

STATE OF MICHIGAN  
37th JUDICIAL CIRCUIT  
CALHOUN COUNTY

ADMINISTRATIVE ORDER RE:  
CRIMINAL CASE PRESENTENCE REPORT  
DISCLOSURE AND AVAILABILITY

CASE NO.  
1989-9

As required by MCR 6.425, effective October 1, 1989, the court must have a copy of the presentence report in criminal cases and of any psychiatric report sent to the Department of Corrections (if the defendant is sentenced to prison the copies must be sent with the commitment papers). The court must also permit the prosecutor, defendant's lawyer and the defendant to review the presentence report at a reasonable time before the day of sentencing. After sentencing, the court, on written request, must provide the prosecutor, the defendant's lawyer, or the defendant not represented by a lawyer, with a copy of the presentence report and any attachments to it. To facilitate implementation of these rules and the efficient administration of justice,

IT IS ORDERED:

1. The Circuit Court Probation Office shall, on behalf of the court, send a copy of the presentence report and of any psychiatric report to the Department of Corrections. For any case in which the defendant is sentenced to prison the copies shall be provided to the court judicial clerk for attachment to the sheriff department copy of commitment papers.
2. The Circuit Court Probation Office shall make available for inspection and review, a copy of the presentence report as prescribed by MCR 6.425(A) and (B) prior to 12:00 Noon on the business day prior to the scheduled sentencing of the defendant. The presentence report shall not be removed from the probation department, except as otherwise required by the court.
3. In accordance with MCR 6.425(C), after sentencing, on written requests for copies of the presentence report shall be submitted to the sentencing judge for approval and forwarding to the Probation Department which will be responsible for providing the copies required to the requestor.

This Order becomes effective October 1, 1989.

DATED: \_\_\_\_\_

9/20/89

**JAMES C. KINGSLEY**  
JAMES C. KINGSLEY, P15583  
Chief Circuit Judge

A TRUE COPY ATTEST

DEPUTY CLERK