



CALHOUN COUNTY
Public Health Department

190 E Michigan Ave
Battle Creek, MI 49014

calhouncountymi.gov/publichealth
269-969-6370

Calhoun County Board of Health Meeting
Monday, May 15, 2023, 9:00 am – 11:00 am

Calhoun County Public Health Department
Basement Conference Room
Toeller Building, 190 E. Michigan Avenue, Battle Creek, MI 49014

AGENDA

- CALL TO ORDER AND INTRODUCTIONS
- APPROVAL OF AGENDA
- CONSENT AGENDA
 - February 27, 2023 Meeting Minutes
- PUBLIC COMMENT
- FINANCIAL UPDATE
- PRESENTATION Kevin Green, Environmental Public Health Director
Find a Tick? Submit a Pic!
- PRESENTATIONEmily Lyke, WIC Supervisor
WIC Update
- ACCREDITATION UPDATE
- CCPHD UPDATE
- ADJOURNMENT

Next Meeting Date: Monday, June 26, 2023

Consent Agenda



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**Calhoun County Board of Health
Meeting Minutes**

February 27, 2023

Board of Health

Mary Jo Byrne, Chairperson
Vivian Davis
Rebecca Fleury
Jeannie Goodrich
Derek King

Health Department

Eric Pessell, Health Officer
Kevin Green
Victor Jovanovich
Dr. William Nettleton
Brigette Reichenbaugh
Amanda Smith

County

Kelli Scott, County Administrator

Absent

Mark Crawford, Vice-Chair
Sonja Elder

Meeting called to order

Byrne called the meeting to order at 9:01am.

Agenda

King moved for agenda approval. Davis supported. All in favor, motion passed.

Consent Agenda

King moved for approval of the consent agenda. Davis supported. All in favor, motion passed.

Public Comment

No public comment.

Presentation

Nettleton, Medical Director, discussed the Role of a Medical Director. The discussion included:

- Educational requirement:
 - Health departments are required to have a medical health officer or a combination of a health officer and medical director
 - A medical director must be a physician that is either board certified in preventative medicine or has a Master's in Public Health with years of experience, and must be licensed to practice in the State of Michigan
- Responsibilities:
 - Develop and carry out medical policies, procedures, and standing orders

- Advise the health officer on matters related to medical specialty judgement
- Advise supervisor/director attending to clinical activities
- Provide medical oversight and guidance to all programs in the department
- Serve as a liaison in the medical community
- Communicate risks and provides education to the community

Accreditation Update

Pessell, Health Officer, presented a Public Health Accreditation Board (PHAB) update. The update included:

- Selection and explanation of Performance Management systems. Currently in the Request for Quote process.

CCPHD Update

Green and Reichenbaugh presented the CCPHD update.

- Three lead cases tested below the 3.5 elevated blood level and have been discharged.
- Request for public comment on CCPHD's COVID-19 response efforts.
- Collaboration between CCPHD, the City of Battle Creek, and Voces to create an opportunity for food safety materials to be translated from English to Spanish.
- Active TB case has completed treatment and has moved into permanent housing.

Meeting adjourned at 10:07am.

For a copy of the presentation or the Health Officer report, please contact Amanda Smith at 269-969-6477 or via email at asmith@calhouncountymi.gov

Calhoun County Board of Health

2023 Schedule of Meetings

January 23, 2023*
February 27, 2023*
March 20, 2023
April 17, 2023
May 15, 2023
June 26, 2023*
August 21, 2023
September 18, 2023
October 16, 2023
November 20, 2023

*Scheduled on the 4th Monday due to County Holiday
No Board of Health meetings in July or December

The meetings are held at 9:00 a.m.
(Toeller Building Basement Conference Room)

