



AGENDA
CITY OF CAMILLA COUNCIL MEETING
4th FLOOR CONFERENCE ROOM
LIVE BROADCAST ON THE CITY OF CAMILLA'S
FACEBOOK PAGE
MONDAY, MAY 10, 2021 ~ 6:30 P.M.

1. Call to Order; Roll Call
2. Opening Prayer and Pledge
3. Approval of Agenda
4. Approval of Minutes – April 12, 2021 Council Meeting
5. Speaker Appearances
 - a. Non-Agenda Items
 1. Eddie Williamson
 2. Angela Key
 3. D'Mitrea Wilkes
 4. Nicholas Rawls
 - b. Agenda Items
 1. None
6. Administrative Committee Report (Councilman Palmer)
 - a. Board of Ethics Appointments
 - b. July Council Meeting Date Change
7. Public Works Committee Report (Councilman Morgan)
 - a. Ordinance No. 2021-05-10-1 – Emergency Management
 - b. Service Delivery Strategy
8. Proclamation – Mental Health Awareness Month – May 2021
9. Radio User Board Appointments
10. City Manager's Report
11. Mayor's Announcements
12. Adjourn

**MINUTES – REGULAR MEETING
CITY OF CAMILLA, GEORGIA
APRIL 12, 2021**

The regular meeting of the Mayor and City Council of the City of Camilla was called to order at 6:30 p.m. on Monday, April 12, 2021 by Mayor Owens.

Roll call indicated the following present via Zoom: Councilman Campbell, Councilwoman Willingham, Councilman Morgan, Councilman Twitty, Councilman Pollard, and Councilman Palmer.

City Manager Steve Sykes, City Attorney Tommy Coleman, and City Clerk Cheryl Ford were also present via Zoom.

OPENING PRAYER AND PLEDGE

Mayor Owens gave the invocation and led the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

On motion by Councilman Campbell, seconded by Councilman Pollard, the motion to approve the April 12, 2021 agenda as presented passed by a unanimous vote.

APPROVAL OF MINUTES

On motion by Councilwoman Willingham, seconded by Councilman Morgan, the minutes from the March 8, 2021 City Council Meeting were approved as presented by a unanimous vote.

**NON-AGENDA ITEM SPEAKER APPEARANCES
ADAM DIXON, LAMAR HARRIS, and XAVIER DANIELS**

Mayor Owens recognized the following scheduled speakers: Adam Dixon (not present). Mr. Lamar Harris was recognized next and stated he has a camp on June 12th and trailblazers who have done a lot for the city are coming in to host the free all-stars camp for kids in the 4th through 12th grades. It will be from 9:00 a.m. to 3:00 p.m. and is an opportunity for kids to hear from people who walked these streets and are coming back to give such as Rickey Parker, Rufus McDuffie, Antonio Haynes, and others. They have done a lot for the city and he is asking the community for support. The kids will be fed and asked if the City would supply water. The camp will cover all sports: basketball, volleyball, tennis, track and field, and football and all high school coaches will be on their posts. There will be a lot of activities and the camp will be hosted at the high school. Mayor Owens asked him to reach out to the city manager with his specific request. City Manager Sykes commented he could call him to see what the City can do to assist. Mr. Harris commented he called these young men one time and they all wanted to come back and volunteer because they feel like it is needed. He had support in doing that and appreciates anything the City can do. Councilman Morgan asked Coach Harris if any volunteer opportunities were available and he replied they have people coming in. Anyone can give back and there will be encouraging words throughout the day to help encourage the kids. Councilman Pollard asked Coach Harris for his phone number to make sure Steve has an opportunity to speak with him. Coach Harris provided his contact information and Mayor Owens thanked him for calling in.

NON-AGENDA ITEM SPEAKER APPEARANCES (cont.)

The last scheduled speaker was Xavier Daniels. Mr. Daniels stated he is founder and CEO of Firebomb Fragrances located 90 N. Harney Street, Camilla. He has spoken with everyone and assumes they should have had a part in the ongoing bathroom issue. He spoke with them via text message, at his shop, or telephone and they never came up with a resolution. Someone tried to get his landlord to evict him and after speaking with the landlord the eviction was dropped due to other circumstances. He is now left with several different issues: loss of wages, loss of product, downtime, and things that occurred during the process of him being under the attempt of eviction. Nothing happened with the City as far as attempting to turn his lights off in ten days or the other attempts and letters that occurred. It is now time for him to get back in operation and wants to know how they are going to handle the situation going forward. Mayor Owens commented there are a couple of issues he pointed out that are important. The first is a code issue in terms of the City's ordinance. With that ordinance in place, there is a reasonable expectation of compliance. One of the things they want to do is be as fair as they can. If there are any mitigating circumstances related to anything they do in terms of policy in the City, they want to make sure they take all of that into account. Considering there may be more than his business related to the restroom part of the code could be a mitigating circumstance worth looking in to. In talking with him and the city manager there may be an opportunity as it relates to the compliance piece. In terms of policy it has to be followed. The city council voted on it and put it in action and the expectation is it will be enforced; however, if there are mitigating circumstances they will want to look at it. Mayor Owens called on City Manager Sykes for his thoughts. City Manager Sykes stated there are three businesses in town who paid their business license to operate through the rest of the year and are currently out of compliance. Two are businesses that have been in place for several years and the third is Mr. Daniels' business. To treat everyone the same we are allowing each one to operate under their current business license through the end of the year (December 31st). All three businesses will have to understand if they are not in compliance by the end of the year the City will not be able to renew their business license or consider renewal until they are in compliance. Compliance means the mandatory requirement of a sink and toilet for every business located in Camilla. Mr. Daniels commented the code states for a traditional brick and mortar building and his is not a traditional building. He asked if they could get something that shows non-traditional buildings have a certain code and/or rule and does not think it is fair to hold them to the same standards as Wal-Mart or a 5,000 sq.ft. building. He is in a 12' x 24' and not a traditional building of brick and mortar. It states traditional building and his is not. City Manager Sykes responded he did not see the language he is referencing in the code but that is not to say they could not review and see if there are other standards for the Council to consider and adopt. He will be glad to do that and at this point we do not have this option. Mr. Daniels commented they are going by two different codes for the bathroom and plumbing. The last time they had a meeting he asked for a copy of the actual code they are using and still has not received it. City Manager Sykes responded he would get him a copy of the code. Mayor Owens commented administratively the city manager determined more than one business falls in the same category as his. He is saying because there are businesses in operation prior to Mr. Daniels' and out of compliance, he is willing to give all three businesses until the end of the year to come in to compliance. Mr. Daniels asked what compliance was since his is not a traditional building. He is fine with the rules but needs to know what to comply with and what rule he is following. What was going on prior to him does not have anything to do with 90 N. Harney Street. Mayor Owens commented the city manager is acknowledging there are

NON-AGENDA ITEM SPEAKER APPEARANCES (cont.)

businesses operating out of compliance of the current code. What he is willing to do administratively is say the three businesses, which includes Mr. Daniels, go ahead and operate under the current business license until the end of December. What he recommends is if the Council needs to look at the code in terms of traditional and non-traditional buildings is between now and December for Mr. Daniels to talk to councilmembers in his district to see if legislation can be introduced to the Council for consideration to add more clarity, if needed, and the types of buildings and businesses. Mr. Daniels stated that is administratively but what will they do financially with him having downtime, loss of wages, and employees because this affected a lot of different stuff. Mayor Owens stated at this time, considering he has been given more than three minutes to state his case, he recommends for him to give the city manager a call on Tuesday to talk about the options discussed as it relates to the administrative side of what he is willing to do. If he [Mr. Daniels] or his representatives believe something more needs to be done, that is a decision to personally make. Mr. Daniels asked the best time to contact the city manager on Tuesday and City Manager Sykes responded anytime is fine and provided him the contact phone number. Councilman Pollard thanked Mr. Xavier for speaking to them and echoed what Mayor Owens said for him to be diligent in waiting and patient with us to get this resolved. They understand the matter that has taken place and do not take it lightly. Personally from the standpoint of an elected official he apologizes for the things that happened. He understands there was miscommunication and misunderstanding and asked for City Manager Sykes to also provide him the code he will be forwarding to Mr. Daniels. City Manager Sykes stated the code is Section 6-3-12 of the city code. Councilman Pollard asked Mr. Daniels to review and if it is something he and his representative do not agree with he can call the city manager. If there is not a resolution to what he wants there is opportunity for him to come back and talk to the Council to see if policy needs to be looked at or changed. At the conclusion of the discussion, Mayor Owens commented the understanding is the code is already in place and in terms of administration, the code adopted by the City allows for temporary license. For the enforcement side in terms of policy, the chief administrator has authority to do that. If he decides he wants to issue a temporary deal until the end of the year it is within his realm and will not require Council approval. City Manager Sykes responded there are two code sections that apply and the city code section he referenced requires all premises in the city to have a sink and toilet and the code they are going by. There is also a second code section adopted by Council and it is the International Code Council. It gives the administrator the ability to make special consideration for temporary services while the permanent services are being installed. It gives him enough flexibility to work with Mr. Daniels but ultimately he will have to provide for the basic code requirement of a toilet and a sink for the business establishment. His intent is to give him until the end of the year to install that facility along with the other two businesses currently operating without the same requirement. As long as the Council does not have an expressed problem with him doing that it is the way he will proceed. Councilman Morgan thanked Mr. Daniels' for speaking with them and the manager for hearing their concerns in not wanting to close any business in the City or within the district and providing an option to assist. To Mr. Daniels and any councilmember he commented he looks forward to exploring the code to see if it needs to be fixed as we move in to a different time. We have different business types and models and it may be time to update the code. He wanted Mr. Daniels to know he has representatives that are going to assist and look out for him and other business people in the city. Mayor Owens commented Mr. Daniels can reach

NON-AGENDA ITEM SPEAKER APPEARANCES (cont.)

out to his representatives and see if legislation can be offered or created and introduced to Council to address this issue long-term. Mr. Daniels thanked them and stated his main objective was for them to see things are changing in the business world and this is not his first adventure and not his last. He thinks they can figure this out together. Mayor Owens thanked him calling in and stating his case.

