



CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

Kimberly A. Hinkley

**Clerk & Register of Deeds
37th Circuit Court Clerk**

Julie Peet

Chief Deputy Clerk & Register

“Preserving the past, the present and the future!”

Calhoun County Board of Canvassers Meeting

Thursday, February 29, 2024 at 9:00am

**Calhoun County Building – Clerk – Elections Office, Room 2-100A,
315 W Green Street, Marshall MI 49068**

Minutes

1. Call to Order/Welcome/Roll Call/Posting of Meeting (Posted February 23, 2024, at 9:00am).
 - Brendel Hatley (D), Ginger Kamps (R), Susan Buckley (D), Cathy Skelding (R) Present: Canvasser Hatley, Canvasser Kamps, Canvassers Buckley. Canvasser Skelding is excused due to illness. Alternate Judy Robinson agreed to be an alternate Canvasser for Canvasser Skelding.
 - Canvass Assistants: Susan Groth (R), James Powers (D) Present: Susan Groth, James Powers
 - Kimberly Hinkley, Calhoun County Clerk & Register of Deeds, Jill Stout, Election Specialist, Erica Brown, Election Specialist Present: Clerk Hinkley, Election Specialist Jill Stout, Election Specialist Erica Brown.
2. Pledge of Allegiance
3. Approval of Agenda A motion to amend the agenda by Canvasser Hatley to add Judy Robinson as a canvasser for the February 2024 Presidential Primary to replace Canvasser Skelding. 2nd by Canvasser Buckley. Motion carried.
4. Administer Oath of Office to Canvasser Judy Robinson & Canvasser Assistants Groth & Powers Clerk Hinkley administered the Oath of Office to Canvasser Judy Robinson, & Canvasser Assistants Susan Groth & James Powers
5. Approval of Minutes Canvasser Buckley made a motion to change #12 “Future Cavass Dates to Election dates. 2nd by Canvasser Hatley, motion carried.
6. Presentation to the County Board of Canvassers their envelopes by the Chief Judge of Probate Representative Cindy Rude. Presented.
7. Introduction to Canvass process / Welcome Observers – Chair Ginger Kamps Clerk Hinkley discussed utilizing assistants & the process of how to best utilize their presence.
8. Citizens Comments (Limited to 3 minutes) Observer spoke & expressed how impressed she is with the work the canvassers do.
9. New Business:
 - ❖ Overview of February 27, 2024 Presidential Primary: Precincts, Turnout, problems, etc.
 - ✓ County Early In-Person Voting Site: 28 precincts. Municipal Early In-person Voting Site: 28 precincts.
 - ✓ 1 Township Board Supervisor Special Election (Bedford Charter Township)
 - ✓ 1 Township Proposal (Newton Township Road Millage)

The Elections Office staff discussed the election & the situations that Canvassers would encounter while performing the canvass, including the CURE ballots & MOVE ballots. Canvassers agreed to indicate a ballot as “cure” or “X” to MOVE ballot. Canvassers agreed to begin each morning at 8:30am starting Monday March 4, 2024.. Canvass commenced.

❖ Begin Canvass

Monday, March 4, 2024: Canvasser Kamps called the canvass to order. Clerk Hinkley discussed discrepancy in Bedford ICC results. Their end of election night numbers did not transfer properly to their flash card & will be bringing in their high-speed tabulator to retabulate the AV ballot received.

Tuesday, March 5, 2024: Canvasser Buckley called the canvass to order. Canvasser Kamps unable to attend today. Canvasser Groth served as her replacement.

- ❖ Review & Determine validity of provisional envelope ballots if any **None**
- ❖ Review “Out of Balance” precincts (Requirement for the State of Michigan) **None**
- ❖ Certify February 27, 2024, Presidential Primary *****minutes amended at the May 9, 2024 canvass to certify the February 27, 2024 Presidential Primary election results*****
- ❖ Seal Envelopes
- ❖ Review & Sign all paperwork as necessary: **Completed.**

10. Certify Ballot Containers **All containers delivered by local clerks were certified.**

11. Record mileage & necessary expenses **Election Specialist Jill Stout will prepare for reimbursement of the Canvassers.**

12. Future Election Dates:

May 7, 2024 (Harper Creek Schools, Marshall Public Schools, Pennfield Schools)

August 6, 2024 – Primary Election

November 5, 2024 – General Election (Presidential)

Agenda amended to have Dates changed to reflect the Election Date, not the canvass start date as the motion was made by Canvasser Buckley in item #3 “Approval of the Agenda”. Future elections & canvasses were discussed.

13. Citizens Comments (Limited to 3 Minutes) **An observer questioned what Canvassers signed? It was explained they are signing to Certify the results of the Election numbers delivered to The Elections Office for elections of local thru federal elections.**

14. Board of Canvassers Comments: **Canvasser Hatley asked about the use of assistants & how to improve the process. Canvasser Kamps expressed that the canvass went smoothly & that was complete sooner than she had believed it would conclude. Canvasser Buckley stated that the EIPV paperwork was very well done.**

15. Announcements: **It was discussed that according to The Bureau of Elections mandatory canvasser training will be scheduled for June. The Elections Office will notify the Canvassers as soon as the dates are announced.**

16. Adjournment **A motion was made by Canvasser Hatley to adjourn, 2nd by Canvasser Robinson. Canvass adjourned 4:16, March 7, 2024.**

MARSHALL OFFICE

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