

  
*Thirty-Seventh Judicial Circuit of Michigan*  
*Calhoun County*

*Allen L. Garbrecht, Chief Judge*  
*James C. Kingsley*  
*Stephen B. Miller*  
*Gary K. Reed, by assignment*  
*Conrad J. Sindt*  
*Circuit Judges*

*Calhoun County Justice Center*  
*161 E. Michigan Ave.*  
*Battle Creek, MI 49014-4066*  
*269-969-6796*

*Jeffrey S. Albaugh*  
*Circuit Court Administrator*  
*Michael Boltz*  
*Family Division Administrator*

**FILED**

AUG 24 2004

37TH CIRCUIT COURT CLERK

**Administrative Order 2004 - 04**

**ORDER ESTABLISHING CRITERIA FOR APPOINTMENT OF  
CONFIDENTIAL INTERMEDIARIES**

This administrative order is issued in accordance with MCR 8.112(B) and MCL 710.68b. The purpose of this order is to establish the criteria for the appointment of confidential intermediaries by this court.

**IT IS ORDERED** that individuals serving as confidential intermediaries shall have training in accordance with programs established or endorsed by:

1. The State Court Administrative Office; or
2. The Michigan Probate Judges Association; or
3. The Children's Charter; or
4. Other training programs approved by this court which focus on the legal and social aspects of the adoption code and other related laws, issues related to search and reunion, confidentiality, release of information and confidential intermediary services.

**IT IS FURTHER ORDERED** that individuals serving as confidential intermediaries in adoption matters shall be qualified and approved as confidential intermediaries by the chief judge of the 37<sup>th</sup> Circuit Court.

**IT IS FURTHER ORDERED** that individuals approved as confidential intermediaries shall, before appointment, file an oath of confidentiality in compliance with MCL 710.68(b)(3)(a)-(e).

**IT IS FURTHER ORDERED** that appointment as a confidential intermediary by the 37<sup>th</sup> Circuit Court does not constitute appointment by any other court of this state.

**IT IS FURTHER ORDERED** that specific case responsibilities of appointed confidential intermediaries will be ordered as required by statute and/or court rule.

Effective Date: This order shall have immediate effect upon acceptance and filing by the State Court Administrative Office.

Date: Aug 20, 2004

*Allen L. Garbrecht*  
Allen L. Garbrecht, Chief Circuit Judge

CERTIFIED COPY OF  
ORIGINAL ON FILE

*Conrad J. Sindt*  
37th JUDICIAL CIRCUIT  
DEPUTY COURT CLERK