

**MINUTES – REGULAR MEETING
CITY OF CAMILLA, GEORGIA
MARCH 14, 2022**

The regular meeting of the Mayor and City Council of the City of Camilla was called to order at 6:30 p.m. on Monday, March 14, 2022 by Mayor Owens.

Roll call indicated the following present: Councilmember Tucker, Councilman Burley, Councilman Morgan, Councilman Pollard, and Councilman Palmer.

City Manager Steve Sykes, City Attorney Tommy Coleman, and City Clerk Cheryl Ford were also present.

OPENING PRAYER AND PLEDGE

Councilman Burley gave the invocation and the Mayor and Council led the Pledge of Allegiance to the Flag.

CITIZENS AND GUESTS

Sign-in Sheet Attached.

APPROVAL OF AGENDA

Mayor Owens asked for a motion to approve the agenda. Councilmember Tucker stated she would like to make an amendment to the agenda. She commented there was discussion about the FY21 budget amendment and considering the documentation they now have from the CFO and city manager detailing the audit is due by March 31st, they would not have a meeting before then, a budget amendment is needed to stay in compliance and be eligible for future CDBG grants and GEFA funding, and subject them to repay ARPA. She wants to add that as an action item for discussion on the agenda. Mayor Owens stated if he understands her she is amending the agenda to include Fiscal 2021 budget amendment. She stated that was correct and could be item #k. Councilman Palmer stated he seconded the motion and critical they do this because the good faith and credit of the City of Camilla is hinged on this and has not heard any reason why they should not be doing this. It is business and should be taken care of in a timely manner and the Council should act accordingly. Mayor Owens stated the councilwoman referenced the city manager's memo and for the record asked if she was basing her motion off the March 9, 2022 memo from the city manager. She replied that was correct and her motion is just to amend the agenda. Mayor Owens stated inside the memo the city manager mentioned, or in the email at least, the detailed information given them last Monday related to this particular subject. Their CFO laid some documents down when there was a consensus not to add to the agenda. If there is no objection, and Lisa [Ferguson] is not here, he wanted to make sure that was the document she [Ferguson] handed out and City Manager Sykes agreed it was the document. To make sure they have it in front of them he passed out the information provided by CFO Ferguson and asked it be made a part of the record. One of the things when they are preparing for the budget and rely heavily upon, and the Charter calls for it especially if there is going to be major changes related to the budget, the city manager (he is saying city manager because the Charter is written that way), is the information flows from him. With this budget they are talking about five to a thou-

APPROVAL OF AGENDA (cont.)

sand line items and its a lot. If there are going to be major changes the Charter asks the city manager let them know about big changes (his language) and the Charter talks about major changes. In the document he gave them that Lisa handed out last week they were budgeted for \$8,600 for police overtime. That is what they were told would be needed for year ending 2021. As they see from the document provided, that number ended up being over \$90,000. They were told they needed \$8,600 for police overtime and was communicated from the city manager to the Council. It was a different Council back then but the facts remain the same. In 2020 they had no less than three budget hearings and no where in the summary they were given it mentions about police overtime, and specifically at Tyson. They had three meetings and at the end of the third and final meeting when the Council voted, they were told they needed was \$8,600 for police overtime. When the fiscal year ended that number was somewhere near \$97,000. Here is what happened and he said it before. For the record Mayor Owens stated in April of 2020 the city manager, without the authority or knowledge of the Council, entered in to what he believed to be a services agreement to provide private security for Tyson. This Council was not aware, was not told, and did not approve it. It was for night time security. They had a meeting the following month, another meeting in May, and in June there was a tragedy at Tyson. At that time, according to the city manager, he was asked by the leadership at Tyson if he could add day time security and it was added. Much of this, if not most, was due to overtime. Officers had to do this when they were off for the most part. This had happened while they were talking about the budget. Not once, and the record is clear, was this Council informed from the city manager or staff, back in April a contract or agreement was done without their authority or knowledge with Tyson to provide private security on their private property. It is costing overtime so they may want to consider when they vote on this year's budget. They were never told that. In June of 2021 he told a different Council this is a problem and specifically mentioned the \$8,600. For whatever reason, that information was not consumed. Ten months later they are being asked to approve an amendment for an additional roughly \$88,000 and he has a question. Councilman Palmer stated they have a motion and a second on the floor and he is calling the question. Mayor Owens stated it was the discussion period and he is the presiding officer of the meeting. His question for the city manager, in the memo Councilwoman Tucker mentioned, in the last paragraph the city manager mentioned detailed information provided Monday (which is the document the Mayor just provided), the unbilled overtime expense related to Tyson is 21.7% of the total overtime expense. The city manager was asked what he meant by unbilled. City Manager Sykes stated when the budget was presented for \$8,700 it did not include Tyson. It was any incidental overtime and when officers were being called and that was being budgeted. Tyson was not budgeted any overtime because the security agreement was for them to pay for it. The way they account for the Tyson service agreement is the revenue and expense hit the same line item. For this year they were projecting, before the contract was canceled, \$147,000 in revenue and they were offsetting that with \$112,000 in expense. There would be no overtime for Tyson budgeted because it is a net gain, a revenue. What they are talking about today is a budget amendment for 2020-2021. At the time they did the budget there was no anticipation that there would be any Tyson overtime not covered or reimbursed by Tyson. What they ended up with, the \$90,000, wasn't just from Tyson. It was vacancies, COVID vacancies, and a big number. They don't budget for vacancies but budget to be completely staffed. When not completely staffed they pay overtime. There is an offsetting expense called regular salaries. What they should see when there are vacancies, they are high on overtime and low on regular salaries. They need to

APPROVAL OF AGENDA (cont.)

take the whole thing into consideration rather than just saying it was a Tyson issue, it really wasn't a Tyson issue. The only issue with Tyson is when they authorized for night time only and he authorized a day time also. About \$20,000 of that was for the service we provided and did not collect from them. That is where he gets the 20% of the \$88,000 experienced in overtime. Only \$20,000 was related to Tyson and the other \$60,000 was related to COVID, vacancies, and/or special events they did not plan for during the year. For the year they are talking about, October 1, 2020 to September 30, 2021, they collected \$98,820 and it cost them \$119,000 in expense. The actual out of pocket to the City during that period of time was \$11,345. They were over budget and it was a decision of his to send help when they called for it. The reason for the \$8,000 was not related to Tyson. Mayor Owens stated in the memo it says unbilled overtime, 462 hours, \$20,939.06. His original question was when city manager says unbilled, what he means. City Manager Sykes stated that was the difference between what they paid and what it cost us. Mayor Owens asked if we received the \$20,000 from Tyson. City Manager Sykes stated we received \$98,820 from Tyson. Mayor Owens asked how much it cost us. City Manager Sykes replied \$119,000. Mayor Owens asked where that balance was. City Manager Sykes replied it shows up in the overtime. Mayor Owens stated we received \$98,000 from Tyson and paid the officers \$115,000. City Manager Sykes stated we paid them \$102,000 plus benefits of \$7,800 which is social security and Medicare. Mayor Owens asked when that amount (the difference) came in from Tyson. City Manager Sykes responded during the budget year. City Manager Sykes stated there was a period of time where they provided day time service and they were not being billed for it. Mayor Owens stated that is what he is getting to and there was a point the citizens of Camilla paid for Tyson's day time private security. That is a problem and it needs to be worked out. City Manager Sykes stated those officers are totally under his direction and he did not need a Council agreement to authorize them to do that. He could send them to the parking lot at Walmart today without Council approval. Mayor Owens stated as he mentioned before, and the City Manager said, there was a period of day time security the citizens of Camilla paid the bill and that is a problem. We cannot attempt to amend the budget when we have those kind of questions out there. It is Councilwoman Tucker's motion and wants to make sure what we are saying. We are talking about amending a budget where the people of Camilla, it appears, have not been made whole. The people of Camilla need to be made whole before this is ratified by the Council. The City Attorney and parliamentarian would agree, she [Councilwoman Tucker] has the option to rescind the motion. He wants to make sure there is a balance of money the citizens of Camilla, and what it appears and listening to the city manager, the citizens paid for that and it is a problem. This is not about delay, but due diligence. Before they send anything to the State they have to take care of something here first and there is a lot to be discussed. Councilmember Tucker stated she certainly did not know that were going to revisit Tyson tonight and thought it had been settled. With respect to the conversation about him not being aware of it, she wants it to be clear the city manager has the authority to direct personnel. The police chief has the authority to send officers to Walmart and Tyson and the city manager has the authority. When it is presented in the light he [the Mayor] presented it, like it was not appropriate, if it had not been appropriate our city attorney would not have allowed that to occur. Once it was brought up and Council wanted it in the form of a contract rather than a personnel agreement, it was handled in that manner. She wants to make sure that they are all clear on the fact the city manager is responsible for personnel and they are not as a council. When an agreement is made between the police chief and city manager to provide law enforcement, then that was at their call. At the point

APPROVAL OF AGENDA (cont.)

in time the Mayor wanted it to be a contract, the Council agreed to do a contract. All of this is for the sake of just amending our agenda for tonight because she thinks everything he [the Mayor] has said has already occurred. So now what do they do? Now they be wise about how they plan for the future and make the correct decision. It is customary for cities to make a budget amendment. She supports amending the budget because she feels the City needs to be in compliance, the City needs to be eligible to receive grants, and she does not want to see it to hurt our credit rating as a city for failing to make a relatively small budget amendment. Councilman Palmer stated almost every year they have had to go in and true up the budget at this time for various and sundry things that have changed or not balanced. This is business as usual. Mayor Owens stated the personnel agreement the city manager entered into with Tyson, even though in his mind was something he could do, he entered into a contract and he cannot do that. It was not Owens' contract to be done, something our city attorney reaffirmed, and how we ended up getting a contract. Owens found the discrepancy when they were 800% over the budget and wanted to know why are we 800% over our overtime. He had to do an open records request to find out we had a contract with Tyson. It was during that time he advised the city manager it was a contract and needed to be approved. If there was going to be that type of arrangement there had to be a contract. The city attorney will be more than happy to validate that. Councilman Palmer asked if that was a contract. City Manager Sykes replied it was a services agreement that he sent to Tyson and the agreement was to protect the City. Without the agreement he can still send an officer to Tyson right now and it would impact the budget. Mayor Owens asked the city attorney if the agreement entered into by the city manager with Tyson was a contract. City Attorney Coleman replied it was. Everyone is correct that he [city manager] can assign officers to go where he believes they need to go and can assign public works people, electrical, or where he thinks the problem is. When we enter in an agreement where there is pay then it became a contract. He and Steve talked about that and he told him to put in writing and that is what they did. Councilmember Tucker commented the contract was approved. Mayor Owens stated as long as they are clear it was a contract. Mayor Owens stated his opposition is not about delay but due diligence. There is money the citizens of Camilla, and gratuities type stuff with the State of Georgia, there are issues they are going to have to address. The councilwoman asked what do we do now. It has been spent and is in the past and what we do is we lead. We hold folks accountable where necessary, we tell the people of Camilla where their money is. Not until that happens, he recommends, there be no amendment until those things are done. There will be transparency in this City. There will not be any side deals, any talks outside of this Council when it is within their authority, i.e. contracts, there will be transparency in this City. Whatever it takes, if it is delay in getting this audit to the State, so be it. There will be transparency in this City and this is a new day. Mayor Owens apologized for his tone but it is important as the chief elected official and the presiding officer of this meeting, as the chief policy advocate of this city, it is important for him to say it in such a way that it is understood. The councilwoman's motion stands and has been seconded. Councilman Pollard commented they gave 21st century policing to our police, the council, and our citizens. They had an awesome presentation. He is reminded as he is sitting there tonight, and he [city manager] is saying 'I have the authority to do exactly what I desire to do. If I want to send the police out there at my leisure, I can do that.' Chief Rich brought to the Council just because it may be in your authority or just because you may see you can do that, it does not make it right or legitimate because you can do that. There is \$20,000 of

APPROVAL OF AGENDA (cont.)

the people's money that has not been addressed that the people gave to Tyson, a multi-million dollar company, the citizens giving them money is backward and absurd. He asked if they could understand it. Whether it was legitimate or not, they haven't gotten the money back, the people's money, not his money, not Councilman Burley's money, not Mayor Owens money, not the city manager's money. This is the people's money they paid for their police officers to go out there and sit for private security. Where is the money is what they need to be finding out. Mayor Owens asked for all in favor of amending the agenda to include adding the Fiscal Year 2021 budget amendment as presented. Councilmember Tucker and Councilman Palmer voted in favor of the motion. Councilmen Burley, Pollard and Morgan voted in opposition. Mayor Owens stated they have three councilmembers voting against adding to the agenda and per the Charter, the Mayor votes typically when there is a tie. But there is also another section in his responsibilities the Mayor also can vote to give the four votes needed for or against something. He votes against adding this to the agenda. The motion failed by a 4-2 vote.

