MINUTES – REGULAR MEETING CITY OF CAMILLA, GEORGIA JULY 17, 2023

The regular meeting of the Mayor and City Council of the City of Camilla was called to order at 6:00 p.m. on Monday, July 17, 2023 by Mayor Owens.

Present at roll call: Councilmember Tucker (via phone), Councilman Burley, Councilman Morgan, Councilman Collins, and Councilman Palmer. Councilman Pollard arrived after roll call.

City Manager Stroud, City Attorney Wiley (via phone), and Clerk Ford were also present.

OPENING PRAYER AND PLEDGE

City Manager Stroud gave the invocation and the Mayor and Council led the Pledge of Allegiance to the Flag.

CITIZENS AND GUESTS

Sign-in Sheet Attached.

APPROVAL OF AGENDA

A motion was made by Councilman Morgan and seconded by Councilman Burley to approve the agenda for the July 17, 2023 meeting. The motion passed by a 5-0 vote.

APPROVAL OF MINUTES

Mayor Owens asked for a motion to approve the minutes from the June 5, 2023 work session action items. A motion was made by Councilman Burley and seconded by Councilman Morgan. The motion passed by a unanimous vote. A motion was made by Councilman Burley and seconded by Councilman Morgan to approve the minutes from the June 12, 2023 council meeting. The motion passed by a unanimous vote.

SPEAKER APPEARANCES

Suzanne Angell, Executive Director of the Southwest Georgia Regional Commission, gave an update on the City's Community Home Investment Program (CHIP) grant which was received March 2019. She stated Covid put them behind about two years due to supply problems and rebidding of work due to delays. After providing additional information, she commented they reconfirmed bid prices and received DCA approval for the homes selected for participation. The Mayor signed documents to extend the grant until June 30, 2024 and it has received approval. They anticipate starting on two homes late August 2023. The City will be eligible to reapply for another CHIP grant when 50% of the current grant funds have been expended.

Other speakers included Wallace Williams, Carl Shiver, Martha Bateman, Julie Tucker, Charlie Dixon, and Walter Anderson.

PUBLIC HEARING - AMENDMENTS TO ZONING ORDINANCE

Mayor Owens commented earlier in the legislative year the State Legislature made changes as it relates to zoning laws in the State which will impact Camilla. There are amendments to the text they have to do. Attorney Wiley commented one of the biggest changes is the method by which

PUBLIC HEARING – AMENDMENTS TO ZONING ORDINANCE (cont.)

appeals are made to superior court. Attorney Thompson stated the appeals process is the biggest change and quasi-judicial boards. It provides more detail around the appeals process and she worked closely with the City's zoning department regarding the changes. Mayor Owens opened the public hearing for citizen comments for House Bills 1405 and 916 related to zoning text amendments. There being no citizen comments, the public hearing was closed.

ACTION ITEMS

PROCLAMATION - WILLIAM MAXWELL CARROLL

The Mayor and Council discussed at their July 3rd Work Session their desire to issue a Proclamation to acknowledge the service and contributions of Mr. William Maxwell Carroll to our community. The Council recommends approving the Proclamation and authorizes the Mayor to sign. A motion was made by Councilman Burley and seconded by Councilman Morgan to approve the Proclamation. The motion passed by unanimous consent. Councilman Pollard commented the Proclamation is truly well deserved when he thinks about the contributions to the city and everything Mr. Carroll has done. He stated Mr. Carroll gave him the opportunity to join the profession and the Proclamation is well deserved. He thanked the family and apologized for not being able to attend due to taking care of professional duties for the City but his heart and prayers were there. Mayor Owens stated most of them were out of town at the time and it was a collective decision they would make sure to acknowledge Mr. Carroll at the earliest opportunity. Mayor Owens read the Proclamation into the record and presented the Proclamation to the family of William Maxwell Carroll, Sr.

OAKVIEW CEMETERY FENCE BID – SHIPP & SON FENCE COMPANY

The City received bids on June 16, 2023 for the installation of fencing at Oakview Cemetery. Five bids were received, two of which were disqualified, and Shipp and Son Fence Company LLC was identified as the low bidder for the project in the amount of \$160,306. York and Associates Engineering recommends awarding the bid to Shipp and Son Fence Company LLC and the Council accepts the recommendation from York. A motion was made by Councilman Burley and seconded by Councilman Pollard to award the fence bid to Shipp and Son Fence Company. City Manager Stroud commented the fence to be installed will be from the broken pillar to the last cemetery entrance (road frontage). Mayor Owens stated this has been a needed facelift of our cemetery and this type of investment at one time, he believes, is the largest investment in infrastructure in terms of improving the aesthetics of the Oakview cemetery in years, if not decades. City Manager Stroud stated the fencing will be the same type as Toombs Park fencing and the Splash Pad. The motion passed by a 5-0 vote. [Due to communication issues Councilmember Tucker was not present at vote.]

APPROVAL OF AMENDMENTS TO ZONING ORDINANCE (H.B. 1405 AND 916)

As a result of changes enacted by the State Legislature via House Bills 1405 and 916, the Council is required to incorporate the changes in the City's zoning ordinance. A public hearing was conducted tonight to receive citizen input and feedback on the required changes. The major changes include but are not limited to provisions related to judicial review of zoning decisions,

APPROVAL OF AMENDMENTS TO ZONING ORDINANCE (H.B. 1405 AND 916) – cont. review procedures, notice and hearing provisions for revision of single-family residential classifications, and a unified procedure for appealing decisions of a lower body to the superior or state court. The Council approves incorporation of the changes in the City's Zoning Ordinance. A motion was made by Councilman Burley and seconded by Councilman Morgan to approve

incorporation of the changes. The motion passed by a 5-0 vote.

FOOD ASSISTANCE PROGRAM – AMERICAN RESCUE PLAN ACT FUNDING

After discussing food insecurity for seniors on fixed incomes and record heat, the Council recommends allocating \$25,000 of American Rescue Plan Act (ARPA) funds to implement a program to provide food assistance for the city's seniors. A motion was made by Councilman Burley and seconded by Councilman Pollard to approve allocation of the funds for the program. Mayor Owens stated we are dealing with temperatures that feel like 105 degrees and people will be using their air conditioners longer periods of time. For our seniors on fixed incomes it will be hard for them and this is designed to give them the relief they will need. We don't have to wait for them to say they are having a hard time and there is no reason to not be proactive. The motion passed by a 5-0 vote.

