approving the agenda via a roll call vote: Councilmen Burley, Morgan and Pollard. Voting in opposition: Councilmember Tucker and Councilmen Collins and Palmer. The Mayor voted yes and the motion passed by a 4-3 vote. Mayor Owens stated in the state of Georgia councilmembers have at least two times if they are out of the jurisdiction or ill to participate telephonically and what Councilman Morgan is doing tonight. He is not in the city of Camilla and is joining via Zoom.

SPEAKER APPEARANCES

Martha Bateman and Bryant Campbell.

PUBLIC HEARING – FY 2023/2024 BUDGET

Mayor Owens opened the third and final public hearing for fiscal year budget 2023/2024 and asked for comments from the public. Julie Tucker addressed the Mayor and Council asked how much increase the budget is from the previous year. Mayor Owens stated two years ago they had a budget in the neighborhood of about \$35 to \$37 million. Last year the budget increased to about \$47 million and this year's budget is about the same. In 2021 it was the mid \$30s and for 2022/2023 about \$47 million. Tonight's budget, which is three budgets, is about \$47 to \$48 million. Councilmember Tucker stated it was a \$10 million increase. Mrs. Tucker asked if there were any new employee positions in the '24 budget. Mayor Owens stated there is potentially jobs being replaced, eliminated, or added to make up the difference and a combination of that. She asked with an increase in the budget where will the funds will come from. Mayor Owens stated the general fund and for the \$47 million budgeted, there has to be an equal amount in terms of the deficit and the budget has to be balanced. Bryant Campbell questioned the increase in the budget and asked how would they pay for it. He spoke of the MEAG reserves and his time on the Council when they made the decision about reserves and being responsible to the citizens. Further comments were made by Mr. Campbell, Councilman Pollard, and Mayor Owens. There being no further comments, the public hearing was closed.

City Manager Stroud stated as they enter the third hearing for the 2023/2024 budget, they have met with all the department heads and along with the CFO implemented all the changes asked for. Tonight they have a budget of \$48,258,495 and in their packet they will see a breakdown of the numbers. Councilmember Tucker asked for him to point out the changes made. City Manager Stroud replied all changes made are in a box. She stated on August 22nd she received what was version 5 and it totals \$48,259,125. Councilmember Tucker stated she will participate in the

PUBLIC HEARING – FY 2023/2024 BUDGET (cont.)

budget process but will not vote on anything that subjects her to be involved when there are members in contempt of court. As a sitting, eligible councilmember she is going to participate and chooses not to vote because she does not think it is lawful for them to do so. Since there is nothing time sensitive she prefers they delay it until September which will get them behind the contempt of court ruling so they can see where they are. Councilmember Tucker commented on hotel/motel tax being spent for tourism, general fund revenues from Scores, sponsor fees, service charges, rent for the old fire department, general fund revenues on the sale of assets, use of the 2018 TSPLOST and ARPA reserves, conduct of election without poll pads and printers, legal expenses/detailed invoices from the city attorney, Depot maintenance, Perry Street gym demolition, Boys and Girls Club, paving projects, planning and zoning professional legal services, repairs and maintenance for buildings, economic development categorized expenses, \$3000 request from Library, college and career academy, youth employment program, employee premium pay, water and sewer expenses and repairs/maintenance, equipment and vehicles, professional auditing, professional engineering, water and sewer capital outlay, MEAG discretionary money, interest revenue, unrealized gains, rate stabilization and MEAG trust fund reserves, cash flow and transfers, and gas sales and reserves. Councilmember Tucker stated this is not a budget she feels comfortable with since she has not been given information requested, projections from MEAG, and other various documents and has a hard time seeing from FY 22 to FY 24 the City realized a \$10 million budget increase. She thinks they all see a lot of what the increase is and the citizens of the community are very smart in realizing what a lot of the money is being given away for. City Manager Stroud commented from FY 23 to FY 24 it went up \$1 million. Councilman Pollard commented he is glad and grateful we have an audit each year and things change throughout the year. Some are outside their control and some are within their control. The budget is a projected budget and they can expect changes. After additional comments, he stated he is glad they are taking care of the people and there is growth on every corner. They have things moving in the city that has never moved and despite what people are saying, they still have businesses interested in the city of Camilla. Councilman Palmer questioned where we are on the FY 22 audit. City Manager Stroud replied about 90% of all documents have been submitted and hopes to have it wrapped up in the next couple weeks. He asked how many estimated budget amendments they expect to have. City Manager Stroud replied he does not have the answer for how many budget amendments we will have. Councilman Palmer commented he expects a lot. Because they asked for an extension for the past two years from the audit department it makes them ineligible for GEFA loans. Mayor Owens replied it does not. City Manager Stroud commented when that initially happened they submitted the right documents which eliminated what he is talking about. Councilman Palmer stated right this minute they are ineligible. Mayor Owens stated they submitted the report of local government finances and the document was turned in 45 days ago. They are CDBG and GEFA strong. Councilman Palmer stated prior to that they were ineligible and his point. For the proposed budget, it is propped up with money being drawn down from MEAG and money being transferred from the reserves of the electric fund, gas department and other departments, and to him it is not worth the paper written on and will vote against it. He commented on an article from the Albany Herald about the Edison mayor resigning and fees not being adjusted and using money they had to borrow. They [Camilla] are using funds set aside for a specific purpose. Mayor Owens commented he would be making recommendations for changes to the budget and the classification and pay plan. FY 21/22 was in the neighborhood of \$38 million, FY 22/23 increased about \$9 million, and FY 23/24 increased roughly \$1 million. One of his colleagues

PUBLIC HEARING – FY 2023/2024 BUDGET (cont.)

commented the document is not worth the paper it is printed on. What the budget did last year was give our employees one of the largest pay raises they have received in a decade, paid our firefighters and officers the largest pay raise they have received in nearly a decade, and this budget contains the largest pay raise the city has seen in twenty years. When they are talking about taking care of their employees and citizens, it is worth the paper it is printed on. As related to the MEAG fund, \$1.5 million was brought down last year for the spray field. They used \$500,000 after the GEFA spray field repairs loan for economic development. There is \$1 million for the spray field and the GEFA loan is about \$1 million, including interest, which is nominal. It is about \$1 million they will have to pay back over twenty years. The suggestion has been instead of turning the \$50,000 to \$60,000 per year note over to the citizens of Camilla and \$1 million is already here, they can use it for payment of the debt service on the GEFA loan. He recommends they take \$350,000 of the \$1 million and do two things. The first is bids will be coming in soon for the restrooms at Toombs Park and the gym demolition. For the \$1 million GEFA loan debt service, he recommends \$350,000 be put toward those future infrastructure projects. It does not cost the citizens anything. They have been paying for it for twenty years and they will not ask for more money by raising property taxes or rates [or at least he will not recommend that]. Of the \$1 million for other infrastructure projects (bathroom and gym demolition) he will ask for a recommendation from the floor for \$350,000. When money is drawn down it is kept in the bank and is already there and are the funds he will be asking for. After further discussion and comments, Mayor Owens stated the Chamber asked for \$38,000 in funding for various projects. He relayed to them they could give \$15,000 from the hotel/motel tax and the Chamber turned it down. The \$15,000 for the Chamber needs to be removed and added to other tourism activities. The Airport budget is at \$104,815 and he will be recommending they reduce the salaries line item to \$65,000. Budget questions and comments from two years ago (September 30, 2021) submitted by him to the city manager and finance director were provided and reviewed. The majority of revenue the Airport receives is from fuel and the main money maker. Also important for the current fiscal year is they transferred in \$60,000 to \$65,000. This has been the trend for the last ten years where the general fund has to support the Airport. The Airport is extremely important to the city and a major component to our local business. As mentioned two years ago the idea they have to transfer in nearly \$70,000 every year to keep it afloat, this year he cannot make that recommendation. He recommends they reduce that to \$65,000 and the second component will be the classification and pay plan. He has heard conversations about the Airport since he has been here for six years and will recommend they finally get this local business half-way balanced if not all the way balanced. He will be asking to have line item 1101 reduced to \$65,000. Councilmember Tucker asked who he was eliminating and Mayor Owens replied he has not gotten there yet. In budgets the position and classification plan, as they know, does not dictate who stays and who goes. What they do is dictate to the city manager how much money he has to work with. And that is extent of his comments. Councilmember Tucker stated whereas he might look at this as numbers and budgets and transfers, she looks at it as people. They like to talk about people and they are not taking care of people when they start eliminating so he can get the Airport to be self-sufficient. The fire department has never been self-sufficient but they are not eliminating positions because it can't be self-sufficient. Tonight they are talking about two long-term employees of the City. Mayor Owens stated if she wanted to talk about employees she was more than welcome to do but he was not. Councilmember Tucker stated he was not concerned with people who have been there for forty years and he had only been here for six. He is not concerned with employees who have