APPROVAL OF MINUTES

Mayor Owens stated the following minutes are on the agenda for approval: January 26, 2022 Called Council Meeting, February 14, 2022 Council Meeting, and February 17, 2022 Called Council Meeting. Councilmember Tucker stated she has a motion to correct the record in the February 14, 2022 minutes, page 9, line 11. It states we were in the news three weeks ago about high crime in Camilla, auto entering, and home invasion in the city of Camilla. With respect to her motion to correct the record, according to our police reports, there has not been a home invasion since July 2020. It was related to drug activity going on inside the home and a home invasion occurring. Her motion is to correct the record. Mayor Owens asked if it was her contention there was not a news story about Camilla in general and he remembers the news story. Councilmember Tucker stated she does not question there was not a news story and for the record wants to document there was not a home invasion. She is not advocating to change the minutes but document the news report was incorrect. Mayor Owens commented whoever made the statement was referencing the news article and believes it was our local prosecutor on the news asking people to lock their doors. Councilmember Tucker stated the only motion to correct the record is there was no home invasion in January or February of 2022 and the only correction. City Attorney Coleman stated that would not be a change in minutes. Councilmember Tucker stated it is not amending the minutes but a correction of the record. On motion by Councilman Morgan, seconded by Councilman Burley, the motion to approve the minutes from the January 26, 2022 Called Council Meeting, the February 14, 2022 Council Meeting and February 17, 2022 Called Council Meeting minutes with the addition to the record by Councilwoman Tucker to add the item related to February 14th. Councilman Pollard abstained from voting and the motion passed by a 4-1 vote.

ACTION ITEMS

ORDINANCE NO. 2022-03-14-1 – SPECIAL ELECTION TO FILL COUNCIL VACANCY

The Mayor and Council received a letter of resignation from Councilman Vernon Twitty, Jr. effective March 8, 2022. Councilman Twitty's term expires December 31, 2023 and represents District 2, Post 1. In his letter of resignation, he expressed his great pleasure and privilege to

ORDINANCE NO. 2022-03-14-1 – SPECIAL ELECTION TO FILL COUNCIL VACANCY (cont.)

serve with the citizens of Camilla for the past 30 years as councilman and as mayor. He further stated it was also his pleasure and privilege to serve with councilmembers who also served the citizens of Camilla in the hope of moving Camilla forward toward our collective tomorrows. He wished the Council and Camilla great future success. The Council recommends adopting Ordinance No. 2022-03-14-1 declaring a vacancy for the position, calling for a special election to be held on May 24, 2022, waiving the second reading, and authorizing the Mayor to sign. A motion was made by Councilman Palmer and seconded by Councilman Burley. Councilman Morgan asked when the qualifying period would be held. City Attorney Coleman replied when qualifying for regular elections it is set by the State. For special elections it is more flexible and is April 11th and thinks Steve will be saying it needs to be earlier. City Manager Sykes stated Item 7 identifies qualifying beginning April 11th at 8:30 a.m. and continuing until April 15th at 4:30 p.m. If they do that they are not able to send the ballots to the printer until qualifying ends to know who the candidates are. With this schedule it gives them two weeks to get the ballots printed, back to us, and proofread. Without changing anything else but the qualifying period, they would move it to April 4th and ending April 8th to give one extra week to get the ballots printed. He asked Council to consider qualifying to begin on April 4th through April 8th. Mayor Owens asked for thoughts moving the date to April 4th. Councilmember Tucker commented it would give staff one extra week to process ballots, have ballots printed, and process applications as they come in. City Manager Sykes commented when early voting begins they have to have ballots and have to be proofread. Mayor Owens asked if there was any objection to amending the ordinance to April 4th. He commented in the ordinance it has Camilla Enterprise and it is no longer the Camilla Enterprise. He recommends they change that to the proper legal organ, which is the Mitchell County Enterprise Journal. City Manager Sykes stated in Item 10 it references the advertisement the week of March 28th and they need to move the advertisement up to the week of March 21st. Staff's intention is to educate the community by putting this information out in various sources so the community is aware when qualifying is, election date, and location. Mayor Owens stated Don Gray is the election superintendent for the purposes of the election and is a little tricky. At that particular time Mr. Gray reports, and works for, the Council in his capacity as election superintendent. He will be recommending on April 4th for Don to come and talk about the process going forward. The motion is to adopt Ordinance No. 2022-03-14-1, waive the second reading, authorize the Mayor to sign, along with the change of qualifying to begin on April 4, 2022 and end on April 8, 2022 at 4:30 p.m., change the name of the legal organ, and move the public notice to the week of March 21st. Councilman Morgan commented he wanted to thank Councilman Twitty for his service and leadership on the Council and is definitely appreciated as a new councilmember and Mayor Pro Tem to see how he navigated throughout our government process in the city. Councilman Burley referenced the advertisement and commented we would have to change the dates on Exhibit B. The motion passed by a unanimous vote.

COVID-19 VACCINE INCENTIVE PROGRAM POLICY

The Council reviewed a policy providing for a COVID-19 Vaccine Incentive Program for citizens residing within the corporate limits of Camilla. At the regular session of Mayor and Council held February 14, 2022 the Council approved the use of \$50,000 from American Rescue Plan Act funds to provide \$50 gift cards for participating citizens who meet the criteria as outlined in the policy. The program begins March 15, 2022 and will continue through July 12, 2022. The Council recommends approving the COVID-19 Vaccine Incentive Program Policy. Mayor Owens asked for a motion to approve the COVID-19 Vaccine Incentive for citizens residing within the corporate limits of Camilla. A motion was made by Councilman Burley and seconded by Councilman Morgan. Councilmember Tucker stated she was absent last week and only able to participate by watching through Facebook and the reason social security number was struck. She thought it was to be used as an identifier to make sure the child under eighteen and the reason it was eliminated. Councilman Pollard stated it does not identify anything and does not identify a child being legal age or anything, it only belongs to the person. Councilmember Tucker stated a child would not have a drivers license and social security would be used to help staff be able to verify. Councilman Pollard asked verify what. Councilmember Tucker replied a city resident. City Manager Sykes commented eligibility and what social security does is recognize the parent has access to the social security number of a child. It prevents fraud where someone can come in and claim they have five children and they have one and get four extra \$100 gift cards. It verifies they are eligible for the card. Mayor Owens stated to the councilwoman's point, the main driver for this incentive is you reside in the corporate limits of city of Camilla and the social security does not say that. On the second page of the document is an affidavit for whomever is bringing the child in. What replaced the social security card is the school record. If the child's school record matches the utility bill of the person bringing them in, the child would be eligible and why the social security card was taken off. Mayor Owens stated if the motion is approved, the first event is Saturday the 19th. Tomorrow they will have to get hot getting this information out to the public. If the motion passes tonight he will send out an email tonight requesting those particular marketing tools be used to get the word out. He asked if there was any issue with that and no one voiced objection. He will see what Saturday looks like in terms of the card and if staff will be available for Saturday. If not, there are elected officials prepared to be there. Mayor Owens stated the motion is providing a COVID-19 vaccine incentive program for citizens residing within the corporate limits of Camilla. Councilmen Burley, Morgan and Pollard voted in favor of the motion. Councilmember Tucker and Councilman Palmer voted in opposition. Mayor Owens stated there are only three votes and in Camilla you need four affirmative votes to pass a motion. He votes yes and the motion passed by a 4-2 vote.

ONE-DAY ALCOHOL PERMIT REQUEST – CHAMBER OF COMMERCE ANNUAL BANQUET

The Council reviewed a one-day alcohol permit request submitted by the Camilla Chamber of Commerce for their annual banquet scheduled for March 22, 2022. This event is classified as an annual event for renewal per City Ordinance No. 2021-08-16-1. The Council recommends approval of the one-day alcohol permit for the Chamber of Commerce Annual Banquet on

ONE-DAY ALCOHOL PERMIT REQUEST – CHAMBER OF COMMERCE ANNUAL BANQUET (cont.)

March 22, 2022. On motion by Councilman Palmer, seconded by Councilmember Tucker, the motion passed by a unanimous vote.

RIGHT-OF-WAY MAINTENANCE/LANDSCAPE BID

The Council reviewed three bids received for the 2022 Right-of-Way Maintenance/Landscape contract. The scope of work remains the same as the previous contract and the anticipated start date is April 1st. LRL Ventures and Management of Albany, Georgia was identified as low bidder with a bid amount of \$66,800 per year. The Council recommends accepting the bid from LRL Ventures and Management and awarding the bid for right-of-way maintenance/landscape in the amount of \$66,800. A motion was made by Councilman Palmer and seconded by Councilmember Tucker. Mayor Owens stated last week at the work session they talked about crews out there picking up trash but the grass got cut. City Manager Sykes stated the contractor who did not renew the contract agreed to come help us out until we could we could get this addressed. Councilman Pollard asked if he said agreed to help us out. City Manager Sykes responded they mowed it after the contract was up but agreed to mow it for the same price we were paying during the contract. The money was in the budget and we will pay them for the mowing. Mayor Owens stated he assumed staff reached out to them and City Manager Sykes stated they did knowing LRL would not be available until April. Mayor Owens stated he appreciates the initiative and this cut should last. The motion to award the right-of-way maintenance/landscape contract to LRL Ventures and Management in the amount of \$66,800 passed by a 5-0.

BID AWARD – GATEWAY SIGNAGE

City Manager Sykes stated he has provided a bid tab received today. They have three prices: Barber Contracting in Moultrie, Construction CGM, and LRA Constructors. Bidders were asked to price one sign or two signs. Barber Contracting gave the low bid for one sign in the amount of \$49,700. For two monumental signs being built at the same time, Barber is also the low bidder for \$99,400. Recommendation from staff is these funds would come from economic development funds on hand. DOT has requested we meet with them for pre-construction for the sign on the south sign on DOT right-of-way. They have given us ninety days from their permit to at least begin construction and waiting to see if Council approves the award for one or two signs so we can schedule a meeting with DOT for the sign. For the sign on the north side of town the property is being sold, but both the current owner and future buyer have both agreed to assist the City and cooperate with the permanent easement agreement and those documents are being drawn up now. If the Council will consider and award to Barber both signs we can proceed with beginning the construction and finalizing the permit easement on the north side. It is their recommendation to award both gateway signs. A motion was made by Councilman Palmer and seconded by Councilmember Tucker. Councilman Pollard commented on the sign prices and City Manager Sykes responded anything we do right now will come with a premium. When they see the pricing of the Boys and Girls Club it will probably be in the \$3 million range which is a lot higher than a year ago. Most construction happening right now is a lot higher than six months ago. Mayor Owens asked for unanimous consent for the Mayor to sign the contract for this parti-

BID AWARD – GATEWAY SIGNAGE (cont.)

cular item and items listed tonight it is understood, or stipulated, they are authorizing him to sign whatever contracts are needed to make these things work. Councilman Palmer asked the city attorney if proper. City Attorney commented the Mayor would sign. The motion to award both gateway signs to Barber Contracting in the amount of \$99,400 with authorization for the Mayor to sign the contract passed by a unanimous vote.

BID AWARD – CAMPBELL DRIVE PAVING IMPROVEMENTS

Bids were received for a paving project on Campbell Drive for an approximate 150' section of pavement at the entrance. Scope of the work includes cutting the road two-feet deep and placing compacted subgrade along with base and coordinating traffic control during road construction. To ensure safety of the public during construction, certified flaggers will direct traffic and with one lane accessible for entering and exiting the area. Green's Backhoe of Thomasville, Georgia was low bidder with a bid amount of \$32,169.75 and Council recommends awarding the bid to Green's Backhoe. A motion was made by Councilman Palmer and seconded by Councilman Burley. The motion passed by a unanimous vote.

MAYOR AND COUNCIL TRAVEL BUDGET AMENDMENT

The Council reviewed information provided by City Manager Sykes for FY 2021-2022 travel budget expenses incurred and anticipated future expenses. Approval is required for the mayor or a councilmember to exceed the budgeted amount of their individual allowance. Councilman Pollard's anticipated future expenses are estimated to exceed his budgeted allowance of \$5,975 by a deficit of \$600. Council recommends approval of an additional \$600 to the Councilmember's budget to ensure all training activities are budgeted. A motion was made by Councilman Palmer and seconded by Councilman Burley. Mayor Owens reminded the council and public the reason for the overage for Councilman Pollard. He is one of a few elected officials about to achieve the Certificate of Excellence from the University of Georgia and our relationship with GMA. In order to get that certification he has to attend the Knox Leadership Institute. That training is approximately \$700 and where they see the balance at. Just a little into his fourth year on this Council he has achieved that standing and primed to go to the Knox Leadership Institute this spring. He wanted to make sure the record is clear where the overage is coming from. The motion passed by a unanimous vote.