**Calhoun County Public Health Department
2023 Board of Health Members**

	Original Appointment	First Term Appointment	Reappointed	Current Term Expiration	Maximum Board Term (Expiration)	Notes:
Mary Jo Byrne Chairperson The Fountain Clinic 111 N. Jefferson Marshall, MI 49068 269-781-0952 – Office 269-719-6023 – Cell mjbyrne@fountain-clinic.org	May 2013 <i>(BOC Res 58-2013)</i>	Dec. 3, 2015 <i>(BOC Res 191-2015)</i>	Jan. 1, 2019 <i>(BOC Res 182-2018)</i>	Dec. 31, 2024 <i>(BOC Res 212-2021)</i> Chair Appointment expires 12/23	Dec. 31, 2024	<i>Elected Vice-Chair 12/15. Elected Chair 01/18</i>
Mark Crawford Vice-Chairperson 269-986-7772 – Cell bcsparty@comcast.net	Dec. 17, 2015 <i>(BOC Res 191-2015)</i>	Jan. 1, 2017	Jan. 1, 2020	Dec. 31, 2025 <i>(BOC Res ?)</i> Vice-Chair Appointment expires 12/25	Dec. 31, 2025	<i>Completing Dr. K's Term Exp 12/16 Elected Vice-Chair 01/18</i>
Sonja Elder Grace Health 181 W. Emmett St. Battle Creek, MI 49037 269-966-2600 – Office 606-571-2112 – Cell Sonja.elder@gracehealthmi.org	Jan. 4, 2018	Jan. 1, 2020		Dec. 31, 2025 <i>(BOC Res?)</i>	Dec. 31, 2028	<i>Completing A. Davis's Term Exp 12/19</i>
Rebecca Fleury City of Battle Creek 10 N. Division Ave., Suite 206 PO Box 1717 Battle Creek, MI 49016-1717 269-966-3378 – Office 269-207-6104 – Cell rlfleury@battlecreekmi.gov	Nov. 5, 2015 <i>(BOC Res 173-2015)</i>	Dec. 17, 2015 <i>(BOC Res 191-2015)</i>	Jan. 1, 2019 <i>(BOC Res 182-2018)</i>	Dec. 31, 2023 <i>(BOC Res 212-2021)</i>	Dec. 31, 2024	

	Original Appointment	First Term Appointment	Reappointed	Current Term Expiration	Maximum Board Term (Expiration)	Notes:
Derek King County Commissioner 2811 Capital Ave. SW Battle Creek, MI 49015 269-209-5161 – Cell dfkvvs1@sbcglobal.net	Feb. 4, 2021	Feb. 4, 2021		Dec. 31, 2024		<i>Commissioner Terms are 2 yrs based on elections</i>
Vivian Davis Kellogg Community College 450 North Ave. Battle Creek, MI 49014 517-250-3714 - Cell viviandavis1100@yahoo.com vdavis@cityofalbionmi.gov	Nov. 3, 2016 <i>(BOC Res 154-2016)</i> Nov. 15, 2018 <i>(BOC Res ??)</i> Nov. 16, 2020 <i>(BOC Res ??)</i>	Jan. 4, 2018 <i>(BOC Res 01-2018)</i> Jan. 1, 2021		Dec. 31, 2023	Dec. 31, 2029	<i>Mitchell res 3/19/18 Completing Mitchell's Term Exp. 12/20 McKernan res 2/21/20 Davis completing McKernan Term</i>
Jeannie Goodrich Summit Pointe 140 W. Michigan Ave. Battle Creek, MI 49017 269-209-5928 – Cell jmg@summitpointe.org	Jul. 2012 <i>(BOC Res 78-2012)</i> Nov. 16, 2020 <i>(BOC Res ??)</i>	Jan. 8, 2015 <i>(BOC Res 05-2015)</i> Jan. 1 2021	Jan. 4, 2018 <i>(BOC Res 01-2018)</i>	Dec. 31, 2023	Dec. 31, 2029	<i>Mullett res. 6/26/20 Goodrich completing Mullett Term</i>

ARTICLE IV. OFFICERS

Section 1. The Board shall elect, from among its members, a Chairperson to serve a term of two (2) years; and a Vice-Chairperson to serve a term of one (2) year.

ARTICLE III. MEMBERSHIP

Section 4. The term of non-commissioner Board members shall be three (3) years. Non-commissioner Board members shall be eligible for reappointment up to a maximum tenure of nine years.

Note: CCPHD staff will refer to the Word document "Term expirations and limits 10-17-13," stored on CCPHD network drive: Z:\HD Admin\BOH\2013. Term expiration date for Mary Jo Byrne was adjusted to avoid having more than two board member's terms expire in the same year.