ADMINISTRATIVE COMMITTEE

CHAMBER OF COMMERCE CONTRACT FOR PROFESSIONAL SERVICES

The Council reviewed a contract between the City of Camilla and the Camilla Chamber of Commerce to provide professional services desired by the City. The contract will commence on May 1, 2021, terminate on September 30, 2021, and contains an automatic annual renewal on the 1st day of October. The Camilla Chamber of Commerce will render services and comply with the duties, responsibilities, terms, and conditions as described and provided for in the contract and be paid \$2,916.67 per month. The Administrative Committee recommends approval of the contract and authorizes the Mayor to execute the contract document.

A motion was made by Councilman Pollard and seconded by Councilman Palmer to approve the Professional Services Contract with the Chamber of Commerce with a termination date of September 30, 2021. Councilman Pollard asked for the city manager to bring Council up to date and if the Chamber agreed with the contract. City Manager Sykes stated he forwarded the contract for the Chamber Executive to review and discussed Exhibit A. As a reminder the special events the Chamber provides for the City will not apply through the rest of the year. The Council opted to make use of those funds as COVID relief and none of the events are applicable through September 30th. They are working on events effective October 1st and he will bring more detail back to the Council about the events. The motion to approve the professional services contract with the Camilla Chamber of Commerce and authorization for the Mayor to execute the contract document passed by a unanimous vote.

CHAMBER OF COMMERCE DEPOT LEASE AGREEMENT

The Council reviewed an office space lease agreement for property located at 212 E. Broad Street between the City of Camilla and the Camilla Chamber of Commerce. Terms of the agreement provide for the Camilla Chamber of Commerce to staff, operate, and furnish a Welcome and Tourism Center for the purpose of showcasing the City of Camilla and provide management services for the area defined as The Depot. The agreement will commence on May 1, 2021, terminate on September 30, 2021, and contains the right to renew on a year to year basis. The Administrative Committee recommends approval of the office space lease agreement and authorizes the Mayor to execute the lease agreement document.

On motion by Councilman Pollard, seconded by Councilman Campbell, the motion to approve the Office Space Lease Agreement with the Chamber of Commerce for property located at 212 E. Broad Street with a termination date of September 30, 2021 and authorization for the Mayor to execute the lease agreement document passed by a unanimous vote.

PROCLAMATION – PURPLE HEART CITY

The Council reviewed a Purple Heart City Proclamation acknowledging the City's appreciation for the sacrifices our Purple Heart recipients made in defending our freedoms and the importance of recognizing them for their courage and to show them the honor and support they have earned. Execution of the Proclamation will officially proclaim the City of Camilla as a Purple Heart City and a ceremony awarding the Purple Heart City designation is scheduled for Wednesday, April 14, 2021 at 11:00 a.m. at City Hall. The Administrative Committee recommends approval of the Proclamation and authorizes the Mayor to sign.

A motion was by Councilman Pollard and seconded by Councilman Campbell. Mayor Owens commented what we are trying to do in the city is let our veterans know, particularly our Purple Heart recipients, that we think about them, respect them, and are proud to have them a part of our community. The Purple Heart is awarded to veterans wounded in combat or paid the ultimate price in combat. On Wednesday the 14th, at City Hall, the proclamation presentation will be made to military order of Purple Heart representatives. The motion to approve the Purple Heart City Proclamation and authorization for the Mayor to sign passed by a unanimous vote.

PROCLAMATION – CHILD ABUSE PREVENTION MONTH

The Council reviewed a Proclamation to proclaim April 2021 as Child Abuse Prevention Month in the City of Camilla. All children deserve safe, stable, nurturing homes and communities to foster healthy growth and development. The Mayor and Council call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in the efforts to support families, thereby preventing child abuse and strengthening the community in which we live. The Administrative Committee recommends approval of the Proclamation and authorizes the Mayor to sign.

On motion by Councilman Pollard, seconded by Councilman Twitty, the motion to approve the Child Abuse Prevention Month Proclamation and authorization for the Mayor to sign passed by a unanimous vote.

RESOLUTION NO. 2021-04-12-1 – 401(a) DEFINED CONTRIBUTION RETIREMENT PLAN RESTATEMENT

The Council reviewed Resolution No. 2021-04-12-1 for the City of Camilla's Georgia Municipal Association 401(a) Defined Contribution Plan. The City agrees to adopt the terms of the Adoption Agreement and any Addendum which sets forth the Employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer with respect to, but not inconsistent with, the Plan. The Administrative Committee recommends adoption of the Resolution and authorizes the Mayor to sign.

On motion by Councilman Pollard, seconded by Councilman Palmer, the motion to adopt Resolution No. 2021-04-12-1 and authorization for the Mayor to sign passed by a unanimous vote.

2021 ELECTION SUPERINTENDENT – APPOINTMENT/COMPENSATION

The Council discussed the immediate need to appoint and provide compensation for an Election Superintendent for the 2021 municipal general election for the City of Camilla. Don Gray is recommended for appointment to the position and is certified through the Georgia Secretary of State as a municipal election official and meets other requirements set forth in the Official Code of Georgia Annotated. The recommended compensation for the position is \$100.00 per month. The Administrative Committee recommends the appointment of Don Gray as Election Superintendent and sets compensation for the position at \$100.00 per month.

On motion by Councilman Pollard, seconded by Councilman Campbell, the motion to appoint Don Gray as Election Superintendent and set compensation at \$100.00 per month passed by a unanimous vote.

APPROVAL AND IMPLEMENTATION OF POSITION CLASSIFICATION AND PAY PLAN

The Council reviewed and discussed in detail an Employee Position Classification and a Pay Plan prepared by City Manager Sykes. The position classification recommended for approval will provide market based wage and salary range adjustments necessary to compete with neighboring municipalities located within a 45-minute drive time from Camilla. Implementation of the Employee Position Classification will result in hourly pay increases for 36 of the City's 97 employees and does not require a budget adjustment for the 2020/2021 fiscal budget year. The Administrative Committee recommends approval of the Employee Position Classification and Pay Plan as presented with an implementation date of May 3, 2021.

A motion was made by Councilman Pollard and seconded by Councilman Palmer. Mayor Owens stated the section of the code referenced in the city manager's discussion paper did not have the second item which talked about the pay plan to be submitted annually to the City Council. We are talking about the position classification and pay plan and for the record there is a Part 1 and a Part 2. Part 2 was not on the discussion paper, specifically the pay plan. The motion to approve the Employee Position Classification and Pay Plan as presented with an implementation date of May 3, 2021 passed by a unanimous vote.

PUBLIC WORKS COMMITTEE

COMMUNITY DEVELOPMENT BLOCK GRANT BID AWARD

The Council reviewed bids submitted for 2020 Community Development Block Grant No. 19p-x-101-2-6116 for sewer and sidewalk improvements in the West Circle, Palmer Street, N. Butler Street, and Marietta Street area. This capital project is included in the current year budget and anticipated completion date is September 30, 2021. Two bids were received: Green's Backhoe from Thomasville and Popco, Inc. from Sylvester. Green's Backhoe was identified as low bidder with a bid amount of \$552,573.99. Still Waters Engineering, the City's engineer, recommends awarding the bid to Green's Backhoe. The Public Works Committee recommends acceptance of the low bid from Green's Backhoe and authorizes the City Manager to execute contract documents.

A motion was made by Councilman Campbell and seconded by Councilwoman Willingham. Councilman Morgan commented we received \$750,000 and if there are more steps to the project

COMMUNITY DEVELOPMENT BLOCK GRANT BID AWARD (cont.)

outside of this. City Manager Sykes responded there are not and the application was for \$750,000. To be competitive the City submitted a bid of \$100,000 of additional work and the total project is \$850,000. The low bid is much lower than the project size so if the City were to award the bid to Green's Backhoe, the City's obligation to fund its' share will be \$75,000; however, the maximum benefit would be for the City to get as close to the \$850,000 project as possible. The City's intention is to provide additional project inside the scope to the Department of Community Affairs (DCA) and ask for their approval. For the areas inside the CDBG boundary we would apply for additional sidewalk and sewer work. The end result is we get more project than we competed for. In short we will ask approval inside the area to do more work and anticipate the \$552,000 will reach the \$850,000 total project. Councilman Morgan asked when they would meet as a Council to discuss the other projects to use the remainder of the funds for. City Manager Sykes responded the \$750,000 is the estimate to do the work that has been bid and we received a bid of \$552,573. We will do work in addition to the work in the discussion paper. We are under budget and do not want to send the money back and DCA to consider we have to submit similar work inside the boundary. He met with the engineer, contractor, and grant writer and they are working on an additional scope he will bring to Council. Mayor Owens commented in talking with Steve last week and the additional money above the current low bid, all of this is happening within the same target area if approved. Whatever is on that list the city manager will bring back to Council for input. City Manager Sykes responded they will prepare a list of items and the contractor has told them how much he will charge for sidewalks. The sidewalks could be made wider if DCA approves. There may be areas inside the boundary that do not have sidewalks and not included in the bid and those are the types of projects we will ask DCA to approve. We will use the price the contractor has already submitted and not go out for bids again. Green's Backhoe is also the low bidder for Marietta Street and Toombs Park parking lot and they began work this week. The motion to accept the low bid from Green's Backhoe in the amount of \$552,573.99 and authorization for the City Manager to execute contract documents passed by a unanimous vote.

SPLASH PARK BID AWARD

The Council reviewed bids submitted for the Oakland Avenue Splash Park construction. The project consists of site clearing, earthwork, storm water structures, concrete pavement and sidewalk, new asphalt pavement, soil and sedimentation control, grading, fencing, and pavilion along with additional items as indicated in the contract documents. Four bids were received: Barber Contracting, CGM Construction, LRA Constructors, and Quillan Powell Construction. LRA Constructors of Albany, Georgia was identified as low bidder with a bid amount of \$613,808.00 and a completion date of 180 days. The project is budgeted in the current 2020/2021 budget using Special Purpose Local Option Sales Tax and stormwater funds. The anticipated completion date is October 29, 2021. The City's architect, Jinright, Ryan and Lynn, recommends awarding the bid to LRA Constructors. The Public Works Committee recommends acceptance of the low bid from LRA Constructors and authorizes the City Manager to execute contract documents.

SPLASH PARK BID AWARD (cont.)

On motion by Councilman Campbell, seconded by Councilman Palmer, the motion to accept the low bid from LRA Constructors of Albany, Georgia in the amount of \$613,808.00 and authorize the City Manager to execute contract documents passed by a unanimous vote.

