

SENIOR MILLAGE ALLOCATION COMMITTEE (SMAC)

Friday, February 3, 2023

8:00am-9:30am, In-Person

Marshall County Building, Garden Level Conference Room

315 W. Green Street, Marshall, MI 49068

MINUTES

1. Call to Order/Roll Call at 8:00am

Attending: Tom Hunsdorfer, Tom Tarkiewicz, Diane Peters, Bob Lyng, Isabell Nazar, Shirley Tuggle, Dominic Oo, Diane Thompson, Michelle Hill, Bobbie Smith.

Excused: Willie Tabb (joined the meeting by zoom), Jim Powers

2. Approval of Agenda and January 6, 2023, Minutes

Action: Voice Vote

a) Motion to accept agenda

Motion by Tuggle & support by Tarkiewicz. Roll call vote taken. Motion carried 10-0 with two excused.

Motion to accept January 6, 2023, Minutes

Motion by Lyng & support by Oo. Roll call vote taken. Motion carried 10-0 with two excused.

3. Introductions and Citizen's Comments

a) **Staff:** Manager Helen Guzzo; Specialist Rebecca de Finta; Administrative Assistant Teri Zadigian, Intern McKayla Byrd.

b) **Introductions:** Jodi Vanlerberghe, Milestone Senior Services; Marie Ames, Lee Township Senior Social; Amber Leverette, Community Action; Jeff Anderson, Homeward Health; Luann Sommers, Forks Senior Center; Taylor Rossi, Milestone Senior Services; Jeff Short, Community Action; Paulette Porter, Carewell Services.

c) **Citizen's Comments:**

Jeff Anderson, Physician Assistant with Homeward Health. Homeward Health is a new to the area and trying to get as many resources as possible. They provide in-home medical care and work with many insurances especially Priority Health. They are for profit.

4. Budget & Managers Report

Helen Guzzo

Helen stated the numbers Senior Millage has served in 2019 was 6,570, 2020 was 5,460, 2021 was 5,760 and 2022 was 6,760. Adult Day Care Program reopened December 5, 2022, after being closed

since March 2020. The program drew down staffing and equipment funding for November and December 2022. The program served 18 older adults in December and averaged 9 per day. The program is hiring for drivers and hopes to add transportation to and from the center to the service soon. The program learned their walk-in spa tub must replace its heating valve for the water for the tub and it will cost just under \$20,000 to replace it. The Adult Day Care program asked in Senior Millage would be interested in funding this need. Tom Hunsdorfer and Helen were briefed on January 31, 2023, by Shane Williamson, Marcia Starkey and Lina Kolmodin about the pause in the development plan for Albion Market Rate Senior Housing. Due to an increase in interest rates the project has been put on hold until the economic climate improves. The group met with Albion Economic Develop Corporation to keep developing senior housing as part of the strategic plan for developing addition housing in Albion. Annual Assessments are in progress, seven of 21 programs have been completed. Senior Services is partnering with County's Recycling/Solid Waste program to advertise and schedule at-home pickup of electronics from seniors and people with disabilities. Pickups are scheduled for May 25, June 29, July 27, and August 31. Recycling applied for funding from EGLE to pay for this collection. Senior Services staff and time to promote and schedule will be contributed to the program as a match. On January 26, Calhoun Professionals in Aging Network held its first 2023 session, 31 people attended in-person and 31 virtually. Speaker was Brandy Aucunas, Quality/Compliance and Waiver Director, CareWell Services Southwest and was held at the Kool Family Community Center with catering by Generation. Neighborhoods, Inc. is working on a survey study of homelessness among older adults in Calhoun County and will be presenting to SMAC with recommendations in March or April.

5. New Business

Action: Roll Call Votes

a) Annual Meeting: Election of Chair & Vice Chair

Motion by Tarkiewicz to nominate Tom Hunsdorfer as Chair & support by Smith.

Motion to close by Peters and supported by Tuggle. Roll Call Vote taken. Motion Carried 10-0 with two excused.

Motion by Nazer to nominate Shirley Tuggle as Vice Chair & supported by Smith.

Roll call vote. Motion carried, 10-0 with two excused.

b) Extend six contracts for one year until 12/31/2024

Adult Day Care, Transportation, Meals/Nutrition, Bed Bug, Vision, Forks Senior Center

Motion by Peters & support by Thompson. Roll Call vote. Motion carried, 10-0 with two excused.

c) Approve issuing RFP for \$400,000 for one-time Senior Strategic Projects

Motion by Peters & support by Lyng. Roll call vote. Motion carried, 10-0 with two excused.

d) Senior Strategic Projects RFP Review Subcommittee: Six SMAC members volunteered.

Diane Peters, Bob Lyng, Dominic Oo, Shirley Tuggle, Tom Hunsdorfer, and Isabell Nazar

Meeting days will be Wed., March 26 to Review Letters of Intent and Wed., April 26 for Proposal Selection Meeting

- e) Minimum Service Standards Revisions: Handy Helper and Ramps for Accessibility

Motion by Tarkiewicz & support by Tuggle. Voice Vote. Motion carried.

- f) **Mini-Grant: Lee Township Tuesday Senior Social - \$3,000**

Marie Ames, Senior Social Coordinator

Motion by Peters & support by Thompson. Roll Call vote. Motion carried, 10-0 with two excused.

- g) 2022 CareWell Services Supplemental

1. Hearing: \$21,000

2. Personal Emergency Response System (PERS): \$175,000

Motion by Lyng & support by Smith. Roll call vote. Motion carried, 10-0 with two excused.

- h) 2023 Community Action Minor Home Repair Supplemental: \$175,000.

Motion by Peters & support by Oo. Roll call vote. Motion carried, 9-1 with two excused.

6. For Discussion

- a) By-Law Review: Recommendation to keep the existing process for selecting SMAC members
Here is a review of the proposed changes to the SMAC Bylaws. SMAC By-laws state that they must be reviewed every three years. SMAC has an opening because the Board of Commission only appointed one Commissioner to the Committee. The open seat will be advertised and has been posted on the County's website. If anyone has personal recommendation for a new SMAC member, please submit it. By-laws have been silent by the term limits of the chair and vice chair; it was discussed that the chair and vice chair will be selected by majority vote at an annual meeting in the beginning of the year and both serve for one year. For the secretary, by-laws state that the county board will appoint a secretary, Senior Services provides their administrative staff as secretary. If a SMAC member has missed 3 or more meetings, the chair may submit a letter to the member, if member misses 4 or more meetings, it may result in a termination from SMAC. Please review all the proposed changes and SMAC will vote on it at the March Meeting.

7. SMAC Member comments

Bob Lyng stated that two third vote is required to pass any changes to by laws. Diane Peters asked if Ms. Guzzo published for the opening and if she believes we will have candidates apply for March meeting, Ms. Guzzo replied, yes. Mr. Tarkiewicz asked if in the publishing if it will state that SMAC is looking for someone from the southwest corner of the county and Ms. Guzzo replied, yes. Ms.

Guzzo stated that four member terms are up for renewal in April and will be voted on next month. Also, Helen will contact the Leroy Township supervisor to see if they have any recommendations for a SMAC member from the southwest corner of the county.

8. Next SMAC Meeting: Friday, March 3, 2023, 8am-9:30am, Marshall County Building

9. Adjourned at 9:49

Respectfully submitted, Teri Zadigian.