INTERGOVERNMENTAL AGREEMENT – MITCHELL COUNTY BOARD OF COMMISSIONERS – BURSON ROAD PROJECT

The Council reviewed an Intergovernmental Agreement between the City of Camilla and the Mitchell County Board of Commissioners for expansion of sanitary sewer to serve County property located at 5201 Hwy. 19 (Burson Road area). The two parties each agree to pay 50% of the \$54,347.95 bid awarded to Green's Backhoe to complete the sewer expansion project. The Council recommends approval of the intergovernmental agreement with authorization for the Mayor to sign. A motion was made by Councilman Palmer and seconded by Councilmember Tucker. The motion passed by a unanimous vote.

LOCAL VENDOR PURCHASING POLICY

The Council discussed the need to review the City's local purchasing policy to express their desire to purchase from local vendors whenever possible. A new *Section 12 – Local Buying Preference* was reviewed by Council to replace the existing policy language dated August 15, 2018. The new policy provides for all purchases over \$5,000, when the quality, service, price, and other factors are substantially equal, local vendors may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 5% of the lowest cost proposal. The Council recommends approval and implementation of the new policy for Local Buying Preference to ensure the use of local vendors whenever possible. A motion was made by Councilman Palmer and seconded by Councilman Pollard. The motion passed by a unanimous vote.

COMPETITIVE TRUST FUNDS – STREET PAVING

The Council discussed in depth at their March 7th work session the use of competitive trust funds to expedite street paving. With a scheduled date of August 2022 for a street paving project consisting of ten streets using TSLPOST, LMIG, and SPLOST funds, it is recommended to use approximately \$384,070 from the unrestricted competitive trust fund and begin the paving project. The actual amount to be used from the unrestricted competitive trust fund is contingent upon the bids received for the paving project and the dollar amount of the bidder identified with the lowest and best bid. Mayor Owens asked for a motion to approve using the funds from the unrestricted municipal competitive trust to prefund paving projects for 2022. A motion was made by Councilman Morgan and seconded by Councilman Pollard. Councilmember Tucker called on the city manager to give an overview of the memo of March 10th and the graphs that go along with it. She thought he might be best to review that for them. The comments she has received from citizens who called her since last week's newspaper were with respect to why would we want to use our reserve fund that we have in place for stabilizing our rates. She had to look at it from a very simple level of what does it mean to the citizens. She looked at it in terms of what if we did not have this fund that councilmembers before them were wise enough to set aside and build this reserve to help stabilize. Last year they pulled \$1.2 million to stabilize the rates to keep from having a rate increase and are certainly thankful for the wisdom the council long before them making that decision. This year they are looking a \$1.4 million differential between what they are currently charging our residents vs. what it actually costs. What does that mean to the homeowner and it is going to be about 25 to 27% rate increase for the homeowner. She took what she thought maybe was a common electric bill and used the figure of \$270. If your electric bill is \$270, if we don't have this fund to draw on, your electric bill is now \$338, a \$68 increase. Some have an electric bill less than \$270 and some more than \$270. By not having this fund available she thinks it makes a huge impact for our citizens, especially those who could least afford a 27% increase. She is not comfortable pulling funds from our reserve and not certain it is allowable when talking about TSPLOST like borrowing from the reserve money and the TSPLOST money is, by referendum, to be used for paving. When it comes in, what do we do. If they don't replenish that fund and the fund is expended she wants to make sure the citizens are aware this is our savings account and keeps our utility rates manageable and level. She asked the city manager to explain the graph because it is visual there comes a time when they are in trouble. Mayor Owens asked what her reference for 27% increase is. Councilmember Tucker

COMPETITIVE TRUST FUNDS – STREET PAVING (cont.)

replied it is based on the fact on the amount of utilities revenue we get in the city and backing out Tyson and only looking at the residential load. She wanted to factor in what it would mean to the resident, not commercial. Mayor Owens stated he wanted to make sure the public understands these are her numbers and isn't scientific. Councilmember Tucker stated it is math. Mayor Owens stated it is an assumption of hers and Councilmember Tucker responded it is based on the budget. Mayor Owens stated Walmart is on our grid and the flower shop is on our grid. To say the only folks going to bear any particular cost increase would be [Clerk's Note: inaudible comment]. Councilmember Tucker stated she wanted to be sure the citizens are aware without a rate stabilization fund, which is the equivalent of our own personal savings account, when you do not have that it is going to be where we have to increase rates. If you do not have a reserve, you have to increase rates. She asked if that was correct and Mayor Owens replied no. Councilmember Tucker said if you do not have a reserve you must increase rates. Mayor Owens responded that is not true and wants to make sure for the record she is not referencing anything other than her own math as it relates to a 27% increase. Councilmember Tucker replied it is math based on the revenue of the electric load of the city backing out Tyson. City Manager Sykes stated the chart was prepared after the work session and a couple things discussed that helped him narrow down these two options. The top option presented was his recommendation in the previous memo and he referenced a 1% moderate annual increase. One percent annually will help get rates where they are now to where they need to be eight years out where the rates are paying for the cost of power. Today they are not. It also identified that \$7.6 million out of the rate stabilization fund is what it would take to cash flow us until they got there. Without the rate stabilization fund they do not have electric rates to where it will pay our way in electric. The second example was based on a comment made by the Mayor about his opposition for any rate adjustments in the electric system. If you took that approach and did not adjust the electric rates for the next eight years, you end up using not \$7.6 million but \$13.2 million out of the rate stabilization fund. At the end of the 8th year, if you don't use any other rate fund, you are \$1.6 million short. The question at that time is do you do a \$1.6 million adjustment to your rates. Currently we are charging \$14 million a year for electric revenue. Of the \$14 million about \$9 million is from Tyson and means everyone else including Walmart and McDonald's is paying \$5 million. Tyson is very significant and paying the lion share of the fixed cost on our power. Eighty percent of every dollar that you pay for electricity, eighty cents of that dollar is fixed costs - Plant Vogtle, Plant Hatch, Plant Wansley. If we sell no electricity tomorrow you still have eighty percent of the costs and load is very important to keep rates down for our citizens. The second scenario is if you take the position we do not adjust our rates and do not grow load, and the only way not to raise rates is to grow your load, if you take the position of no rate adjustment and do not grow your load, he thinks they run out of rate stabilization money and get to the end of the pot of gold. They are stuck with not enough revenue to pay their way and only looks at eight years. Plant Vogtle is a 40-year asset and we have power plants that are 30 year assets. Council needs to take a longer look at this and it is not just an eight year look. He thinks asking ECG to do a rate study is important to Camilla. Long term he thinks they need to do that and his only caution is they don't spend the money they need to stabilize rates before they know what that amount is. Councilman Morgan stated he had a comment and what he finds most troubling

COMPETITIVE TRUST FUNDS – STREET PAVING (cont.)

with the comments on how we are choosing to spend, he finds it hard this council had no vision for the city to grow when they made these reserve funds. He hates the narrative is being presented as if there is only one account when there are two. From what he is hearing they are pushing back because they don't think the city is going to grow or they don't want to put in the effort as a council to think outside the box, be creative, and begin to look at alternative options to begin to pay for these things. As the city manager just stated this a four-year load and at some point the money was going to run out anyway. Are they going to step up to the plate today and tomorrow and begin to figure out alternative methods of making sure our bills are paid. In his opinion that begins by investing in the city and the question is about to be called to approve this funding to pave streets in Camilla. Councilman Palmer stated in Steve's comments we still have the obligation of Vogtle and will have debt service for forty years. The other fund being mentioned was for that debt service whenever it starts we have part of that money in reserve so our utility rates will not go up so significant to hurt our low income, fixed income, moderate income people in town and is the reason it is there. That day is coming and if the Council votes to spend the money set aside to pave streets that we will be getting money for in the fall, he cannot see the logic. Councilman Morgan stated the logic is to pave streets in a faster manner than before and is a result of this Council not adequately paving streets in this city's history. If the streets had been paved we would not be at this place but the streets are not paved. Councilmember Tucker asked for the city attorney to address her concerns about the TSPLOST and if legal to pull money from our competitive trust fund for something voted on by the citizens to use the TSPLOST for. Councilman Morgan stated that is not the question and the question is to spend the money out of the unrestricted account and is up to the Council's discretion. If the city attorney says we can, we will reimburse the account. Councilmember Tucker asked if it was a legal option to do that. City Attorney Coleman stated they can use the money in the competitive trust and the question was can they use TSPLOST or SPLOST money to pay it back. When you vote on SPLOST you designate projects under TSPLOST and SPLOST. The question is, and he has a mixed answer, maybe you can and may you can't. He could not find a case about it at all. The ACCG has a manual and seem to say although not expressly authorizing SPLOST so long as strict accounting of the SPLOST funds is maintained, you can do it. He called GMA to see what they thought and they had not heard of it before and don't think you can do it. Some judge will decide that case someday. If they do it there will be some risk and sees the logic on both questions and is what judges decide. Mayor Owens asked if he was talking about the reimbursement piece and City Attorney Coleman replied yes. Mayor Owens stated this is the point Councilman Morgan touched on. If we can't put the money back in the competitive trust they will find other projects to use it for within the realm of TSPLOST. As the city manager and Mayor Pro Tem pointed out there are two ways to increase revenue in terms of electric: grow your load and have more customers, partners, homes, businesses. The idea is the economic growth of this town is squarely within the responsibility of the policy makers sitting around the table. Earlier in the meeting they talked about what happens when they take their hands off the wheel. Strange things start to happen but when they are serious about growing our city, they are going to have to make an investment. When you decide to add a bedroom, bathroom, or pool to your home, odds are you are going to increase the property value of your home because you

COMPETITIVE TRUST FUNDS – STREET PAVING (cont.)

made that investment. On a larger scale, a macro scale, this is the same thing. At some point they are going to have to start investing in themselves. They are going to have to start investing in this city. He agrees with the councilwoman in terms of the genius of putting some of this money aside. He reminded everyone it was about a year and a half ago they had a conversation about the economic development fund. There was about \$700,000 sitting in it and not touched in years. Our city manager at the time, and he is paraphrasing, when they were about to build the hangar the money was sitting there doing nothing. That was \$700,000 in the economic development fund. Since that comment a couple of things have happened and you can see it downtown. We took \$150,000 and transferred to the DDA to start fixing up the facades downtown. People are commenting how our downtown is looking better and that is thinking outside the box. There are things they are going to need to do in this post-COVID economy that are extremely important. They cannot operate as if it is 2010, 2015, or 2018. COVID has forever changed the global economy and they need to get ahead of that. Southwest Georgia sends out, whenever someone is going to build something, a development regional impact. If another surrounding city is building something they have to let surrounding cities know they may see increased traffic or whatever. There is a city within a 30-minute drive of Camilla and they are talking about the construction of 600 single-family residential housing units on 74 acres of land. The build out is going to be \$14 million. For some reason that developer has decided a \$14 million investment in this city is going to be worthwhile. Six hundred is a lot of load. Imagine when they start fixing up and investing in Camilla we get developers who want to come here and do that. This is not the time for fear. When you are bold, risk will always be a passenger. We would not be the greatest country on the face of this earth if not for taking chances and believing in themselves. Whereas he can understand the concerns and to the Mayor Pro Tem's point, he wants everyone to understand there are two accounts. The unrestricted account has \$9 million in it right now and the restricted account, as of September, there was \$6.2 million and have taken \$1.2 million out of that. Right now there is a total of \$13 million and does not believe anyone sitting around the table is suggesting they spend it all. If they are talking about street paving now, in April they will have another conversation about this particular fund, the unrestricted fund. The idea is, to the city manager's point, there is about eight to ten years of funds. If they are not getting this city hopping in five or six years, they have a serious problem. He is suggesting they start investing now so in two to three years, whatever the concern is in terms of loss, they are going to make that up by growing their load. Councilman Palmer stated you cannot grow your load that quick and they do not need to jeopardize their saving account. The money is coming in the fall of the year with TSPLOST. City Manager Sykes stated they are getting about \$47,000 monthly on the TSPLOST funds and \$45,000 a month on the SPLOST funds. Councilman Palmer stated he does not see the urgency to pull money out and we have money coming in. We can't put in back in there and shouldn't be and have a lot of pie in the sky here. City Manager Sykes stated the memo is just a word of warning and hopes the Mayor is right and they do experience growth because it will relieve the need for rates. If they bank everything on growing and it doesn't happen, you will have spent \$13 million, both the fixed and the flexible, the entire amount, and the rates will not be where they need to be. They will have a very hard choice in how to close the gap. Councilmember Tucker asked if other cities have used this and had success. Albany used their

COMPETITIVE TRUST FUNDS – STREET PAVING (cont.)

competitive trust fund. City Attorney Coleman replied they did. Councilman Pollard stated they are still standing and thriving. Mayor Owens commented the city manager stated he hopes he is right that they see growth. As the Mayor of their town, he is banking on them, not on failure. He has confidence in them. They have a motion and a second to use roughly \$384,000 out of the unrestricted competitive trust which has \$9 million in it now for street paving (pre-paving). Once the TSPLOST, LMIG, and SPLOST money comes in they can decide if the money is able to go back inside that account or future projects. The question on the floor is using \$384,000, contingent on what the bid is, for paving for 2022. Voting in favor of the motion: Councilmen Burley, Morgan, and Pollard. Voting in opposition of the motion: Councilmember Tucker and Councilman Palmer. Mayor Owens stated they have three councilmembers that stated they would use the money out of the fund and it takes four affirmative votes to pass. The Mayor votes yes to use the fund. The motion carried by a 4-2 vote. Councilman Morgan asked how soon do they expect the bids to go out for the streets. City Manager Sykes stated his anticipation is the project can begin in May. He sent the list of all streets to the engineer and he is preparing plans to go out for bid. They are required to put them on the State registry because it is over \$100,000 for thirty days. By the time the plans are available for bid, thirty days has passed, and a notice to proceed issued, assuming Council takes action at its' May meeting, construction could begin in May to complete those project to include two sidewalk projects. Councilman Pollard asked for a list and City Manager Sykes stated it was emailed to them today.