PUBLIC HEARING – FY 2023/2024 BUDGET (cont.)

been on the payroll for forty years. Mayor Owens stated for line item 1101 from \$104,000 to \$65,000, he will be asking for a motion from the floor. That is his recommendation and when the citizens of the city have to transfer \$70,000 to keep the local business afloat, from his perspective, is a problem. What the Council ultimately does or does not do with the recommendation will ultimately be their decision. For planning and zoning, 100-7400-51-1101 line item reflects regular employees. He recommends reducing the line item from \$184,425 to \$130,000. When they get to the classification and pay plan he will explain the recommendations as it relates to how the reductions will be handled and/or balanced. He reviewed from two years ago a document with forty properties listed as poor or dilapidated. When you ride around town you see commercial buildings and residential homes with no roofs, weeds growing through them, you don't know what is inside of them, they are burned, and there are a lot of those. From his perspective two years ago he made a recommendation they add at least one more code enforcement officer and he has waited two years. He is coming back two years later and they still have one code enforcement officer and he is recommending they make room for one more. There are two ways to do it: increase the budget and find the money or decrease the budget, reduce government, and figure out how you can get that in there. What he prefers to do is reduce government. Over the last eighteen months the property taxes, utility rates nor the millage rate have been raised a dime because they don't do that to their citizens. In order to make room for a new code enforcement officer reducing regular employee salaries to \$130,000 is his recommendation. They talked earlier about budget amendments and this year they will have a referendum for the citizens to vote for package stores in the city of Camilla. He assumes there are residents in Camilla consuming adult beverages and depending on the type of beverage, they are taking that money and going to another city or county who are reaping the benefits. He thinks it is time to stop that and he has no opinion for those who partake in adult beverages but if folks in the town do have an adult beverage from time to time, why do they have to go to another city or county to do that. They are talking potentially \$100,000 new tax revenue and it is not in the proposed budget. They have to first find out if it will pass and is a potential revenue source that cannot be listed in the budget. They know Jack's Restaurant is coming and Three Squares Restaurant, which will be open 24/7. That potential revenue from electricity, water and gas is not realized in the budget nor is the sales tax. He wants to make sure the public understands the budget is a snapshot, a proposal, of what they think will happen. There is an 80-unit apartment complex to be constructed sometime in this fiscal year and is eighty new water, electricity, and cable customers, property taxes, and Camilla is primed to do some great stuff in the next fiscal year. They will not see it in the budget yet and why they have a true-up and audit at the end. It is his understanding some of the fair market values for most of the homes in the city of Camilla went up 15% to 25% and even though they are budgeted \$1 million in revenue for property taxes, they should meet in the middle somewhere. If some of the properties have gone up 25%, they probably should reduce the millage rate by 15%. Not only did they lower a component of the utility bill last month, hopefully they will lower property taxes for the next fiscal year because they don't raise property and utility rates on the citizens of Camilla. The only way to do that is to reduce government at almost the same level. For him, those are his recommended changes for the upcoming vote on FY 2023/2024 budget. Councilmember Tucker asked if he would add in the \$3,000 requested by the library and Mayor Owens replied she could make a substitute motion. Councilmember Tucker stated she already mentioned she is not participating in the vote tonight because she feels like it is unlawful [the meeting]. Councilman Palmer commented on the proposal for the Airport and Planning and Zoning it is a lowdown, dirty way

PUBLIC HEARING – FY 2023/2024 BUDGET (cont.)

to fire people in essence when you eliminate a position and pretty low and to him puts a bad smell in the room. Councilman Collins commented he is also against getting rid of two positions for long-term, loyal employees. It is a heartless way to do things and does not think it is the right way to do it, give them one day and tell them they are fired the next day. Mayor Owens commented they have not had the vote yet. Councilman Collins replied they have already been told they are fired. Mayor Owens stated they are not a local business, per se, they are a municipal government and their role is to do the very best for the people of the town. If they want to use the business metaphor that you have a local business losing \$70,000 year that somehow you have to keep that open, as Mayor of the town he can't do that and has waited two years. For two years he has waited to see how they can diversify the revenue at that location. For the last decade it is \$700,000 they had to prop up. He does not think that is the way to do business and has nothing to do with his heart. It has to do with his fiduciary duties. If they believe you can continue to operate a business with a \$70,000 a year loss their vote will reflect that. Further comments were made by Councilman Palmer, Councilmember Tucker, Mayor Owens, and Councilman Pollard. Councilmember Tucker directed her comment to City Attorney Wiley and stated in September of last year, and it continues to escalate, the Mayor's method of eliminating people is through pay and classification plans. Paige Gilchrist, Don Gray, Ann Shellhorn, Keith Lodge, and Randy Pool are five he eliminated in the pay and classification plan. Mayor Owens stated he did not eliminate anything, the Council voted. Councilmember Tucker replied he has the votes and asked Attorney Wiley if she is concerned, and has had a lot of people tell her their concern, all five of the individuals are Caucasian. When she talked with Winston Denmark early during the time when the firm was retained she brought to his attention that Paige Gilchrist, Don Gray and Ann Shellhorn had been eliminated through a pay and classification change. Mr. Denmark asked her what race they were and she told him they were all white. He said that concerned him and wanted to have a conversation about that because it concerned him appearance wise. Mayor Owens stated she was quoting Mr. Denmark and he is not there. He asked Attorney Wiley if she had the capability to get Mr. Denmark on the line because the press is there and it [the meeting] is live on Facebook. Councilmember Tucker stated she has the email and that is what prompted the conversation because it would alarm him if every employee was all one race. Attorney Wiley commented she has been involved in labor employment law for over thirty years and has enough experience, knowledge and expertise to know the question, as framed, does not raise a legal issue. Cursory questions are being asked and if there are legitimate, bonafide reasons pursuant to the City's budgetary process, how it balances its' books, and makes budget decisions, it is not illegal and not racial animus and does not raise any legal concern. As for any questions, comments, or concerns she had with Attorney Denmark she will be happy to have him reach back out to her and see if his recollection documents hers and encourages her also to reach out to him to follow up on the conversation they had. She is not at liberty to talk about a conversation she was not privy to and Mr. Denmark knows the law as well as her, if not better, and those facts alone do not raise any legal concerns. Councilmember Tucker stated she would find the email from him and reach out to him and see if it again raises a concern. She realizes decisions are made based on budgetary concerns and they are not always making the best decisions when they are taking long-term employees and not valuing them over some of the other decisions being made. Attorney Wiley commented as to whether or not they are making decisions they all agree upon it terms of the budget, those are not legal issues and she does not comment on budgetary issues.

