



Calhoun County Board of Health Meeting Minutes

December 18, 2017

Board of Health

Nancy Mullett, Chairperson
Mary Jo Byrne, Vice-Chairperson
Mark Crawford
Rebecca Fleury
Steve Frisbie
Sheryl Mitchell

Health Department

Eric Pessell, Health Officer
Brigette Reichenbaugh
Amanda Smith
Kyler Watson

County Administration

Michele Johnson, Finance Director

Meeting called to order

Mullett called the meeting to order at 8:03am.

Agenda

Item added to the agenda under Resolutions:

- Resolution 8-2017

Crawford motioned for agenda approval. Frisbie seconded. All in favor, motion passed.

Consent Agenda

Byrne motioned for approval of the consent agenda. Fleury seconded. All in favor, motion passed.

Public Comment

No public comment

Presentation

Johnson presented the two-month-end Calhoun County Public Health Department (CCPHD) finance update through November 2017. The presentation included:

- Budget Expectation
- Revenue
- Expenditures
- Program Overview
- \$898,000 fund balance

Other Business

Frisbie motioned to appoint Mary Jo Byrne as Chairperson on the Board of Health (BOH). All in favor, motion passed.

Frisbie motioned to appoint Mark Crawford as Vice-Chair on the BOH. All in favor, motion passed.

Frisbie motioned to re-appoint Sheryl Mitchell as a member of the BOH. All in favor, motion passed.

Fleury motioned to re-appoint Nancy Mullet as a member of the BOH. All in favor, motion passed.

MyInsight and Hedgehog Software

The CCPHD respectfully requests that the BOH approve the purchase and implementation of two software programs, Hedgehog (Environmental Health) and myInsight (Clinical Electronic Medical Records (EMR)).

Frisbie motioned for approval of myInsight, a clinical (EMR) software, and Hedgehog, Environmental Health software. All in favor, motion passed.

Health Officer's Report

Pessell presented the Health Officer report. The report included:

- Environmental Health and the Clinic staff continue educating the community on Hepatitis A outbreak and scheduling vaccination clinics
- Home was deemed unfit for habitation after 92 gallons of fuel oil was dumped into the basement
- E. coli is present in the water of a local restaurant
- TPOAM contract ratified; will be presented to the Board of Commissioners on Thursday, December, 21 for approval
- Environmental Health renovations begin soon. Furniture will be delivered January 11-12

Recruitment of New Board Member

Crawford motioned to appoint Sonja Elder, VP and CIO of Grace Health, as a member of the BOH. All in favor, motion passed.

Meeting adjourned at 9:08 am.

For a copy of the presentation or the Health Officer report, please contact Amanda Smith at 269-969-6477 or via email at asmith@calhouncountymi.gov