CITY MANAGER'S REPORT

City Manager Sykes stated most of the projects in the report were action items and they are familiar with them. The council chamber renovation project is nearing completion and anticipates by the end of month will be completed. The Council will have the ability to begin holding meetings again in council chambers and available as early as the work session in April. He pointed out the airport hangar construction notice to proceed has been awarded. The contractor is waiting on delivery of the steel package so he can begin construction. This is the second airport hangar project. For the demolition and renovation project they are having success right now with owners of property that are vacant and dilapidated taking responsibility for their property either by demolition or repairing. They are on track to have the ten units with little impact on city funds. Public Wi-Fi projects are completed and Council prerogative to expand the downtown Wi-Fi program. Wi-Fi at the splash park would be a good place. There are four left without an expansion and the initial build-out allowed for eight. It is building on the downtown grid. Also included in the packet are the cemetery spaces sold through March 9th.

Councilman Morgan asked in the conversation with regard to marketing and communication, he and the city manager had a conversation about the possibility of collecting information when residents sign in to the Wi-Fi and if the capability was possible. City Manager Sykes stated it is possible to put a request for information at the log in. Councilman Morgan stated it could be an optional email so as a city they could begin communicating more effectively with residents. If that is an option he asked the Council if that is something they are interested in doing with the Wi-Fi hotspots. It doesn't have to be discussed today and something to think on. He asked about the CDBG paving and if complete. City Manager Sykes replied the paving is complete.

CITY MANAGER'S REPORT (cont.)

Councilman Morgan asked what came with the paving and commented he did see any stripping. City Manager Sykes stated he would find out if that is yet to be done and supposed to meet with the contractor on Tuesday to go over the punch list of items so the CDBG can be closed out. They want to close the CDBG out so it will help us when our next application is graded. He will get an update and if the contractor doesn't provide it, the city can hire someone to do the stripping. Councilman Burley asked about Toombs Park and noticed they started putting in the playground equipment and a timeline when they would be finished. City Manager Sykes stated it should be this week and the equipment has been installed. They have engineered material to put down for safety. What is not part of their project is the fencing around it and we have hired a fencing contractor to come in as soon as they are completed and put up a pedestrian gate, equipment double gate, and a fence around the perimeter. We will not open up the park until the fence is completed so it will be safe. Councilman Burley commented he noticed as he rode through yesterday they had no caution signs or roping anywhere. Kids were on top of the piles of dirt and thought it dangerous for them to be out there trying to play on the equipment and it is not ready. City Manager Sykes stated it is and will make sure that doesn't happen, similar to what they have done at the splash park. Councilman Burley asked if they were going to get more lighting because he noticed in the afternoon you cannot see anything where the playground equipment is and real dark out there. City Manager Sykes stated they could certainly do that with security lighting. Parks close at dark and don't open until daylight. You don't need the lighting for the playground to be used because it is closed anyway. Councilman Burley commented if you don't have good eyes you can't see the equipment because it is dark and up under the trees and quite dark out there. City Manager Sykes stated that is something that can be done to provide more lighting for safety and security. Councilman Burley stated under the pavilion you can't see anything under there. City Manager Sykes replied those lights are there but get busted out quite often. They are trying to figure out how to do a non-vandalizing type of light fixture and have not figured that out yet. Councilman Pollard asked for the date of completion. City Manager Sykes replied Southern Outdoor is the contractor we bought the playground equipment from. They are supposed to spread the mulch out once the concrete sets. When they put the equipment in the ground they have to set it in concrete and give enough time to cure and set. Once it is done and they test it and it is strong enough, they will go ahead and spread the engineered material. Councilman Pollard asked for the expected date to open the splash park and City Manager Sykes responded Memorial Day weekend.

Mayor Owens commented the only thing he would point out is related to the budget amendment. What they will have is potentially a discussion related to a potential called meeting later this month. He knows the deadline to get to DCA is March 31st. He asked if the Council had any objection, and in the memo he [city manager] stated it would be sent in without the amendment, until the actual deadline or transmission to the State is to be put on standby pending on what the Council is going to do in terms of meeting again to discuss: (1) the amendment itself; (2) any corrective actions; and (3) how do we prevent this in the future. Councilman Palmer stated the main thing is we do not need to be deceptive. If we need to be doing something now and between December 31 we need to be doing it. Mayor Owens stated there are six members of the Council and there has to be a discussion. As he can recall last Monday, this item was not even supposed to be discussed this evening. That has been interrupted and the information has been presented to the public even though last week we said we would not be discussing it now and that has to be

CITY MANAGER'S REPORT (cont.)

addressed. Councilmember Tucker asked if they were going to have a called meeting rather than put on the agenda and resolve tonight. Mayor Owens stated this is not about delay, but due diligence. What some on the Council are interested in is whatever caused this, they want to make sure it does not happen again. If there is accountability, they want to make sure that happens. If there is corrective action that needs to be done, they want to make sure that happens. They are going to take their time and not rush into it this evening as discussed last week. He asked if there was any issue in terms of waiting until the Council is ready to address this issue, presumably before March 31st. City Manager Sykes stated they would mail the audit in as it stands at the end of the month and if the Council has addressed it with a budget amendment, it will be sent in. If the Council has not addressed it with a budget amendment they will send it in and wait for their finding they want to send back. Just as long as they can FedEx overnight they can wait until the 29th to make sure they get it in by the deadline, the 31st. Mayor Owens stated there are two ways they get a called meeting: the Mayor calls it or by three councilmembers. He suspects between now and the end of the month they will have that conversation and it will be a public hearing. The people will be invited to hear about their money. He suspects that to happen before they get to that particular point.

MAYOR'S COMMENTS

Mayor Owens made the following comments: One of his duties is to appoint members to the Housing Authority Board. In the past, there have been questions and one way to answer questions is to search our minutes. He announced he re-appointed Jimmy Jones to a five-year term ending December 31, 2026 and re-appointed Maggie Harris to a one-year term ending December 31, 2022.

He stated tonight we witnessed a couple of things. They witnessed the Council deciding when it comes to the people's money, they are going to do their due diligence. They are going to do what it takes to make sure when communicating to the public, it is what they mean. The biggest policy document they have is the budget and if they can't communicate that correctly, that is a problem. Tonight they watched the Council say they are holding themselves accountable to make sure that is done and they will do their due diligence and let the chips fall where they may. There will be transparency in the city. The second thing, for the first time in about twenty years, the City of Camilla said tonight officially if we need something, if the City of Camilla needs a product, and you are a business in Camilla or Mitchell County, we want to hear from you first. This is how they grow the economy, by taking care of the businesses in your city and county. Tonight they decided before they go to another city for anything, they are going to look and see if they have a business in Camilla or the county that can do the same work. If they can, our preference is to work with them. That has not been done in two decades, at a minimum, and this is how you grow your economy. Tonight they decided for the first time in a while they are going to use our resources from everywhere we can to start investing in our city, which translates to investing in our children and seniors to make sure we have a city worth living in, visiting, playing in, the whole nine. He is tired of weekends coming and downtown Camilla is bare while Camilla cars are in other cities. We are going to put a stop to that and we are going to start investing in our city so we have folks coming here. And they are serious about that. Lastly, this Council approved a COVID-19 vaccine incentive. You can't have a healthy economy if your citizenry isn't healthy. This is more than about vaccines, this incentive is an economic growing tool. One of the things

MAYOR'S COMMENTS

in a post-COVID world is what is happening in that city. We care enough about our citizens that we are prepared to do whatever is necessary to get our folks to consider getting this vaccine. It is not a mandate but an incentive and he is extremely happy the Council took this move. Long-term he thinks it will pay dividends. He wants the Council to continue, if they can, to work together. Differences of opinion does not mean we have to be different people and it is okay. They will not always agree but they can disagree with grace and respect going forward.

City Manager Sykes stated this is his last opportunity to thank the citizens of Camilla and the fine staff that works for the City of Camilla. There are a lot of really good things and as you look around town you see changes. There are exciting changes on the way and he is happy to be a part of that and knows the staff is happy to be involved in seeing growth and activity in the community. He did not want this moment to pass without acknowledging his appreciation to this town. They opened their arms and welcomed him here and he has a newfound love and admiration for the city of Camilla. This is the last public meeting he will be attending and wanted to take the opportunity to say those words. Mayor Owens stated one of the things they would do is move forward. He is very, very anxious about the future of this town and what they will achieve together going forward. 2022 is going to be a good year. Councilmember Tucker asked when the called meeting would be for the purpose of executive session for personnel matter. City Clerk Ford replied it is scheduled for March 22nd at 11:00 a.m. Councilmember Tucker commented she certainly did want to let the night end with it being his [city manager] last meeting and not have appreciation from the Council. There are members of the Council that very much appreciate his service, professionalism, expertise, and wisdom and it has benefited the City of Camilla greatly over the years. She is sorry that there have been times when he didn't have all the appreciation he so deserved and certainly hopes he will always have the feeling of being welcomed to come back to Camilla. There are members of this Council that treat him with respect and a class that he deserves. Councilman Palmer stated they appreciated all his expertise he lent them while here and they can't show him enough thanks for that. At the end of the day this will be our loss and someone's else gain wherever he may land. He knows he will be on both feet and good luck. Councilman Burley commented he appreciated the city manager, with his transition as a new councilman, he made things easy and gave him information he needed and appreciates him and wishes him well in his endeavors. Councilman Morgan stated he greatly appreciates his service to the city and those things he shared and taught this Council. Councilman Pollard stated he came in at the same time he did and they have been through the long-haul. He wished him the best in his endeavors and whatever the future may hold and to make the best of it. Mayor Owens stated it is the overall consensus of the Council is – they wish him well.

ADJOURNMENT

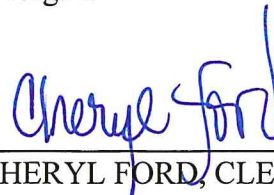
The meeting adjourned at 8:35 p.m. on motion by Councilman Morgan.

BY:



KELVIN M. OWENS, MAYOR

ATTEST:



CHERYL FORD, CLERK

CITY OF CAMILLA, GEORGIA ~ SIGN-IN SHEET

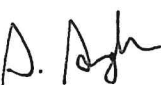
DATE: MARCH 14 2022 TIME: 6:30 ☐ A.M. ☒ P.M.

MEETING: ☒ COUNCIL ☐ WORK SESSION ☐ OTHER: _____

	NAME	ADDRESS	SPEAKER		TOPIC OF DISCUSSION
			NO	YES	
1	Larry Skelley	13 Crest Drive	-		
2	Dale Barlow	13 Crest Drive	-		
3	Rhynette Willisford	194 Nellis street	-		
4	LaSonya Bentley		✓		
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Memo

To: Mayor and City Council

From: Steve Sykes, City Manager 

cc: Lisa Ferguson, Chief Financial Officer

Date: March 9, 2022

Re: FY2021 Budget Amendment

The purpose of this memo is to request that the budget resolution discussed in the work session on March 7th be added back to the March 14th Council agenda and be passed.

As you should be aware, the City of Camilla is required to submit an audit report to the Georgia Department of Audits by March 31st of each year. And as the CFO stated in the work session, the budget needs to be amended in order to be in compliance with state budget regulations. The City needs to maintain this compliance in order to be eligible for CDBG grants, and GEFA funding as well as other state and federal funding. Not passing this amendment means we will not be adopting a budget for the ARPA funds for the September 30, 2021 fiscal year end and could result in us having to give back the ARPA funds, including the funds that have already been spent.