ADOPTION OF RESOLUTION NO. 2023-08-23-1 – FY 2023/2024 BUDGET

Mayor Owens stated the Mayor and Council have received public input on the budget for the 2023/2024 fiscal year and upon due consideration and deliberation he asked for a motion to resolve to set the City's budget for said 2023/2024 at departmental levels in the amount of \$48,258,495 including \$350,000 from the MEAG trust for Toombs Park bathrooms and gym demolition, removing \$15,000 from the Chamber of Commerce in the current budget, reducing the Airport regular employees to \$65,000, and reducing Planning and Zoning regular employees to \$130,000. A motion was made by Councilman Burley and seconded by Councilman Pollard. Councilmember Tucker stated she does not see any reason why the budget could not be delayed until after the judge makes a ruling since there is no urgency. There is no rush and it does not go into effect until October 1. She will be voting against it because she did not get all the information she requested and because of the Mayor's late in the day tactics of eliminating two positions without the city manager making all councilmembers aware of that. Voting in favor of the motion via a roll vote: Councilmen Burley, Morgan and Pollard. Refusing to vote: Councilmember Tucker and Councilmen Collins and Palmer. The Mayor voted yes and the motion passed by a 4-3 vote.

AMENDMENT TO RESOLUTION NO. 2023-08-07-4: INCREASE MAXIMUM AMOUNT FROM \$125,000 TO \$230,000 (ELECTRIC BILL CREDIT – ARPA)

Mayor Owens commented as mentioned in the original resolution the idea was to provide a \$100 electric bill credit to all citizens in the city. The projected amount at that time was \$125,000. The resolution stated the number would encompass all active electric bill accounts at the time it was passed. The number has been generated and the new number for ARPA funding is \$230,000. A motion to amend Resolution No. 2023-08-07-4 to increase the maximum amount from \$125,000 to \$230,000 for electric bill credit from ARPA funds was made by Councilman Pollard and seconded by Councilman Burley. Voting in favor of the motion via a roll call vote: Councilmen Burley, Morgan and Pollard. Councilmember Tucker refused to vote in a meeting that she finds to be not lawful. Refusing to vote: Councilmen Collins and Palmer. The Mayor voted yes and the motion passed by a 4-3 vote.

AMENDMENT TO RESOLUTION NO. 2023-08-07-3: INCREASE MAXIMUM AMOUNT FROM \$230,000 TO \$350,000 (ELECTRIC BILL CREDIT – MEAG)

Mayor Owens commented the Resolution increased the amount from \$230,000 to \$350,000 from the MEAG Economic Development Fund for a \$200 credit on electric bills. This is plus the \$100 credit approved [Res. No. 2023-08-07-4] and a total of \$300 for every household in the city of Camilla. The number increased once they staff ran the numbers. A motion was made by Councilman Burley and seconded by Councilman Pollard to approve the Resolution. After discussion and comments, voting in favor of the motion via a roll call vote: Councilmen Morgan, Burley and Pollard. Councilmember Tucker refused to vote because the meeting was not being held legally. Councilmen Collins and Councilman Palmer refused to vote. The Mayor voted yes and the motion passed by a 4-3 vote.

POSITION AND CLASSIFICATION PAY PLAN

Mayor Owens commented the changes he is recommending are based on the budget just passed. For the planning and zoning administrator, he and the city manager had a conversation with one

POSITION AND CLASSIFICATION PAY PLAN (cont.)

of the City's engineers and the work being done now can potentially be assumed at an hourly rate. The position right now commands about \$80,000/year and the engineer can do the exact same thing for about \$30,000 or less and will be done on an as-needed basis. He has looked at job descriptions and some of the descriptions related to the position are straight-forward. From his perspective and considering the budget, it seems practical to outsource the work to get it done more efficiently and economically for the citizens of the town. City Manager Stroud commented they talked to the engineer and they have done it for another city and have the expertise. Another member is still on staff that can inspect and the whole premise of what the position does is covered. Mayor Owens stated one additional code enforcement officer is in the pay plan and hopefully they will be able to have two on the streets of Camilla. They have too many residential and commercial buildings with weeds growing out of them, roofs caving in, and it needs to be cleaned up. They will not be able to truly grow and be the best they can be with these types of dilapidated properties in the city. All of this was put in the comprehensive plan and strategic plan and they said they were going to do it and it is time. It is unfortunate certain jobs were created, from his perspective, that were the opposite of what they said they were going to do as a city. For the past eighteen months the city has been booming, the millage rate has not been raised, they are giving credits on utility bills, feeding seniors, and they are going to take care of the people in the city. After additional comments, Councilman Palmer commented on the elimination of local positions, eliminating the Chamber that does events, all of the local money is being sent out of town and they are not keeping people in town that can do these jobs. They are contracting and hiring people that do not live here and have no intention of living here. It seems to be the trend of where they are going with the budget and is not a healthy way to operate a city. Mayor Owens commented that was a great point and this is not the same economy post-Covid. Inflation is cooling off now but in order to cool off inflation the Federal Reserve had to raise interest rates. When interest rates are raised it is harder to buy more and is a different economy than it was five years ago. After further comments, Mayor Owens asked for a motion to approve the position and classification pay plan as presented as of August 23, 2023 and it will be effective after the vote. A motion was made by Councilman Burley and seconded by Councilman Pollard. Councilmember Tucker commented she wanted to make sure it is clear he [Mayor Owens] is eliminating two people and he gave them no notice other than the city manager letting them know today. The city manager nor the mayor let the Council know until tonight. It sends a message across every city employee am I next one the Mayor is coming after and what they are worried about and saying. They should not have that fear and be appreciated for the very hard work they do and rewarded. After additional comments by Councilmember Tucker, Councilman Pollard, Councilman Palmer, and Mayor Owens, a roll call vote was taken. Voting in favor of the motion: Councilmen Burley, Morgan and Pollard. Councilmember Tucker refused to participate in an unlawful meeting. Councilmen Collins and Palmer refused to vote. The Mayor voted yes and the motion passed by a 4-3 vote.

ADJOURNMENT

On motion by Councilman Pollard the meeting adjourned at 8:00 p.m.

BY: _____
KELVIN M. OWENS, MAYOR

ATTEST: _____
CHERYL FORD, CLERK

**MINUTES – REGULAR MEETING
CITY OF CAMILLA, GEORGIA
SEPTEMBER 11, 2023**

The regular meeting of the Mayor and City Council of the City of Camilla was called to order at 6:00 p.m. on Monday, September 11, 2023 by Mayor Owens.

Present at roll call: Councilmember Tucker, Councilman Burley, Councilman Morgan, Councilman Collins, Councilman Pollard and Councilman Palmer.

City Manager Stroud, City Attorney Wiley (via phone), and Clerk Ford were also present.

OPENING PRAYER AND PLEDGE

City Manager Stroud gave the invocation and the Mayor and Council led the Pledge of Allegiance to the Flag.

CITIZENS AND GUESTS

Sign-in Sheet Attached.

