



Michigan Supreme Court
State Court Administrative Office
611 West Ottawa Street, P. O. Box 30048
Lansing, Michigan 48909
517 373-0130

FOR YOUR INFORMATION
-Jeffrey S. Albaugh-
Circuit Court Administrator/
Friend of the Court
Rec'd 10-6-92

Marilyn K. Hall
State Court Administrator

John D. Ferry, Jr.
Deputy Administrator

September 25, 1992

Michael F. Cavanagh
Chief Justice
Charles L. Levin
James H. Brickley
Patricia J. Boyle
Dorothy Comstock Riley
Robert P. Griffin
Conrad L. Mallett, Jr.
Associate Justices

Hon. James C. Kingsley
Chief Judge
37th Circuit Court
County Building
315 W. Green St.
Marshall, MI 49068

Re: Administrative Order 1992-3
Summoning Jurors for Court Attendance

Dear Judge Kingsley:

This is to advise that we have reviewed the above referenced Administrative Order and find that it conforms with the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

Sincerely,

John D. Ferry, Jr.
Deputy State Court Administrator

JDF:lj

cc: Kevin Bowling, Regional Administrator
Jeffrey S. Albaugh, Court Administrator

STATE OF MICHIGAN
37th JUDICIAL CIRCUIT
CALHOUN COUNTY

ADMINISTRATIVE ORDER
RE: SUMMONING JURORS FOR
COURT ATTENDANCE

CASE NO.

1992-3

IN THE MATTER OF SUMMONING JURORS FOR ATTENDANCE IN THE CIRCUIT COURT

The Court, having reviewed the provisions of MCR 2.510(D), and having further reviewed the efficiency and cost effectiveness of the current method of summoning jurors by which the Sheriff is required to serve the juror summons by mailed written notice; and,

The Court being persuaded that otherwise unnecessary paperwork and duplication of effort could be eliminated by transferring this responsibility to the Circuit Court Administrator whose office is responsible for overseeing other related functions of the juror process.

IT IS ORDERED:

1. As permitted by Court Rule, the Circuit Court Administrator is designated as being responsible for the summoning of jurors for court attendance in accordance with MCR 2.510(D).
2. The juror notice, unless otherwise subsequently directed as to a specific juror, shall be furnished by ordinary mail in writing addressed to the juror at his or her residence as shown by the records of the Jury Board.
3. The Court Administrator shall provide to the Court, which shall be filed with the original Order regarding the number of jurors necessary for jury service, a certificate of mailing of juror service notices.
4. Should it be necessary to personally serve a juror who fails to respond adequately to a written notice or telephone communication from the Court, the Court and/or the Court Administrator, may request that the Sheriff of Calhoun County serve the juror personally such notice as the Court or the Court Administrator may prescribe and in the manner they may prescribe.
5. This Order shall become effective immediately.

Dated: August 26, 1992



JAMES C. KINGSLEY, P15983
Chief Circuit Judge

A TRUE COPY ATTEST



DEPUTY CLERK