

**PROCEEDINGS OF THE  
BOARD OF COMMISSIONERS**

**February 3, 2022**

**1. CALL TO ORDER/ROLL CALL**

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, February 3, 2022 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Tommy Miller, Jake Smith, Steve Frisbie and Derek King

Absent: Comrs. Gary Tompkins, Kathy-Sue Vette, and Rochelle Hatcher

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

**2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE**

After a moment of silence, Comr. Miller led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

Res.015-2022

"Moved Comr. Miller, second by Comr. Smith to approve the agenda of the February 3, 2022 Regular Session of the Calhoun County Board of Commissioners, as presented."

On a voice vote, Motion **CARRIED**.

**5. APPROVAL OF MINUTES**

Minutes of the January 20, 2022 Board of Commissioners' Organizational Meeting.

Res.016-2022

"Moved Comr. Smith, second by Comr. Miller to approve the Minutes of the January 20, 2022 Board of Commissioners' Organizational Meeting, as presented."

On a voice vote, Motion **CARRIED**.

**6. CITIZENS' TIME**

Brian Harrison from Rockford, Michigan with AdvisaCare shared concerns about home care provider coverage related to automobile accidents and auto insurance reform Acts.

**7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS**

Prosecutor Dave Gilbert reported on cases throughout 2021 between adult criminal, juvenile and the volume of subpoenas issued over the course of the year. Prosecutor Gilbert noted a decrease in child support judgments, and emphasized the Prosecutor's Office's need for additional attorneys and staffing.

Deputy Treasurer Melinda Weaver highlighted the status of this year's delinquent tax foreclosure and forfeiture processes.

**8. SPECIAL ORDER OF BUSINESS**

A. *Presentation from Michelle Williamson, CEO of Community Action Agency*

Michelle Williamson, CEO of Community Action Agency, shared a presentation that summarized the programs offered to Calhoun County residents. She highlighted programs including utilities assistance, rental assistance, weatherization updates to homes and Foster Grandparents, who assist children and teachers through the area.

Ms. Williamson noted the number of volunteers who support the agency, and mentioned that the agency gets funding through Federal, State, and local resources.

**9. CONSENT AGENDA**

A. Petitions, Communications, Reports

B. Resolutions

1. Calhoun County Veterans' Affairs Committee Appointments (Terms ending February 3, 2026):
  - a. Donald Kujawa
  - b. James Diaz
2. Calhoun County Road Department 2022 Plow Truck Financing Resolution
3. Amendment of the Bylaws of the Calhoun County Veterans Affairs Committee

Res.017-2022

"Moved Comr. Miller, second by Comr. King to approve the Consent Agenda of the February 3, 2022 Board of Commissioner's Regular Session, as presented."

On a voice vote, Motion **CARRIED**.

**10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS**

Comr. Frisbie reported that the Calhoun County Consolidated Dispatch 911 Authority Board met to review the upcoming budget and strategic plan.

**11. UNFINISHED AND OLD BUSINESS**

There was none.

**12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT**

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott acknowledged Aaron Edlefson, Veteran Affairs Director, who was present at the meeting, and noted that the Consent Agenda included an amendment to the Bylaws for the VA Committee, prepared by Corporation Counsel Jim Dyer.

Administrator/Controller Scott shared that on Jan. 26, the Calhoun County Public Safety Information Alliance (RMS Board) met and reelected Battle Creek Police Chief Jim Blocker as chair of the board. She added that the Board heard updates on the continued enhancements to the jointly purchased law enforcement records management system used by the County Sheriff, Battle Creek Police, Emmett Township, KCC Public Safety and the City of Marshall.

Kelli Scott reported that on Feb.1, the County's Road Department and County Administration hosted a meeting of countywide township supervisors, to give updates on the Road Department's budget forecast, and strategies to maximize limited funds available to match local road projects.

Ms. Scott mentioned the Broadband Task Force met Feb. 3 and discussed updates on the initiative, including an upcoming presentation by Merit Network at the next Board of Commissioners Meeting on Feb. 17, summarizing the results of the initial countywide survey.

Administrator/Controller Scott reported that on Feb. 1, the Summit Pointe Board of Directors met and reviewed strategic plans for the upcoming year, and heard various updates from CEO Jeannie Goodrich.

Ms. Scott noted that February is Black History Month and mentioned some County employee online training just introduced, with the first course being Diversity, Inclusion, Sensitivity & Racism.

B. New Business

1. **2022 Survey and Remonumentation Program Surveyor Agreements.**

Administrator/Controller Kelli Scott mentioned the County Board of Commissioners approved on December 16, 2021, the grant application for the 2022 Survey and Remonumentation Program and in order to implement the Survey and Remonumentation Program, it's necessary for the County to enter into a contract with each of the Calhoun County Remonumentation Peer Group members.

Ms. Scott noted the proposed contracts are mostly unchanged from last year, except for the dollar amount, and a minor change to the payment schedule.

