

Direct Placement adoption (AD Case Type)
Calhoun County-37th Circuit Court Clerk's Office

DOCUMENTS REQUIRED AT CASE OPENING- WITHIN 24 HOURS OF TEMPORARY PLACEMENT OF CHILD:

1. Statement of Parent/Guardian Authorizing Temporary Placement of Child for Adoption (PCA 329)
2. Statement of Parent/Guardian Transferring Physical Custody of Child for Adoption (PCA 330)
3. Statement of Child-Placing Agency Transferring Physical Custody of Child for Adoption (PCA 331)
4. Statement of Prospective Adoptive Parent Transferring Physical Custody of Child for Adoption (PCA 332)
5. Verification of birth
6. Statement of Identifying Information (PCA 340), if the parties are not exchanging identifying information

DOCUMENTS REQUIRED WITHIN 30 DAYS OF TEMPORARLY PLACEMENT:

1. Petition for Direct Placement Adoption (PCA 301a)
2. Copy of child's birth certificate if not already submitted
3. Copy of adopting parent's marriage license
4. Copy of Petitioner(s) drivers' licenses or State ID
5. Complete copies of final judgment(s) of divorce of petitioners
6. Central Registry Clearance form (DHS 1929) available at www.michigan.gov
7. Custody Statement (PCA 316) **OR**
8. Petition for Hearing to Identify Father (PCA 310) **and** Declaration of Inability to Identify/Locate Father (PCA 315)
OR
9. Verified Declaration about Paternity (PCA 356), if out-of-court consent by mother **and** applicable Addendum A/B/C (PCA 356a/356b/356c)
10. Follow-Up Report After Temporary Placement of Child for Adoption (PCA 333), within 30 days of temporary placement
11. Out-of-Court Consent to Direct Placement Adoption by Parent (PCA 355), if applicable – cannot be signed until at least 72 hours after the birth of the adoptee.
12. Notice to Adopting Parents on Pending or Potential Appeal/Rehearing (PCA 325)
13. Pre-placement assessments/home studies MCL 710.23(f)(5) and 710.24(6)
14. Initial Adoptive Home Evaluation
15. Child's Adoption Assessment (Identifying and Non-Identifying Information DHS 1927)
16. Petitioner's Verified Accounting – 7 day (PCA 347)
17. Supplement to Petitioner's Verified Accounting (PCA 347a)
18. Statement of Services Performed by Agency – 7 day (PCA 345) and/or Attorney (PCA 346)
19. Parent's or Guardian's Verified Accounting for Adoption Release or Direct Placement Consent (PCA 348)
20. Medical reports for petitioners and each person in the home (must be current within 12 months)
21. Medical reports of Adoptee (must be current within 12 months)

PROPOSED ORDERS AND OTHER PAPERWORK

1. Supervisory report updates (If the adoptee is less than one-year old, supervisory period lasts 3 months after formal placement. If the adoptee is one year of age or older at the time the petition is filed, the supervisory period lasts 6 months after formal placement.)
3. If out-of-court consent has not been obtained, Consent to Adoption by Parent (PCA 308)
4. Statement to Accompany Consent in Direct Placement (PCA 339)