



Citizens **CALHOUN COUNTY CLERK AND REGISTER OF DEEDS**

Kimberly A. Hinkley
Clerk & Register of Deeds
37th Circuit Court Clerk

Julie Peet
Chief Deputy Clerk & Register

“Preserving the past, the present and the future!”

Calhoun County Election Commission Meeting
Friday, December 8, 2023, at 11:00am
Calhoun County Clerk & Register of Deeds – Election Office
Room 2-100A, 315 W. Green St., Marshall, MI 49068

AGENDA

1. Call to Order **11:07AM**
Notice posted 11/30/2023 at 9:00am at the County Clerk – Election’s webpage & Marshall County Building Entrance & The Elections Office Window
2. Pledge of Allegiance
3. Roll Call (Judge Jaconette) Introduce Commission Members
 - Calhoun County Clerk & Register of Deeds, Kimberly Hinkley *Present*
 - Calhoun County Probate Judge Michael Jaconette *Present*
 - Calhoun County Treasurer Brian Wensauer *Present*
4. Approval of Agenda *A motion was made by Treasurer Wensauer, 2nd by Clerk Hinkley, Motion carried.*
5. Approval of Minutes – November 7, 2023, election – Commission meeting 9/8/2023 *A motion was made by Clerk Hinkley, 2nd by Treasurer Wensauer, motion carried.*
6. Citizens’ comments (*limited to 3 minutes*) *None*
7. Review ballot contents for the February 27th, 2024 – Presidential Primary Election – Democrat Ballot, Republican Ballot, Bedford Charter Township Special Election: Township Supervisor *Election Specialist Jill Stout reviewed the Presidential Primary Ballot including the local ballot language for the Bedford Charter Township Supervisor Election called by County Clerk Kimberly Hinkley due to the failure of the Township board to appoint a replacement after the resignation of the current Supervisor. Election Specialist Jill Stout also described the Newton Township Road Millage request. Clerk Hinkley explained reimbursement for election cost from The State of Michigan for the Presidential Primary.*
8. Review Ballot printing bids submitted, Award printing order – refer to attached bid responses:
 - o **ELECTION SOURCE:**\$0.3915 for 11” ballot, all black ink folded, add \$0.027 per ballot for colored numbering, add \$0.054 per ballot for folding of AV ballots. Add \$0.054 per ballot for folding of AV ballots.
 - PSI.....\$0.23 for 11” ballot, Colored numbers on stub are free, add \$0.06 each for folding. Ballots must be ordered in increments of 50 for folded or flat
 - SPECTRUM PRINTERS, INC.\$0.29 for 11” Ballot, all black ink, add \$0.015 per ballot for colored numbering, add \$0.08 per ballot for folding of AV ballots. Pre-marked Test Deck \$80.00 ea *A Motion was made by Treasurer Wensauer to choose Spectrum Printers, Inc. to print the Presidential Primary ballots for Calhoun County, 2nd by Clerk Hinkley, by a voice vote of 3 “yea”, & zero “no” votes, the motion carried.*
9. Option to order more ballots if needed 2 weeks prior to election. *Spectrum Printers reassured that additional ballots may be ordered by January 29, 2024, and mid-February.*

MARSHALL OFFICE

Clerk and Register of Deeds and Elections
315 W. Green Street, Marshall, MI 49068
Telephone **269.781.0988** or **269.781.0998**
Elections@calhouncountymi.gov
www.calhouncountymi.gov

10. Ballot proofing of February 27, 2024 ballots – Tuesday, December 12th at The Elections Office. [Calendar invites had been sent & accepted by the Election Commission representatives.](#)

11. Future Elections

May 7, 2024, Special Election (no ballot language received at this time)

August 6, 2024, Primary Election (partisan ballot, filing deadline for partisan office, April 23, 2024)

November 5, 2024, General Election (non-partisan filing deadline July 23, 2024)

[Election Specialist Jill Stout shared the dates of the elections scheduled for 2024. The Election Commission meeting for the May election February 16, 2024, at 9:00am. Clerk Hinkley will investigate if the meeting can include the August & November elections as well because the ballot quantity is required to be 100%.](#)

12. Other Business [None](#)

13. Citizens' comments (Limited to 3 minutes) [Burlington Clerk Darlene Mack shared about the township board level Election Commission meetings.](#)

14. Election Commissioners Comments [Clerk Hinkley updated the Commissioners re: the Early-In-Person-Voting Site](#)

15. Adjournment [11:40am](#)