SPLASH PARK AND PLAYGROUND EQUIPMENT BID AWARD

The Council reviewed a State contract bid for the Oakland Avenue Splash Park and Playground Equipment. The proposed design includes custom playground equipment with shade, engineered wood fiber safety surface, custom designed splash pad and water features, delivery, and installation. The City is purchasing the equipment directly utilizing a State contract bid which benefits the City with a competitive purchase price and no sales tax. The City's architect, Jinright, Ryan, and Lynn, recommends awarding the playground equipment/installation State contract bid to Great Southern Recreation of Murfreesboro, Tennessee in the amount of \$204,964.70. This capital project is budgeted in the 2020/2021 budget using Special Purpose Local Option Sales Tax Funds and has an anticipated completion date of October 29, 2021. The Public Works Committee recommends acceptance of the bid from Great Southern Recreation and authorizes the City Manager to execute contract documents.

On motion by Councilman Campbell, seconded by Councilwoman Willingham, the motion to accept the bid from Great Southern Recreation in the amount of \$204,964.70 and authorize the City Manager to execute contract documents passed by a unanimous vote.

ORDINANCE NO. 2021-04-12-1 – TRAFFIC CONTROL SIGNAGE

Ordinance Number 2021-04-12-1 providing for the placement of stop signs at particular street intersections within the city to protect the health, safety and welfare of the citizens was reviewed by Council. The Ordinance authorizes the City Manager or his designee, upon authorization by the City Council by Ordinance, to designate and maintain traffic control signs, including stop signs. The Ordinance provides authorization for the following stop signs: a three-way stop sign at the intersection of Palmer Street and Newton Street; a four-way stop sign at the intersection of North Butler Street and Newton Street; a four-way stop sign at the intersection of North Butler Street and Marietta Street; a three-way stop sign at the intersection of Palmer Street and Marietta Street; a three-way stop sign at the intersection of Stadium Drive and Pine Hill Circle; a three-way stop sign at the intersection of Court Drive and East Camellia Street; and a three-way stop sign at the intersection of Thomas Street and East Bennett Street. The Public Works Committee recommends adoption of the Ordinance, to waive the second reading, and authorizes the Mayor to sign.

A motion was made by Councilman Campbell and seconded by Councilman Twitty. Councilman Pollard asked about law enforcement with implementation of the stop signs since we are now in compliance. He wanted to know if there were laws we need to look at if citations were written for running the stop signs prior to this ordinance being put in place. City Manager Sykes commented he is not aware of any complaints about citations written at any of the locations and if he receives a complaint he will forward to the Police Chief to advise the circumstances and when the citation was written. If needed he will seek legal counsel. At this time he does not anticipate any issues in the short amount of time the signs have been put up. Councilman Pollard commented if we could be more proactive and speak with the Chief to see if there have been any

ORDINANCE NO. 2021-04-12-1 – TRAFFIC CONTROL SIGNAGE (cont.)

citations without a formal complaint. City Manager Sykes commented he will look at the locations and check with law enforcement to see if there are any reasons to bring back to Council. The motion to adopt Ordinance No. 2021-04-12-1, waive the second reading, and authorization for the Mayor to sign passed by a unanimous vote.

ORDINANCE NO. 2021-04-12-2 – CITY STREET RENAMING

Ordinance Number 2021-04-12-2 providing standards and procedures for naming and renaming streets within the City limits was reviewed by Council. The Planning Commission will identify all interested parties directly affected by the proposed street name changes and conduct a public hearing to consider applications to rename existing streets. Recommendations from the Planning Commission will be presented to the Mayor and City Council for public hearing and final approval by ordinance. The Public Works Committee recommends adoption of the Ordinance, to waive the second reading, and authorizes the Mayor to sign.

A motion was made by Councilman Campbell and seconded by Councilman Morgan. Councilman Morgan asked City Manager Sykes what the time line will look like for the Planning Commission to notify the policy coming into action and when applications would be made available to the public. City Manager Sykes replied once Council takes action and formally adopts the policy the staff will begin creating the form this week. It should take no longer than a week to have the procedure in place with form availability. Once the completed application is submitted to the City there is advertising time required for publication in the local newspaper and will take at least 60 days to go through advertising, public hearing, and recommendation to City Council. The motion to adopt Ordinance No. 2021-04-12-2, waive the second reading, and authorization for the Mayor to sign passed by a unanimous vote.

CITY MANAGER'S REPORT

City Manager Sykes commented included in the packet is the City Manager's weekly report providing information on project updates. He reminded them to provide feedback to him on the gateway signage concepts as soon as possible. The inaugural Camilla-Mitchell County Land Bank meeting is scheduled for Wednesday, May 14th at City Hall and is look forwarding to establishing the land bank with Mitchell County and Camilla. There were no reported deaths or hospitalizations for COVID and are running an average of under one new case per day in Mitchell County. An update on the CHIP program was provided in the packet.

MAYOR'S COMMENTS

Mayor Owens made the following comments: As they can tell from the motions tonight and from the Administrative Committee and the Public Works Committee, a lot of good stuff is happening in the City in terms of infrastructure and us moving forward. We had speaker appearances which is always good and he encouraged citizens to ask questions as it relates to what they do in terms of policy in the City and to always be encouraged to reach out to them to have a conversation. He reminded everyone the Purple Heart City Proclamation presentation to the Military Order of the Purple Heart representatives will be Wednesday, April 14th at 11:00 a.m. at City Hall.

COMMENTS

Councilman Pollard asked everyone to please excuse his ongoing work related issues tonight during the meeting. He is traveling and apologized and anytime he is in a meeting concerning the City it is very important to him. He is not in a rush to get through a meeting and it is important they hear from all citizens and to conduct the City's business.

City Manager Sykes commented plans are to resume in-person meetings beginning in May at City Hall on the 4th floor.

ADJOURNMENT

On motion by Councilman Twitty, seconded by Councilman Pollard, the meeting was adjourned at 8:00 p.m.

BY: _____
KELVIN M. OWENS, MAYOR

ATTEST: _____
CHERYL FORD, CLERK

CITY COUNCIL SPEAKER APPEARANCE FORM



Please Print
NAME:

Eddie Williamson

ADDRESS:

5336 Schley Rd.

CITY:

Camilla

STATE:

GA.

ZIP:

31730

PHONE:

229-336-0000

EMAIL:

dropstotteddie@gmail.com

CHECK ONE:

☐

AGENDA ITEM

☒

NON-AGENDA ITEM

COUNCIL MEETING DATE:

MAY 10, 2021

ITEM/TOPIC TO BE ADDRESSED:

MITCHELL COUNTY PRO
TENNIS INVITATIONAL

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

- No person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- No person shall disrupt or interfere in any way with the orderly conduct of the meeting.
- Remarks shall end when a speaker's allotted time has expired.
- Speakers may respond to questions from the Mayor and Council members, should clarification be necessary; provided, however, no person shall be permitted to enter into discussion with the Mayor, a Council member, or any member of the City of Camilla staff during the conduct of a meeting.
- No question or comment shall be directed to the Mayor or individual Council members but shall be directed to the entire Council.

Any person willfully violating these rules may be prohibited from appearing before the Council for a period of sixty (60) days. By majority vote, the City Council shall order the removal of anyone who disrupts or interferes with the orderly conduct of the meeting.

April 26, 2021
Date

Eddie Williamson
Speaker Signature

FOR OFFICE USE ONLY

Received By:

CHERYL

Council Meeting:

MAY 10, 2021

Date:

APRIL 26

Time:

Comments:

2021



Eddie Williamson <dropshotteddie@gmail.com>

Tennis

2 messages

Carol Shiver <carolshiver430@gmail.com>

Tue, Feb 23, 2021 at 4:21 PM

To: Jerry Permenter <jpermenter@mitchellcountyga.net>

Cc: Eddie Williamson <dropshotteddie@gmail.com>

Good Afternoon,

Thank you for allowing us an opportunity to speak last night.

I just want to clarify some information. We haven't used the Georgia Parks and Rec to facilitate junior tennis or tournaments since 2015. I am not sure if it was Doug or David that last used the GA Parks and Recreation to run junior tennis. I was not as involved with the junior programs then. Since I have been involved, we utilize programs through USTA (United States Tennis Association) and USTA's Net Generation program to run junior team tennis, tournaments, play days, etc.

I think that I have mentioned that Mitchell County has the approval to run the USTA junior team tennis program for all of Southwest Georgia. This means that no other facility in this area will be approved to run junior team tennis unless we (Mitchell County) withdraw from the JTT program.

This includes Mitchell, Dougherty, Lee, Colquitt, Decatur, Miller, Baker, Thomas, Grady. We have had participants from Tift, Coffee, and Lowndes counties as well.

I want to assure you that there have been numerous junior events taking place at the Mitchell County Tennis Center. As I stated last night, we have had to ask the school for permission to use their courts at times because we would have so many kids to put on the courts and didn't have enough space for them.

I went back through some reports since 2016 to date and just through the JTT programs, tournaments, and play days, we have had **743** participants. That number does not include the adult programs, junior clinics, Boys & Girls Club clinics, service center clinics, or the schools.

Including the schools and the various other programs, there are at least 1000+ that utilize those courts.

We hit a wall at the end of 2019 because of the court conditions and then of course-2020 happened!

We also hosted a free training event for P.E. teachers that was presented by a representative from USTA Georgia. We invited **all of the Mitchell County schools** as well as teachers from the surrounding counties. Once the teachers that attended the training session registered with the USTA Net Generation program, they received an equipment package worth \$1000. The package contained manuals, pop-up nets, racquets, cones, etc so that they could run tennis drills in P.E.

I apologize for rambling, I just want to be sure that you are aware that our tennis program is active.

Again, thank you for your consideration and patience.

Respectfully,
Carol Shiver

Jerry Permenter <jpermenter@mitchellcountyga.net>

Tue, Feb 23, 2021 at 4:28 PM

To: Carol Shiver <carolshiver430@gmail.com>

Cc: Eddie Williamson <dropshotteddie@gmail.com>

Ms. Shiver,

Thank you for the information. I will certainly share this with the Board of Commissioners.