APPROVAL OF AGENDA

Mayor Owens stated he had two recommended agenda amendments: a change order for the cemetery fence to wrap the new columns with the same bricks at the Splash Park and Toombs Park and the agreement with Savannah Court for our seniors, which has now been approved by their corporate office. A motion was made by Councilmember Tucker and seconded by Councilman Burley to approve the agenda for the September 11, 2023 meeting with the addition of the two items as recommended. The motion passed unanimously.

APPROVAL OF MINUTES

Mayor Owens asked for a motion to approve the minutes from the August 2, 2023 budget hearing. A motion was made by Councilman Burley, seconded by Councilman Morgan, and passed by a unanimous vote. A motion was made by Councilman Burley and seconded by Councilman Morgan to approve the minutes from the August 7, 2023 work session action items. The motion passed by a unanimous vote. A motion was made by Councilman Pollard and seconded by Councilmember Tucker to approve the minutes from the August 14, 2023 council meeting. The motion passed by a unanimous vote.

SPEAKER APPEARANCES

Martha Bateman, Charlie Dixon, Susan Rackley, Butler McDonald, and Ronald Spence.

AIRPORT STAFF APPEARANCE

Mayor Owens introduced Nicholas Wright, Airport Supervisor, who spoke regarding a meeting with the Georgia Department of Transportation and the City's engineering firm. At the meeting they were informed trees on the east end of the Airport are obstructing lights on the runway. Some trees are on the City's property with the majority located on neighboring property, some being on Butler McDonald's property. GDOT is requiring the City to take action on the trees and looking for a plan of action. Mr. Wright commented they are not planning to take the trees down but trim by taking off some of the height. Based on a conversation with the city manager they should go

AIRPORT STAFF APPEARANCE (cont.)

ahead and take care of the trees on the City's property and sit down with the two other property owners to address their trees. As aircraft are coming in the trees are getting taller and taller and it is becoming a safety issue. Discussion regarding easements for tree trimming, status of the fuel farm, and the age of the infrastructure scheduled for improvements/replacement was also discussed. Mayor Owens commented they are planning on doing some special stuff at the Airport related to drone technology and he is excited with the new changes coming. Mr. Wright commented on the Georgia Department of Transportation's role in awarding state and federal grants at the Airport and their requirements to maintain compliance by the City to receive funding. Additional comments were made by Councilman Pollard and Councilmember Tucker.

ACTION ITEMS

NORTHSIDE HEIGHTS STREET IMPROVEMENTS – BID AWARD – JIM BOYD CONSTRUCTION

The Mayor and Council discussed at their September 5th Work Session a recommendation from York & Associates to award the bid for Northside Heights street improvements to Jim Boyd Construction in the amount of \$401,731.35. The scope of the work includes Albany Circle, Hilltop Circle, and Oakview Circle. The Council recommends awarding the bid to Jim Boyd Construction and authorizing the Mayor to sign contract documents contingent upon city attorney review and approval. City Manager Stroud stated the city attorney has now reviewed and approved the documents. Councilman Morgan commented he appreciated Mayor Protem Burley for the upgrades to the area and has residents calling and asking the status of this project and asked for the dates of construction. City Manager Stroud replied the last time they spoke to the contractor they are looking at two to three weeks mobilization from today. Mayor Owens added it would be from the date of the notice to proceed and if approved, he will sign the notice to proceed tonight. A motion was made by Councilman Burley and seconded by Councilman Morgan. Councilman Palmer asked the funding source for the project. City Manager Stroud commented he looked at multiple sources and SPLOST is the best option, which currently has \$800,000+. The motion passed by a unanimous vote.

MUNICIPAL GAS AUTHORITY OF GEORGIA (MGAG) TRADE CONFIRMATION – ALLTECH (May-August 2024)

The City received a request from AllTech and the Municipal Gas Authority of Georgia to enter into an agreement to elect an alternative price (fixed swap) for natural gas. The election to choose an alternate price is pursuant to the Gas Supply Contract between MGAG and the City and does not alter the terms or supersede the Gas Supply Contract. The price agreement is from May 2024 through August 2024. The Council recommends approval of the request. A motion was made by Councilmember Tucker and seconded by Councilman Burley to approve the request from AllTech contingent upon city attorney approval. Mayor Owens stated AllTech is asking the City of Camilla for these six months how much they will spend on natural gas so they will not be impacted by what the market does. If the market goes up or down the City will not lose money and why it is business friendly. They are others part of the stock market who are betting on this also and if it is a lower price for AllTech there is someone else in the market who will make up the difference. What the City has is an awesome gas customer that remains happy so they can budget the way they need to. The motion passed by a unanimous vote.

ALLEY IMPROVEMENTS – SOUTH SCOTT STREET

Councilmember Tucker commented she is bringing before Council some improvements needed in the alley north of Corner Pocket on S. Scott Street and for them to request the city manager work with the consultant and come back with improvements for lighting and beautification in the area. She has provided to the city manager sample photos to show the consultant what some thoughts are. All she is asking is they direct the city manager to work with the consultant on beautification for that area. Mayor Owens commented for clarity there is already a lighting scheme in the works for the city and something he has been working with the city manager on for the better part of this year for not only this alley but all of downtown. As he mentioned last week, they need to spruce up downtown and they have already started. They replaced signage at the A.A. McNeil building and put lights in the ground around the crepe myrtles. The LED lights have been changed out and they are making their way to get all of it done. The consultant is already engaged and unless there is a secondary thing Councilmember Tucker wants to happen, it is already happening. Councilmember Tucker commented the city manager already has what the vision is she sees for the alley. City Manager Stroud replied they would take her suggestions and talk to the contractor. They looked at it holistically to make the city better and he will take her recommendations under advisement. Councilmember Tucker stated she has a few others and will bring to him to add to it. She is going before the Downtown Development Authority and making a request on their part for improvements. Mayor Owens stated as mentioned last week, if they are doing something that has already been worked out, and it requires additional funding, it will have to come back to the Council. Anything sent to the city manager to add on prior to the city manager doing any work needs to come back to Council.

SUPPLEMENTAL POWER SUPPLY – MUNICIPAL GAS AUTHORITY OF GEORGIA

Mayor Owens provided information at the September 5th Work Session regarding information from MEAG for the City's annual subscription for supplemental power and reserves. For excess capacity for supplemental supply and/or reserves the Council recommends Option 5 from the MEAG Authorization Agreement and authorizes the Mayor to sign the agreement:

Nominate the excess capacity for supplemental at \$19.68/kW-Yr plus the hourly energy market price or for reserves at \$16.94/kW-Yr at DP. Supplemental will be allocated first, then any remaining amounts will be allocated to reserves.

A motion was made by Councilman Burley and seconded by Councilman Pollard. Mayor Owens stated every year MEAG cities are told how much power they need to keep the lights on in their city, how much power they are generating, and how much under and how much over. In the city of Camilla there is about 7,000 kW of power in excess that can be sold. It can be sold to another city like they did last year with the City of Blakely. With Jack's Restaurant, Scores, The Depot, the new apartment complex, Depot activities, and Three Squares Diner they may end up using the excess capacity. If they have that much power left over there is not a lot of economic activity. But they will not have that problem next year and why he recommends option 5. If they agree to sell to another city and once all the other things come online and they are in a deficit, they have to buy more power from the market. They will only sell on the open market when necessary. The motion passed by a unanimous vote.