POWER COST ADJUSTMENT (PCA) - SEASONAL RATE REDUCTION (ELECTRIC)

The Mayor and Council discussed at their July 3rd Work Session action previously taken by Council to remove the administrative authority for the city manager to adjust the power cost adjustment (PCA) without Council approval. The Council recommends approval for the city manager to reduce the PCA up to 75% through the end of the fiscal year (September 30, 2023). The PCA is being adjusted to provide help to all citizens with their utility bills. Mayor Owens stated the number will be .0035 and right now it is .0065. A motion was made by Councilman Morgan and seconded by Councilman Burley to reduce the PCA to .0035. Councilman Morgan commented they hear the citizens and know it is hot and trying to provide some form of relief. He hopes they see a positive impact from the PCA adjustment. Councilman Palmer asked how much money they were talking about. City Manager Stroud replied somewhere between \$50,000 to \$60,000. Councilman Palmer asked where the money would come from. City Manager Stroud replied based on the current margins it would not have to come from anywhere, it is already in the margins. Councilman Palmer commented the cost of power is already up because of the heat and our power bill will be significantly higher. Mayor Owens asked Councilman Palmer to define significantly higher. Councilman Palmer replied because of the heat the electric bill is going to be more than it has been. Individual bills will be higher because of the heat. Mayor Owens commented that is why they are suggesting the adjustment. They know customers will be using more electricity to cool their house. The PCA, in a lot of ways, is market driven. The City of Camilla owns their utilities and are not regulated like Georgia Power. They [the Council] are the regulating force and the ones that set the price. What some have suggested is it is hot and will get hotter. This past year we had a fairly mild winter and the margins the City made boosted the coffers. What is being suggested is to lower the PCA at home because of the rates and revenues made in the winter months. It is not going to cost us anything because it has already been paid for. What they are doing, and probably the first time in the City's history or at least the past thirty years, is giving it back to the customer and is one thing they can do right now to try and bring some relief to house-

POWER COST ADJUSTMENT (PCA) - SEASONAL RATE REDUCTION (ELECTRIC) - cont.

holds. After further comments, Mayor Owens stated they have a base charge of \$12.00 and for seniors it is \$7.00. As part of what he is asking, if there is a substitute motion, is to reduce the PCA to .0035 and also reduce the base charge for seniors from \$7.00 to \$5.00. A substitute motion was made by Councilman Morgan and seconded by Councilman Pollard. The age for a senior discount is 62 years of age and older. They will have to apply for the discount unless they are already in the system, which will be automatic for those customers. The motion passed by a 5-0 vote via roll call.

EXTENSION OF UTILITY ASSISTANCE PROGRAM – AMERICAN RESCUE PLAN ACT (ARPA)

The Mayor and Council discussed extending the Utility Assistance Program to provide financial assistance to citizens with their utility bills. The program, initially established May 9, 2022 and subsequently extended on September 12, 2022, provides \$200 per household for utility assistance and requires a 12-month waiting period before reapplying for funds. The Council recommends the use of ARPA funds in the amount of \$50,000 be authorized to continue the program as follows:

\$30,000 for citizens \$20,000 for senior citizens

The City will partner with a non-profit organization to administer the program and pay up to 5% in administrative fees, also utilizing ARPA funds. A motion was made by Councilman Burley and seconded by Councilman Pollard to approve the use of \$50,000 in ARPA funds for the program. Mayor Owens commented they are a proactive city and they do not have to wait for citizens to feel pain. They can get ahead of that. The motion passed by a 5-0 vote via roll call.

CITY MANAGER'S REPORT

City Manager Stroud reported they received his report on Friday and the only change was he added LMIG. It is time for FY24 and if they have projects in their district they need to submit streets to him now. They are going to combine FY22 and FY24 and hopefully can get the most bang for the buck. After discussion about the Perry Street Gym demolition and rehabilitation, Mayor Owens commented a majority of the Council has authorized the city manager to get information required to demolish the gym and give our children a new facility.

MAYOR'S ANNOUNCEMENTS

Mayor Owens stated they are ready to enter budget season and it will be a budget that will spend resources required to grow the city. He believes some of the things already done are paying off. You can hardly go on any corner in the city and not see commercial construction or some type of expansion. They are going to continue signaling to this region and State they [the City] are willing to spend and they should too, i.e. potential commercial investors. The budget will make our public safety employees some of the highest paid in the region. It will be a budget that makes sure our employees are getting paid what they are worth. It will be a budget that will give the citizens of this city the infrastructure they deserve, from streets to the basic day-to-day operation of the city. He submits to them this particular budget season will be one of the most robust, ambitious budget

MAYOR'S ANNOUNCEMENTS (cont.)

seasons the city has probably seen in the last ten years. He looks forward to the public hearings and citizen input.

ADJOURNMENT

The meeting adjourned at 7:10 p.m. on motion by Councilman Pollard.

BY:

KELVIN M. OWENS, MAYOR

ATTEST

CHERYL FORD, CLERK

OAKVIEW CEMETERY - LOTS SOLD

Included and made a part of the July 17, 2023 council meeting minutes are cemetery lots sold at Oakview Cemetery for the period of March 10, 2023 through June 23, 2023.

Cheryl Ford,

CITY OF CAMILLA, GEORGIA ~ SIGN-IN SHEET

	DATE: JULY	17 2023	rime: 6 '(0		P.M.	
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2	Wallace W. Wms	110 Thomas St		1			
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5	Surang Angely)	1004 Ashley In. Ba	nonder		CHIP Projecta		, , , , , , , , , , , , , , , , , , , ,
6	German Klose	195 Apt 5 Dav		1			
7	Lozza Sawkin	209N. Ellis Spa	ell world	V			
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11	Jeile Jester	115 freshus7	V	1			
12	Martha Batanan	424225 Hay 19		V	Choice Awa	rd s	
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15	CHARLIE DIXU	A			Bery of.	gram,	lista
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17	Machel Julian	39 Campbel Na	ive /				r (uvi A - 1