Jerry

MITCHELL COUNTY PRO TENNIS INVITATIONAL

DONATIONS FOR 2020:

| | |
|---|---------------------|
| Mitchell-Baker ARC and Mitchell-Baker Industries | \$138,000.00 |
| Mitchell County Boys & Girls Club | \$136,000.00 |
| Mitchell County Food Bank | \$ 15,000.00 |
| IGEL (Institute for Georgia Environmental Leadership) | \$ 20,000.00 |
| STITCHES (Mitchell County Animal Rescue) | \$ 12,500.00 |
| Luke 10 Ministries (Unwed Mothers) | <u>\$ 5,000.00</u> |
| TOTAL | \$326,500.00 |

CORPORATE SPONSORS

\$10,000.00 Plus

Edward C. Fogg, III and Lisbeth A. Fogg Charitable Trust

\$5,000.00 Level

Planters and Citizens Bank – Bank of Camilla – Camilla Rotary Club

Keystone Foods – Family Bank – Mitchell EMC – Waters Agricultural Lab

\$3,000.00 Level

John D. Archbold Memorial Hospital/Mitchell County Hospital

Hays Liquid Transport, Inc. – Pelham Banking Company – Mitchell County Housing Authority

\$1,000.00 Level

Camilla Chamber of Commerce – Golden Peanut Company/ADM – Riverview Plantation – Georgia Tennis Foundation/Georgia Tennis Hall of Fame – Stripling, Inc. – Funston Gin – Okinus Inc. – Quality Home Rentals – Southwest Ga. Farm Credit – J.E.T. Farms – Longleaf Ridge Farms – Worsham Farms – Babolat – Dr. Parker Westbrook DMD – Bostick Nut Farms, Inc. – Melinda Taylor, State Farm Insurance – Covey Rise Plantation – MRA Farms, LLC - Mitchell County Farm Service – Hodges Jewelry Company

MITCHELL COUNTY PRO TENNIS INVITATIONAL

| <u>YEAR:</u> | <u>DONATION:</u> | <u>YEAR:</u> | <u>DONATION:</u> |
|---------------------|-------------------------|---------------------|-------------------------|
| 1976 | \$0.00 | 1998 | \$25,000.00 |
| 1977 | \$0.00 | 1999 | \$25,000.00 |
| 1978 | \$500.00 | 2000 | \$30,000.00 |
| 1979 | \$2,000.00 | 2001 | \$34,000.00 |
| 1980 | \$4,000.00 | 2002 | \$25,000.00 |
| 1981 | \$4,000.00 | 2003 | \$25,000.00 |
| 1982 | \$7,000.00 | 2004 | \$35,000.00 |
| 1983 | \$8,000.00 | 2005 | \$49,000.00 |
| 1984 | \$12,000.00 | 2006 | \$49,921.89 |
| 1985 | \$15,000.00 | 2007 | \$44,644.91 |
| 1986 | \$23,000.00 | 2008 | \$46,884.89 |
| 1987 | \$25,000.00 | 2009 | \$44,500.00 |
| 1988 | \$30,000.00 | 2010 | \$48,804.89 |
| 1989 | \$27,000.00 | 2011 | \$50,313.39 |
| 1990 | \$35,000.00 | 2012 | \$48,293.96 |
| 1991 | \$30,000.00 | 2013 | \$51,930.00 |
| 1992 | \$30,000.00 | 2014 | \$54,710.00 |
| 1993 | \$30,000.00 | 2015 | \$55,684.00 |
| 1994 | \$30,000.00 | 2016 | \$260,134.30 |
| 1995 | \$30,000.00 | 2017 | \$299,163.34 |
| 1996 | \$25,000.00 | 2018 | \$335,900.00 |
| 1997 | \$25,000.00 | 2019 | \$342,040.00 |
| | | 2020 | \$326,500.00 |

TOTAL: \$2,699,925.57

CITY COUNCIL SPEAKER APPEARANCE FORM



Please Print

NAME: Angela KeyADDRESS: 673 Flamingo Dr.CITY: Camilla STATE: Ga. ZIP: 31730PHONE: (229) 733-8886 EMAIL: akey4430@gmail.comCHECK ONE: ☒ AGENDA ITEM ☐ NON-AGENDA ITEMCOUNCIL MEETING DATE: 5/3/21

ITEM/TOPIC TO BE ADDRESSED: Why are we paying (2) types of sewer, and there only sewer drained? (2) We get sewer billed monthly for trimming but they only come around about e. or three month at a time, and don't care for it like at some

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

- No person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- No person shall disrupt or interfere in any way with the orderly conduct of the meeting.
- Remarks shall end when a speaker's allotted time has expired.
- Speakers may respond to questions from the Mayor and Council members, should clarification be necessary; provided, however, no person shall be permitted to enter into discussion with the Mayor, a Council member, or any member of the City of Camilla staff during the conduct of a meeting.
- No question or comment shall be directed to the Mayor or individual Council members but shall be directed to the entire Council.

Any person willfully violating these rules may be prohibited from appearing before the Council for a period of sixty (60) days. By majority vote, the City Council shall order the removal of anyone who disrupts or interferes with the orderly conduct of the meeting.

4/21/21
Date

[Signature]
Speaker Signature

FOR OFFICE USE ONLY

Received By: CHERYLCouncil Meeting: MAY 10, 2021Date: 04-21-2021 Time: _____

Comments: _____

Exhibit A

CITY COUNCIL SPEAKER APPEARANCE FORM



Please Print

NAME: D'Mitrea Wilkes

ADDRESS: 500 S McArthur Drive

CITY: Camilla STATE: GA ZIP: 31730

PHONE: 229-699-3124 EMAIL: dmitreawilkes1@yahoo.com

CHECK ONE: ☐ AGENDA ITEM ☒ NON-AGENDA ITEM

COUNCIL MEETING DATE: 5-10-2021

ITEM/TOPIC TO BE ADDRESSED: Economic Development Fund

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

- No person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- No person shall disrupt or interfere in any way with the orderly conduct of the meeting.
- Remarks shall end when a speaker's allotted time has expired.
- Speakers may respond to questions from the Mayor and Council members, should clarification be necessary; provided, however, no person shall be permitted to enter into discussion with the Mayor, a Council member, or any member of the City of Camilla staff during the conduct of a meeting.
- No question or comment shall be directed to the Mayor or individual Council members but shall be directed to the entire Council.

Any person willfully violating these rules may be prohibited from appearing before the Council for a period of sixty (60) days. By majority vote, the City Council shall order the removal of anyone who disrupts or interferes with the orderly conduct of the meeting.

5/5/2021

Date

Dmitrea Wilkes
Speaker Signature

FOR OFFICE USE ONLY

Received By: CHERYL

Council Meeting: 05-10-2021

Date: MAY 5 2021 Time: _____

Comments: _____

Exhibit A

CITY COUNCIL SPEAKER APPEARANCE FORM



Please Print

NAME: Nicholas Rawls

ADDRESS: _____

CITY: Atlanta STATE: GA ZIP: 30303

PHONE: 770-743-7127 EMAIL: rawlsnj3@gmail.com

CHECK ONE: ☐ AGENDA ITEM ☒ NON-AGENDA ITEM

COUNCIL MEETING DATE: 5-10-2021

ITEM/TOPIC TO BE ADDRESSED: Business Expansion & Economic Development Fund

Any individual wishing to address the Camilla City Council must complete the information requested above. Speakers will be allotted three (3) minutes in which to complete their presentation abiding by the following rules:

- No person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- No person shall disrupt or interfere in any way with the orderly conduct of the meeting.
- Remarks shall end when a speaker's allotted time has expired.
- Speakers may respond to questions from the Mayor and Council members, should clarification be necessary; provided, however, no person shall be permitted to enter into discussion with the Mayor, a Council member, or any member of the City of Camilla staff during the conduct of a meeting.
- No question or comment shall be directed to the Mayor or individual Council members but shall be directed to the entire Council.

Any person willfully violating these rules may be prohibited from appearing before the Council for a period of sixty (60) days. By majority vote, the City Council shall order the removal of anyone who disrupts or interferes with the orderly conduct of the meeting.

5/5/2021

Date

Nicholas Rawls
Speaker Signature

FOR OFFICE USE ONLY

Received By: CHERYL

Council Meeting: 05-10-2021

Date: MAY 5 2021 Time: _____

Comments: _____

AGENDA ITEM #6 - ADMINISTRATIVE COMMITTEE REPORT
MAY 10, 2021

- a. In accordance with the Code of Ordinances, Chapter 8 – Code of Ethics, the Administrative and Public Works Committees reviewed and discussed appointments to the Board of Ethics as provided for in Sec. 2-8-5. The Mayor has appointed Vicki Hicks and the following appointments were offered for consideration: (1) City Council Appointment – Deborah Reiber; and (2) Mayor Appointment with Council approval – Jermaine King. All appointees meet requirements set forth in the code and each term is for two years effective May 10, 2021. The Administrative Committee recommends the appointment of Deborah Reiber and Jermaine King to the Board of Ethics.

MOTION:_____

SECOND:_____

- b. City Manager Sykes informed the Mayor and Council the Municipal Electric Authority of Georgia annual meeting is scheduled at the same time of the July 12, 2021 council meeting. Due to this conflict he recommends the July council meeting be rescheduled to July 19, 2021. The Administrative Committee recommends approval to reschedule the July 12, 2021 council meeting to July 19, 2021.

MOTION:_____

SECOND:_____

- (l) A city official shall not directly or indirectly make use of, or permit others to make use of, official information made available to the general public for the purpose of furthering a private interest.
- (m) A city official shall not use his or her position in any way to coerce, or give the appearance of coercing, another person to provide any financial benefit to such official or persons within the official's immediate family, or those with whom the official has business or financial ties amounting to a substantial interest.
- (n) A city official shall not order any goods and services for the city without prior official authorization for such an expenditure. No city official shall attempt to obligate the city nor give the impression of obligating the city without proper prior authorization.
- (o) No city official shall draw travel funds or per diem from the city for attendance at meetings, seminars, training or other educational events and fail to attend such events without promptly reimbursing the city therefore.
- (p) No city official shall attempt to unduly influence the outcome of a case before the Municipal Court of the City of Camilla nor shall any city official engage in ex parte communication with a municipal court judge of the City of Camilla on any matter pending before the Municipal Court of the City of Camilla.

(Ord. No. 2013-04-08-1, § 2-328, 4-8-13)

Sec. 2-8-4. - Conflicts of interest.

- (a) A city official may not participate in a vote or decision on a matter affecting an immediate family member or any person, entity, or property in which the official has a substantial interest.
- (b) A city official who serves as a corporate officer or member of the board of directors of a nonprofit entity must disclose their interest in said entity to the mayor and council prior to participating in a vote or decision regarding funding of the entity by or through the city.
- (c) Where the interest of a city official in the subject matter of a vote or decision is remote or incidental, the city official may participate in the vote or decision and need not disclose the interest.

