



Calhoun County Board of Health Meeting Minutes

June 17, 2019

Board of Health

Mark Crawford, Vice-Chair
Sonja Elder
Rebecca Fleury
Steve Frisbie

Health Department

Eric Pessell, Health Officer
Michelle Datema
Brigitte Reichenbaugh
Kyler Watson

Absent

Mary Jo Byrne, Chairperson
James McKernan
Nancy Mullett

County

Kelli Scott, County
Administrator/Controller
Megan Banning, Finance Director

Meeting called to order

Crawford called the meeting to order at 8:00am.

Agenda

Frisbie moved for agenda approval. Elder supported. All in favor, motion passed.

Consent Agenda

Frisbie moved for approval of the consent agenda. Elder supported. All in favor, motion passed.

Public Comment

No public comment

Presentation

Datema, Maternal Child Health Manager, presented an update on the Nurse-Family Partnership program. The update included:

- Although there has been in an increase in Asian and Hispanic clients within the CCPHD program, the typical Calhoun County NFP client demographic is 60% White and 40% African American
- NFP national program is collecting data to determine why many full-term births are experiencing low birth rates
- NFP graduation event will be held the first week in October. Board members are encouraged to attend
- Working to increase NFP referrals from the east end of the county and Oaklawn Hospital

Approval of the 2016-2017 Community Report

Frisbie moved for approval of the 2016-2017 Community Report. Elder supported. All in favor, motion passed.

Finance Update

Banning presented the May Month-End Update. Banning also noted that we are expecting approximately \$130,000 increase in ELPHS funding for FY19. However, the funds are not expected until November (FY20) but will be allocated back to FY19.

Banning presented and discussed the FY20 CCPHD Budget Team calendar, position budget parameters, MDHHS funding notification, cost allocation plan, and scheduled the July BOH Budget Committee meeting.

Banning and Scott presented and discussed the User Fee Study and Health Department Cost Allocation Plan through MGT Consulting Group. This goal of this study, if approved by the Board of Commissioners, is to provide a user fee study and develop a cost allocation plan for each county department including the CCPHD. The cost to the CCPHD will be \$6,000 (User Fee Study) and \$9,500 (Cost Allocation Plan). Board members presented supported this project and CCPHD cost to conduct.

Health Officer's Report

Pessell presented the Health Officer report. The report included:

- The decision to discontinue the Teen Outreach Program (TOP) and election not to apply for the MDHHS Taking Pride in Prevention (TPIP) grant funds.
- Approval of the WIC formula policy:
 - *After careful consideration, Senior Leadership at MDHHS has decided to revise the current MI-WIC Policy 8.05 (Returned Formula and Re-Issuance of Benefits) and 8.05A (Acceptance and Destruction of Returned Formula Log), to allow agencies the option of donating unused/returned formula. Local agencies shall refer to the updated policy posted on the Michigan Department of Health and Human Services WIC Division website 8.05 Returned Formula and Re-Issuance of Benefits (Effective Date 05/31/19).*

Meeting adjourned at 8:55am.

For a copy of the presentation or the Health Officer report, please contact Amanda Smith at 269-969-6477 or via email at asmith@calhouncountymi.gov