GYMNASIUM DEMOLITION PROJECT – BID AWARD

City Manager Stroud stated the bids were opened September 8th and have received a recommendation from York & Associates Engineering. The lowest bid came in at \$118,451 from Mark's Demolition and Environmental and he asks Council to approve the bid. A motion was made by Councilman Pollard and seconded by Councilman Burley. Councilman Palmer stated they never received an engineering analysis to discuss the safety and soundness of the building. One was done a number of years ago and it was deemed to be structurally sound and they have not seen it as of today. He asked if it was available and with the building being historic and highly used in the past, no public input has been allowed as to what they thought about the process of tearing the building down or alternative uses for the building. Not one time has the public been asked their opinion. Mayor Owens stated he is positive they did ask the public to weigh in. They had a public hearing for it. The study is no older than 3 years old and the engineer at that time said the building was structurally sound and built like a tank. The building is sound but what the building isn't is - you can't put people in it. If you try to put children in it this summer they would have a much larger problem. Not even eighteen months ago they had a situation where it was cold because there was no heat in there. You can go by there right now, and for at least the past ten years, and the windows have been boarded up. He gets the historical comments but historically they have not taken care of the building. At last estimate it was \$4 million to restore and will take \$118,000, with Council approval, to clear the footprint and take another \$2 to \$3 million to build a brand new, state of the art facility for all the children of the city. From his perspective if you are going to spend \$3 million anyway, build something brand new that has all the new bells and whistles and will last for the next thirty to forty years. It is time to move forward and when folks really wanted to get in there and get the heat and air going, the bleachers going, the bathrooms going, and the whole nine, some have been around the dais for almost twenty years. Councilmember Tucker asked with respect to the soundness and no problems with the building, what are alternative uses they have looked at: storage for the city or renting and having revenue for someone else to use for storage. She asked if they have explored other options and what the rush is to get it down. She does not recall the public hearing and asked if they explored other uses for a solid built structure. City Manager Stroud stated his charge was to figure out how to get the building down and has not explored other uses. Councilmember Tucker asked if the bid had been advertised as required and the city manager replied it was thoroughly advertised. After discussion regarding the components contained in the bid tabulation form, addenda addition, the tearing down of the building, the disparity of the bids, size of the contractor's company, new building amenities, fixing the old gym and using it now, and other comments, a substitute motion was made by Councilmember Tucker to charge the city manager with researching alternative uses other than demolition of the site. A second was made by Councilman Collins. Voting in favor of the motion via a roll call vote: Councilmember Tucker and Councilmen Collins and Palmer. Voting in opposition: Councilmen Burley, Morgan and Pollard. The Mayor voted no and the motion failed by a 4-3 vote. Voting in favor of the original motion to authorize the city manager to move forward, give the Mayor authority to sign documents, and award the project to Mark's Demolition Environmental Inc. via a roll call vote: Councilmen Burley, Morgan and Pollard. Voting in opposition: Councilmember Tucker and Councilmen Collins and Palmer. The Mayor voted yes and motion passed by a 4-3 vote.

CHANGE ORDER FOR CEMETERY FENCE PROJECT – COLUMNS

Mayor Owens asked for a motion to approve a change order for the columns at the Oakview Cemetery fence project and authorize the Mayor to sign the change order. The change order represents the columns maintaining the same appearance as those located at Toombs Park and the Splash Park. The change order amount is \$50,000 and includes six pillars (columns). A motion was made by Councilman Pollard and seconded by Councilman Morgan. The additional \$50,000 will come from SPLOST. The motion passed by a unanimous vote.

SAVANNAH COURT CONTRACT – AMERICAN RESCUE PLAN ACT

Mayor Owens asked for a motion to approve the Savannah Court agreement as presented. It has been approved by their corporate office and \$50,000 of the City's American Rescue Plan Act (ARPA) funds will be used for the project. It will allow seniors living in the corporate limits, 60+ years of age and older, to go to Savannah Court and have a meal(s) and fellowship with other seniors. They will also provide services for families dealing with memory care needs. The service cost is \$85.00 daily for memory care and \$80.00 daily for residents who go to fellowship. The partnership with Savannah Court helps take care of our seniors along with the new Resource Center that will house the Boys and Girls Club, which he will speak about later. After additional comments regarding Council support for this project, budget funding required to support the program, and overall support for the budget, a motion was made by Councilman Burley and seconded by Councilman Pollard. The motion passed unanimously via a roll call vote.

2023 MILLAGE RATE

Mayor Owens stated since the last work session the idea was they would reduce the millage rate. In finding out the advertising process, a rate increase will require an advertisements for three weeks. If the rate is not raised the requirement is to advertise for one week. They have been talking about wanting to make sure no one pays additional taxes or extra in utility rates in Camilla. Whereas surrounding cities are raising property taxes, the City of Camilla is reducing property taxes and part of the budget approved by a majority of Council. A lot of property values have increased, which by default, increased property taxes and it should not be a burden. In comparison to 2021 levels, the millage rate is suggested to be reduced from 7.245 to 6.165 which is a 15% reduction. After the advertisement is published they will vote on September 21st to officially reduce the rate in nearly fifteen years.

CITY MANAGER'S REPORT

City Manager Stroud commented on Tuesday the City's auditor [Valenti] will be on-site to do testing and will be wrapping up the audit. The contractors are onsite at the sprayfield now pulling sludge and the project is moving forward. He has received feedback from some of the Council for LMIG projects and will be combining 2022 and 2024. He failed to send out a project update on Friday and will send one in the morning. The cemetery roads are under design and the trees are being identified. The restroom at Toombs Park are in the design phase and hopes to have out for bids in the next two weeks. He is looking at App demos for the City and one looks impressive and he has an appointment to look at one more. A fireman has resigned for more money and the Fire Chief has already strategized his operational needs. Councilmember Tucker commented she has

CITY MANAGER'S REPORT (cont.)

additional street(s) for LMIG and Councilman Morgan questioned the fees being charged for use of the soccer fields.

MAYOR'S ANNOUNCEMENTS

Mayor Owens commented this Thursday, and every Thursday going forward at 7:00 p.m., on the City's Facebook page he will have the Mayor's weekly address with information related to the city and what is being achieved. Today is September 11th and everyone understands what that day means to our country and our community. Every year around this time we are reminded, and some of our citizens have mentioned this recently, at the end of the day they may have different political opinions but are all in this together. When they talk about investing in our community he thinks of people, especially on a day like today, like Mr. Dixon, Mr. Jester, Mr. Williams, and Mr. Walter Anderson. Walter Anderson is one of the Purple Heart recipients in the community and last month was Purple Heart and they celebrated with designations. For the Purple Heart recipients and Combat Veterans in the community, the things the Veterans have and continue to do in our country, he asks when they see a Veteran to extend their hand or a smile and realize they don't need more tragedies to remind them they are all in this together.

ADJOURNMENT

The meeting adjourned at 8:10 p.m. on motion by Councilman Pollard.

BY: _____
KELVIN M. OWENS, MAYOR

ATTEST: _____
CHERYL FORD, CLERK

AGENDA ITEM #6 - ACTION ITEMS

October 9, 2023

Presenter: Dennis Stroud, City Manager

a.

2024 ALCOHOL RENEWALS: BEER, WINE, LIQUOR POURING, NEW MANAGER

The Mayor and Council reviewed at their October 2nd work session applicants seeking renewal of their on-premises and off-premises beer, wine, and liquor pouring licenses. Police Chief Hendricks performed required background checks and approved the list as submitted. The Council recommends approval of the applicant list and issuance of the applicable alcohol licenses.