(Ord. No. 2013-04-08-1, § 2-329, 4-8-13)

Sec. 2-8-5. - Board of ethics.

- (a) The board of ethics of the city shall consist of three residents of the city, one appointed by the mayor, one appointed by the city council, and the third appointed by the mayor and approved by a majority of the city council.
- (b) All members of the board of ethics shall be residents of the city for at least one year immediately preceding the date of taking office and shall remain a resident while serving on the board.
- (c) All members of the board of ethics shall serve a two-year term.
- (d) No person shall serve as a member of the board of ethics if the person has, or has had within the preceding one year period, any interest in any contract or contracting opportunity with the city or has been employed by the city.
- (e) Members of the board of ethics with any permit or rezoning application pending before the city, or any pending or potential litigation against the city or any city official charged in the complaint shall be disqualified from serving on the board of ethics for that complaint. An alternate member of the board of

ethics shall be selected in the same manner as the disqualified individual.

- (f) The members of the board of ethics shall serve without compensation. The city council shall provide meeting space for the board of ethics and, subject to budgetary procedures and requirements of the city, such supplies and equipment as may be reasonably necessary for the board to perform its duties and responsibilities.
- (g) No person shall serve on the board of ethics who has been convicted of a felony involving moral turpitude in this state or any other state, unless such person's civil rights have been restored and at least ten years have elapsed from the date of the completion of the sentence without a subsequent conviction of another felony involving moral turpitude.
- (h) No person shall serve on the board of ethics who is less than 21 years of age, who holds a public elective office, who is physically or mentally unable to discharge the duties of a member of the board of ethics, or who is not qualified to be a registered voter in the City of Camilla.
- (i) Upon appointment, members of the board of ethics shall sign an affidavit attesting to their qualification to serve as a member of the board of ethics.
- (j) Members of the board of ethics may be removed by majority vote of the city governing authority for cause including, but not limited to, failure to maintain any requirement for qualification to serve on the board of ethics.

(Ord. No. 2013-04-08-1, § 2-330, 4-8-13)

Sec. 2-8-6. - Receipt of complaints.

- (a) All complaints against city officials shall be filed with the city clerk, who will give said complaint to the mayor and council. Upon receipt of a complaint in proper form, the city clerk or the clerk's designee shall forward a copy of the complaint to the city official or officials charged in the complaint within no more than seven calendar days.
- (b) All complaints shall be submitted and signed under oath, shall be legibly drawn and shall clearly address matters within the scope of this chapter.
- (c) Upon receipt of a complaint in proper form, the board of ethics shall review it to determine whether the complaint is unjustified, frivolous, patently unfounded or fails to state facts sufficient to invoke the disciplinary jurisdiction of the city council. The board of ethics is empowered to dismiss in writing complaints that it determines are unjustified, frivolous, patently unfounded or fail to state facts sufficient to invoke the disciplinary jurisdiction of the city council; provided, however, that a rejection of such complaint by the board of ethics shall not deprive the complaining party of any action such party might otherwise have at law or in equity against the city official. For complaints that are not dismissed, the board of ethics is empowered to collect evidence and information concerning any complaint and add the findings and results of its investigations to the file containing such complaint.
- (d) Upon completion of its investigation of a complaint, the board of ethics is empowered to dismiss in writing those complaints which it determines are unjustified, frivolous, patently unfounded or which fail to state facts sufficient to invoke the disciplinary jurisdiction of the city council; provided, however, that a rejection of such complaint by the board of ethics shall not deprive the complaining party of any action such party might otherwise have at law or in equity against the city official.

AGENDA ITEM #7 - PUBLIC WORKS COMMITTEE REPORT
MAY 10, 2021

- a. The Public Works and Administrative Committees reviewed Ordinance No. 2021-05-10-1 authorizing the City to provide emergency management activities in the city. The ordinance provides for effective and coordinated responses to disasters and coordination of emergency management activities and response with the Georgia Emergency Management Agency and Mitchell County Emergency Management Agency. The Public Works Committee recommends adoption of Ordinance No. 2021-05-10-1, to waive the second reading, and authorizes the Mayor to sign.

MOTION: _____

SECOND: _____

- b. The Public Works and Administrative Committees received information from Deputy Director Barbara Reddick of the Southwest Georgia Regional Commission regarding the City of Pelham's request to update the Mitchell County Service Delivery Strategy. Section IV of Form 1 is being changed to add Housing and Housing Rehabilitation as a new component along with the addition of grant funds as a funding method for Item 3 of Form 2 (Summary of Service Delivery Arrangements). The Public Works Committee authorizes the Mayor to sign the Service Delivery Strategy documents approving the City of Pelham's request.

MOTION: _____

SECOND: _____

ORDINANCE NO. 2021-05-10-1

AN ORDINANCE OF THE CITY OF CAMILLA, GEORGIA REVISING TITLE 4 OF THE CITY'S CODE OF ORDINANCES BY ADOPTING A NEW CHAPTER 5, ENTITLED "EMERGENCY MANAGEMENT"; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, O.C.G.A. § 38-3-27 through 38-3-28 and 38-3-54 through 38-3-56 authorizes the City of Camilla to provide emergency management within the City of Camilla; and

WHEREAS, the city governing authority believes that an ordinance should be adopted to protect for the health and safety of persons and property during an emergency or disaster resulting from manmade or natural causes; and

WHEREAS, the Georgia the Emergency Management Agency is the state agency assigned responsibility for the coordination of all organizations for emergency management activities within this state; and

WHEREAS, the Mitchell County Emergency Management Agency is an established emergency management agency; and

WHEREAS, to insure an effective and coordinated response to disasters the City of Camilla wishes to coordinate emergency management activities and response with the Georgia Emergency Management Agency and the Mitchell County Emergency Management Agency.

NOW, THEREFORE, BE IT ORDAINED that the Code of Ordinances of the City of Camilla is amended by creating a new Chapter 4 Emergency Management attached hereto as Exhibit A.

Section 1. Title 4 of the City Code of Ordinances is amended by adding a new Chapter 4, entitled "Emergency Management" attached hereto as Exhibit "A".

Section 2. All ordinances or parts of ordinance of the City which are in conflict herewith are hereby repealed.

Section 3. This ordinance shall become effectively immediately upon its approval.

SO ORDAINED, this _____ day of _____, 2021.

CITY OF CAMILLA, GA

CITY
SEAL

By: _____
Kelvin M. Owens, Mayor

Attest: _____
Cheryl Ford, City Clerk

FIRST READING: _____

SECOND READING: _____

CITY OF CAMILLA, GEORGIA
ORDINANCE NO. 2021-05-10-1

AN ORDINANCE OF THE CITY OF CAMILLA, GEORGIA REVISING TITLE 4 OF THE CITY'S CODE OF ORDINANCES BY REPLACING CHAPTER 4 IN ITS ENTIRETY AND ADOPTING A NEW CHAPTER 4, ENTITLED "EMERGENCY MANAGEMENT"; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, O.C.G.A. §§ 38-3-27 through 38-3-28 and 38-3-54 through 38-3-56 authorizes the City of Camilla to provide emergency management within the City of Camilla; and

WHEREAS, the city governing authority believes that an ordinance should be adopted to protect for the health and safety of persons and property during an emergency or disaster resulting from manmade or natural causes; and

WHEREAS, the Georgia the Emergency Management Agency is the state agency assigned responsibility for the coordination of all organizations for emergency management activities within this state; and

WHEREAS, the Mitchell County Emergency Management Agency is an established emergency management agency; and

WHEREAS, to insure an effective and coordinated response to disasters the City of Camilla wishes to coordinate emergency management activities and response with the Georgia Emergency Management Agency and the Mitchell County Emergency Management Agency.

NOW, THEREFORE, BE IT ORDAINED that the Code of Ordinances of the City of Camilla is amended by creating a new Chapter 4 Emergency Management attached hereto as Exhibit A.

Section 1. Title 4 of the City Code of Ordinances is amended by adding a new Chapter 4, entitled "Emergency Management" attached hereto as Exhibit "A".

Section 2. All ordinances or parts of ordinance of the City which are in conflict herewith are hereby repealed.

Section 3. This ordinance shall become effectively immediately upon its approval.

SO ORDAINED, this _____ day of _____, 2021.

CITY OF CAMILLA, GA

By: _____
Kelvin M. Owens, Mayor

CITY SEAL

Attest: _____
Cheryl Ford, City Clerk

FIRST READING: _____

SECOND READING: _____

Exhibit “A”

Chapter 4, entitled “Emergency Management”

Chapter 4

EMERGENCY MANAGEMENT

| | | |
|-------------------|---------------------------------|--|
| Article A. | In General | |
| | Sections 4-4-1 – 4-4-4 | Reserved. |
| Article B. | Emergency Management | |
| | Section 4-4-6 | Definition of Emergency Management |
| | Section 4-4-7 | Regulations Continued in Effect |
| | Section 4-4-8 | Office of the City Emergency Management Director |
| | Section 4-4-9 | Emergency Management and Response Powers |
| | Section 4-4-10 | Enforcement and Remedies |
| | Section 4-4-11 | Authority to Waive Procedures and Fee Structures |
| | Section 4-4-12 | Registration of Building and Repair Services |
| | Section 4-4-13 | Closed or Restricted Areas and Curfews during Emergency |
| | Section 4-4-14 | Overcharging Prohibited |
| | Section 4-4-15 | Volunteers |
| | Sections 4-4-16 – 4-4-20 | Reserved. |

ARTICLE A. IN GENERAL

Sections 4-4-1 – 4-4-6

Reserved.

ARTICLE II. EMERGENCY MANAGEMENT

Section 4-4-6 Definition of Emergency Management

As used herein, the term *Emergency management* shall have the meaning as set forth in Section 38-3-3 of the Official Code of Georgia Annotated, as amended.

Section 4-4-7 Regulations Continued in Effect

All ordinances, resolutions, motions and orders pertaining to civil defense, emergency management and disaster relief, which are not in conflict with this chapter, are continued in full force and effect. Such ordinances, resolutions, motions, and orders are on file in the office of the City Clerk.