CITY OF CAMILLA, GEORGIA ~ SIGN-IN SHEET

DATE: JULY 17 20	23 TIME:	6:00 A.M.	⊘ P.M.
MEETING: X COUNCIL	☐ WORK SESSION	OTHER:	
		CDCAZED	

			SPEAI	KER	
	NAME	ADDRESS	NO	YES	TOPIC OF DISCUSSION
1	Teresa Quimby	111 Thomas street Camille, SA 136 Brimborry St 134 Brinbary St 401 US Highway 195	1		The state of the s
2	William Corrollisa Daorri Callell Bina: E. Lh	136 Brimborry St	V		
3	Jaoni Calloll	134 Briabay St	V		
4	Bina: Elh	401 US Hishway 195	/		
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181 E. Broad Street P.O. Box 346 Camilla, GA 31730 (229) 522-3552 www.swgrc.org

June 22, 2023

The Honorable Mayor Kevin Owens City of Camilla P. O. Box 328 Camilla, GA 31730

RE:

City of Camilla - Community HOME Investment Grant (CHIP) Project

CHIP Grant No. 2019-103

Dear Mayor Owens:

Please accept this letter as an update on the progress concerning your Community HOME Investment Program (CHIP) grant. As you are aware, three (3) properties have been identified and the environmental assessments are complete.

Bids for those properties have been received and listed below are the bid results:

Properties	Bid Results	
83 Thomas Street Camilla, GA	1st Bid Received: John Thompson Construction REHAB John Thompson Construction LEAD	\$67,636 \$24,780
	2 nd Bid Received: Burgess Builders REHAB Burgess Builders LEAD	\$69,700 \$25,600
20 Kennedy Street Camilla, GA	1st Bid Received: John Thompson Construction REHAB	\$69,880
55 Thompson Street Camilla, GA	1st Bid Received: Burgess Builders REHAB	\$45,350

Our CHIP contractors have been delayed because they are working on older CHIP projects (delayed due to COVID). Please understand we have a very small pool of contractors to choose from that are willing to do the work under this program, which makes it very challenging when we have so many projects going on at one time. I am now confirming prices with the contractors to make sure the prices are accurate because six months have passed from accepting the original bids. Once the prices are confirmed, the bid packages will be submitted to the DCA office for approval. The project's deadline date is currently June 30, 2023, but the DCA office has confirmed that they will allow a grant extension based on the project's challenges, mainly due to COVID. Attached is a grant extension letter requesting the project to be extended until June 30, 2024, (which has been verbally approved) and I am anticipating construction to start on the first home in late August 2023.

The following timeline shows the events that have occurred since the project award date and illustrates the many challenges due to the COVID-19 pandemic:

Camilla's CHIP Project Timeline of Events	Dates of Completion
City of Camilla received CHIP Award Notification	March 6, 2019
City of Camilla received Grant Agreement documents from Georgia Dept. of Community Affairs (DCA) office	May 13, 2019
Southwest Georgia Regional Commission (RC) submitted RC Administration contract to City for signatures	May 19, 2019
ERR Ad was published in Camilla Enterprise to comply with National Environmental Protection Act (NEPA)	June 12, 2019
RC working with City Clerk to prepare special condition documents and resolutions to present to City Council members for approval at the June 2019 Council Meeting	June 17, 2019



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Southwest Georgia Regional Commission (RC) prepared and submitted special conditions documents	July 18, 2019
1 thru 16 to DCA office for approval Southwest Georgia Regional Commission (RC) staff attended training and awards Ceremony to receive "Big Check" in LaGrange, Georgia at Great Wolf Lodge	Oct. 16-18, 2019
Southwest Georgia Regional Commission (RC) submitted email to DCA requesting a status update on clearance of special condition documents	December 20, 2019
DCA office approved all the special conditions documents necessary to clear conditions and was notified to proceed to advertise/marketing the program	January 20, 2020
Coronavirus (COVID-19) outbreak occurred.	January - March 2020
New Federal Law Governing the State Emergency COVID-19 law. Also, the House of Representative passed H.R.6201 temporary closures of schools and universities	March 14, 2020 March 16, 2020
Southwest Georgia Regional Commission (RC) request for a project extension due to the COVID-19 pandemic and project was extended until June 30, 2022	April 21, 2020
State of Georgia mandated restrictions concerning shelter in place as well as CDC guidance concerning social distancing. These practices were put in place to reduce or limit physical interactions with families, especially seniors, and reduce the spread of COVID-19. Many homeowners contacted DCA to reschedule repairs because they were concerned about allowing contractors in their home during these days of physical distancing. CHIP projects were placed on HOLD due to the COVID-19 pandemic	April – August 2020
RC developed a flier to market the program and scheduled a call-in event	August - Sept. 2020
City of Camilla approved the "Call-In Event" flier. Fliers were mailed to interested applicants and published in the Camilla Enterprise.	October 2020
City of Camilla held CHIP grant Call-In Event to market the CHIP program	November 10, 2020
City of Camilla mailed CHIP applications to homeowners that participated in the Call-In Event	November 11, 2020
RC office reviewed the CHIP applications for eligibility requirements	Dec. 2020 - Jan. 2021
A rise in COVID-19 positive cases in Mitchell County delayed the inspection process of evaluating potentially eligible homes	February 8, 2021
Encountered delays due to concern for the safety of property owners and staff member because the virus is rapidly spreading. Contractors are also experiencing shortage of building materials.	August – October 2021
RC begin assessing three (3) properties based on time and date the applications were accepted by the City.	Nov. 2021- Dec. 2021
DCA office extended CHIP project deadline date to June 30, 2023	January 2022
Letters were mailed to homeowners and applications placed on hold.	January -February 2022
Southwest Georgia Regional Commission (RC) began working on Environmental Review Records (ERR) documents for all three (3) properties	March- April 2022
Southwest Georgia Regional Commission requests for City of Camilla to open bank account & complete DCA financial forms for automatic direct deposits	April 2022
Southwest Georgia RC completed ERR documents for all three (3) properties	May - August 2022
Work write-ups/Work orders & Lead Inspection/Assessments report complete for all 3 properties	Sept - Oct. 2022
Southwest Georgia Regional Commission (RC) - Soliciting Bids for Rehabilitation	Nov Dec. 2022
Contractors held up on other CHIP projects and bid prices must be reconfirmed.	January - June 2023
City of Camilla to request CHIP project to be extended project until June 30, 2024 (see attached letter to go on City Letterhead and signed by Mayor Owens) – Extension has been verbally approved by DCA. We just need to submit formal letter for documentation.	June 2023
Southwest Georgia RC to submit complete set-up package for two (2) properties. Property owner at 83 Thomas Street has passed away and eligibility must be verified for current homeowner occupying the property.	July 2023
Southwest Georgia RC anticipating rehabilitation work to start	August 2023

If you have any other questions, please do not hesitate to contact me. Thanks for your cooperation in this matter.