If the budget amendment is not approved at the March 14, 2022 meeting, the City of Camilla's 2020-2021 audit report will be submitted to the Georgia Department of Audits (DOAA) without it. We do not have a qualifying reason for requesting an extension for the audit report deadline. This will result in the DOAA issuing an audit finding to the City of Camilla and we will be required provide a corrective action plan once we receive that notification.

I am only aware of the concerns expressed by Mayor Owens during Monday night's work session meeting. He mentioned police overtime related to the Tyson Security Agreement. However, as shown on the detailed information provided Monday, the unbilled overtime expense related to Tyson is only 21.7% of the total overtime expense. The remaining 78.3% is due to unbudgeted Covid-19 related absences, community events and unplanned vacancies. These items listed in the amendment are all previously Council approved activities and already expended by staff – the amendment is a true-up of budgeted revenue and expense.

Resolution No. 2022-03-14-1

RESOLUTION AMENDING THE BUDGET FOR THE 2020-2021 FISCAL YEAR

WHEREAS, the City Council has reviewed its revenues and expenditures for the fiscal year ending (FYE) September 30, 2021 and has determined that amendments are needed as follows:

General Fund

Revenues: Net Increase of \$384,050

TAVT	\$128,000
Insurance Premium Taxes	32,700
Housing Authority-PILOT	73,800
GEMA/FEMA Reimbursement	25,600
Reimbursement/Damaged Property	93,950
Building Permits	15,000
Transfer in from ARPA Fund	<u>15,000</u>
Total	\$384,050

Total

Expenditures: Net Increase of \$384,050

Financial Administration	\$144,200
Legal	22,700
Government Buildings	20,800
Customer Service	90,100
Police	190,900
Fire	41,000
Public Works	77,300
Transfers to Airport Fund	7,100
City Manager	-68,300
Inmate Housing	-9,800
Planning & Zoning	-9,950
Fund Balance Reserve	<u>-114,900</u>
Total	\$384,050

WHEREAS, the City of Camilla hereby resolves to amend its General Fund Revenues and Expenditures budget for the fiscal year 2020-2021 for a total of \$8,813,750.

ARPA Fund

Revenues-ARPA Grant Funds \$936,000

Expenditures

Transfers to General Fund	\$ 15,000
Transfers to Water/Sewer Fund	1,830
Transfers to Electric Fund	840
Transfers to Gas Fund	1,330
Fund Balance Reserve	<u>917,000</u>

Total Expenditures \$936,000

WHEREAS, the City of Camilla hereby resolves to adopt an ARPA fund revenues and expenditures budget for the for a total of \$936,000.

SO RESOLVED this 14th day of March, 2022.

CITY OF CAMILLA

By: _____
Kelvin M. Owens, Mayor

Attest: _____
Cheryl Ford, City Clerk

General Fund**Revenues: Net Increase of \$384,050**

TAVT	128,000	The statewide formulation for TAVT changed.
Insurance Premium Taxes	32,700	
Housing Authority-PILOT	73,800	The Housing Authority paid us for multiple years.
GEMA/FEMA Reimbursement	25,600	One-time reimbursement from GEMA for Hurricane Michael.
Reimbursement/Damaged Property	93,950	Reimbursement for the McNeil Building storm damage.
Building Permits	15,000	
Transfer in from ARPA Fund	<u>15,000</u>	
Total	384,050	

Expenditures: Net Increase of \$384,050

Financial Administration	144,200	Tyler Software (\$136,000); budgeted in 2020, invoiced in 2021
Legal	22,700	Ordinance review; budgeted in 2020, invoiced in 2021
Government Buildings	20,800	Repairs to McNeil Bldg not covered by insurance
Customer Service	90,100	Group insurance (\$52,200); credit card processing (\$37,900)
Police	190,900	See Police Department detail
Fire	41,000	Group insurance (\$41,000)
Public Works	77,300	Sweeper was budgeted in 2022, audit adjustment moved it to 2021 (\$265,000)
City Manager	(68,300)	
Inmate housing	(9,800)	
Planning & Zoning	(9,950)	
Fund Balance Reserve	<u>(114,900)</u>	
Total	384,050	

-

Total expenditure increases	587,000
total budget reductions	<u>(202,950)</u>
	<u>384,050</u>

Police Department Detail

Department	Police
Group Insurance	69,000
Overtime	88,000
Fuel costs	20,000
SS/Medicare	10,900
Travel/Training	3,000
Total Budget Adjustment	<u>190,900</u>

1. Group Insurance - The auditors made a substantial adjustment to our group insurance as the claims exceeded our budgeted group insurance. This affects all of the departments in all of the funds.
2. Overtime -Unbudgeted overtime includes COVID related absences, unplanned events, Tyson security and vacancies.
3. Fuel costs - Fuel costs exceeded the budget due to the increase in fuel prices during the year.
4. SS/Medicare - SS/Medicare is up due to overages in salary line items.
5. Travel/Training- Costs are up due to the loss of dormitory space at ABAC for police academy candidates.

ARPA Budget

9/30/2021

Revenue Budget

ARPA Receipts 936,000.00 Funds received

936,000.00

Expenditure Budget

Fund Balance Reserve 917,000.00 Undesignated as of 09-30-2021

Transfers to GF 15,000.00 Vaccine Incentives

Transfers to Water/Sewer 1,830.00 Vaccine Incentives

Transfers to Electric 840.00 Vaccine Incentives

Transfers to Gas fund 1,330.00 Vaccine Incentives

936,000.00

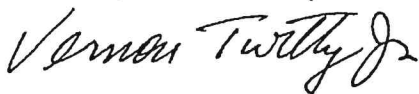
Vaccine Incentives Total 09-30-21 19,000.00

Mayor Kelvin Owens

City Council

Due to the unintended consequences of changing our work session hour from the first Monday morning to the first Monday evening, I am faced with a conflict. That new meeting time conflicts with a long-standing Walk to Emmaus monthly meeting that I feel I am not willing to forego. Therefore, seeing how I cannot be in two places at one time, and a council member needing to be at the work session, I am resigning my post on the Camilla City Council, effective immediately. It has been my great pleasure and privilege to serve the citizens of Camilla for the past 30 years as councilman and mayor. It has also been my pleasure and privilege to serve with council members who also served the citizens of Camilla in the hope of moving Camilla forward toward our collective tomorrows. I wish the council and Camilla great future success.

Sincerely,

A handwritten signature in cursive script that reads "Vernon Twitty, Jr.".

Vernon Twitty, Jr.

March 8, 2022

ORDINANCE NO. 2022-03-14-1

AN ORDINANCE DECLARING A VACANCY FOR THE POSITION OF ONE COUNCIL POSITION; CALLING FOR A SPECIAL ELECTION FOR THE PURPOSE OF FILLING SAID VACANCY; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND FOR OTHER PURPOSES.

WHEREAS, Vernon Twitty was elected to a term on the City Council of the City of Camilla for a term ending December 31, 2023; and

WHEREAS, Vernon Twitty has resigned his position as member of the City Council; and

WHEREAS, the remaining members of the City Council do hereby accept the resignation of Vernon Twitty and declare his position on the Camilla City Council vacant; and

WHEREAS, it is the duty and responsibility of the Mayor and City Council to call a special election to fill vacancies on the City Council;

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Camilla, and it is hereby ordained by authority of the same, as follows:

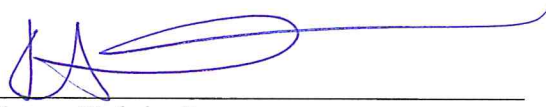
Section 1. Pursuant to the Charter of the City of Camilla and the Georgia Elections Code, as amended through the regular 2022 session of the Georgia Special Assembly, and as provided by O.C.G.A. §21-2-540, a Special Election for the unexpired term of Vernon Twitty ending on December 31, 2023 shall be held under the following terms and conditions:

1. Said election shall be held on May 24, 2022.
2. The hours of the election shall be between 7 a.m. and 7 p.m.
3. The election shall be held pursuant to the provisions of the laws of the State of Georgia as enacted and amended. Provided further, the Charter of the City of Camilla and amendments thereto shall be in force and effect where same were not repealed or modified by the laws of the State of Georgia.
4. For the purposes of this election Don Gray is designated as the Election Superintendent of the municipality. Poll officials shall be named and designated by the governing authority of the City of Camilla, and the names thereof shall be entered in the Minutes of the City of Camilla prior to the holding of this election. Cheryl Ford is designated as the Absentee Ballot Clerk.
5. Paper ballots shall be used for the conduct of this election.
6. The polling place for District 2 – Council Post 1 shall be City Hall located at 30 East Broad Street, Camilla, Georgia.

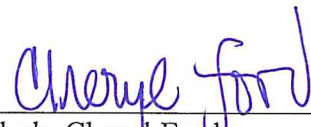
7. Each candidate District 2 – Council Post 1 shall file a notice of candidacy in the office of the City Clerk at Camilla City Hall, 30 East Broad Street, Camilla, Georgia. Qualifying begins on April 4, 2022 at 8:30 AM and will continue day to day until the close of qualifying on April 8, 2022 at 4:30 PM.
8. The qualifying fee for a candidate of City Council District 2 – Council Post 1, shall be \$72.00.
9. Pursuant to O.C.G.A. §21-2-216, any person who is a resident District 2 of the City of Camilla and a qualified elector of the City of Camilla shall be eligible to vote in this election. The registrar shall cease taking applications for registration from persons desiring to vote in this election on the close of the registrar's business on April 25, 2022 as provided in O.C.G.A. §21-2-224.
10. Pursuant to O.C.G.A. §21-2-132(d)(3), the public notice attached hereto as "Exhibit A" shall be published in the *Mitchell County Enterprise-Journal* once during the week of March 21, 2022.
11. Pursuant to O.C.G.A. §21-2-9(b), the public notice attached hereto as "Exhibit B" shall be published in the *Mitchell County Enterprise-Journal* once during the week of April 18, 2022.

SO ORDAINED, this 14th day of March, 2022.

CITY OF CAMILLA

By: 

Mayor, Kelvin Owens

Attest: 

Clerk, Cheryl Ford



1st reading: MARCH 14, 2022

2nd reading: WAIVED

EXHIBIT A

CITY OF CAMILLA
SPECIAL ELECTION
CITY COUNCIL DISTRICT 2 – COUNCIL POST 1
May 24, 2022

The City of Camilla will hold a Special Election on May 24, 2022. Candidates may qualify in the office of the City Clerk at City Hall, 30 East Broad Street, Camilla Georgia. Qualifying will open April 4, 2022 and close on April 8, 2022. The hours of qualifying each day shall be from 8:30 a.m. until 12:00 noon and from 1:00 p.m. until 4:30 p.m. The qualifying fee for a position on the City Council is \$72.00 and must be paid at the time the candidate qualifies.

All persons desiring to vote in said election must be registered no later than 5:00 p.m. on April 25, 2022. Advanced and absentee voting for the election begins on May 2, 2022. The deadline to request an absentee ballot is May 13, 2022. If you have questions please call (229) 330-2303.

**CITY OF CAMILLA
NOTICE OF ELECTION**

The City of Camilla will hold a Special Election on Tuesday, May 24, 2022, between the hours of 7 a.m. and 7 p.m. The polling place for District 2 shall be at City Hall, located at 30 East Broad Street, Camilla, Georgia. The election shall be for a position on the City Council District 2 – Council Post 1.

All persons desiring to vote in said election must be registered no later than 5:00 p. m. on April 25, 2022. Advanced and absentee voting for the election begins on May 2, 2022. The deadline to request an absentee ballot is May 13, 2022. If you have questions please call (229) 330-2303.



On February 14, 2022, the City of Camilla Council passed a resolution establishing an incentive program offering \$50.00 gift cards to residents within the corporate limits of Camilla who get vaccinated against COVID-19 from March 15, 2022 through July 12, 2022.

To qualify you must have received an approved available vaccine dose within the eligibility time period to include booster shots.

You must be 18 years of age on or before the date of your application to be eligible to apply on your behalf. Parents or guardians must apply on behalf of children under age 18, and the gift card will only be issued to the parent or guardian.

Please note: Gift cards are limited to **one per individual**.

Please use this form to apply for your gift card. You will need the following documentation:

- Your vaccination card showing your name and date of birth, along with the date(s) of vaccination(s), vaccine brand (Pfizer, Moderna, or Johnson & Johnson), and the vaccine lot number.
- Only residents within the corporate limits of Camilla are eligible; you will need proof of residency: A photo ID with your current address or a current utility bill with a photo ID, or a lease agreement in the applicant's name with a photo ID.
- Only vaccines administered by the Mitchell County Department of Health are eligible.

