



CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

Kimberly A. Hinkley
Clerk & Register of Deeds
37th Circuit Court Clerk

Julie Peet
Chief Deputy Clerk & Register

"Preserving the past, the present and the future!"

Filing for the Office of: **School Board of Education**

General Election date: **November 5, 2024**

Filing Official:

- **Lakeview School District candidates** file with the Battle Creek City Clerk's Office located at 10 N. Division Street, Battle Creek, Michigan; office hours: Monday-Friday, 8:00am to 5:00pm. Phone: 269.966.3348.
- **All other School Districts** file with the Calhoun County Clerk-Election's Office located at 315 W. Green Street, Marshall, Michigan; room 2-100A; office hours: Monday-Thursday, 8:00am to 5:00pm, Friday 8:00am to 12:00 noon. Phone: 269.781.0988.

(You are required to distinguish whether you are running for a Partial or Full Term)

FILING REQUIREMENTS FOR:

- Candidates seeking election

The filing deadline for candidates is **JULY 23, 2024, 4:00 pm**. A complete filing includes an [Affidavit of Identity](#) AND either: **Nominating Petitions (School District)** or a **\$100 non-refundable filing fee**. *Candidates cannot alter the AOI after filing. If there is an error, the candidate must refile.*

- ❖ In a district with less than 10,000 in population (based upon the most recent federal census), petitions must bear a [minimum of 6 valid signatures](#) from qualified and registered voters within your school district; up to 20 signatures can be filed to cover the minimum signature requirement.
- ❖ In a district with a population of 10,000 or more, petitions must bear a [minimum of 40 valid signatures](#) from qualified and registered voters within your school district; up to 100 signatures can be filed to cover the minimum signature requirement.

Under Michigan's Campaign Finance Act, a candidate may not have any outstanding notices of Failure to File, or late filing fees with any filing official in the state as of the date the affidavit is executed.

Withdrawal: *the deadline for withdrawing a candidate filing is **JULY 26, 2024, 4:00 pm**. The withdrawal must be in writing and must be filed with the filing official.*

- **For write-in candidates**

A candidate who wishes to seek election to the office of school board member with write-in votes must file a [Declaration of Intent](#) with your filing official no later than **4:00 pm on OCTOBER 25, 2024**.

CAMPAIGN FINANCE:

- ❖ A candidate who seeks a school board position in a school district with a pupil enrollment count of **2,401 or more** is subject to the filing requirements of the [Campaign Finance Act](#).
- ❖ A candidate who seeks a school board position in a school district with a pupil enrollment count of **2,400 or less** is not subject to the filing requirements of the Act as long as he or she does not spend or receive more than \$1,000.00 for the election.

All filings for public office are public record. All candidates who file for office are listed at the Elections Office webpage: [Calhoun County, MI \(calhouncountymi.gov\)](#). **Candidates are responsible to visit the website to confirm all candidate listing information is correct & notify The Elections Office if any corrections are required.**

This information is provided by Jill L. Stout – Election Specialist. Email: JStout@calhouncountymi.gov, 269-781-0988

Additional candidate information can be found at: https://calhouncountymi.gov/departments/clerk_and_register_of_deeds/campaign_finance.php

MARSHALL OFFICE

Clerk and Register of Deeds and Elections
315 W. Green Street, Marshall, MI 49068
Telephone **269.781.0988** or **269.781.0998**
Elections@calhouncountymi.gov
www.calhouncountymi.gov

SCHOOL DISTRICT CIRCULATING AREA:

Legal Name of School District, City or Township where circulated and county (note: you must have a **separate sheet** for each city or township where circulated):

- ❖ Athens Area Schools can be circulated in portions of Athens, Burlington, Leroy, and Newton Townships in Calhoun County; Sherwood Township in Branch County; Leonidas Township in St. Joseph County; and Wakeshma Township in Kalamazoo County. *School district total population: 4700*
- ❖ Battle Creek Public Schools can be circulated in the City of Springfield, and portions of the City of Battle Creek, Bedford, Emmett, and Pennfield Charter Townships in Calhoun County. *School district total population: 41809*
- ❖ Harper Creek Community Schools can be circulated in portions of the City of Battle Creek, and Emmett, Fredonia, Leroy, Marshall, Newton, and Pennfield Townships in Calhoun County. *School district total population: 14927*
- ❖ Homer Community School District can be circulated in portions of Albion, Clarendon, Eckford, Fredonia, Homer and Tekonsha Townships in Calhoun County; Butler Township in Branch County; Litchfield Township in Hillsdale County and Pulaski Township in Jackson County. *School district total population: 4551*
- ❖ Lakeview School District can be circulated in portions of the City of Battle Creek. *School district total population: 22037*
- ❖ Mar Lee School District can be circulated in portions of Clarence, Eckford, Lee, Marengo and Sheridan Townships in Calhoun County. *School district total population: 1582*
- ❖ Marshall Public Schools can be circulated in the Cities of Albion and Marshall, and portions of Albion, Convis, Eckford, Fredonia, Lee, Marengo, Marshall, Newton and Sheridan Townships in Calhoun County; and portions of Concord and Parma Townships in Jackson County. *School district total population: 25077*
- ❖ Pennfield Schools can be circulated in portions of the City of Battle Creek, Bedford, Convis and Pennfield Townships in Calhoun County; and Assyria Township in Barry County. *School district total population: 9064*
- ❖ Tekonsha Community Schools can be circulated in portions of Burlington, Clarendon, Fredonia and Tekonsha Townships in Calhoun County; and Butler and Girard Townships in Branch County. *School district total population: 2151*

A map of the [Calhoun County Intermediate School Districts](#) is available.