Sincerely,

Brenda Wade, Grant Administration Manager

Serving Local Communities in ...

Proclamation

CITY OF CAMILLA, GEORGIA

IN HONOR OF WILLIAM MAXWELL CARROLL, SR.

- WHEREAS, Mr. William Maxwell Carroll, Sr. was born on October 6, 1936 in Camilla, Georgia to Horace Carroll and Thelma Jester Carroll White; and
- WHEREAS, Mr. Carroll graduated from Atlanta College of Mortuary Science and operated Robert Jester Mortuary in Camilla, a family-owned business, where he served as owner-operator since 1958; and
- WHEREAS, Mr. Carroll, known throughout the community as Mr. Billy, received many awards during his lifetime to include Living Historian Award, Certificate of Appreciation from Southern Poverty Law Center, Honorary State Trooper, Honorary Sheriff, Mortician of the Year, and Great Man Award; and
- WHEREAS, Mr. Carroll's community and state-wide civic engagement included the Georgia State Commissioners of Indian Affairs, the Board of Quality Basic Education, City of Camilla Zoning Board, Mitchell County Hospital Endowment Board, Archbold Hospital Authority Board, Kiwanis Club, NAACP, 100 Black Men, Inc., Boys and Girls Club, and the Georgia Funeral Service Practitioners Association; and
- WHEREAS, Mr. Carroll, a member of St. Peter African Methodist Episcopal Church, served his church on the Steward and Trustee Boards, the Sons of Allen, the Lay Department, and Building Fund Chairperson; and
- WHEREAS, Mr. William Maxwell Carroll, Sr. peacefully departed from this life to eternal life on June 18, 2023.

NOW, THEREFORE, BE IT KNOWN that the Mayor and City Council of the City of Camilla express their heartfelt condolences to the family and friends of Mr. William Maxwell Carroll, Sr.

This 17th day of July, 2023.

Kelvin M. Owens, Mayor

SIE ON CALL

Cheryl Ford, Clerk



20 June 2023

Mr. Dennis Stroud, City Manager City of Camilla P.O. Box 328 Camilla, Georgia 31730

Re:

Bid for Oakview Cemetery-MLK Jr. Road (Fencing)

Dear Mr. Stroud:

Attached, please find the bid tabulation on the bids that were submitted on 16 June 2023.

Two of the bidders, Allday Specialty Contractors and Max Fencing & Construction, did not submit complete bids. Addendum 1 revised the Pricing Sheet, adding line items 5 and 6. Their submitted bids were with the original unrevised Pricing Sheet which did not include line items 5 and 6.

Three of the bidders did submit complete packages and the low bidder from these three was Shipp & Son Fence Co. LLC in the amount of \$160,306.00.

It is York & Associates Engineering, Inc.'s recommendation that Shipp & Son Fence Co. LLC be awarded the project in the amount of \$160,306.00.

If you have any questions, please contact us.

Sincerely,

YORK & ASSOCIATES ENGINEERING, INC.

J.D. York, P.E., P.L.S.

Attachments

cc:

Cheryl Ford, City Clerk

Shipp & Son

G:\PROJECT\2023\2023-09 Camilla- Cemetery\BID\Award Recommendation.wpd

BID T	ABULATION		Prepare	d For: C	ITY OF CA	AMILLA	_								
Time:	1:30 P.M. Date: June 16, 2023		Ву:	York &	Associates	Engineeri	ng, Inc.								
Place:	·		ractor		Specialty ractors	Atlas Fend	ce Company	Howell Fencing			encing & truction		on Fence Co. LC		
FACOSANCY FROM TO	ob: Oakview ery-MLK Jr.	Bid Bo	nd	Cashie	r's Check		rn Surety npany	Cashier's Check		Cashier's Check			Iphia Indemnity nce Company Auto-Owners Insurance		ers Insurance
Item No.	Description	Units	Est No. Units	Unit Price						Unit Price	Item Total	Unit Price	Item Total		
1	Fence Removal	LF	1,975	\$3.44	\$6,794.00	\$6.61	\$13,054.75	\$2.25	\$4,443.75	\$6.00	\$11,850.00	\$3.12	\$6,162.00		
2	Brick Pillar	EA	3	\$1,000.00	\$3,000.00	\$5,726.68	\$17,180.04	\$1,500.00	\$4,500.00	\$5,700.00	\$17,100.00	\$6,866.00	\$20,598.00		
3	Ornamental Fence	LF	1,975	\$62.50	\$123,437.50	\$85.81	\$169,474.75	\$76.51	\$151,107.25	\$74.51	\$147,157,25	\$63.48	\$125,373.00		
4	Gates	EA	2	\$2,500.00	\$5,000.00	\$8,890.86	\$17,781.72	\$5,500.00	\$11,000.00	\$4,815.00	\$9,630.00	\$2,699.00	\$5,398.00		
5	Removal of Damaged Column	EA	1			\$1,127.50	\$1,127.50	\$500.00	\$500.00			\$500.00	\$500.00		
6	Stone Cap	EA	7			\$676.50	\$4,735.50	\$100.00	\$700.00			\$325.00	\$2,275.00		
	TOTAL BID =						\$223,354.26		\$172,251.00				\$160,306.00		

Appendix A. - ZONING[1]

Footnotes:

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PAGE AMENDMENTS: 10,12,23,79,80,82, 83,84

Editor's note— Appendix A contains the Zoning Orinance of the City of Camilla, Georgia which was adopted October 8, 2018 by Ord. No. 2018-09-10-2. Amendments are indicated by history notes following amended provisions. The absence of a subsequent history note indicates that the provision remains unchanged from the original ordinance. Obvious misspellings have been corrected without notation. For stylistic purposes, a uniform system of headings, catchlines, citations to state statutes, and expression of numbers in text has been used. Additions made for clarity are indicated by brackets. The former zoning provisions derived from an ordinance adopted July 25, 1988, and which were published as Title 8, Chapter 6. See the Ordinance Disposition Table for a complete derivation of the former provisions.

ARTICLE I. - INTRODUCTION

Sec. 1.01. - Effective date.