GIS Manager Brent Thelen was present to answer any questions.

Res.018-2022

“Moved Comr. Miller, second by Comr. Smith to approve the 2022 Survey and Remonumentation Program Surveyor Agreements, as presented.”

On a roll call vote, Yes – 4, Comrs. Miller, Smith, Frisbie, and King.

Absent – 3, Comr. Tompkins, Vette, and Hatcher

Motion **CARRIED**.

**2. Calhoun County Road Department MDOT Contract 21-5486: Overhead flashing beacons.**

Ms. Scott informed the Calhoun County Road Department has been granted partial funding through a federal High Risk Rural Roads (HRRR) program safety grant to install overhead flashing beacons in 2 locations in Bedford and Convis Townships.

Kelli Scott added the federal funding covers 90% of the cost of each project and the total from the Road Department being \$5,030.

Res.019-2022

“Moved Comr. King, second by Comr. Miller to approve the Calhoun County Road Department MDOT Contract 21-5486: Overhead flashing beacons, as presented.”

On a roll call vote, Yes – 4, Comrs. Miller, Smith, Frisbie, and King.

Absent – 3, Comr. Tompkins, Vette, and Hatcher

Motion **CARRIED**.

**3. Authorization for the Calhoun County Treasurer to issue 2022 Delinquent Tax Anticipation Notes (DTANs).**

Kelli Scott noted Public Act 334 of 1975 provides for the issuance of Delinquent Tax Anticipation Notes (DTANs) by County Board resolution in order to fund the Delinquent Tax Revolving Fund.

Administrator Controller Scott added the County Treasurer has brought before the Board of Commissioners a resolution authorizing the sale of Delinquent Tax Anticipation Notes in order to purchase in bulk from the local units, the amount of delinquent real property taxes that are unpaid and returned as delinquent by the local treasurers and to distribute these funds in one "settlement payment" to each of the County's taxing jurisdictions.

Ms. Scott noted Assistant Administrator Melinda Weaver was present to answer any questions.

Res.020-2022

“Moved Comr. Smith, second by Comr. Miller to approve the authorization for the Calhoun County Treasurer to issue 2022 Delinquent Tax Anticipation Notes (DTANs), as presented.”

On a roll call vote, Yes – 4, Comrs. Miller, Smith, Frisbie, and King.  
Absent – 3, Comr. Tompkins, Vette, and Hatcher.  
Motion **CARRIED**.

**4. First Responder Training and Recruitment Grants Application.**

Administrator Controller Scott explained that the purpose of the grant program is to support efforts to expand recruitment, improve training, and provide additional professional development and support to first responders in local governments. She added that of the maximum \$100,000 being applied for, \$90,000 would directly benefit the County Sheriff’s Office and \$10,000 was being requested for LifeCare Ambulance’s efforts to begin an EMT training program. Corporation Counsel Jim Dyer noted that his opinion was that Commissioner Frisbie did not need to abstain from the vote because Frisbie would not benefit personally from this grant.

Res.021-2022

“Moved Comr. Smith, second by Comr. Miller to approve the First Responder Training and Recruitment Grants Application, as presented.”

On a roll call vote, Yes – 4, Comrs. Miller, Smith, Frisbie, and King.  
Absent – 3, Comr. Tompkins, Vette, and Hatcher.  
Motion **CARRIED**.

**13. CITIZENS’ TIME**

Brian Harrison mentioned Tom Unger from Battle Creek who was unable to attend the meeting, reiterating his request for Commissioner support for certain modifications to Michigan’s auto insurance laws.

**14. COMMISSIONERS’ TIME**

Comr. Frisbie congratulated Comr. Tompkins for the birth of his new baby girl born today.

**15. CLAIMS PAYABLE**

Res.022-2022

“Moved Comr. Miller, second by Comr. King to approve the Calhoun County Claims Payable for January 13, 2022 through January 26, 2022 in the amount of \$3,157,677.80, as presented.”

On a roll call vote, Yes – 4, Comrs. Miller, Smith, Frisbie, and King.  
Absent – 3, Comr. Tompkins, Vette, and Hatcher.  
Motion **CARRIED**.

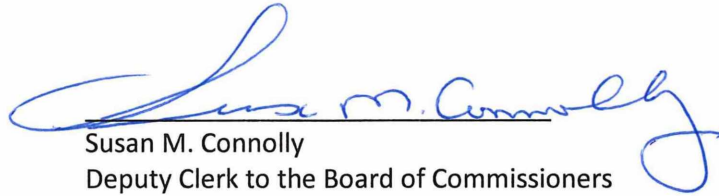
**16. ANNOUNCEMENTS**

There was none.

**17. ADJOURNMENT**

The meeting was adjourned at 7:37 p.m. at the call of the Chair.

smc

  
Susan M. Connolly  
Deputy Clerk to the Board of Commissioners