Applying for Vaccine Incentive for Children under 18 years of age

If you are a parent or guardian of children who lives within the corporate limits of Camilla and has been vaccinated between March 15, 2022 through July 12, 2022, you must include their vaccination information as well. You do not need to complete a separate application for each child. The application allows the inclusion of minors. For persons under 18 years of age, the gift card will only be issued to the parent or guardian. For persons under 18 years of age, a photo ID with current address or school records with address will be required.

Vaccination Information

Vaccinations received between March 15, 2022 through July 12, 2022 are eligible for the vaccination incentive. You must provide information for vaccinations for the **Applicant** and **Minor(s)** where applicable. A matching vaccination card must be included for all persons with vaccination information entered on this form.

Next Steps

If you're not participating in a scheduled vaccination incentive event, you will submit your application to City staff, and you will be contacted by email or phone regarding the status of your application within five (5) business days. If your application is approved, you will need to come to Camilla City Hall, 30 East Broad Street, Camilla, GA 31730, to pick up your gift card in person. A photo ID will be required to claim your gift card.

It is recommended to pick up your gift card as soon as possible following the approval of your application. However, no gift cards will be distributed after August 1, 2022.

Applicant Information - Please print clearly

Last Name First Middle

Email address

Address - Number & Street

Phone Number

Minor information at the same address

Last Name First Middle

Date of Birth

Last Name First Middle

Date of Birth

Last Name First Middle

Date of Birth

Attest and Sign

- Under the penalty of perjury by signing below, I attest that I live within the corporate city limits of Camilla, Georgia and that all information and documents submitted on this form are valid and verifiable.
I also waive any right of privacy I may have to the information or records I am providing to the City of Camilla. I understand that these records may be provided to federal and/or state government agencies for accounting and auditing purposes. I also understand that this information may be subject to disclosure pursuant to the Georgia Freedom of Information Act.
All gift cards have been verified for accuracy. The City of Camilla is not liable for lost or invalid card use or information.

Application Signature

Date of application

Internal Use Only

Received by: _____ Date _____ # of applicants: _____

Attached copies of:

of Vaccine Cards: _____ # of Photo ID's: _____

Utility Bill: _____ Lease agreement: _____ School Records: _____

Verification of address by: _____ Date: _____

Email sent by: _____ Date: _____

Card Number: _____

Signature for receipt of Gift Card(s)

Date of receipt



CITY OF CAMILLA
APPLICATION FOR ONE-DAY PERMIT FOR SALE OF
ALCOHOLIC BEVERAGES BY BONA FIDE
CHARITABLE AND NON-PROFIT CIVIC ORGANIZATIONS
CONSUMPTION ONLY

1. NAME OF ORGANIZATION: Camilla Chamber of Commerce
2. ADDRESS: PO Box 226
3. EMAIL: jennifera@camillageorgia.com
4. CONTACT PERSON/EVENT ORGANIZER: Rick Waters
5. ADDRESS: _____
6. CONTACT PERSON PHONE: 2293365255
7. NAME OF EVENT: Annual Banquet
8. LOCATION OF EVENT: Camilla Depot
9. BEVERAGES TO BE SERVED: beer, wine, premixed margaritas
10. DATE/TIME OF EVENT: 3/22/22 6:30 p.m.
11. TYPE OF EVENT: Banquet
12. IS THIS AN ANNUAL EVENT FOR RENEWAL? ☒ YES ☐ NO

A copy of non-profit certification by the Georgia Secretary of State must be attached to this application unless such documentation has previously been filed with the office of the City Clerk.

An Application for a State of Georgia One-Day or Special Event Alcoholic Beverage Permit is required for submission to the State Department of Revenue for any event with a cash bar and/or events where admission is charged and alcohol is provided.

Rick Waters

Printed Name of Contact Person/Event Organizer

[Signature]

Signature of Contact Person/Event Organizer

2022 Chamber Chairman

Title

2/17/22

Date

APPROVED 3-14-2022
REGULAR SESSION
MAYOR & COUNCIL

2022 Right of Way Mowing Bids				
16-Feb-22				
465 Bay St				
10:00 a.m.				
Mowing Location	LRL VENTURES & MANAGEMENT	THE LAWN MEDIC LLC	DAVIS LAWN CARE	
<u>US HWY 19</u>	Albany, GA	Camilla, GA	Thomasville, GA	
March - October (16)	\$1,640.00 / \$26,240.00	\$2,960.00 / \$47,360.00	\$2025.00 / \$32,400.00	
November - February (4)	\$1,640.00 / \$6,560.00	\$2,960.00 / \$11,840.00	\$2025.00 / \$8,100.00	
Litter Pick-Up (32)	\$300.00 / \$9,600.00	\$740.00 / \$23,680.00	\$1012.50 / \$32,400.00	
<u>NEWTON ROAD</u>				
March - October (16)	\$900.00 / \$14,400.00	\$2,020.00 / \$32,320.00	\$1,012.50 / \$16,200.00	
November - February (4)	\$900.00 / \$3,600.00	\$2,020.00 / \$8,080.00	\$1,012.50 / \$4,050.00	
Litter Pick-Up (32)	\$200.00 / \$6,400.00	\$420.00 / \$13,440.00	\$562.50 / \$18,000.00	
Total - Annual	\$66,800	\$136,720	\$111,150	
Total - Monthly	\$5,566.67	\$11,393.33	\$9,262.50	
Staff recommends awarding the Right of Way mowing contract to LRL Ventures & Management from Albany, GA				

CITY OF CAMILLA

SECTION 8 - CONTRACT



RFP # 2022-01

RIGHT-OF-WAY
EXTERIOR LANDSCAPE MAINTENANCE
CONTRACT

SECTION 8: CONTRACT

THIS AGREEMENT, made this 30th day of March, 2022, by and between the City of Camilla, a municipal corporation existing under the laws of the State of Georgia, hereinafter referred to as the "CITY" and LRL VENTURES & MANAGEMENT located at 411 S. Madison Street, Suite B, Albany, Georgia 31701 hereinafter referred to as the "CONTRACTOR", for the term specified herein, with the City agreeing as follows:

WITNESSETH:

6. SCOPE

The CONTRACTOR is to perform the Work as defined in the City's Request for Proposal RFP 2022-001 and amendments, if any, the Request for Proposal RFP 2022-001 and any amendments thereto being attached hereto as Exhibit "A" and incorporated by reference herein and made a part thereof as fully as if set forth herein verbatim. Unless otherwise specified herein, the CONTRACTOR is to furnish all materials, tools, equipment, manpower, and consumables to complete the Work. Contract terms shall be negotiated between the City representative and the Contractor

II. TERM OF AGREEMENT

The period of this Agreement shall be for 12 (Twelve) months, beginning on APRIL 1 2022 and ending on MARCH 31, 2023. Contract time will begin to run from the date of a "Notice to Proceed" issued by the City to the Contractor. At the option of the City of Camilla, there will be a maximum of four (4) renewals.

III COMPENSATION

The CONTRACTOR agrees to provide the services, equipment and materials as specified in its response ("Response") to the aforesaid Request for Proposal to the City of Camilla at the cost specified in said proposal and amendments, if any, the proposal and any amendments thereto being attached hereto as Exhibit "B" and incorporated by reference herein and made a part hereof as fully as if set forth herein verbatim. The amount as specified in Exhibit "B" may be increased or decreased by the City under the Additional Services provision of this Agreement, through the issuance of an Addendum. Any prices specified in the Response or Addendum thereto will remain firm for the term of this Agreement or Addendum. Failure to uphold this contract as outlined on a monthly basis will result in funds being withheld until work has been completed as outlined.

IV. PAYMENT

All invoices received by the City of Camilla are payable within 30 (thirty) days from receipt, provided they have first been approved by the using department and such department has accepted the Work. NOTE: ALL INVOICES MUST CLEARLY INDICATE THE CITY AGREEMENT NUMBER AS STATED IN THE BID HEREIN. Invoices can be emailed to Ann.shellhorn@cityofcamilla.com

V. ADDITIONAL SERVICES

In the event the City, in writing, requests the CONTRACTOR to perform additional services not covered by this AGREEMENT, the CONTRACTOR agrees to perform the same after an agreement between the City of Camilla and the CONTRACTOR is entered into and approved providing for a lump sum payment or other equitable method of payment for the additional services.

VI. INDEMNITY

The CONTRACTOR hereby agrees to indemnify and save harmless the City of Camilla, its elected officials, officers, agents, and employees, from and against any and all liability, claims, demands, damages, fines, fees, expenses, penalties, suits, proceedings, actions and cost of actions, including attorney's fees for trial and on appeal, of any kind and nature arising or growing out of or in any way connected with the performance of this Agreement whether by act or omission of the CONTRACTOR, its agents, servants, employees or others subject to its control.

VII. TERMINATION

This Agreement may be terminated by the City of Camilla in the event of breach hereof by the Contractor and the Contractor shall be liable in damages to the City of Camilla arising from such breach.

VIII. SUBLETTING, ASSIGNMENT OR TRANSFER

This Agreement, except as set forth herein, shall not be transferred, assigned or sublet without prior written consent of the City of Camilla.

IX. SUBCONTRACTING

The CONTRACTOR shall not subcontract any portion of the services to be performed under this Agreement without written approval from the City of Camilla.

X. DISPUTE RESOLUTION

Any dispute in connection with the work between both parties not disposed of by agreement between the CONTRACTOR and the City shall be resolved in the Courts of Mitchell County, Georgia. However, the parties agree to mediate any dispute prior to the initiation of litigation, if possible.

XI. CONFIDENTIALITY

Any confidential information provided to or developed by the CONTRACTOR in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the CONTRACTOR without prior written approval by the City.

XII. AMENDMENT


This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto.

XIII. APPROVAL OF CONTRACTOR PERSONNEL

Once work has started, no changes of personnel will be made by the CONTRACTOR without the prior written consent of the City. Replacement of any CONTRACTOR personnel, if approved, shall be with personnel of equal ability, experience and qualifications. The CONTRACTOR will be responsible for any expenses incurred in familiarizing the replacement personnel to insure their being productive to the project immediately upon receiving assignments. Approval of replacement personnel shall not be unreasonably withheld. The CITY shall retain the right to request the removal of any of the CONTRACTOR'S personnel at any time.

XIV. SCOPE OF AGREEMENT

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto covering the subject matter hereof, and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.



XV. APPLICABLE LAW

This Agreement shall be governed by the laws of the State of Georgia.

XVI. INCORPORATION BY REFERENCE

This Agreement is derived from (1) the aforesaid Request for Proposal and, if applicable, written clarifications to the Request for Proposals and responses to questions; and (2) the CONTRACTOR'S Response to the Request for Proposals.

CONTRACTOR:

LRL VENTURES & MANAGEMENT
411 SOUTH MADISON STREET SUITE B
ALBANY, GEORGIA 31701

LaSonja Rhonda Hunter
Signature

Title: Owner

Printed Name: LaSonja Rhonda Hunter

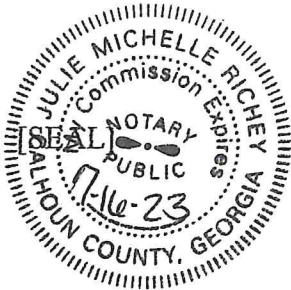
OWNER:

CITY OF CAMILLA
P.O. BOX 328
CAMILLA, GEORGIA

Kelvin Owens
Signature

Title: Mayor

Printed Name: Kelvin Owens

**WITNESS:**

Julie Richey
Signature

Printed Name: Julie Richey

**ATTEST:**

Cheryl Ford
Signature

Printed Name: Cheryl Ford, Clerk

If Contractor is a corporation, Secretary should attest.

END OF SECTION

W

ATTACHMENT 9.1: Certification of Compliance

LRL Ventures & Mgt.
 Proposer Name

By indication of the authorized signature below, the Proposer does hereby make certification and assurance of the Proposer's compliance with:

1. The laws of the State of Georgia;
2. Title VI of the Civil Rights Act of 1964;
3. The Equal Employment Opportunity Act and the regulations issued thereunder by the federal government;
4. The American with Disabilities Act of 1990 and the regulations issued thereunder by the federal government;
5. The condition that the submitted proposal was independently arrived at, without collusion, under penalty of perjury; and,
6. The condition that no amount shall be paid directly or indirectly to an employee or official of the City of Camilla as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Proposer in connection with the procurement under this REP.

LaShon R. Lee Bentley
 Proposer Signature

Title: Owner

3/17/2022
 Date

END OF SECTION

Handwritten mark

ATTACHMENT 9.2: Cost Proposal Format

NOTICE TO PROPOSER:

This Cost Proposal must specifically record below the exact cost amount(s) proposed in the appropriate space(s) as required herein. Said cost proposed must incorporate all cost for the proposed scope of services for the total contract period.