The provisions of this chapter are hereby declared to be immediately necessary for the preservation of the public peace, health, safety, and welfare of the people of the City of Camilla and are hereby ordered to be given immediate effect from and after the date of its passage.

Sec. 1.02. - Authority for enactment.

The Camilla City Council enacts this ordinance pursuant to the City of Camilla's authority to adopt plans and exercise the power of zoning granted by the Constitution of the State of Georgia, Article 9, Section 2, Paragraph 4, Planning and Zoning, and by Article 9, Section 2, Paragraphs 1 and 3; pursuant to Chapters 66 and 70 of Title 36 of the Official Code of Georgia Annotated; by the Georgia Planning Act of 1989 as amended; by the City of Camilla's authority to enact regulations and powers granted by its Charter, by local laws and by the city's general police powers; and by other powers and authority provided by federal, state, and local laws applicable hereto.

Sec. 1.03. - Jurisdiction.

This ordinance shall apply to the incorporated areas of the City of Camilla.

Sec. 1.04. - Purpose.

The purpose of these regulations shall be to promote the proper location, height, bulk, number of stories and size of buildings and other structures; to assure the appropriate sizes of yards, courts, and the use of other open spaces; the density and distribution of population; and the use of buildings, structures, and land for trade, industry, residence, recreation, agriculture, forestry, conservation, sanitation, protection against floods, public activities, and other purposes, so as to lessen congestion in the streets; to secure safety from fire, panic, and other dangers; to promote health and the general welfare; to provide adequate light and air; to prevent the overcrowding of land; to avoid undue concentration of population; to prevent urban sprawl; to facilitate the adequate provision of transportation, water, sewage, schools, parks, and other public requirements; to promote desirable living conditions and the sustained stability of neighborhoods; to encourage better design of the built environment in a manner that improves the aesthetic conditions of the city so as to promote the health, safety and welfare of citizens and visitors; to protect against blight and depreciation; to secure economy in governmental expenditures; to conserve the value of buildings and to encourage the most appropriate use of land, buildings, and structures; and for other purposes.

Sec. 1.05. - Severability of parts of ordinance.

Outdoor storage: The open storage of any items, whether business related or personal, outside of any principal or accessory building or structure that does not include walls for enclosure.

Parking space: An area of not less than nine feet wide and 20 feet long, for each automobile or motor vehicle, such space being exclusive of necessary drives, aisles, entrances or exits and being fully accessible for the storage or parking of permitted vehicles.

Place of worship: A lot or building wherein persons assemble for religious worship.

Planned unit development: A planned unit development is a single parcel of land within which a number of buildings (uses) are located or intended to be located in accordance with an overall plan of design and not in relation to a prearranged pattern of land subdivision. Examples of a planned unit development (P.U.D.) include a complex of apartment buildings, offices and a shopping center with a number of stores.

Prime farm land: Land in the city which is best suited for producing feed, forage, fiber, and oil seed crops and also available for these uses. It has the soil quality, growing season, and moisture supply needed to produce sustained good yield of crops economically if treated and managed, including water management, according to modern farming methods.

Produce stand/curb market: A permanent or semi-permanent building stand not exceeding 200 square feet of floor area intended to provide a place to sell at retail only perishable farm and garden vegetables and orchard or grove fruits, but not including buildings or structures erected by a bona fide farmer for the sale of seasonal produce grown on their land in an Agricultural Zoning District.

Quasi-judicial officers, boards, or agencies: An officer, board, or agency appointed by a local government to exercise delegated, quasi-judicial zoning powers including hearing appeals of administrative decisions by such officers, boards, or agencies and hearing and rendering decisions on applications for variances, special administrative permits, special exceptions, conditional use permits, or other similar permits not enumerated herein as a zoning decision, pursuant to standards for the exercise of such quasi-judicial authority adopted by a local government.

Recreation facility, commercial: A recreation facility operated as a business and open to the public for a fee.

Recreational vehicle: is a motor home, travel trailer, truck camper, or camping trailer with or without motive power designed for human habitation for recreational or emergency occupancy.

Reference level: The reference level for any building is seven inches above the existing curb, or in the absence of an existing curb, above the crown of the adjacent public road.

Rooming, lodging or boarding house: A dwelling unit within which a resident family or manager offers lodging or lodging and meals, but no other personal services, to two or more unrelated adults in exchange for monetary compensation or other consideration.

Rubbish: The miscellaneous waste material resulting from housekeeping, mercantile enterprises, trades, manufacturing offices and construction enterprises, including other waste material such as slag, stone, broken concrete, fly ash, tin cans, glass, scrap metal, rubber, paper, rags, chemicals, and/or similar or related combinations thereof.

Screening: Also referred to in the text as "protective screening" is a visual and acoustical barrier which, through the use of buffers, natural topography, landscaping, fences, walls, beams or approved combination thereof, is of such nature and density that provides year-round maximum capacity from the ground to a height of at least six feet that screens structures and activities on the lot from view from the normal level of a first story window on an abutting lot.

Service station: A building or structure designed or used for the retail sale or supply of fuels, lubricants, air, water and other operating commodities for motor vehicles, aircraft or boats, and including the customary space and facilities for the installation of such commodities on or in vehicles, and including space for facilities for the temporary storage of vehicles, minor repair or servicing.

Utility room: A room or space, located other than in the basement, specifically designed and constructed to house utilities, such as major home appliances.

Variances: A variance is a relaxation to the terms of this zoning ordinance where such variance will not be contrary to the public interest and where, owing to conditions peculiar to the particular property and not the result of any action of the applicant, a literal enforcement of the ordinance requirements would result in unnecessary and undue hardship.

Water system, community: A public water system which serves at least 15 service connections used by year-round residents or regularly serves at least 25 year-round residents.

Water system, individual: A potable water system other than a community or public water system, serving no more than two principal buildings, residence or other facility designed or used for human occupancy or congregation on one lot.

Water system, public: A system for the provision to the public of piped water for human consumption, if such system has at least 15 service connections or regularly serves an average of at least 25 individuals daily at least 60 days out of the year.

- (1) Any collection, treatment, storage and distribution facilities under the control of the operator of such system and used primarily in connection with such system.
- (2) Any collection or pretreatment storage facilities not under such control which are primarily in connection with such system. A public water system is either a community water system or a noncommunity water system.

Yard, front: A space extending the full width of the lot and situated between the right-of-way line of the abutting street and the front line of the principal building.