The Council also reviewed an application for Spencer Davis as the new manager for Sun Stop #419 located at 301 U.S. 19 South and recommends approval.

b.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SANITARY SEWER IMPROVEMENTS BID AWARD

On September 27th bids were received and opened for the CDBG sanitary sewer improvements project which serves Butler, Inman and Palmer Streets. Four bids were received and Doyle Hancock & Sons Construction, Inc. with a base bid of \$837,711.40 was determined to be the low bidder. Still Waters Engineering recommends awarding the bid to Doyle Hancock & Sons and executing the Notice to Proceed for the project. The Council approves the recommendation of the engineer to award the bid and authorizes the Mayor to sign related documents.

c.

SMALL BUSINESS GRANT – AMERICAN RESCUE PLAN ACT FUNDS (ARPA)

The Mayor and Council discussed a small business grant program designed to mitigate the impact of COVID-19 on Camilla businesses and employees. The purpose of the program is to offer financial assistance to small businesses located within Camilla's corporate city limits that have negatively been impacted by the pandemic and to stabilize, sustain, and ensure they are able to retain employees and remain open. Funding from the program can be used to pay rent/lease/mortgage payments, utility bills, payroll, business-related insurance, and inventory expenses to include coverage of inventory loss. The Council recommends approval of Resolution No. 2023-10-9-1, allocating \$50,000 from ARPA funds to support the program, and authorization for the Mayor to sign.

d.

ROOF REPAIR FOR SENIORS

The Mayor and Council discussed a Roof Repair Grant Program to provide homeowners in the corporate limits of Camilla, 60+ years of age and older, financial assistance for roof repairs. The program will be funded with American Rescue Plan Act funds in the amount of \$30,000. Homes with roof damage due to Hurricane Michael will receive top priority and each awarded grant shall not exceed \$5,000. The Council recommends approval of Resolution No. 2023-10-9-2, allocating ARPA monies in the amount of \$30,000 to fund the program, and authorization for the Mayor to sign.

e.

CITY MANAGER CONTRACT RENEWAL

The Mayor and Council discussed City Manager Dennis Stroud's employment contract and recommends approval of the following amendments:

- Annual salary change from \$125,000 to \$135,000
- Contract term through December 31, 2024
- In the event Employee is terminated by the Council before December 31, 2024 Employer agrees to pay a lump sum cash payment equal to three months at Employee's highest rate of pay. Employer shall have no obligation to pay any severance for termination for cause in the event of Employee's conviction of any illegal act, i.e. refusal to comply, conviction of fraud, embezzlement, personal gain involvement, not carrying out provisions of Employment Agreement, etc. and such termination shall be immediate.
- City Manager shall hold the right to opt-in for participation in the City's insurance coverage. Employer agrees to put into force and make required premium payments for Employee's insurance policies for life, accident, sickness, disability, major medical and dependent coverage group insurance, dental, vision, and other such insurance coverage offered by the City.

f.

POWER COST ADJUSTMENT (PCA) EVALUATION

The Mayor and Council discussed the recent reduction of the electrical power cost adjustment component for customer utility bills. On July 17th the Council approved lowering the PCA from .0065 to .0035 to provide financial relief due to additional electricity usage during the extreme summer heat-wave. The Council recommends leaving the PCA at .0035 until the end of October, at which time it will be revisited and a recommendation made for the winter rate.

2024 Year-Alcohol Renewals (Beer, Wine, & Liquor Pouring)
/Pool Table & Game Machine Renewal License Applications

****ON PREMISES Consumption (Pouring) License**

***New Manager**

- | | | | |
|---|--|-----------------|---------------------|
| 1.) Knives Restaurant
WJJKnives, LLC | (Beer/Wine)
#002811/#002812 | 54 W. Broad St. | William Jesse Jones |
| 2.) Mamarita's Mexican Kitchen
Mamarita's 1, LLC | (Beer/ Liquor Pouring/Wine)
#002773/#002774/#000034 | 43 S. Scott St. | Lauren Mandler |

****OFF PREMISES (Packaged Sales) License**

- | | | | |
|---|-----------------------------------|----------------------|--------------------------|
| 1.) AARTHI Food Mart
Neergja, LLC | (Beer)
#000157 | 92, 94 W Broad St. | Narayana R Beeram |
| 2.) Beacon Food Mart
Camilla 1, LLC | (Beer & Wine)
#000192, #000193 | 165 N. Harney St. | Azghar Ali |
| 3.) BOS Food Mart
Lalji 122, LLC | (Beer & Wine)
#000214, #000215 | 122 N. Harney St. | Jagdish Kumar D Patel |
| 4.) Camilla Exxon
Chatha Corporation | (Beer)
#002615 | 181 US Hwy 19 N. | Farooq Ahmad Chatha |
| 5.) Camilla Food Mart
Camilla 2015, Inc. | (Beer)
#002559 | 70 N. Harney St. | Manjulaben Patel |
| 6.) Circle K #2745153
Circle K South Atlantic (Flash Foods, LLC) | (Beer & Wine)
#002521, #002522 | 195 S. Boulevard St. | Sandra Kay Revell |
| 7.) Hendricks & Hays IGA
Bob & Jeff's IGA of Camilla, LLC | (Beer & Wine)
#002783, #002784 | 68 N. Scott St. | Charles Hanks |
| 8.) One Convenient Stop #6
Shradha Enterprise, LLC | (Beer & Wine)
#002540, #002644 | 300 W. Broad St. | Dixitkumar Patel |
| 9.) SunStop #419
Southwest Georgia Oil Company, Inc. | (Beer & Wine)
#002618, #002619 | 301 US Hwy 19 S. | *Spencer Thomas |
| 10.) Susie Q's #70
AVA Development, LLC | (Beer)
#001834 | 8 US Hwy 19 S. | Toccar Fanshea Golden |
| 11.) Sweetly, Shealy | (Wine)
#002714 | 19 S. Scott St. | Frances Shealy Dixon |
| 12.) Walgreens #12553
Walgreens Company | (Beer & Wine)
#001838, #001839 | 266 E. Broad St. | Camellia Nicole Holloway |

13.) Walmart Supercenter #843 (Beer & Wine)
Walmart Stores East, LP #001524, #001525

165 US Hwy 19 N.

Latoya L Holloway

****No Pool Tables/Game Machines License**

****No Game Machine Renewals**

Approved: _____

Chief of Police: _____

Approved: _____
By Mayor, & Council

City Clerk: _____

Date: _____

(SEAL)

City of Camilla
P.O. Box 328
Camilla, Georgia 31730



Phone: (229) 336-2207
Fax: (229) 330-2230
www.camillaga.net

CRIMINAL HISTORY RECORD ~ MANAGER

Check Applicable Category:

☐ NEW MANAGER/NEW BUSINESS

☒ NEW MANAGER/EXISTING BUSINESS

NAME OF BUSINESS/ADDRESS:

Southwest Georgia Oil Company Inc
d/b/a SunStop #419 301 US Hwy 195

(Print Information)

1. FULL NAME: SPENCER ELLIOTT THOMAS

2. ADDRESS (City/State/Zip): 1301 LAKEWOOD DR, BAINBRIDGE, GA 39819

3. SEX: M

RACE: W

4. DATE OF BIRTH: 1, 1992

SSN: _____

I hereby authorize the designated representative for the City of Camilla, Georgia, to receive any criminal history record information pertaining to me which may be in the files of State or local criminal justice agencies in Georgia.