Section 4-4-8 Office of the City Emergency Management Director

- (a) Pursuant to Section 38-3-27 of the Official Code of Georgia Annotated, there is established the City of Camilla emergency management office. The City Manager shall appoint an Emergency Management Director for the City. The Mitchell County Emergency Management Director shall serve as Director of Emergency Management for the entire County. The City Emergency Management Director shall serve as the liaison for the City of Camilla and assist the Mitchell County Emergency Management Director in carrying out the duties and obligations in response to a declared emergency. The Emergency Management Director must meet all the qualification and other requirements of applicable law, including those set forth in O.C.G.A. § 38-3-27. When appointed, the Emergency Management Director is charged with:
- (1) Representing the governing officials of the City on matters pertaining to emergency management.
 - (2) Assisting City officials in organizing City departments for emergency operations.
 - (3) Developing in conjunction with other City departments the plan for emergency functions/emergency operations plan. Such plan will be in consonant with the state emergency plan and shall be submitted to the City council for approval and thence to the state director for approval.
 - (4) Maintaining the emergency management office in carrying out the day-to-day administration of the emergency management and disaster program, including the rendering of required reports to the county emergency management office provided during the designation
 - (5) Rendering reports such as financial, daily activity, etc., as required by governing officials in keeping with good business practices.
 - (6) Procuring, with authority of governing officials, a facility to be used as the City

emergency operating center.

- (7) Coordinating, during periods of a declared emergency and under the supervision of governing officials, the activities of the City emergency operating center staff.

Section 4-4-9 **Emergency Management and Response Powers**

(a) *Declaration of local emergency.*

- (1) *Grant of authority.* In the event of an actual or threatened occurrence of a disaster or emergency, which may result in the large-scale loss of life, injury, property damage or destruction or in the major disruption of routine community affairs, business or governmental operations in the City and which is of sufficient severity and magnitude to warrant extraordinary assistance by federal, state and local departments and agencies to supplement the efforts of available public and private resources, the Mayor may declare a local emergency. The form of the declaration shall be similar to that provided in subsection (b) of this Code section.
- (2) *Request for state assistance.* Consistent with a declaration of local emergency, the Mayor may request the Governor to provide assistance, provided that the disaster or emergency is beyond the capacity of the City to meet adequately and state assistance is necessary to supplement local efforts to save lives and protect property, public health and safety, or to avert or lessen the threat of a disaster.
- (3) *Continuance.* The declaration of local emergency shall continue until the Mayor finds that emergency conditions no longer exist, at which time, the Mayor shall execute and file with the City Clerk a document marking the end of the state of emergency. No state of local emergency shall continue for longer than 30 days, unless renewed by the Mayor. The City governing authority may, by resolution, end a state of local emergency at any time.
- (4) *Effect of declaration of local emergency.*
 - a. *Activation of emergency operations plan.* A declaration of emergency by the Governor or a declaration of local emergency by the Mayor shall automatically activate the local emergency operations plan and shall be authority for the deployment of personnel and use of any forces to which the plan applies and for use or distribution of any supplies, equipment, materials, and facilities assembled, stockpiled or arranged to be made available pursuant to the Georgia Emergency Management Act or any other laws applicable to emergencies or disasters.
 1. The Emergency Management Director and his or her designees shall have the legal authority to exercise the powers and discharge the duties conferred by law, including the implementation of the applicable local emergency operations plan, coordination of the

emergency responses of public and private agencies and organizations, coordination of recovery efforts with county, state and federal officials, and inspection of emergency or disaster sites.

2. In responding to the emergency and conducting necessary and appropriate survey of the damages caused by the emergency, the Emergency Management Director or his/her designee is authorized to enter at a reasonable time upon any property, public or private, for the purpose of evaluating sites involved with emergency management functions to protect the health, safety, and welfare of the public.
 3. The Emergency Management Director is authorized to execute a right of entry and/or agreement to use property for these purposes on behalf of the city; however, any such document shall be later presented for ratification by the City governing authority.
 4. No person shall refuse entry or access to any authorized representative or agent of the City who requests entry for purposes of evaluating sites involved with emergency management functions to protect the health, safety, or welfare of the public, and who presents appropriate credentials. Nor shall any person obstruct, hamper or interfere with any such representative while that individual is in the process of carrying out his or her official duties.
- b. *Emergency powers.* Following a declaration of emergency and during the continuance of such state of emergency, the Mayor is authorized to implement local emergency measures to protect life and property or to bring the emergency situation under control. In exercising this authority, the Mayor may cause to become effective any of the following sections of this chapter as appropriate: Section 4-4-12 regarding Registration of Building and Repair Services; Section 4-4-13 regarding Closed or Restricted Areas and Curfews during Emergencies; Section 4-4-14 regarding prohibiting overcharging. If any of these sections is included in a declaration of local emergency, the same shall be filed in the office of the City Clerk and shall be in effect until the declaration of local emergency has terminated.
- c. *Authority to waive procedures and fees.* Pursuant to a declaration of emergency, the City Council is authorized to cause to be effective any of the subsections of Section 7.36 of this Chapter as appropriate. The implementation of such subsections shall be filed in the office of the City Clerk.

- d. *Additional emergency powers.* The Emergency Management Director shall have and may exercise for such period as the declared emergency exists or continues, the following additional emergency powers:
1. To direct and compel the evacuation of all or part of the population from any stricken or threatened area, for the preservation of life or other disaster mitigation, response or recovery;
 2. To prescribe routes, modes of transportation and destinations in connection with evacuation;
 3. To make provision for the availability and use of temporary emergency housing, emergency shelters and/or emergency medical shelters.
 4. To transfer the direction, personnel or functions of any City departments and agencies or units thereof for the purpose of performing or facilitating emergency services;
 5. To utilize all available resources of the City and subordinate agencies over which the City has budgetary control as reasonably necessary to cope with the emergency or disaster;
 6. To utilize public property when necessary to cope with the emergency or disaster or when there is compelling necessity for the protection of lives, health and welfare; and/or the property of citizens;
 7. To suspend any law, code provision or regulation prescribing the procedures for conduct of City business, or the orders, rules or regulations of any City agency, if strict compliance with any ordinance, resolution, order, rule or regulation would in any way prevent, hinder or delay necessary action in coping with the emergency or disaster, provided that such suspension shall provide for the minimum deviation from the requirements under the circumstances and further provided that, when practicable, specialists shall be assigned to avoid adverse effects resulting from such suspension;
 8. To provide benefits to citizens upon execution of an intergovernmental agreement for grants to meet disaster-related necessary expenses or serious needs of individuals or families adversely affected by an emergency or disaster in cases where the individuals or families are unable to meet the expenses or needs from other means, provided that such grants are authorized only

when matching state or federal funds are available for such purposes;

9. To perform and exercise such other functions, powers and duties as may be deemed necessary to promote and secure the safety and protection of the civilian population, including individuals with household pets and service animals prior to, during, and following a major disaster or emergency.
- (b) *Form of declaration.* Upon the declaration of local emergency, an official “Declaration of Local Emergency,” in substantially the same form set forth below, shall be signed and filed in the office of the City Clerk and shall be communicated to the citizens of the affected area using the most effective and efficient means available. The declaration shall state the nature of the emergency or disaster, the conditions that require the declaration and any sections of this chapter which shall be in effect.

DECLARATION OF LOCAL EMERGENCY

WHEREAS, the City of Camilla, Georgia has experienced an event of critical significance as a result of *[DESCRIPTION OF EVENT]* on *[DATE]*; and

WHEREAS, in the judgment of the Mayor, there exist emergency circumstances located in *[DESCRIBE GEOGRAPHIC LOCATION]* requiring extraordinary and immediate corrective actions for the protection of the health, safety and welfare of the citizens of the City, including individuals with household pets and service animals; and

WHEREAS, to prevent or minimize injury to people and damage to property resulting from this event;

NOW, THEREFORE, pursuant to the authority vested in me by local and state law;

IT IS HEREBY DECLARED that a local state of emergency exists and shall continue until the conditions requiring this declaration are abated.

WHEREFORE, IT IS ORDERED:

- (1) That the applicable local emergency operations plan is hereby activated;
- (2) That the following sections of the City Code of Ordinances be implemented: *[If deemed appropriate, choose from the following: Section 4-4-12, Registration of Building and Repair Services; Section 4-4-13, Closed or Restricted Areas and Curfews; Section 4-4-14; Overcharging Prohibited]*; and
- (3) That the following measures also be implemented: *[If deemed appropriate, select items from Section 7.34(a)(4)(c), (d) or such other measures as appropriate.]*

SO ORDERED, this _____ day of _____, 2021 at [TIME].

Mayor

- (c) *Contracts with local governments.* In addition to the normal agreements embodied in the applicable local emergency operations plan for mutual emergency assistance, the City may contract with any municipality or county for the administration of a local emergency response program.

Section 4-4-10 **Enforcement and Remedies**

- (a) *Law enforcement.* In accordance with O.C.G.A. § 38-3-4, City police department shall be authorized to enforce the orders, rules and regulations contained in this chapter and/or implemented by the Emergency Management Director or local governing authority during a declared emergency.
- (b) *Penalties.* Failure to comply with any of the requirements or provisions of the regulations contained in this chapter, or with any code section, order, rule or regulation made effective by the Emergency Management Director or local governing authority upon or after the declaration of an emergency shall constitute a violation of the provisions of this chapter. Any person who violates any provision in this chapter shall, upon conviction thereof, be punishable by a fine not exceeding \$1,000.00, imprisonment for a term not exceeding 180 days, or both such fine and imprisonment, for each violation. Each person assisting in the commission of a violation, shall be guilty of separate offenses. Each day during which a violation or failure to comply continues shall constitute a separate violation.
- (c) *Injunctive relief.* In accordance with O.C.G.A. § 38-3-5, in addition to the remedies prescribed in this section, the Emergency Management Director is authorized to obtain an injunction to restrain violation of laws, code sections, orders, rules and regulations which are contained in the Georgia Emergency Management Act and/or this code, and/or which are implemented by the local governing authority during a declared emergency.
- (d) *Enforcement.* Except as otherwise provided in this chapter, this ordinance may be enforced by the City police department.

Section 4-4-11 **Authority to waive procedures and fee structures.**

- (a) *City business.* Upon declaration of an emergency or disaster by the Governor or Mayor, the affairs and business of the City may be conducted at places other than the regular or usual location, within or outside of the city, when it is not prudent, expedient or possible to conduct business at the regular location. When such meetings occur outside of the city, all actions taken by the City Council shall be as valid and binding as if performed within the city. Such meetings may be called by the presiding officer or any two members of the

governing body without regard to or compliance with time-consuming procedures and formalities otherwise required by law.