Yard, rear: A space extending across the full width of the lot between the rear line of the principal building and the rear line of the lot.

Yard, side: A space situated between the principal building and side line of the lot and extending from the rear line of the front yard to the front line of the rear yard.

Zero lot line: The location of a building on a lot in such a manner that one or more of the building sides rest directly on a lot line.

Zoning decision: Final legislative action by a local government which results in:

- (A) The adoption or repeal of a zoning ordinance;
- (B) The adoption of an amendment to a zoning ordinance which changes the text of the zoning ordinance;
- (C) The adoption or denial of an amendment to a zoning ordinance which rezones to 65 rezone property from one zoning classification to another;
- (D) The adoption or denial of an amendment to a zoning ordinance by a municipal local government which zones to zone property to be annexed into the municipality; or
- (E) The grant or denial of a permit relating to a special use of property;
- (F) The grant or denial of a variance or conditions concurrent and in conjunction with a decision pursuant to subparagraphs (C) or (E) of this paragraph.

ARTICLE II. - ESTABLISHMENT OF ZONING DISTRICTS.

Sec. 2.01. - Districts.

The incorporated portions of the city are hereby divided into 13 classes of districts known as the following:

R-1 Single Family Residential

- with, said council shall rescind and revoke such permit after giving due notice to all parties concerned and granting full opportunity for a public hearing.
- (5) Conditional uses shall be implemented within a period of 12 months from the time the use is granted or becomes null and void and subject to procedures for resubmission as established above and are subject to all other applicable laws and regulations.

Sec. 3.15. - Variances.

- (1) The planning commission shall authorize, after public hearing, in specific cases such variances from the terms of this ordinance as will not in its opinion, be contrary to the public interest, where owing to special conditions, a literal enforcement of this ordinance will, in an individual case, result in unnecessary hardship. Such variance may be granted in such individual cases of unnecessary hardship upon consideration of the following criteria:
 - (a) There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape or topography;
 - (b) The application of the ordinance to this particular piece of property would create an unnecessary hardship;
 - (c) Such conditions are peculiar to the particular piece of property involved; and
 - (d) Relief, if granted, would not cause substantial detriment to the public interest or impair the purposes and intent of this ordinance, provided, however, that no variance may be granted for a use of land or building which is prohibited by this article. The city will control the actual use of properties through zoning and conditional uses and not through variance.
- (2) In exercising the above powers, the city council shall not consider any nonconforming use of neighboring lands, structures or buildings in the same district, nor permitted use of lands, structures, or buildings in other districts, as grounds for the issuance of a variance.
- (3) The public notice and procedures for the required public hearings by the planning commission shall be as set forth in article XXI.
- (4) If the planning commission grants a variance the reason for such variance must be put forth clearly in the minutes of the meeting at which the variance was granted.
- (5) Variances shall be implemented within a period of 12 months from the time the variance is granted or become null and void and subject to procedures for reapplying and are subject to all other applicable laws and regulations.
- (6) Any person aggrieved by a final decision of the planning commission regarding a variance is authorized to seek review of such decision as described in Sec. 21.08, by the Camilla Board of Zoning Appeals for a writ of certiorari, setting forth plainly, fully and distinctly the alleged error(s). Such petition shall be filed within 30 days after the final decision of the planning commission is rendered.

Sec. 3.16. - Site plan review.

- (1) In order to assure that the requirements of this ordinance are complied with, all applications for a building permit shall be accompanied by a building site plan which shall conform to the following list of requirements and which shall be reviewed by the city planner, or his duly authorized representative, to determine compliance with this article before a building permit is issued. A building permit application shall not be issued for proposed site plans that do not meet all of the following requirements:
 - (a) The site plan shall be drawn to scale. The planning director, or his designee, may request that the plan be drawn by a registered engineer or surveyor certified to work in Georgia if questions of flood zone locations exist within the property for which a building permit is being sought.

- of occupancy for the principal dwelling, building or structure on the same lot when such accessory buildings or structures are completed at the same time as the principal use.
- (6) Application for certificates. Certificates of occupancy shall be applied for coincident with the application for a building permit and shall be issued within ten days after the erection or alteration of such building shall have been completed in conformity with the provisions and requirements of this chapter. If such certificate is refused for cause, the applicant therefore shall be notified of such refusal and the cause thereof within ten days.

Sec. 20.04. - Fees.

Fees for inspections and the issuance of permits or certificates or copies thereof required or issued under the provisions of this chapter shall be collected by the building inspector in advance of the issuance of such permits or certificates.

The amount of such fees shall be established by the city council, from time to time, and shall cover the cost of inspection and supervision resulting from the enforcement of this chapter. The fees shall be deposited with the city clerk.

Sec. 20.05. - Amendments.

The City Council of the City of Camilla may amend, supplement or change the regulations of the district boundaries of this chapter as established herein. The procedure for submitting a request for an amendment to the zoning ordinance text or district boundaries of the official zoning map shall be as follows:

- (1) The applicant for the amendment may be owner or agent of the owner of the property to be affected by the amendment or the planning commission of the City of Camilla or the mayor and council of the City of Camilla. The applicant shall complete and submit to the city clerk the application for the amendment not less than 15 days before the next scheduled planning commission meeting.
- (2) At the time of application submittal, the applicant shall deposit the appropriate fee amount with the city clerk to cover the cost of processing the application.
- (3) Within ten days of the next scheduled planning commission meeting, the zoning administrator shall compile all of the rezoning requests for the next scheduled meeting. This agenda shall be mailed to all planning commission members.

ARTICLE XXI. - ZONING POLICIES AND PROCEDURES

Sec. 21.01. - General conditions.

These regulations, including the official zoning maps, may be amended by the city council:

- (1) On its own motion,
- (2) On petition, or
- (3) On recommendation of the planning commission, but no amendment shall become effective unless it shall have been submitted to the planning commission for review and recommendation.

The following policies and procedures are herein established to provide guidelines for the following activities.

- (1) The adoption or repeal of a new zoning ordinance;
- (2) The adoption of an amendment to the zoning ordinance which changes the text of the ordinance;
- (3) The adoption <u>or denial</u> of an amendment to the zoning ordinance <u>which rezones</u> to rezone property from one zoning classification to another (Map Amendment);

- (4) The adoption or denial of an amendment to the a zoning ordinance which zones to zone property to be annexed into the City of Camilla; and
- (5) The grant or denial of a permit relating to a conditional special use of property.
- (6) The grant or denial of a variance or conditions concurrent and in conjunction with a decision pursuant to subparagraphs (3) or (5) of this paragraph.

