



**Calhoun County Board of Health
Meeting Minutes
September 18, 2017**

Board of Health

Nancy Mullett, Chairperson
Mary Jo Byrne, Vice-Chairperson
Mark Crawford
Steve Frisbie
Sheryl Mitchell (phone)

Health Department

Eric Pessell, Health Officer
Amanda Smith

County Administration

Michele Johnson, Finance Director
Kelli Scott, Administrator

Absent

Rebecca Fleury

The meeting began at 8:00am. However, the meeting was officially called to order at 8:48am when a quorum was present.

Health Officer's Report

Pessell presented the Health Officer report. The report included:

- Met with Dianne Smith, W.K. Kellogg Foundation (WKKF), to discuss and review funding opportunities for the School Wellness Program (SWP). They will continue to meet bi-monthly.
- Met with Brenda Hunt, Battle Creek Community Foundation (BCCF). Pessell will present SWP updates to a group of funders in November.
- Positive case of whooping cough in a Harper Creek Elementary; all children in the classroom were up-to-date with immunizations, no exclusions were necessary.
- Recent water main breaks in Albion, Battle Creek, and Marshall.
- Pessell was invited to sit on the Board for My Community Dental Center (MCDC). He will attend the annual board meeting October 5th.
- Pessell will present on vapor intrusion at the Premier Public Health conference in October.

Mullett mentioned her disappointment with the Battle Creek Enquirer indicating Calhoun County has the worst FIMR (Fetal and Infant Mortality Review) in the state without any identification regarding the incredible strides made over the last several years with minimal unsafe sleep deaths.

FYE18 Budget Presentation

Johnson presented the Fiscal Year 2018 Budget. The presentation included:

- 2016 Audit Results
- 2017 Current Year Status
- 2018 Budget

Meeting called to order

Mullett called the meeting to order at 8:48am.

Agenda

Byrne motioned for agenda approval. Frisbie seconded. All in favor, motion passed.

Consent Agenda

Frisbie motioned for approval of the consent agenda. Crawford seconded. All in favor, motion passed.

Public Comment

No public comment

Budget Continued

- After 8:48am and a quorum of members present, discussion evolved around several Environmental Health Fees as noted below:
 - ♦ New Fees
 - Concession stand licensing and inspection
 - Sewage replacement permit fee
 - ♦ Discussion occurred around notable changes:
 - Appeal fee increase
 - Campground inspection fee increase
 - Pool inspection fee reduction but will charge twice a year versus once a year
 - ♦ Anticipated revenue from fee increase is \$120,000

Mullett motioned for approval of the FYE18 budget as proposed with one addendum. The proposed Environmental Health Appeal Fee (\$350) will be revised to reflect a gradual increase beginning in FYE 19. All in favor, motion passed.

Meeting adjourned at 9:04a.m.

For a copy of the presentation or the Health Officer Report or FYE18 Budget Presentation, please contact Amanda Smith at 269-969-6477 or via email at asmith@calhouncountymi.gov.