

FILED
94-184
SEP 06 1994

The Court finds as follows:

37th CIRCUIT COURT CLERK

1. The Chief Judge, as director of the administration of the Court, in accordance with MCR 8.110(E)(3)(c), determines the hours of the Court; and,
2. It is desirable to coordinate the public hours of the Court with the other Courts doing business in the county; and,
3. Being fully advised:

IT IS ORDERED:

1. The normal public business hours of Judicial offices shall be Monday through Friday, except designated holidays, from 8:00 A.M. until 12:00 noon and 1:00 P.M. until 5:00 P.M., local time;
2. The public business hours of the office of the Court Clerk shall be from 8:30 A.M. until 4:00 P.M., Monday through Friday, except designated holidays, local time;
3. The Office of the Friend of the Court shall have normal business hours, Monday through Friday, except designated holidays, from 8:00 A.M. until 12:00 noon and 1:00 P.M. until 5:00 P.M., local time; provided, the Friend of the Court may designate alternative reception desk and/or payment window hours so long as services are reasonably available to the public and in order to best distribute workload;
4. In the event of emergencies or other unusual circumstances, the Chief Judge, or the Circuit Court Administrator, may direct the closing of any or all Circuit Court offices and facilities.
5. This Order is effective August 1, 1994, and supersedes all Orders previously entered by this Court concerning these matters, including Administrative Order 1992-6.
6. The Circuit Court Administrator shall cause this Order to be posted in the public lobby areas of the Court facilities and shall provide a copy to the Secretary of the Calhoun County Bar Association which constitutes notification to the Calhoun County Bar Association members.

Dated:

7/28/94


CONRAD J. SINDT, P26033
Chief Circuit Judge