

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

January 20, 2022

1. CALL TO ORDER/ROLL CALL

The Annual Organizational Session of the Calhoun County Board of Commissioners convened at 7:01 p.m., Thursday, January 20, 2022 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette (arrived 7:11 pm), , Jake Smith, and Steve Frisbie.

Absent: Comr. Rochelle Hatcher

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, HR/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence, Comr. Tompkins led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res.001-2022

"Moved Comr. King, second by Comr. Miller to approve the agenda of the January 20, 2022 Annual Organizational Meeting of the Calhoun County Board of Commissioners, as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the December 16, 2021 Board of Commissioners' Regular Meeting.

Res.002-2022

"Moved Comr. Tompkins, second by Comr. Smith to approve the Minutes of the December 16, 2021 Board of Commissioners' Regular Meeting, as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Marshall resident Carl Gibson provided an update regarding the Heritage Commons Senior Services Center and various donations provided by local small businesses, including Hemmingsen Drug Store.

Dawn Forton, resident of Bloomfield Township expressed concerns related to school mask mandates and quarantine guidelines.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Prosecutor Dave Gilbert reported that jury trials are on hold until at least February 12 due to the pandemic.

Comr. Frisbie noted that Water Resources Commissioner Ron Smith provided a written statement of certain accomplishments over the past year.

8. SPECIAL ORDER OF BUSINESS

A. Election of Vice-Chairperson

Res.003-2022

Comr. Miller nominated Comr. Smith for Vice Chairperson of the Calhoun County Board of Commissioners in 2022 for a one-year term per Standing Board Rules.

Comr. King nominated Comr. Tompkins for Vice Chairperson of the Calhoun County Board of Commissioners in 2022 for a one-year term per Standing Board Rules.

Chair Frisbie called three times for other nominations and none were offered.

“Move Comr. King, second by Comr. Vette to close the nominations for the 2022 Vice Chairperson of the Calhoun County Board of Commissioners.”

On a voice vote, Motion **CARRIED**.

Roll call vote for Comr. Smith or Comr. Tompkins for Vice Chairperson: Comr. Vette: Comr. Tompkins, Comr. Smith: Comr. Smith, Comr. Frisbie: Comr. Tompkins, Comr. King: Comr. Tompkins, Comr. Miller: Comr. Smith, and Comr. Tompkins: Comr. Tompkins; Comr. Hatcher: (absent).

Commissioner Tompkins was declared by a vote of four to two the Vice Chairperson of the 2022 Calhoun County Board of Commissioners by Chair Frisbie.

B. Public Hearing Required to Close Out Michigan Community Development Block Grant (CDBG) CARES Allocation

Res.004-2022

“Moved Comr. Vette, second by Comr. Smith to Open Public Hearing.”

On a voice vote, Motion **CARRIED**.

Comr. Frisbie declared the Public Hearing Open.

Administrator/Controller Kelli Scott presented a brief summary regarding the allocation of funds, of which \$440,000 were used for Covid-19 response costs, \$182,000 toward County overtime and first responders/hazard pay, \$101,000 for sanitization of buildings and \$156,000 toward the Battle Creek homeless shelter.

Finance Director, Megan Banning was present to answer questions.

There was no public comment.

Res.005-2022

“Moved Comr. Tompkins, second by Comr. Miller to Close Public Hearing.”

On a voice vote, Motion **CARRIED**.

Comr. Frisbie declared the Public Hearing Closed.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

A. Resolutions

1. Appointment of Deputy Medical Examiners to replace Dr. Theodore Brown and Dr. Brandy Shattuck:
 - a. Dr. Jared Brooks
 - b. Dr. Patrick Hansma
2. Approval of 2022 Board of Commissioners Meeting Schedule
3. Support for TPOAM District & Circuit Court Collective Bargaining Agreements 2022-2024
4. Conflict Waiver Letter regarding Miller Canfield
5. Corizon Health, Inc. Inmate Medical Contract
6. Calhoun County Solid Waste Management Planning Advisory Committee Appointments:
 - a. Jim Coury (General Public);
 - b. Kurt Tribbett (City of Battle Creek) and
 - c. Mike Yarger (Solid Waste Management Industry)
7. Authorization to Proceed with Contracts related to the Marshall Megasite Project
8. Calhoun County Economic Development Corporation (EDC) Board Reappointment (Term ending December 31, 2027):
 - a. Art Kale (Village of Homer)
9. 2022 BCBSM Renewal Agreements