Applications for amendment of this ordinance may be made in the form of proposals for amendments of the text of this ordinance, or proposals for amendment of the zoning map, or proposals for conditional uses. Applications for amendment shall be on forms provided by the planning director or his designee, shall be submitted to the planning director or his designee, and shall include a fee as established by the city council to defray expenses.

Applications shall be submitted by the first Friday of each month, as an established submittal deadline in order for the application to be reviewed by the planning commission the following month. Only completed applications will be accepted by the established submittal deadline. Any required site plans are due at least ten days prior to the established planning commission meeting date.

No application for a zoning change affecting the same parcel of property or part thereof previously defeated shall be accepted by the planning director or his designee until the expiration of at least six months immediately following the defeat of the rezoning request by the city council.

Application forms shall be obtained from the planning director or his designee. All applications shall include but not be limited to the following:

- (1) The street address and location of the subject property.
- (2) A legal survey plat of the property in question including a locator map. Plat must include signature of registered surveyor and registration number.
- (3) The present zoning classification and the proposed zoning classification for the subject property.
- (4) All applications shall be signed by the owners or authorized agent (authorization must be on file) and include the name and address, and daytime phone number of the owner or authorized agent.
- (5) The area of land proposed to be rezoned shall be stated in acres to the nearest hundredth of an acre.
- (6) The application file number, date of application, and action taken on all prior rezoning for all or a part of the subject property.
- (7) In the case of a proposed official zoning map amendment or proposed text amendment, the application shall include a written analysis of the impact of the proposed rezoning or text amendment with respect to each of the zoning criteria set forth in section 21.05(1).
- (8) In the case of a proposed text amendment, the application also shall set forth the new text to be added and the existing text to be deleted.
- (9) In the case of a proposed conditional use, the application shall set forth the existing and proposed use, and shall include a written analysis demonstrating compliance of the proposed use with the conditional use criteria set forth in section 3.14(3), as well as details of operations regarding such proposed use.

Sec. 21.02. - Referral of the planning commission.

The planning commission shall hold a properly advertised public hearing pursuant to the procedures herein and review each application in light of the comprehensive plan, the future land use map, the zoning criteria, and other facts presented at their meeting and issue a finding which recommends "approval", "approval with conditions", or "denial" of the application. The planning commission may recommend that conditions be attached to the proposal, such as specific site plans or written requirements for a particular use and its development, when appropriate to mitigate impacts of the proposal on surrounding properties consistent with the purposes of the Zoning Code and the

- (c) Citizens shall address their comments to the presiding commission as a whole. Individual attacks or cross-examination of commission/council members, city employees, or other citizens will be ruled out of order.
- (d) After all citizen comments have been received, further discussion of the specific application is reserved for the planning commission/city council. The commission/council has the privilege to ask any questions of staff or any citizen present for clarification.
- (e) If the planning commission is presiding over the hearing they may then vote on the application for a map, conditional use or text amendment and forward their recommendation to the city council. Failure of the planning commission to take action will result in no recommendation being forwarded to the city council.
- (3) Pursuant to O.C.G.A. § 36-67A-3, as amended, all speakers shall be required to provide names and addresses for the public record and sign a "campaign disclosure form". This form requires all those speaking in favor of, or in opposition to a rezoning disclose whether they have made campaign contributions aggregating \$250.00 or more to any member of the city council within the past two years. Such disclosure shall include the name of the councilmember(s), the dollar amount, description, and date of each such campaign contribution.
- (4) Public hearings records standards. The planning commission secretary and city clerk shall mechanically record the proceedings of their respective public hearings. If requested by any party, verbatim transcripts of the public hearing can be prepared, but only if requested and purchased in advance by the requesting party. Recorded tapes of public hearings shall be kept secure and not erased for one year from the date of the public hearing. A summary of the proceedings of each meeting will be made available to the public within two working days after the meeting. The record of the public hearing and all evidence (e.g., maps, drawings, traffic studies, etc.) submitted at the public hearing shall be noted as such and shall become a permanent part of the particular zoning amendment's file.
- (5) Where the proposed action includes any combination of zoning decisions under subparagraphs (C), (E), or (F) of paragraph (4) of O.C.G.A. 36-66-3 for the same property, only one hearing shall be required.
- (6) Public hearing by the quasi-judicial board, agency or officer when rendering decisions a quasi-judicial decison
 - (a) Notice of such hearing shall be provided at least 30 days prior to the Planning Commission hearing.
 - (b) The city shall cause to be published within a newspaper of general circulation within the territorial boundaries of the city a notice of the hearing. The notice shall state the time, place, and purpose of the hearing.
 - (3) Additional notice being mailed to the owner of the property that is the subject of the proposed action.

Sec. 21.05. - Standards for exercise of zoning powers.

In order to provide for the public health, safety, morality, and general welfare of the citizens of the city, the following zoning criteria are established for all map amendments and text amendments. The criteria for conditional use permits are set forth in section 3.14. Copies of these standards and those in section 3.14 shall be printed and made available for distribution to the general public. The following criteria, the staff report, the recommendation of the planning commission, the record presented and any other factors relevant to balancing the above stated public interest, shall be considered by the city council in making any zoning decision for map amendments and text amendments. In addition, the city council may require that conditions be attached to the proposal, such as specific site plans or written requirements for a particular use and its development, when appropriate to mitigate impacts of the proposal on surrounding properties consistent with the purposes of the zoning code and the comprehensive plan.

(1) Zoning criteria.

- (a) Existing uses and zoning of nearby property.
- (b) The extent to which property values are diminished by the present zoning restrictions.
- (c) The extent to which the destruction of property values, resulting from existing zoning of specific parcels promotes the health, safety, morals or general welfare of the public.
- (d) The relative gain to the public, as compared to the hardship imposed upon the individual property owner by the proposed zoning classification.
- (e) The suitability of the subject property for the zoning purposes as proposed.
- (f) The length of time the property has been vacant under the present zoning classification, considered in the context of land development in the area in the vicinity of the property.
- (g) Conformity with or divergence from the city's comprehensive plan.

Sec. 21.06. Procedures governing changes to zoning classifications or definitions relating to single-family residential uses of property.