- (b) *Public works contracts.* Upon declaration of an emergency or disaster by the Governor or Mayor, the City may contract for public works without letting such contract out to the lowest, responsible bidder and without advertising and posting notification of such contract for four weeks; provided, however, that the emergency must be of such nature that immediate action is required and that the action is necessary for the protection of the public health, safety and welfare. Any public works contract entered into pursuant to this subsection shall be entered on the minutes of the City as soon as practical and the nature of the emergency described therein in accordance with O.C.G.A. § 36-91-22(e). Any E-Verify affidavit or other state required affidavit shall be obtained from any contractor if otherwise required by law.
- (c) *Purchasing.* Upon declaration of an emergency or disaster by the Governor or Mayor, the purchasing ordinances, regulations or policies may be suspended. City officials shall continue to seek to obtain the best prices during the state of local emergency.
- (d) *Code enforcement.* Upon declaration of a state of emergency or disaster by the Governor or the Mayor, the City governing authority may temporarily suspend the enforcement of the ordinances of the city, or any portion thereof, where the emergency is of such nature that immediate action outside the code is required, such suspension is consistent with the protection of the public health, safety and welfare, and such suspension is not inconsistent with any federal or state statutes or regulations.
- (e) *Fees.* Upon declaration of a state of emergency or disaster by the Governor or the Mayor, the City may temporarily reduce or suspend any permit fees, application fees or other rate structures as necessary to encourage the rebuilding of the areas impacted by the disaster or emergency. The term “fees” include fees or rates charged by the City for building permits, land disturbance permits, zoning applications, special land use permits, temporary land use permits and other fees relating to the reconstruction, repair and cleanup of areas impacted by the disaster or emergency. The term “fees” does not include fees collected by the City on behalf of the state or federal government or fees charged by the city pursuant to a state or federal statute or regulation.
- (f) *Temporary dwellings.* Upon the declaration of a state of emergency or disaster by the Governor or Mayor, the City or its designees may issue temporary mobile home, trailer, recreational vehicle or other temporary dwelling structures or parks in any zoning district, even though not otherwise permitted by development code, while the primary dwelling is being repaired. The temporary permit shall not exceed six months in duration. Upon expiration of the temporary permit and/or extension, the temporary dwelling must be removed.

Section 4-4-12

Registration of Building and Repair Services

- (a) In accordance with O.C.G.A. § 38-3-56, before building, constructing, repairing, renovating or making improvements to any real property, including dwellings, homes, buildings, structures or fixtures within an area in the City designated in a declared emergency or disaster, any person, firm, partnership, corporation or other entity must register with the City clerk and secure a building permit that is posted at the work site. Each day any such entity does business in the City without complying with this ordinance constitutes a separate offense.
- (b) The cost of registration fees in a declared emergency or disaster is fixed at \$50.00 per annum. Registration is nontransferable. The cost of the emergency building permit shall be equal to the cost for a building permit under existing regulations. The permit shall only be authorized for repairs.
- (c) When registering, any person, partnership, corporation or other entity making application must, under oath, complete an application, providing the following information:
 - (1) Name of applicant;
 - (2) Permanent address and phone number of applicant;
 - (3) Applicant's Social Security number or federal Employer Identification number;
 - (4) If applicant is a corporation, the state and date of incorporation;
 - (5) Tag registration information for each vehicle to be used in the business;
 - (6) List of cities and/or counties where the applicant has conducted business within the past 12 months;
 - (7) Georgia sales tax number or authorization;
 - (8) Georgia business license number, if required.
 - (9) Copy of license from Secretary of State, if required.
 - (10) A signed and sworn affidavit verifying the applicant's legal presence in the United States as required by O.C.G.A. § 50-36-1.
 - (11) At least one secure and verifiable document as defined in O.C.G.A. § 50-36-2.
- (d) *Effective date.* This section shall become effective only upon the signing of a declaration of emergency, stating this section is in effect. Unless otherwise specified in the declaration of emergency or otherwise extended by the City governing authority, the provisions of this Code section shall remain in effect during the state of emergency and for a subsequent recover period of three months.

Section 4-4-13

Closed or Restricted Areas and Curfews during Emergency

- (a) To preserve, protect or sustain the life, health, welfare or safety of persons, or their property, within a designated area under a declaration of emergency, it shall be unlawful for any person to travel, loiter, wander or stroll in or upon the public streets, highways, roads, lanes, parks or other public grounds, public places, public buildings, places of amusement, eating places, vacant lots or any other place during a declared emergency between hours specified by the Mayor until the curfew is lifted.
- (b) To promote order, protect lives, minimize the potential for looting and other crimes, and facilitate recovery operations during an emergency, the Mayor shall have discretion to impose reentry restrictions on certain areas. The Mayor shall exercise such discretion in accordance with the applicable local emergency operations plan, which shall be followed during emergencies.
- (c) The provisions of this section shall not apply to persons acting in the following capacities:
 - (1) Authorized and essential law enforcement personnel;
 - (2) Authorized and essential health care providers;
 - (3) Authorized and essential personnel of the city;
 - (4) Authorized National Guard or federal military personnel;
 - (5) Authorized and essential firefighters;
 - (6) Authorized and essential emergency response personnel;
 - (7) Authorized and essential personnel or volunteers working with or through an emergency management agency (EMA);
 - (8) Authorized and essential utility repair crews;
 - (9) Citizens seeking to restore order to their homes or businesses while on their own property or place of business;
 - (10) Other authorized and essential persons as designated on a list compiled by the Emergency Management Director.
- (d) *Enforceability.* This section shall be enforced by officers of the law enforcement personnel approved to provide aid and assistance during the emergency. Nothing contained in this section shall prohibit a law enforcement officer from bringing other charges under state law.

- (e) *Effective date.* This section shall become effective only upon the signing of a declaration of emergency, stating this section is in effect.

Section 4-4-14 **Overcharging Prohibited**

- (a) To preserve, protect or sustain the life, health or safety of persons or property within a designated area upon the declaration of emergency or disaster, it shall be unlawful, during the duration of the emergency or subsequent recovery period, for any person, firm or corporation located or doing business in the City to overcharge for any goods, materials, foods, equipment, supplies, services, labor, motel rooms, temporary lodging or houses sold or rented within the county.
- (b) *Definitions.* The following words, terms and phrases, when used in this section shall have the meanings ascribed, except where the context clearly indicates a different meaning:
- (1) “Overcharging” means charging prices for goods, materials, foods, equipment, supplies, services, labor, motel rooms, temporary lodging or houses, which exceed the customary charges by at least 25 percent or, in applicable cases, which exceed by at least 25 percent the suppliers’ or providers’ costs for such goods, materials, foods, equipment, supplies, services, labor, motel rooms, temporary lodging or houses. The existence of overcharging shall be presumed from a 25 percent or greater increase in the price at which the merchandise or rate, fee or cost/rental of housing was offered in the usual course of business immediately prior to the onset of the emergency or disaster, but shall not include increases in cost to the supplier directly attributable to the higher cost of material, supplies and labor costs resulting from the emergency.
- (2) “Subsequent recovery period” means that period during which the emergency or disaster continues to cause disruptions in the area designated in the declaration of emergency, but shall not exceed three months after the declaration has been terminated, unless extended by action of the City governing authority.
- (c) *Effective date.* This section shall become effective only upon the signing of a declaration of emergency as set out in this Chapter, stating this section is in effect. Unless otherwise specified in the declaration of emergency or otherwise extended by the governing authority of the city, the provisions of this Code section shall remain in effect during the state of emergency and for a subsequent recovery period of three months.

Section 4-4-15 **Volunteers**

All authorized persons, other than officers and employees of the city, performing emergency functions pursuant to this article shall serve with or without compensation. While engaged in such emergency functions, authorized volunteers shall have the same immunities as City officers and employees.

Sections 4-4-16 – 4-4-20 **Reserved.**



SERVICE DELIVERY STRATEGY

FORM 1

COUNTY: **MITCHELL COUNTY**

I. GENERAL INSTRUCTIONS:

1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
3. List all services provided or primarily funded by each general purpose local government and authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

| OPTION A <i>Revising or Adding to the SDS</i> | OPTION B <i>Extending the Existing SDS</i> |
|---|--|
| <ol style="list-style-type: none">4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).] | <ol style="list-style-type: none">4. In Section IV type, "NONE."5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]6. Proceed to step 7, below. <div data-bbox="828 1192 1516 1430"><p><i>For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at http://www.dca.ga.gov/development/PlanningQualityGrowth/programs/servicedelivery.asp, or call the Office of Planning and Quality Growth at (404) 679-5279.</i></p></div> |

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.
8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN OFFICIAL UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Mitchell County
Baconton
Camilla
Pelham
Sale City
Meigs
Mitchell County Economic Development Authority
Camilla Housing Authority
Pelham Housing Authority
Mitchell County Library Board

III. SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which can continue as previously agreed with no need for modification.

