



## Calhoun County Board of Health Meeting Minutes

February 25, 2019

### **Board of Health**

Mary Jo Byrne, Chairperson  
Mark Crawford, Vice-Chair  
Sonja Elder  
Rebecca Fleury  
Steve Frisbie  
James McKernan  
Nancy Mullett

### **Health Department**

Eric Pessell, Health Officer  
Diana Buist  
Kathy Glomski  
Brigette Reichenbaugh  
Amanda Smith  
Michelle Thorne  
Kyler Watson

### **County Administration**

Kelli Scott, Administrator  
Megan Banning, Deputy Controller

### **Meeting called to order**

Byrne called the meeting to order at 8:03.

### **Agenda**

Crawford moved for agenda approval. Frisbie supported. All in favor, motion passed.

### **Consent Agenda**

Fleury moved for approval of the consent agenda. Frisbie supported. All in favor, motion passed.

### **Public Comment**

No public comment

### **Presentation**

Glomski, Community Health Manager, presented School Wellness Program (SWP) Preliminary Data. The presentation included:

- Program Update
- Next Steps - planned and completed
- Sustainability Plan
- Models of Care
- Process Evaluation
  - Tracking asthma students for 2018-2019
- Preliminary Data
  - Action Medication Plan

- Asthma Data
- Contacts
- Referrals
- Letters
- Events
- Return to Class Rate
- Educational Sessions
- Impact
- Next Steps

Why did SWP choose to focus on asthma was raised? Asthma is the most chronic health condition in the schools.

It was mentioned that additional behavioral health is needed, specifically in the elementary schools.

The question was asked, have we seen a decrease in BMI? SWP has been tracking 3<sup>rd</sup> and 6<sup>th</sup> graders for the past 5 years and there has been a decrease.

### **New Employee Introductions**

Reichenbaugh introduced Kristin McDermott, Health Educator, and Lauren Smith, Epidemiologist. Kristin's focus will be on social media, marketing, branding, working with the County's Communications Manager, and assisting with the Community Health Needs Assessment (CHNA) and the Public Health Accreditation Board (PHAB). Lauren will be working with CCPHD programs and the community on data gathering, reporting, managing, and developing methods and formats.

### **Family Planning Advisory Board Discussion**

One of the Title X Family Planning Minimum Program Requirements (MPR) is establishing an Advisory Board that meets at least once per year. The roles and responsibilities of the Family Planning Advisory Board include review of program plans, assess accomplishments, and suggest future program goals and objectives. Other health departments have used their Board of Health as their Advisory Board. Therefore, the Calhoun County Board of health was asked to serve as the Family Planning Advisory Board.

Elder motioned for approval to use the Board of Health as the Advisory Board for the Family Planning (Choices) Clinic. McKernan seconded. Byrne, Crawford, Elder, Fleury, Frisbie, and McKernan were in favor, Mullett opposed.

### **Woman, Infants, and Children (WIC) Formula Policy**

The United States Department of Agriculture (USDA) is recommending that all infant formula returned to WIC, including unopened/untampered with cans of formula, must be destroyed and can no longer be donated within the community to food pantries, animal shelters, farms, etc. WIC has been donating unopened formula to the Charitable Union for the past 12+ years to feed low-income families with babies. The State WIC office has adopted this policy and is asking WIC offices to comply as quickly as possible. Buist, WIC Manager, is asking for support from the Board of Health to continue donating unused, returned WIC formula.

Frisbie motioned for approval for Pessell to write a letter to the State WIC office explaining how our process of donating unopened formula to food pantries has a positive impact on our community and low-income families in need. Crawford seconded. All in favor.

### **Health Officer's Report**

Pessell presented the Health Officer report. The report included:

- Environmental Health passed the accreditation review in the Private and Type III Drinking Water Supply Program
- Staff reached out to all 300+ restaurants affected by the boil water advisory
- CCPHD program staff (e.g., Nurse-Family Partnership, WIC, and Clinic) contacted mothers also during the boil water advisory encouraging them to use bottled water for baby formula

The Calhoun County Public Health Department is requesting Board of Health approval of a \$3,070.84 allocated from fund balance to renovate the Environmental Health conference room to create a space for the CCPHD IT employee within administration. This space will create privacy to minimize the number of interruptions and increase productivity and efficiencies.

Mullett motioned for support. Elder seconded. All in favor.

### **Meeting adjourned at 9:08.**

For a copy of the presentation or the Health Officer report, please contact Amanda Smith at 269-969-6477 or via email at [asmith@calhouncountymi.gov](mailto:asmith@calhouncountymi.gov)