I CERTIFY I HAVE EXAMINED THE INFORMATION CONTAINED IN THIS APPLICATION AND IT IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

APPLICANT SIGNATURE

DATE

9/19/23

OFFICE USE ONLY

☒ NO RECORD ON FILE
☐ RECORD ATTACHED

COMMENTS:

NO RECORD

SEP 19 2023

CAMILLA POLICE DEPT

Wesley Bant

Camilla Police Department Representative

Operator

Title

9/19/23

Date

Chief John M. Hendricks

Police Chief

☒ Approved

☐ Denied



130 VETERINARY WAY-UNIT 2, LEESBURG, GA 31763

September 27, 2023

Mr. Dennis Stroud
City of Camilla
30 East Broad Street
Camilla, GA 31730

SUBJECT: City of Camilla, GA
Sanitary Sewer System Improvements
Still Waters Engineering Project No.: C0113.025
CDBG Project No.: 22p-x-101-2-6270

Mr. Stroud,

Bids were received and opened for the above subject project on September 27, 2023. A total of four (4) bids were received and read aloud. Doyle Hancock & Sons Construction, Inc. with a Base Bid of \$837,711.40 was determined to be the low bidder. Doyle Hancock & Sons Construction, Inc. is qualified to complete this project, as specified, and has experience completing this type of work.

Therefore, we recommend that you proceed with the execution of the attached Notice of Award. I have also enclosed four (4) copies of the Bid Tabulation for your use and review. It contains all bids received.

I have enclosed four (4) copies of the Notice of Award for your signature. Please sign the Notice of Award where indicated, leave **undated** and return all four (4) copies to our office. Other contract documents will be forthcoming in the weeks to proceed. Once contract documents have been executed, we will schedule a preconstruction meeting and set a notice to proceed on the above referenced project.

Should you have any questions or concerns please do not hesitate to contact me at cgriffin@stillwaterseng.com or feel free to call me at 229-496-5700.

Sincerely,

Still Waters Engineering

Chad Griffin, Project Engineer

Cc: Mr. Andy Hancock, Doyle Hancock & Sons Construction, Inc. w/ Bid Tabulation

Enclosure: Bid Tabulation
Notice of Award

BID TABULATION FOR ALL BIDS
RECEIVED AT CAMILLA CITY HALL
ON WEDNESDAY, SEPTEMBER 27, 2023, AT 10:30 A.M.

PROJECT: SANITARY SEWER SYSTEM IMPROVEMENTS TO SERVE THE BUTLER ST., INMAN ST. & PALMER ST.
STILL WATERS PROJECT NO.: C0113.025



BASE BID:				Doyle Hancock & Sons Construction, Inc. 4182 GA Hwy 33 S. Doerun, GA 31744		RPI Underground 119 Blanchard Street Valdosta, GA 31601		Southeast Pipe Survey, Inc. P.O. Box 477 Patterson, GA 31557		Gulf Coast Underground, LLC 5655 Middle Road Theodore, AL 36582	
Item No.	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	8" PVC Sanitary Sewer (0-6' depth)	671	LF	\$ 62.00	\$41,602.00	\$ 71.00	\$47,641.00	\$ 72.00	\$48,312.00	\$ 105.65	\$70,891.15
2	8" PVC Sanitary Sewer (6'-8' depth)	70	LF	\$ 66.00	\$4,620.00	\$ 84.00	\$5,880.00	\$ 77.00	\$5,390.00	\$ 126.25	\$8,837.50
3	10" PVC Sanitary Sewer (0-6' depth)	673	LF	\$ 70.40	\$47,379.20	\$ 79.60	\$53,570.80	\$ 82.00	\$55,186.00	\$ 118.75	\$79,918.75
4	8" Cured In Place Piping	4,846	LF	\$ 61.50	\$298,029.00	\$ 69.00	\$334,374.00	\$ 53.00	\$256,838.00	\$ 55.65	\$269,679.90
5	Pipebursting of Existing Sewer 6" to 8"	745	LF	\$ 101.74	\$75,796.30	\$ 110.70	\$82,471.50	\$ 130.00	\$96,850.00	\$ 107.50	\$80,087.50
6	Doghouse Manhole	10.4	VF	\$ 1,176.00	\$12,230.40	\$ 1,695.00	\$17,628.00	\$ 1,622.00	\$16,868.80	\$ 2,052.50	\$21,346.00
7	Standard Manhole Construction	39.5	VF	\$ 1,094.40	\$43,228.80	\$ 980.00	\$38,710.00	\$ 1,622.00	\$64,069.00	\$ 2,307.50	\$91,146.25
8	Manhole Rehabilitation	120	VF	\$ 336.00	\$40,320.00	\$ 280.00	\$33,600.00	\$ 389.00	\$46,680.00	\$ 309.70	\$37,164.00
9	Manhole Ring & Cover	12	EA	\$ 552.50	\$6,630.00	\$ 750.00	\$9,000.00	\$ 2,897.00	\$34,764.00	\$ 1,875.00	\$22,500.00
10	Abandon Existing Sewer and Manholes	1	LS	\$ 28,685.00	\$28,685.00	\$ 21,065.00	\$21,065.00	\$ 33,232.00	\$33,232.00	\$ 13,611.25	\$13,611.25
11	New 4" Sanitary Sewer Service (Short Side)	34	EA	\$ 1,212.00	\$41,208.00	\$ 1,405.00	\$34,170.00	\$ 1,405.00	\$47,770.00	\$ 3,947.50	\$134,215.00
12	New 4" Sanitary Sewer Service (Long Side)	4	EA	\$ 4,002.00	\$16,008.00	\$ 1,490.00	\$5,960.00	\$ 4,637.00	\$18,548.00	\$ 5,650.00	\$22,600.00
13	Reinstate Existing Service to New Sewer Main (Installed Via Cured In Place)	103	EA	\$ 154.00	\$15,862.00	\$ 162.00	\$16,686.00	\$ 171.00	\$17,613.00	\$ 10.00	\$1,030.00
14	Reinstate Existing Service to New Sewer Main (Installed Via Pipebursting)	13	EA	\$ 4,005.00	\$52,065.00	\$ 3,476.00	\$45,188.00	\$ 4,635.00	\$60,255.00	\$ 2,812.50	\$36,562.50
15	Existing Water Service to be Relocated	2	EA	\$ 1,398.00	\$2,796.00	\$ 940.00	\$1,880.00	\$ 1,620.00	\$3,240.00	\$ 2,042.50	\$4,085.00
16	Existing Trees to be Removed	2	EA	\$ 6,325.00	\$12,650.00	\$ 6,750.00	\$13,500.00	\$ 7,328.00	\$14,656.00	\$ 10,312.50	\$20,625.00
17	Concrete Sidewalk to be Removed & Replaced	2	SY	\$ 100.00	\$200.00	\$ 140.00	\$280.00	\$ 116.00	\$232.00	\$ 923.75	\$1,847.50
18	Class "A" Pavement Replacement	21	SY	\$ 124.70	\$2,618.70	\$ 396.00	\$8,316.00	\$ 145.00	\$3,045.00	\$ 753.75	\$15,828.75
19	Pre-Construction Video Inspection of Sewer Lines	5600	LF	\$ 5.52	\$30,912.00	\$ 5.40	\$30,240.00	\$ 5.30	\$29,580.00	\$ 7.80	\$43,680.00
20	Post Construction Video Inspection of Sewer Lines	5600	LF	\$ 2.16	\$12,096.00	\$ 2.30	\$12,880.00	\$ 4.00	\$22,400.00	\$ 4.00	\$22,400.00
21	Traffic Control / Signage (Entire Job)	1	LS	\$ 15,400.00	\$15,400.00	\$ 3,940.00	\$3,940.00	\$ 25,950.00	\$25,950.00	\$ 35,250.00	\$35,250.00
22	Sediment & Erosion Control (Entire Project)	1	LS	\$ 21,375.00	\$21,375.00	\$ 11,350.00	\$11,350.00	\$ 19,695.00	\$19,695.00	\$ 37,343.75	\$37,343.75
23	Classified Excavation	50	CY	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00
24	Trench Stabilization	50	TONS	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00	\$60.00	\$3,000.00
25	Contingency Allowance	1	LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Total Base Bid					\$ 837,711.40		\$ 844,330.30		\$ 937,273.80		\$ 1,086,649.80