10. Southwest Michigan Behavioral Health (SWMBH) Substance Use Disorder Policy Board Appointment (Term to expire December 31, 2022):
 - a. Commissioner Gary Tompkins (to fulfill the remainder of Commissioner Rochelle Hatcher's term)

Res.006-2022

"Moved Comr. Vette, second by Comr. Miller to approve the Consent Agenda of the January 6, 2022 Board of Commissioner's Organizational Session, as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins informed the Board that the Goguac Lake Board met January 11 and approved the 2022 budget and reviewed the 2021 budget performance.

Comr. Frisbie reported that the Calhoun County Consolidated Dispatch 911 Authority met to review pension matters, discuss feasibility for funding for new equipment and discuss a process for developing a strategic plan.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

County Administrator/Controller Kelli Scott shared that the Calhoun County Visitors Bureau (CVB) Board met on January 11 and heard from CEO Linda Freybler a report on accomplishments of 2021, noting that Freybler indicated that tourism activity exceeded expectations for the year.

Administrator/Controller Scott reported that the State of the Community presentation to be held via Zoom is scheduled for 9:00am Friday, January 21, and that it will highlight the progress over the past year.

B. New Business

1. MDOT Contract 21-5439 Union City Road Phase III Reconstruction.

Administrator/Controller Kelli Scott noted that the purpose of this project is to complete the reconstruction of Union City Rd. (7 Mile Rd.) between K Dr. S and P Dr. S and of K Dr. S between 6 Mile Rd. & 7 ½ Mile Rd. She added that approval of the contract will allow CCRD to accept MDOT funding to reconstruct these roadways and the match total from the Road Department being \$74,725.15 (5%).

Road Department Manager John Midgley and Engineering Director Kristine Parsons were present to answer questions.

Res.007-2022

“Moved Comr. King, second by Comr. Vette to approve MDOT Contract 21-5439 Union City Road Phase III Reconstruction, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.

Absent – 1, Comr. Hatcher

Motion **CARRIED**.

2. MDOT Contract 21-5409 Federal Aid Bridge Projects.

Ms. Scott reported the purpose of this project is to rehabilitate various structures. She added that the approval of this contract will allow CCRD to accept MDOT funding to improve these bridges and the match total from the Road Department being \$32,605 (5%).

Comr. Miller asked how the decision is made on which bridge will be allocated for the funds.

Kristine Parsons explained how regional funding is allocated based on prioritization of competing projects in each county. She added that costs are estimated to increase 27% over the last year.

Res.008-2022

“Moved Comr. Tompkins, second by Comr. Vette to approve MDOT Contract 21-5409 Federal Aid Bridge Projects, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.

Absent – 1, Comr. Hatcher

Motion **CARRIED**.

3. COAM Collective Bargaining Agreement 2022-2024.

Kelli Scott noted that this agreement covers the Sheriff’s supervisory staff, and asked HR/Labor Relations Director Kim Archambault to highlight its terms.

Human Resources/Labor Relations Director Kim Archambault reminded the Board of an informational email sent to the Commissioners that provided a summary of contract changes and the economic provisions, and noted that this was the last bargaining agreement that contains wage increases based on market comparisons from the recently conducted wage studies.

Res.009-2022

“Moved Comr. Smith, second by Comr. Miller to approve the COAM Collective Bargaining Agreement 2022-2024, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.
Absent – 1, Comr. Hatcher
Motion **CARRIED**.

4. Contract with Drug & Laboratory Disposal, LLC for Household Hazardous Waste Collection Services.

Kelli Scott reported that this contract is managed by the Community Development Department and engages Drug & Laboratory Disposal, Inc. to provide Household Hazardous Waste collection services to the County for a term not to exceed 5 years.

Scott added that Corporation Counsel Jim Dyer was available to answer any questions with Community Development staff unable to attend the meeting.

Res.010-2022

“Moved Comr. Vette, second by Comr. Miller to approve the Contract with Drug & Laboratory Disposal, LLC for Household Hazardous Waste Collection Services, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.
Absent – 1, Comr. Hatcher
Motion **CARRIED**.