911 Emergency Dispatch
Animal Control
Airport
Building Inspection and Code Enforcement
Cemetery
Court Services
Economic Development
Electric Utility
Emergency Medical Services
Fire Protection
Jail
Library - Name changed from previous versions
Police Protection
Public Housing
Recreation
Roads and Bridges
Sheriff Department
Social Services - Name changed from previous versions
Solid Waste Collection and Disposal
Storm Water Management
Street Lighting
Tax Collection
Tax Digest Preparation
Voter Registration & Elections
Yard Waste Collection & Disposal

IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Services Being Added: Housing & Housing Rehabilitation



SERVICE DELIVERY STRATEGY

FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: MITCHELL

Service: Housing & Housing Rehabilitation

1. Check the box that best describes the agreed upon delivery arrangement for this service:

☐ Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

☐ Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

☐ One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service):

☒ One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **Mitchell County and the Cities of Baconton, Camilla, Pelham, and Sale City**

☐ Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

☐ **Yes** (if "Yes," you must attach additional documentation as described, below)

☒ **No**

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

SDS FORM 2, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

| Local Government or Authority | Funding Method |
|--------------------------------------|-----------------------|
| Mitchell | Grant Funds |
| Baconton | Grant Funds |
| Camilla | Grant Funds |
| Pelham | Grant Funds |
| Sale City | Grant Funds |
| | |

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No Change. Housing and Housing Rehabilitation are new services and will be funded through grants.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

| Agreement Name | Contracting Parties | Effective and Ending Dates |
|-----------------------|----------------------------|-----------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

N/A

7. Person completing form: **Benjamin Hayward**

Phone number: **(229) 336-2000** Date completed: March 2021

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ☒ Yes ☐ No

If not, provide designated contact person(s) and phone number(s) below:



SERVICE DELIVERY STRATEGY
FORM 4: Certifications

Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

COUNTY: MITCHELL COUNTY

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A. 36-70-21);
2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

| JURISDICTION | TITLE | NAME | SIGNATURE | DATE |
|------------------------|----------|------------------|-----------|------|
| <u>BACONTON</u> | Mayor | Annette Morman | | |
| <u>CAMILLA</u> | Mayor | Kelvin Owens | | |
| <u>MITCHELL COUNTY</u> | Chairman | Benjamin Hayward | | |
| <u>PELHAM</u> | Mayor | James Eubanks | | |
| <u>SALE CITY</u> | Mayor | Josh Davis | | |

AGENDA ITEM #8

PROCLAMATION – MENTAL HEALTH AWARENESS MONTH - MAY

A request was received from Mitchell County Mental Health for Georgia Pines to consider approving a proclamation in recognition of Mental Health Awareness Month. The proclamation proclaims May as Mental Health Awareness Month in Camilla and the Mayor and Council call upon all citizens, government agencies, public/private institutions, businesses and schools to commit to increasing awareness and understanding of mental illnesses, to fight stigma and discrimination, and to promote appropriate and accessible services to all people living with mental illnesses.

AGENDA ITEM #9

RADIO USER BOARD APPOINTMENTS

The Radio User Board provides oversight, facilitates good communication, and considers requests from other governmental entities to join the radio system. The City of Camilla is represented on the Board by three members: the city manager and two elected officials or their representatives. In accordance with the Intergovernmental Agreement between Camilla-Mitchell County 800 MHz Radio System, the Council is requested to confirm the appointment of two members to the Radio User Board.

Proclamation

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, events over the past year have caused extraordinary stress on all citizens; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is strong research that animal companionship, humor, spirituality, religion, recreation, social connections, and work-life balance can help all Americans protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment individuals with mental health and other chronic health conditions can work toward leading full, productive lives; and

WHEREAS, each business, school, government agency, healthcare provider, organization and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

NOW, THEREFORE, I, KELVIN M. OWENS, MAYOR OF THE CITY OF CAMILLA AND ON BEHALF OF THE CITY COUNCIL, do hereby proclaim May 2021 as Mental Health Awareness Month in Camilla, Georgia and call upon the citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Camilla to be affixed this 10th day of May, 2021.

Kelvin M. Owens, Mayor



Cheryl Ford, Clerk

authority for rendition of services, standards of performance, control of personnel, and other matters pertaining to the performance of the services of Camilla provided to Mitchell County pursuant to this Agreement.

8. Creation of the Radio User Board. For the duration of this agreement, the parties shall appoint representatives to a Radio User Board that will meet regularly to provide oversight and facilitate good communication between the parties. Mitchell County representatives shall include the county administrator and two elected officials from the Mitchell County Board of Commissioners or their respective representatives for a total of three (3) board members. City of Camilla representatives shall include the city manager and two elected officials from the Camilla City Council or their respective representatives for a total of three (3) board members.

9. Allowing additional governmental agencies to join. For the duration of this agreement, the parties shall consider requests from other governmental entities to join the radio system and the requests shall be considered by the Radio User Board prior to acceptance. After consideration, if both Camilla and Mitchell County agree to add other governmental agencies to the radio system, those agencies will be required to pay for all capital costs and associated maintenance costs as determined by the Radio User Board.

10. Notices. Notices required under this Agreement to be given by one party to the other must be in writing and either personally delivered or sent to the address shown below by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

City of Camilla
Attn: City Manager
30 East Broad Street
Camilla, GA 31730
fax: (229) 336-2224

Mitchell County
Attn: County Administrator
26 North Court Avenue
Camilla, GA 31730
fax: (229) 336-2003

11. Indemnification. Mitchell County agrees to protect, indemnify and hold harmless Camilla of and from any expense, loss, claim, demand, action, suit, or judgment of any kind or description (hereinafter collectively referred to as "Claim") (including Camilla's attorney's fees, costs and expenses, not only in connection with defending against any Claim, but also with respect to the enforcement of any indemnity and hold harmless provision of this contract) made against Camilla (including Camilla's employees, elected officials and appointed officials) arising out of or by reason of Camilla's performance of its obligations under this Intergovernmental Agreement, regardless of the nature or extent of the incident(s) or condition(s) giving rise to any such Claim. Provided further, however, that this provision shall not apply in the event that the sole cause of any such Claim was negligence on the part of Camilla, its agents, or employees.

12. Entire Agreement. This writing contains the entire agreement between the parties, and no changes shall be made to the terms of this Intergovernmental Agreement except in writing and signed by the authorized representatives of the parties.



City Manager Weekly Report

Week of May 3, 2021

Follow-up Info

Community is invited to attend 21st Century Policing presentation at the Camilla Depot on Thursday May 20th at 6pm.

EDGE Strategic Planning final session is scheduled for Tuesday, June 29th at 9AM to be held at the Camilla Depot.

Feedback

Information Updates

Reminder that we will meet on the 4th floor of City Hall Monday evening at 6:30PM for the Council meeting.

Project Updates

- Splash Park contracts and a Notice to Proceed has been signed. Scheduled completion date is October 29, 2021.
- Toombs Park pavilion is progressing on schedule. The parking lot was paved this week. The anticipated completion date is May 31, 2021.
- Toombs Park basketball court renovation project was completed on February 20, 2021.
- Boys & Girls club building renovations bids were advertised in the legal section of the newspaper last week. The bids are expected to be opened the week of May 24th and construction is scheduled to be completed by the end of November. This project was delayed approximately 30 days due to design completion.



30 East Broad Street
Camilla, GA 31730



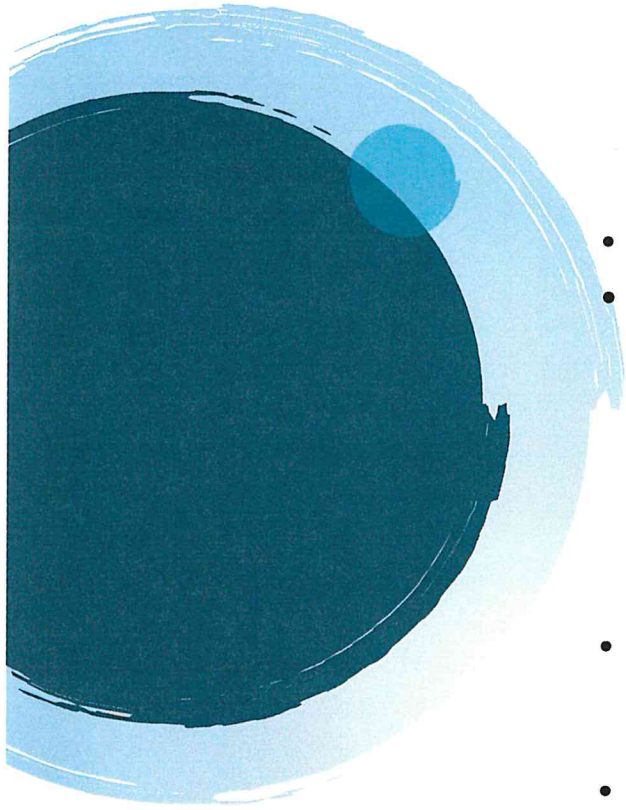
229.330.2300



steves@cityofcamilla.com



www.camillaga.net



- **Public Wi-Fi project is complete and available for connection.**

- **The following SPLOST Paving Projects were completed this week:**

Magnolia Drive (Maryland Drive to Main Street)

Vann Drive (Maryland Drive to Main Street)

Marietta Street (Palmer Street to North Butler Street)

McDonald Street (Heath Street to Andrews Street)

- **TSPLOST Paving & Sidewalk Project is in the planning phase. Due to funding projections, bids are now scheduled to be received June 25, 2021 and construction completion is scheduled September 30, 2021.**
- **LMIG Paving bids are scheduled to be received July 27, 2021 and construction is scheduled to be completed by October 31, 2021.**
- **The 2020 CDBG bids were opened Thursday, April 8, 2021 and anticipated completion is September 30, 2021. The engineer is developing additional improvements to be presented to Council for approval.**
- **Gateway sign plans are being prepared and negotiations are underway with property owners for easement acquisition for both US19 North & South locations. Completion is scheduled for September 30, 2021.**
- **Demolition & Renovation of Dilapidated Properties (10 during 2021) continue at a successful pace. Six are completed and 4 are in progress and an additional 5 are being scheduled for owner meetings.**
- **Camilla Police Department completed 21st Century Policing Training for all officers. A Community presentation will be held Thursday, May 20th at 6 PM in the Camilla Depot.**
- **The GEFA water & sewer projects are in the design phase and bids are scheduled to be received July 29, 2021. Construction of the water & sewer projects are scheduled for January 31, 2022.**
- **Airport Hangar construction is underway. The slab is completed and construction is scheduled for completion June 30, 2021.**
- **UPDATE: The FAA/GDOT funded corporate hanger is scheduled to bid in July and completion is scheduled for December 2021.**





Covid-19 Update

City Facilities are now partially open to the public and customers are escorted to meet individually with staff. Employees are required to wear face coverings and use safety shields when meeting with customers. When visitors are not present, employees have the option of wearing a mask in the building.

CUMMULATIVE TOTAL FOR MITCHELL COUNTY

- Total positive tests – 1539
- Total hospitalization – 230
- Total reported deaths - 74

THIS WEEK

Friday April 30 – May 6, 2021

- Weekly new positive tests – 8
- Weekly new hospitalization – 0
- Weekly new reported deaths - 0

PRIOR WEEKS

Friday April 23 – April 29, 2021

- Weekly new positive tests – 6
- Weekly new hospitalization – 1
- Weekly new reported deaths - 0

Friday April 16 – April 22, 2021

- Weekly new positive tests – 9
 - Weekly new hospitalization – 0
 - Weekly new reported deaths - 1
- 