BASE BID:				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A1	Pipebursting of Existing Sewer 8" to 8"	4846	LF	\$ 86.60	\$419,663.60	\$ 110.70	\$536,452.20	\$ 128.00	\$620,288.00	\$ 130.00	\$629,980.00
A2	Reinstate Existing Service to New Sewer Main (Installed Via Pipebursting)	126	EA	\$ 4,045.00	\$509,670.00	\$ 3,476.00	\$437,976.00	\$ 3,765.00	\$474,390.00	\$ 3,750.00	\$472,500.00
A3	Sewer Point Repair	5	EA	\$ 5,141.00	\$25,705.00	\$ 7,950.00	\$39,750.00	\$ 11,585.00	\$57,925.00	\$ 7,500.00	\$37,500.00

I hereby certify that this is a true and accurate Bid Tabulation of bids received Wednesday, September 27, 2023.

Brian Henderson, P.E. #30817

NOTICE OF AWARD

Date of
Issuance:

Owner:	City of Camilla	Owner's Contract No.:	N/A
Engineer:	Still Waters Engineering	Engineer's Project No.:	C0113.025
Bidder:	Doyle Hancock & Sons Construction, Inc.	Contract Name:	N/A
Bidder's Address:	4182 GA Hwy. 33 South Doerun, GA 31744		

TO BIDDER:

You are notified that Owner has accepted your Bid dated September 27, 2023 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

**SANITARY SEWER IMPROVEMENTS TO SERVE THE BUTLER STREET, INMAN STREET & PALMER STREET
AREA**

The Contract Price of the awarded Contract is: Eight Hundred Thirty-Seven Thousand Seven Hundred Eleven Dollars & 40/100 (\$837,711.40).

[4] unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [4] counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Camilla
Authorized Signature

By: _____

Title: _____

Copy: Engineer

EJCDC® C-510, Notice of Award. Prepared and published 2013 by the Engineers Joint Contract Documents Committee.

CITY OF CAMILLA

RESOLUTION NO. 2023-10-9-1

SMALL BUSINESS GRANT PROGRAM

NOT AVAILABLE AT TIME OF AGENDA RELEASE

City of Camilla

ARPA SMALL BUSINESS GRANT PROGRAM

To mitigate the impact of COVID-19 on Camilla small businesses and employees, the City of Camilla is investing \$50,000 in American Rescue Plan Act (ARPA) funding for an **ARPA Small Business Grant Program** to provide qualified small businesses with funding for operating expenses.

Funds originate from the American Rescue Plan Act, which regulates how funding may be used. The program's purpose is to offer financial assistance to small businesses located within Camilla's corporate city limits that have been negatively impacted by COVID-19, stabilize, and sustain Camilla businesses, and ensure they are able to retain employees and remain open. Grants may be used to pay:

- Rent, lease or mortgage costs
- Payroll
- Inventory expenses including covering any loss of inventory
- Utility bills
- Business-related insurance

The ARPA Small Business Grant Program requires the small business grant applicant to demonstrate both need, and appropriate use of funds, by submitting appropriate financial documentation and receipts.

Applicants must meet the following criteria:

1. Operate a small business, having **1-10 full-time equivalent employees**, from a **commercial location** within the corporate city limits of Camilla, Georgia on or before January 1, 2019 to present.
2. Possess an active (not expired) City of Camilla Business License for years 2019 – Present.
3. Have not received a PPP Loan in excess of \$10,000.
4. Have filed or completed tax returns for 2019 - 2022 in the business name.
5. Be recognized as a domestic corporation in good standing in the State of Georgia.
6. Grant awards are based on annual revenue in 2019:

- Annual Revenue of \$1,000 - \$5,000 = \$500 Grant
- Annual Revenue of \$5,001 - \$15,000 = \$1,500 Grant
- Annual Revenue of \$15,001 - \$30,000 = \$6,000 Grant
- Annual Revenue of \$30,001 - 1,000,000+ = \$12,000 Grant

NOTE: the Grant Program will end once all funds are expended.

The grant application process launches on October 18, 2023, and ends at 12:00 a.m. on November 20, 2023.

CITY OF CAMILLA

RESOLUTION NO. 2023-10-9-2

SENIOR CITIZEN ROOF REPAIR PROGRAM

NOT AVAILABLE AT TIME OF AGENDA RELEASE

City of Camilla

SENIOR CITIZEN ROOF REPAIR PROGRAM

To mitigate the impact of COVID-19 on Camilla Homeowners (60+ years old), the City of Camilla is investing \$30,000 in American Rescue Plan Act (ARPA) funding for an **ARPA Roof Repair Grant Program** to provide qualified homeowners with funding for roof repairs.

Funds originate from the American Rescue Plan Act, which regulates how funding may be used. The program's purpose is to offer financial assistance to homeowners (60+ years old) located within Camilla's corporate city limits that have been negatively impacted by COVID-19. Grants may be used to pay:

- Roof Repairs

ARPA Roof Repair Grant Program requires the applicant to demonstrate both need and appropriate use of funds by submitting appropriate financial documentation.

Applicants must meet the following criteria:

1. Homeowners (60+ years-old)
2. Damage to roofs due to Hurricane Michael will be the priority.
3. Grant awards shall not exceed \$5,000 (five thousand dollars).

NOTE: The Grant Program will end once all funds are expended.

The grant application process launches on October 18, 2023, and ends at 12:00 a.m. on November 20, 2023.

	CEMETERY PLOTS SOLD 06/26/23-09/14/23			
<u>OWNER</u>	<u>BURIAL</u>	<u>SECTION</u>	<u>SIZE</u>	<u>AMOUNT PAID</u>
SPOONER , SR TERRY	SAMUEL FLORENCE	RED OAK	5' X 10'	\$175.00
PINKINS, VERONICA	WILLIE STEWART JR	LIVE OAK	5' X 10'	\$175.00
WAITERS, SHANQUANTUS	EARL COLLIER	LIVE OAK	5' X 10'	\$175.00
CHERRY, GLORIA	BETTY CHERRY	RED OAK	5' X 10'	\$175.00
CABINESS, MARTHA	TOMMY L. BELL	WATER OAK	5' X 10'	\$175.00
FRAZIER, SANDRA	HORACE B FRAZIER ST	RED OAK	5' X 10'	\$175.00
MCCLAIN, ANDREA	BONITA A DAVIS	GEORGIA OAK	5'X 10'	\$175.00
BRYANT, TAMMY	JAMES BROWN SR	GEORGIA OAK	5' X 10'	\$175.00
HARRISON, ANGELA	FRANK A THOMAS JR	LAUREL OAK	5' X 10'	\$175.00
MOORE, JOEY	DONNA MOORE	3RD ADDITION	10' X 10'	\$350.00
JENKINS, SILVANA	HAROLD E JENKINS SR	RED OAK	5' X 10'	\$175.00
WHEELER, PATSY	FANNIE WHEELER	GEORGIA OAK	5' X 10'	\$175.00
BURNS-SNEAD, GRETTE	CORDELL BURNS	RED OAK	10' X 10'	\$325.00
		TOTAL		\$2,600.00