5. Calhoun County Road Department (CCRD) Bid Award – Slag Material RFP#125-21.

Kelli Scott noted that this is a 1 -year contract with two local vendors: Yellow Rose Transport and Carr Brothers and Sons, Inc., and that Carr Brothers submitted a bid to use an all-natural material.

Comr. Smith asked how the natural material will be used and the process to apply the materials.

Road Director John Midgley informed it will vary on the roadway and location and that its success will be monitored for future use.

Res.011-2022

“Moved Comr. Tompkins, second by Comr. Smith to approve the Calhoun County Road Department (CCRD) Bid Award – Slag Material RFP#125-21, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.
Absent – 1, Comr. Hatcher
Motion **CARRIED**.

6. Lease Renewal – Housing Choices, LLC.

Kelli Scott informed the Board that this is a renewal rental agreement to provide 100 square feet of office space at the Albion Human Services Building for a 3-year term.

Res.012-2022

“Moved Comr. Miller, second by Comr. Vette to approve the Lease Renewal – Housing Choices, LLC, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.
Absent – 1, Comr. Hatcher
Motion **CARRIED**.

7. Authorized Staffing Allocation Changes – Road Department.

Administrator/Controller Scott noted that her administrative update earlier in the meeting should have included the recent reorganization of the Finance Department leadership, with Megan Banning becoming Finance Director and Jeryl Schoepke Deputy Finance Director.

Ms. Scott noted that this current item 12.B.7 related to a reorganization within the Road Department, due to a vacancy and the Managing Director’s review of positions and job duties. She added that this item was to request adjustments to the 2022 Authorized Staffing Allocation Report for the Road Department and that the change will provide a cost savings to current and future years’ budgets.

Administrator/Controller Scott added the specific changes being requested to the Authorized Staffing Allocation Report are: eliminate the Fleet Manager position; change the title of the Contracts & Purchasing Manager to Fleet, Contracts, and Purchasing Manager; and add a second Contracts & Purchasing Coordinator position.

Res.013-2022

“Moved Comr. Vette, second by Comr. Miller to approve the Authorized Staffing Allocation Changes – Road Department, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.
Absent – 1, Comr. Hatcher
Motion **CARRIED**.

13. CITIZENS’ TIME

Chad Peterson, who has children in Pennfield schools, expressed his concerns regarding mask mandates and quarantine guidelines.

14. COMMISSIONERS’ TIME

Comrs. Miller and Tompkins shared their opinions related to the school mask mandates and quarantine guidelines.

Comr. Tompkins wished Comr. Smith a Happy Birthday on 1/21.

Comr. Tompkins sent well wished to Homer student Tyson Garrett who is recovering from a severe motor vehicle crash.

Comr. Smith and Comr. Vette congratulated Comr. Tompkins on being re-elected as Vice Chair.

Comr. Vette shared positive comments from residents regarding the road department.

Comr. Frisbie congratulated Megan Banning on her promotion and Jeryl Schoepke for her years of exceptional employment.

15. CLAIMS PAYABLE

Res.014-2022

“Moved Comr. Vette, second by Comr. Tompkins to approve the Calhoun County Claims Payable for December 9, 2021 through December 29, 2021 in the amount of \$4,915,833.49 and Claims Payable for December 30, 2021 through January 12, 2022 in the amount of \$4,610,308.99, as presented.”

On a roll call vote, Yes – 6, Comrs. King, Miller, Tompkins, Vette, Smith and Frisbie.
Absent – 1, Comr. Hatcher
Motion **CARRIED**.

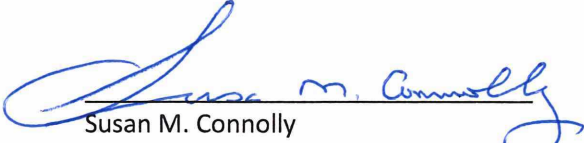
16. ANNOUNCEMENTS

There was none.

17. ADJOURNMENT

The meeting was adjourned at 7:47 p.m. at the call of the Chair.

smc


Susan M. Connolly
Deputy Clerk to the Board of Commissioners