The Cost Proposal shall record only the cost proposed as required. It shall not record any text that could be construed as a qualification of the cost proposed. If the Proposer fails to specify the Cost Proposal as required, the City of Camilla shall determine the proposal to be nonresponsive and reject it


The Proposer must sign and date the Cost Proposal

Proposer Name LRL Ventures & Management Ka Senji Bentley 02/13/2022

The Proposer shall indicate below the offered price for providing all services proposed including all services as defined in the contract Scope of Services of this RFP.

MOWING LOCATION NUMBER	MINIMUM NUMBER OF OCCURANCES	TOTAL COST OF AREA PER MAINTENANCE RUN	
		DOLLARS	CENTS
<u>US HWY 19 - starting at South MacArthur Dr and Ending at traffic light by Tyson Foods</u>			
<u>March - October (8 months), two cuts per month; includes litter pickup</u>	16	1,640	00
<u>November-February (4 months), Every 21 Days; includes litter pickup</u>	4	1,640	00
<u>Litter Pick Up Weekly (32 Weeks outside mowing schedule)</u>	32	300	00
<u>Newton Rd (HWY 37 West) - from Oakland Ave to West of Mitchell Co High School</u>			
<u>March - October (8 months), two cuts per month; includes litter pickup</u>	16	900	00
<u>November-February (4 months), Every 21 Days; includes litter pickup</u>	4	900	00
<u>Litter Pick Up Weekly (32 Weeks outside mowing schedule)</u>	32	200	00

END OF SECTION

COPY 1 



CITY OF
CAMILLA
30 East Broad Street
Post Office Box 328
Camilla, Georgia 31730
Phone 229-336-2220 Fax 229-336-2224
www.camillaga.net



CONTRACTOR'S NOTICE TO PROCEED

DATE: MARCH 30, 2022

OWNER: City of Camilla, Georgia

CONTRACTOR: LRL Ventures & Management

Dear LRL Ventures & Management:

Pursuant to the Right-of-Way Exterior Landscape Maintenance Contact approved by the Mayor and City Council on March 14, 2022 you are hereby notified to proceed with work as defined in RFP #2022-01: RIGHT-OF-WAY EXTERIOR LANDSCAPE MAINTENANCE SPECIFICATIONS and CONTRACT. Upon receipt of this notice you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the specifications as described therein. You should be fulfilling the terms of the contract on APRIL 1, 2022.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other Cheryl Ford, City Clerk, City of Camilla – P.O. Box 328 – Camilla, Georgia 31730 or via email at: cford@cityofcamilla.com.

I acknowledge receipt of this notice on March 30, 2022

Authorized Signature of Contractor: Lasenja Bentley

Title Owner

By: Mike Atkinson
City of Camilla Representative

Printed Name: Mike Atkinson

BID PROPOSAL FORM

JINRIGHT, RYAN, & LYNN ARCHITECTS & PLANNERS

241 S. Madison Street

Thomasville, Georgia 31792

T: (229) 226-1821 F: (229) 228-9082

Project:	MONUMENTAL SIGNS	DATE: 14 March 2022
Proposal Date:	CITY OF CAMILLA	

CONTRACTOR	ONE MONUMENTAL SIGN	TWO MONUMENTAL SIGNS
Barber Contracting	\$49,700	\$99,400
Construction CGM	\$70,000	\$140,000
LRA Constructors	\$54,894	\$105,346

ENGINEERING

PAVING IMPROVEMENTS - Campbell Drive

				Green's Backhoe P.O. Box 2624 Thomasville, GA 31799		Reeves Construction Company 2615 Old Jim Davis Road Albany, GA 31721	
Item No.	Description	Qty	Unit	Unit Price	Total Price	Unit Price	Total Price
1	Demolition (24" Deep)	279	SY	\$ 14.00	\$3,906.00	\$ 12.75	\$3,557.25
2	12" Compacted Sub-grade Soil	279	SY	\$ 11.25	\$3,138.75	\$ 26.00	\$7,254.00
3	Aggregated Base Course, 8" GABC	123	TON	\$ 45.00	\$5,535.00	\$ 80.00	\$9,840.00
4	Asphalt Concrete Surface Course 1.5", 9.5 MM Superpave	33	TON	\$ 145.00	\$4,785.00	\$ 368.00	\$12,144.00
5	Asphalt Concrete Base Course , 2" 19 MM Superpave	31	TON	\$ 145.00	\$4,495.00	\$ 368.00	\$11,408.00
6	5" Double Solid Painted Traffic Striping, Yellow	157	LF	\$ 5.00	\$785.00	\$ 2.50	\$392.50
7	24" Solid Painted Stop Bar, White	1	EA	\$ 125.00	\$125.00	\$ 250.00	\$250.00
8	Traffic Control (Entire Project)	1	LS	\$ 9,400.00	\$9,400.00	\$ 15,305.00	\$15,305.00
9	Sediment & Erosion Control (Entire Project)	1	LS	\$ -	\$0.00	\$ 500.00	\$500.00
Campbell Drive Paving Improvements Base Bid					\$32,169.75		\$60,650.75

I hereby certify that this a true and accurate Bid Tabulation of bids received on February 24, 2022.

Memo

To: Mayor and City Council

From: Steve Sykes, Interim City Manager

cc: Lisa Ferguson, Finance Director; Cheryl Ford, City Clerk

Date: February 24, 2022

Re: 2021 – 2022 City Council Travel & Training Budget

In reviewing the travel & training expense history, training requirements and adopted budget for the City Council, I am updating the guidance provided in the previous memo to Council dated September 10, 2018 (see attached memo):

PREVIOUS BUDGET (2020/2021)

City Council		City Manager	
Travel	\$22,000	Travel	\$ 5,000
Training	\$13,000	Training	\$ 1,500
Food	\$ 5,000	Food	\$ 1,300
Travel Total	\$40,000	Travel Total	\$ 7,800

CURRENT BUDGET (2021/2022)

City Council		City Manager	
Travel	\$26,700	Travel	\$ 5,000
Training	\$13,000	Training	\$ 1,500
Food	\$ 5,000	Food	\$ 1,300
Travel Total	\$44,700	Travel Total	\$ 7,800

The travel expense total budget is based on an allowance of \$5,975 per City Councilmember and \$8,850 for the Mayor. As a courtesy, the City Clerk will let each Councilmember know when they are reaching their training allowance limit. Council approval is required for councilmember and mayor travel expenses to exceed their individual allowance.

Memo

To: Mayor and City Council

From: Steve Sykes, Interim City Manager *AS*

cc: Lisa Ferguson, Finance Director

Date: September 10, 2018

Re: Change to Proposed 2018 – 2019 City Council Budget

In reviewing the travel & training expense history, training requirements and tentative budget proposal for the City Council, I am recommending the following changes to be considered with the 2018 – 2019 Budget adoption:

CURRENT PROPOSAL

City Council		City Manager	
Travel	\$16,000	Travel	\$10,000
Training	\$14,000	Training	\$ 1,500
Food	\$ 5,500	Food	\$ 1,800
Travel Total	\$35,500	Travel Total	\$13,300

RECOMMENDATION

City Council		City Manager	
Travel	\$22,000	Travel	\$ 6,000
Training	\$13,000	Training	\$ 1,500
Food	\$ 5,000	Food	\$ 1,300
Travel Total	\$40,000	Travel Total	\$ 8,800

The prior three years' travel totals were \$38,227 (2016), \$42,461 (2017) and \$37,266 (2018). The travel expense total budget is based on an allowance of \$5,500 per City Councilmember and \$7,000 for the Mayor. As a courtesy, the City Clerk will let each Councilmember know when they are reaching their training allowance limit.

Fiscal year
Attendee

OCT '21 - Sep '22
MAYOR & COUNCIL

	Owens			Palmer			Campbell/Tucker			Twitty			Willingham/Burley			Pollard			Morgan		
EVENT	Travel	Training	Food	Travel	Training	Food	Travel	Training	Food	Travel	Training	Food	Travel	Training	Food	Travel	Training	Food	Travel	Training	Food
MEAG MAYORS SUMMIT	\$ 1,063.40		\$ 177.00																		
NLC	\$ 560.00																				
LIBRARY BOARD	\$ 55.66																				
GMA ADVISORY BOARD	\$ 111.56		\$ 16.00																		
GMA CITIES SUMMIT ATLANTA	\$ 1,053.02	\$ 985.00	\$ 296.00	\$ 676.27	\$ 780.00	\$ 222.00	\$ 1,007.02	\$ 930.00	\$ 296.00				\$ 1,053.02	\$ 930.00	\$ 296.00	\$ 1,053.02	\$ 985.00	\$ 296.00	\$ 1,078.57	\$ 930.00	\$ 296.00
MEAG ANNUAL MEETING																					
GMA DISTRICT MTG																					
GMA NEWLY ELECTED OFFICIAL							\$ 364.00	\$ 420.00	\$ 177.00				\$ 364.00	\$ 420.00	\$ 177.00						
REGIONAL COMMISSION																					
SGGSA BOARD				\$ 39.20																	
ROBERT E. KNOX TRAINING INST	\$ 775.00	\$ 700.00	\$ 166.00													\$ 775.00	\$ 700.00	\$ 166.00			
SPRING TRAINING EVENT																					
GMA ANNUAL MTG SAVANNAH	\$ 1,200.00	\$ 1,100.00	\$ 300.00	\$ 1,200.00	\$ 1,100.00	\$ 300.00	\$ 1,200.00	\$ 1,100.00	\$ 300.00				\$ 1,200.00	\$ 1,100.00	\$ 300.00	\$ 1,200.00	\$ 1,100.00	\$ 300.00	\$ 1,200.00	\$ 1,100.00	\$ 300.00
Grand Total	\$ 4,818.64	\$ 2,785.00	\$ 955.00	\$ 1,915.47	\$ 1,880.00	\$ 522.00	\$ 2,571.02	\$ 2,450.00	\$ 773.00	\$ -	\$ -	\$ -	\$ 2,617.02	\$ 2,450.00	\$ 773.00	\$ 3,028.02	\$ 2,785.00	\$ 762.00	\$ 2,278.57	\$ 2,030.00	\$ 596.00
ANNUAL BUDGET	5,700.00	2,275.00	875.00	3,500.00	1,787.50	687.50	3,500.00	1,787.50	687.50	3,500.00	1,787.50	687.50	3,500.00	1,787.50	687.50	3,500.00	1,787.50	687.50	3,500.00	1,787.50	687.50
PROJECTED EXPENSE	\$ 4,818.64	\$ 2,785.00	\$ 955.00	\$ 1,915.47	\$ 1,880.00	\$ 522.00	\$ 2,571.02	\$ 2,450.00	\$ 773.00	\$ -	\$ -	\$ -	\$ 2,617.02	\$ 2,450.00	\$ 773.00	\$ 3,028.02	\$ 2,785.00	\$ 762.00	\$ 2,278.57	\$ 2,030.00	\$ 596.00
AVAILABLE BALANCE	881.36	(510.00)	(80.00)	1,584.53	(92.50)	165.50	928.98	(662.50)	(85.50)	3,500.00	1,787.50	687.50	882.98	(662.50)	(85.50)	471.98	(997.50)	(74.50)	1,221.43	(242.50)	91.50
UNDER/(OVER) BUDGET	291.36			1,657.53			180.98			5,975.00			134.98			(600.02)			1,070.43		

INTERGOVERNMENTAL CONTRACT BETWEEN THE BOARD OF COMMISSIONERS OF MITCHELL COUNTY, GEORGIA AND THE CITY OF CAMILLA, GEORGIA RELATING TO THE FUNDING OF THE BURSON AREA SEWER PROJECT.

This contract entered into effective the day and year herein after set out between the Board of Commissioners of Mitchell County, Georgia (hereinafter referred to as "Mitchell County") and the City of Camilla, Georgia (hereinafter referred to as "City of Camilla") to provide for funding of the sewer expansion to serve the Burson Road Area.

WITNESSETH:

WHEREAS, the City of Camilla operates a sewer system for the benefits of the citizens of Camilla and Mitchell County; and

WHEREAS, there is currently no sewer service in the Burson Road area; and

WHEREAS, Mitchell County intends to renovate and occupy an administrative building (formerly "GFA") in the Burson Road area that would be served by an extension to the sewer system; and

WHEREAS, in addition to the County Administrative Building, the expansion of the sewer system in Burson Road area would allow the City of Camilla to add additional customers to the system; and

WHEREAS, after receiving bids for the project, the City of Camilla has awarded the project to Green's Backhoe, Inc. of Thomasville, Georgia who presented a low bid of \$54,347.95; and

WHEREAS, Mitchell County and the City of Camilla have agreed to share the expense of expanding the sewer system in the Burson Road area.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, Mitchell County and the City of Camilla agree as follows:

Section 1. Mitchell County and the City of Camilla agree that each party shall pay fifty percent (50%) of the costs of sewer improvements to serve the Burson Road area attached hereto as Exhibit A and made a part of this contract.

