



CALHOUN COUNTY CLERK AND REGISTER OF DEEDS

Kimberly A. Hinkley
Clerk & Register of Deeds
37th Circuit Court Clerk

Julie Peet
Chief Deputy Clerk & Register

"The history of your life is kept in our records!"

Filing for the Office of: **Community College Trustee**

General Election date: **November 5, 2024**

Filing Official: Calhoun County Clerk-Election's Office located at 315 W. Green Street, Marshall, Michigan Room 2-100a; office hours: Monday-Thursday, 8:00a to 5:00p, Friday 8:00a to 12:00 noon. Phone: 269.781.0988.

Filing requirements for

- **Candidates Seeking Election**

(You are required to distinguish whether you are running for a Partial or Full Term)

The filing deadline for candidates is **JULY 23, 2024, 4:00 pm**. A complete filing includes an [Affidavit of Identity](#) **AND** either **Nominating Petitions (Community College)** **OR** a **\$100 non-refundable filing fee**. *Candidates cannot alter the AOI after filing. If there is an error, the candidate must refile.*

- ❖ The proper petitions for community college candidates to use are: **"Nominating Petition (Community College)"**. In a district with 10,000 or more, petitions must bear a [minimum of 40 valid signatures](#) from qualified and registered voters within your community college district; up to 100 signatures can be filed to cover the minimum signature requirement. These include: Kellogg Community College district.

Under Michigan's Campaign Finance Act, a candidate may not have any outstanding notices of Failure to File, or late filing fees with any filing official in the state as of the date the affidavit is executed.

Withdrawal: *the deadline for withdrawing a candidate filing is **JULY 26, 2024, 4:00 pm**. The withdrawal must be in writing and must be filed with the filing official.*

- **For write-in candidates**

A candidate who wishes to seek election to the office of school board member with write-in votes must file a [Declaration of Intent](#) with your filing official no later than **4:00 pm on OCTOBER 25, 2024**.

CAMPAIGN FINANCE: All candidates for Township office are required to comply with the [Campaign Finance Act](#) filing requirements, and file with the County.

➤ **All filings for public office are public record.** All candidates who file for office are listed at the Elections Office webpage: [Calhoun County, MI \(calhouncountymi.gov\)](#). **Candidates are responsible to visit the website to confirm all candidate listing information is correct & notify The Elections Office if any corrections are required.**

This information is provided by Jill L. Stout – Election Specialist. Email: JStout@calhouncountymi.gov, 269-781-0988

Additional candidate information can be found at: https://calhouncountymi.gov/departments/clerk_and_register_of_deeds/campaign_finance.php

MARSHALL OFFICE

Clerk and Register of Deeds/ Election Services
315 W. Green Street, Marshall, MI 49068
Telephone **269.781.0707**
clerk-ROD@calhouncountymi.gov
www.calhouncountymi.gov

BATTLE CREEK OFFICE

Circuit Court Clerk's Office
161 E. Michigan Ave., Battle Creek, MI 49014
Telephone 269.969.6518
37thcircuitcourt@calhouncountymi.gov

PETITIONS: [The heading of the petition must be complete BEFORE circulating petition sheets to acquire signatures.](#)

Legal Name of Community College District, City or Township where circulated and county (note: you must have a **separate sheet** for each city or township where circulated):

Petitions for KELLOGG COMMUNITY COLLEGE may be circulated in the following school districts:

- ❖ [Athens Area Schools](#) can be circulated in portions of Athens, Burlington, Leroy, and Newton Townships in Calhoun County; Sherwood Township in Branch County; Leonidas Township in St. Joseph County; and Wakeshma Township in Kalamazoo County.
- ❖ [Battle Creek Public Schools](#) can be circulated in the City of Springfield, and portions of the City of Battle Creek, Bedford, Emmett and Pennfield Charter Townships in Calhoun County.
- ❖ [Harper Creek Community Schools](#) can be circulated in portions of the City of Battle Creek, and Emmett, Fredonia, Leroy, Marshall, Newton and Pennfield Townships in Calhoun County.
- ❖ [Homer Community School District](#) can be circulated in portions of Albion, Clarendon, Eckford, Fredonia, Homer and Tekonsha Townships in Calhoun County; Butler Township in Branch County; Litchfield Township in Hillsdale County and Pulaski Township in Jackson County.
- ❖ [Lakeview School District](#) can be circulated in portions of the City of Battle Creek.
- ❖ [Mar Lee School District](#) can be circulated in portions of Clarence, Eckford, Lee, Marengo and Sheridan Townships in Calhoun County.
- ❖ [Marshall Public Schools](#) can be circulated in the Cities of Albion and Marshall, and portions of Albion, Convis, Eckford, Fredonia, Lee, Marengo, Marshall, Newton and Sheridan Townships in Calhoun County; and portions of Concord and Parma Townships in Jackson County.
- ❖ [Pennfield Schools](#) can be circulated in portions of the City of Battle Creek, Bedford, Convis and Pennfield Townships in Calhoun County; and Assyria Township in Barry County.
- ❖ [Tekonsha Community Schools](#) can be circulated in portions of Burlington, Clarendon, Fredonia and Tekonsha Townships in Calhoun County; and Butler and Girard Townships in Branch County.

A map of the [Calhoun County Intermediate School Districts](#) is available.