



CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

Kimberly A. Hinkley
Clerk & Register of Deeds
37th Circuit Court Clerk

Julie Peet
Chief Deputy Clerk & Register

"The history of your life is kept in our records!"

Calhoun County Board of Canvassers Meeting

Thursday, November 9, 2023, 9:00am

**Calhoun County Building – Clerk – Elections Office,
Room 2-100A, 315 W Green St, Marshall MI 49068**

1. Call to Order/Welcome/Roll Call/Posting of Meeting (Posted October 9, 2023, at 4:00pm) [Canvasser Hatley called the meeting to order at 9:08am](#)
 - Brendel Hatley (D), Bonnie Kazmar (R), Susan Buckley (D), Ginger Kamps (R) [All Present](#)
 - Kimberly Hinkley, Calhoun County Clerk & Register of Deeds, Jill Stout, Election Specialist, Erica Brown, Election Specialist [All Present](#)
2. Pledge of Allegiance
3. Approval of Agenda [Canvasser Buckley amended the agenda to include administering the Oath of Office to Canvasser Buckley & Canvasser Kazmar who were recently re-appointed to the Calhoun County Board of Canvassers by the Calhoun County Commissioners. A motion was made by Canvasser Buckley to approve the amended agenda. 2nd by Canvasser Kamps. Motion passed. Clerk Hinkley administered the Oath of Office to Canvasser Buckley & Canvasser Kazmar who are appointed to the canvassing board term ending October 2027.](#)
4. Approval of Minutes [Canvasser Kazmar moved to approve minutes, 2nd by Canvasser Buckley. Motion passed.](#)
5. Introduction to Canvass process / Welcome Observers – Chair Brendel Hatley [No observers](#)
6. Citizens Comments (Limited to 3 minutes) [None](#)
7. New Business
 - Presentation to The County Board of Canvassers their envelopes by the Calhoun County Clerk Kimberly Hinkley.

Overview of November 7, 2023, General Election: Precincts/turn-out/problems, etc.

- 7 Precincts, 2 Ballot styles, 2 proposals
- Mar Lee School Bond Proposal, Bellevue Community Schools Operating Millage Renewal Proposal

Election Specialist Jill Stout shared an overview of the election: MarLee School Bond proposal & consolidation of jurisdictions for this election, along with Bellevue Schools Operating Millage Renewal. As an out-county school, the canvassers will be canvassing the election, but will not be certifying the results, as Eaton County contains the majority of voters for the school district.

MARSHALL OFFICE

Clerk and Register of Deeds/ Election Services
315 W. Green Street, Marshall, MI 49068
Telephone **269.781.0707**
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BATTLE CREEK OFFICE

Circuit Court Clerk's Office
161 E. Michigan Ave., Battle Creek, MI 49014
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- ❖ Begin Canvass
 - ❖ Review & Determine validity of Provisional envelope ballots if any
 - ❖ Review “Out of Balance” precincts (Requirement for the State of Michigan)
 - ❖ Certify November 7, 2023, election results [Canvasser Buckley made a motion to certify the November 7, 2023 election. 2nd by Canvasser Kamps. Motion passed.](#)
 - ❖ Seal Envelopes (County Clerk will reseal County Clerk Envelope)
 - ❖ Review & sign all paperwork, as necessary
8. Certify Ballot Containers [Containers were brought in by Battle Creek, Lee, & Leroy for certification. All containers passed certification.](#)
 9. Future Canvass dates: February 27, 2024, Presidential Primary, December 5, 2023, deadline for proposal language to appear on the ballot [Election Specialist Jill Stout explained the change in dates of the Presidential Primary & the changes in the Canvassing process now that “Early In Person Voting” will create additional precincts for the canvassers to certify.](#)
 10. January “Organization of the Board” bi-annual meeting [The meeting is scheduled for January 26, 2024, 9am.](#)
 11. February “Virtual” County Canvasser “Early Voting” Training [The virtual training will be scheduled for “The Garden Level” meeting room so that the canvassers may do the training together. The date will be sent once the Bureau of Election announces the date in February](#)
 12. Record Mileage & Necessary Expenses [Election Specialist Jill Stout will enter invoices to reimburse the canvassers for the time for this election.](#)
 13. Citizens’ Comments (Limited to 3 Minutes) [None](#)
 14. Board of Canvassers Comments [Canvasser Kamps commented that the canvasses went well, Canvasser Kazmar commented about the amount of conversation regarding the “Early In Person Voting” & the effect on the canvassing process. Canvasser Hatley commented that the board should wait for more information & not make a judgement about the “Early In Person Voting” process, change is hard but this board of County Canvassers are professionals & will be fine.](#)
 15. Announcements [Election Specialist Jill Stout informed the canvassers they will be receiving a new “Manual for County Canvassers”.](#)
 16. Adjournment [Canvasser Kamps made a motion to adjourn, 2nd by Canvasser Buckley. Motion passed, the November 7, 2023 canvass adjourned at 12:52pm](#)