Section 2. Upon completion of the improvements, improvements shall be made part of the sewer system of the City and shall be operated and maintained by the City of Camilla in the same manner as the existing sewer system and shall serve Mitchell County and other customers who desire to tap onto the system.

Section 3. The costs of the expansion shall be \$54,347.95; -provided however, should circumstances prove that the improvement to the system shall be more than this amount, the City of Camilla and Mitchell County shall split the additional costs evenly. Should the costs of the improvements be less than the \$54,347.95 amount, each party shall pay fifty percent (50%) of the

actual amount. Any cost in excess of \$54,347.95 shall be approved and accepted by both parties before the cost is incurred.

Section 4. This contract is governed by the laws of the State of Georgia.

Section 5. Time is of the essence with respect to the provisions of this contract.

8th WITNESSETH WHEREOF, the parties have here and to executed this contract as of the
day of March, 2022.

**MITCHELL COUNTY BOARD
OF COMMISSIONERS**

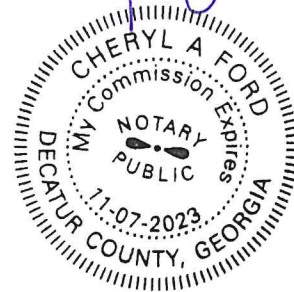
CITY OF CAMILLA

By: Benjamin Haywood
Chairman

By: [Signature]
Mayor,

Attest: Rebecca Reese

Attest: Cheryl Ford





00810-023-000



MITCHELL CO BD OF
COMMISSIONERS
5201 HWY 19
4.00 Acres Value \$793,240

View: [Report](#) | [Google Maps opens in a new tab](#)

POWERED BY
esri

2289139.76, 442837.09

Vendor
CITY OF CAMILLA

Check Date
3/10/2022

Check Number
25118

Vend #	INV#	Date	Description	P.O.	Amount
87	3.10202	3/10/2022	SEWER HOOK-UP GOV		27173.98

27173.98

THIS CHECK IS PROTECTED BY A VOID PANTOGRAPH, MICROPRINT SIGNATURE LINE AND A HEAT SENSITIVE PADLOCK ICON. ADDITIONAL SECURITY FEATURES ARE LISTED ON BACK.

MITCHELL COUNTY
BOARD OF COMMISSIONERS

BANK OF CAMILLA
CAMILLA, GEORGIA

025118

CHECK NO.

64-294
612

25118

DATE

AMOUNT

3/10/2022

27173.98

PAY
TWENTY-SEVEN THOUSAND ONE HUNDRED SEVENTY-
THREE DOLLARS & 98/100 CENTS

ACCOUNTS PAYABLE

TO THE
ORDER
OF

CITY OF CAMILLA
P.O. BOX 328

CAMILLA

GA

31730

[Signature]
[Signature]

MP

MP



Section 12 – Local Buying Preference

Because bids awarded to local vendors contribute to the City of Camilla tax base and promote the local economy, Departments are encouraged to use local vendors whenever possible. However, the City cannot pay a much higher price to do so because there is an obligation to the taxpayers to use our financial resources wisely.

A local vendor is considered to be any offeror who can provide evidence to the Finance Department that they meet all of the following criteria in response a quotation or bid:

- Having a principal business location within Mitchell County for a minimum of six (6) months prior to the issuance of a bid solicitation (a principal business location is defined as a corporation, limited liability company, partnership or sole proprietorship that maintains within Mitchell County its headquarters, a point-of-sale site where goods are sold to customers and a financial transaction is completed, or a locally-owned franchise).
- Having a valid occupational tax certificate by a Mitchell County or a jurisdiction located in Mitchell County.
- Having all obligations owed to City of Camilla shall be paid in full and not be delinquent, including rents, taxes, fees, and fines.

For all purchases over \$5,000.00, if the quality, service, price, and other factors are substantially equal, then the local vendor may be given an opportunity to match the lowest cost proposal, if the quotation or bid is within 5% of the lowest price proposal. This policy shall be so stated in all applicable solicitations. This provision does not apply to public works construction projects or road projects pursuant to the laws of the State of Georgia.

This local vendor preference shall not apply to any bid or contract that is subject to the competitive bidding requirements of the “Georgia Local Government Public Works Construction Law”, O.C.G.A. § 36-91-1 et seq., the bidding requirements for road construction contracts in Chapter 4 Title 32, of the Official Code of Georgia, or where prohibited by state or federal law.”


Adopted by Council: March 14, 2022

FUNDS NEEDED TO PRE-FUND 2022 PAVING

	<u>ESTIMATE</u>
LMIG 2021	\$ 153,000
TSPLOST 2022A	\$ 293,000
TSPLOST 2022B	<u>\$ 231,000</u>
TOTAL COST	\$ 677,000
LMIG FUNDS	\$ (78,522)
TSPLOST FUNDS	<u>\$ (214,408)</u>
BALANCE	\$ 384,070

Memo

To: Mayor and City Council

From: Steve Sykes, City Manager 

cc: Lisa Ferguson, Chief Financial Officer

Date: March 10, 2022

Re: Use of Electric Rate Stabilization Funds

BACKGROUND

As the Council considers using MEAG Competitive Trust funds for various eligible uses in the future, I am providing current data that suggests reserving certain funds to stabilize rising electric operating expenses by making scheduled transfers rather than solely making electric rate adjustments to balance the electric fund budget. Current electric consumption and cost estimates forecasted for Camilla indicate that expenses will exceed revenues for the next several years. This current year, City Council approved a transfer of \$1,200,000 from the rate stabilization funds to make up the difference. For the next eight (8) years, the City of Camilla will need to make budgetary decisions involving electric rates and the use of rate stabilization fund transfers to address the rising cost of electricity.

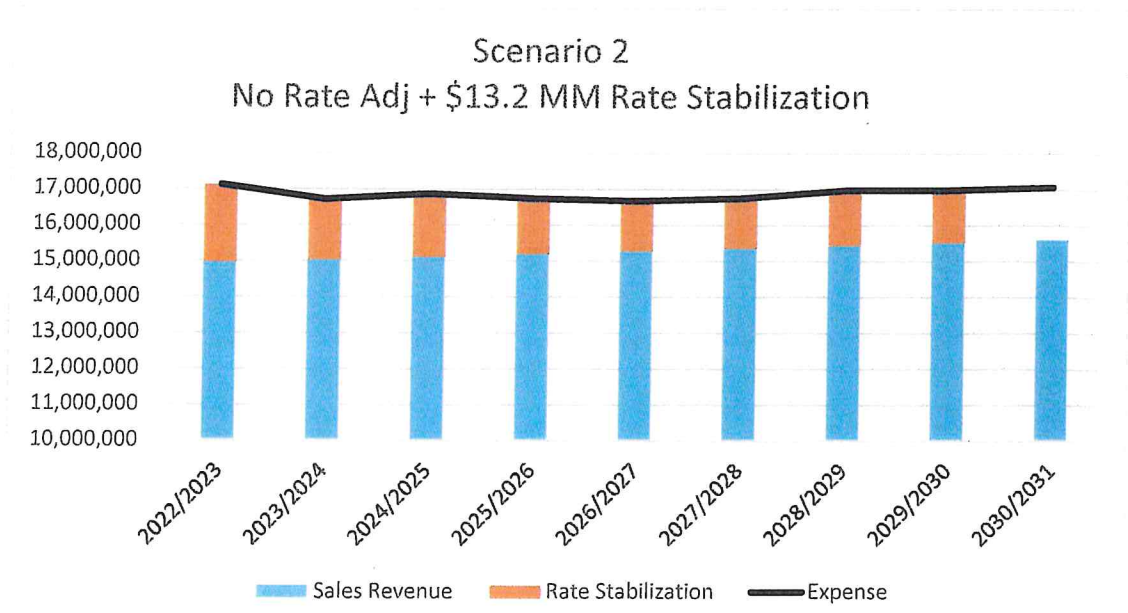
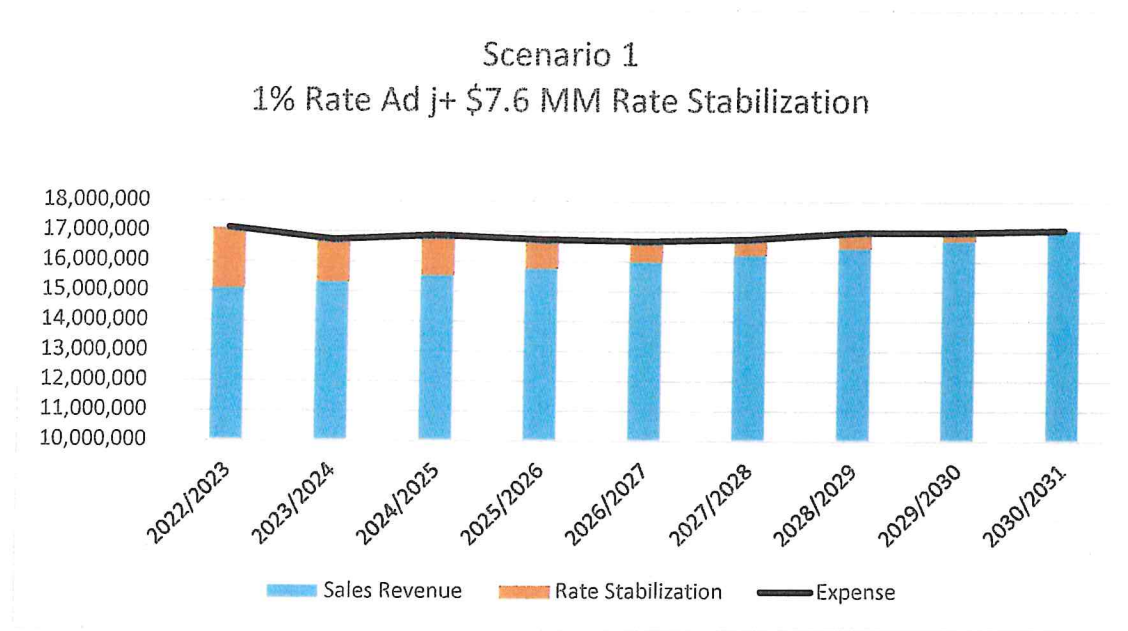
SCENARIO 1

Based on current projections, and over the next eight (8) years, a combination of rate adjustments and use of rate stabilization funds are needed to balance the electric fund budget and set rates where rate stabilization funds are not needed in future years. It is projected that an annual rate adjustment of 1% and use \$7,600,000 of the rate stabilization funds would be required to fund this scenario.

SCENARIO 2

If rate adjustments are not considered, then \$13,155,000 of rate stabilization funds would be required to fund this scenario over the same time period and the annual net loss would be \$1,400,000 after year eight (8).

Electric Fund Revenue Requirements



CEMETERY SPACES SOLD - REPORT - OAKVIEW CEMETERY

12/21/2021 - 03/9/2022

<i>OWNER</i>	<i>BURIAL</i>	<i>SECTION</i>	<i>SIZE</i>	<i>COST</i>
Alfredia Harris	Jerry Harris	Post Oak	5' x 10'	\$175.00
Jackie & Jacqueline Ross	Claretha Williams	Live Oak	10' X 15'	\$525.00
John Williams	Purchased In Advance	Post Oak	10' X 15'	\$525.00
Tommy Laster	Annie Lee Robinson	Laurel Oak	5' x 10'	\$175.00
Tommy Laster	Purchased In Advance	Laurel Oak	10' x 10'	\$350.00
Eritrea King	Fernandez Bernard Sanders	Red Oak	5' x 10'	\$175.00
Ann Wright Anderson	Purchased In Advance	Live Oak	5' x 10'	\$175.00
Nancy Wright	Purchased In Advance	Live Oak	5' x 10'	\$175.00
Grady & Deborah Huff	Purchased In Advance	Live Oak	10' x 10'	\$350.00
Annie Toombs & Family	Purchased In Advance	Third Addition	20' x 20'	\$1,400.00
Harnetha Dodd	Hilda G. Inman	Red Oak	5' x 10'	\$175.00
Joanne Burns	Cora Lee Odoms	Post Oak	5' x 10'	\$175.00
Tauresa Morris	Lillian Morris	Red Oak	5' x 10'	\$175.00
Zeddie Perry II	Dontarius Williams	Georgia Oak	5' x 10'	\$175.00
TOTAL SPACES SOLD (26)				\$4,725.00