The following procedures shall govern the review of all proposed zoning decisions to revise (1) one or more zoning classifications or definitions relating to single-family residential uses of property so as to authorize multi-family uses of the property pursuant to such classifications or definitions, or (2) to grant blanket permission, under certain circumstances, for property owners to deviate from the existing zoning requirements of a single-family residential zoning. Such zoning decision must be adopted in the following manner:

- A. The zoning decision shall be adopted at two (2) regular meetings of the city during a period of not less than 21 days apart.
- B. Prior to the first meeting provided in subparagraph A. of this paragraph, at least two (2) public hearings shall be held on the proposed action.
- C. Such public hearings shall be held at least three (3) months and not more than nine (9) months prior to the date of the final action on the zoning decision.
- D. At least one of those public hearings must be held between the hours of 5:00 PM and 8:00 PM.
- E. The hearings required under this paragraph shall be in addition to any hearing as described and required in ARTICLE XXI. ZONING POLICIES AND PROCEDURES.
 - F. The city shall give notice of such hearing by:
- 1. Posting notice of each affected premises in the manner prescribed by section 21.03; provided, however, that when more than 500 parcels are affected, in which case posting notice is required every 500 feet in the affected area.
- 2. Publishing in a newspaper of general circulation within the territorial boundaries of the city a notice of each hearing at least 15 days and not more than 45 days prior to the date of the hearing.
- G. Both the posted notice and the published notice shall include a prominent statement that the proposed zoning decision relates to or will authorize multi-family uses or give blanket permission to the property owner to deviate from the zoning requirements of a single-family residential zoning of property in classification previously related to single-family residential uses.
 - 1. The published notice shall be at least nine (9) column inches in size and shall not be located in the classified advertising section of the newspaper.

- The notice shall state that a copy of the proposed amendment is on file with the city clerk and with the Office of the Clerk of Superior Court of Mitchell County, Georgia for the purpose of examination and inspection by the public.
- 3. The city shall furnish anyone, upon written request, a copy of the proposed amendment, at no cost.
- H. The provisions of this section shall also apply to any zoning decisions that provide for the abolition of all single-family residential zoning classifications within the territorial boundaries of the city or zoning decisions that result in the rezoning of all property zoned for single-family residential uses within the territorial boundaries of the city to multi-family residential uses of property.
- I. This section shall not apply to zoning decisions for the rezoning of property from a single-family residential use of property to a multi-family residential use of property when the rezoning is initiated by the owner or authorized agent of the owner of such property.

Sec. 21.07. Appeals of decisions of the city council.

All appeals of all final decisions of the city council under the provisions of this division shall be as follows:

- A. Direct Appeal for amendment of ordinances. Any person aggrieved by a final decision of the city council on an amendment to the zoning ordinance which rezones property from one zoning classification to another or which changes zoning conditions, or which denies any such ordinances may seek review of such decision by petitioning the Superior Court of Mitchell County via direct appeal, setting forth plainly the alleged errors. Such petition shall be filed within 30 days after the final decision of the city council is rendered.
- B. Review for denial of special land use permit. Any person aggrieved by a final decision of the city council, on a special land use permit may seek review of such decision by petitioning the Superior Court of Mitchell County via a petition for review plainly setting forth the alleged errors. Such petition shall be filed within 30 days after the final decision of the city council is rendered.

Sec. 21.08. Service of Appeal of a Quasi-Judicial Decision.

A. The officer of the quasi-judicial board or agency and the elected official or his or designee shall have authority to accept service and upon whom service of an appeal of a quasi-judicial decision may be affected or accepted on behalf of the city, during normal business hours, at the regular offices of the city manager.

ARTICLE XXII. - BOARD OF ZONING APPEALS.

Sec. 22.01. - Creation of board of zoning appeals.

There is hereby established a board of zoning appeals which shall perform its duties and exercise its powers as provided herein. The board shall present its duties in such a way that the objectives of this chapter shall be observed, public safety secured, and substantial justice done.

Sec. 22.02. - Membership and appointments.

The Camilla board of appeals, hereinafter referred to as the board shall consist of five members. Members shall be appointed by the mayor and city council. None of the board members shall hold any other public office, except that one member may be a member of the planning commission. Board members shall be removed for cause, upon written charges, and after public hearing. Any member of the

		CEMETERY	SPACES SO	LD- OAKVIE	N CEMETER	RY		
			03/10/23-0	06/23/23				
<u>OWNER</u>			BURIAL			<u>SECTION</u>	SIZE	COST
A.R. MANG	O JR		PAID IN AD	VANCE		RED OAK	5'X 10'	\$175.00
KANEISHA	EDWARDS		SHARON A	NDERSON		POST OAK	5' X 10'	\$175.00
MARCUS N	100RE		DIANNE M	OORE		LIVE OAK	5' X 10'	\$175.00
KENTORIO	US HAZELW	OOD	GWENDOL	YN HARDWI	CK	GA OAK	5' X 10'	\$175.00
SALLIE KNI	GHT & FAM	ILY	PAID BALA	NCE OWED				\$420.00
ANGIE BELI			BRAXTON S	SINGLETON		POST OAK	5' X 10'	\$175.00
JEFFERY &	SHERITA RO	SS	TRAVIS RO	SS		WATER	5' X 10'	\$175.00
ALICE BRO	WN & MARY	/ WMS.	JOHNNY WILLIAMS			POST OAK	5' X 10'	\$25.00
JENNIFER A	NDERSON		OLLIE MAE	WILLIAMS		GA OAK	10' X 10'	\$325.00
LIZZIE WILL	JAMS		CKEVELANI	D WILLIAMS		LIVE OAK	5' X 10'	\$175.00
DOROTHY I	MCCRAY		KENNEDY N	ИССКАУ		LIVE OAK	5' X 10'	\$175.00
ANNIE SMI	TH		ELENA WIL	LIAMS		POST OAK	5'X 10'	\$175.00
ARTHUR JA	CKSON		GLORIA JAC	CKSON		LIVE OAK	5' X 10'	\$175.00
SHELBY VA	RNADOE		PAID IN AD	VANCE		3RD ADD.	5' X 10'	\$175.00
NAOMI CAI	RROLL		WLLIAM CA	ARROLL SR		<u>LAUREL</u>	15' X 10'	\$525.00
						TOTAL		\$3,220.00