

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

September 17, 2020

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:01 p.m., Thursday September 17, 2020 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Steve Frisbie, Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette, Rochelle Hatcher and Jake Smith

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, Human Resources/Labor Relations Director Kim Archambault, Road Department Manager John Midgley, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

Comr. Hatcher lead a moment of silence, noting recognition of the Wayne County Commissioners and their similarly planned moment of silence for Wayne County Sheriff Corporal Bryant Searcy, who was killed in the line of duty.

After the moment of silence Comr. Vette led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 152-2020

“Moved Comr. Hatcher, second by Comr. Miller to approve the agenda of the September 17, 2020 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the September 3, 2020 Board of Commissioners Regular Session

Res. 153 -2020

“Moved Comr. Tompkins, second by Comr. Vette to approve the Minutes of the September 3, 2020 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Communications Manager Lucy Blair provided an update on behalf of the County's Census Committee as the last few weeks of the census is approaching. Ms. Blair asked the Board to remind their constituents to fill out their census forms to be counted.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

1. MERS Service Credit Purchase: Kevin Kellems
2. MERS Service Credit Purchase: Eric Foran

Res. 154-2020

"Moved Comr. Miller, second by Comr. Smith to approve the consent agenda as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Gary Tompkins shared that the Senior Millage Allocation Committee met September 4 to approve the 2021 budget, the Senior Strategic Project Funding, the Marian Burch Contract Amendment and the Albion Homer United Way Food Box Distribution mini grants.

Comr. Tompkins added that the Homer Lake Management Board met September 8 and the Southwest Michigan Behavioral Health Substance Abuse Disorder Policy Oversight Board (SUDPOB) met September 14 and approved the 2021 fiscal year PA2 budget.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott shared that county staff participated in a Chalk the Sidewalk campaign around the County Building in Marshall in support of Summit Pointe's September Suicide Awareness Month.

Ms. Scott reported that the BC CAL/KAL Inland Port Development Corporation Board of Directors met September 9 and heard updates from Director Adam Reid on outreach efforts to explain how the foreign trade zone can help companies reduce tariff costs.

She added that the Michigan Municipal Services Authority (MMSA) Executive Committee met September 10 and heard updates on the MMSA's financial and administrative consulting contract with the City of Flint in partnership with the Department of Treasury.

Administrator/Controller Scott shared that the Marshall Area Economic Development Alliance (MAEDA) Board met September 15 and heard updates from new CEO James Durian about the continuation of chamber related services and local grant funding initiatives.

Scott reported that the Calhoun County Visitors Bureau (CVB) Board met September 15 and heard updates from CEO Linda Freybler on the overall financial impact Covid has had on local tourism. She added that the CVB Board also supported the proposed new Battle Creek City hotel ordinance.

Finally, Scott mentioned that on September 10, she and Chair Frisbie convened the City/County Meeting where city managers and mayors meet quarterly to exchange best practices, current challenges, community projects and initiatives.

B. New Business

1. Approval of a Lease of Ardmoor Park with The Charter Township of Bedford

Administrator/Controller Scott noted that this is a no-cost lease renewal of property previously owned by the Calhoun County Road Commission and now the County, to Bedford Township to allow the township to make improvements to the park.

Corporation Counsel Jim Dyer informed the lease dates to 1965 and this amendment will support the township to upgrade existing equipment to meet safety standards.

Res. 155-2020

“Moved Comr. Miller, second by Comr. Vette to approve the Lease of Ardmoor Park with the Charter Township of Bedford as submitted.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Final FY20 Health Department Budget Amendments

Administrator/Controller Scott informed this is the year end final budget amendments for the Health Department, ensuring that the budget accurately reflects how the department will end the year on September 30. She noted the continued tracking of COVID response costs from the health department.

Scott acknowledged that Deputy Controller Megan Banning was in attendance to answer any questions.

Res. 156-2020

“Moved Comr. Vette, second by Comr. Hatcher to approve the Final FY20 Health Department Budget Amendments as submitted.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. PA2 Budget for FY20/21

Administrator/Controller Scott stated that this is the PA2 Alcohol Tax annual budget referenced by Comr. Tompkins at the beginning of the meeting. She noted that the SUDOPB representatives for the County include Commissioners Tompkins and Vette. Ms. Scott stated this funding was reduced again for fiscal year 2021 and helps with the County’s specialty treatment courts along with services within the jail.

Res. 157-2020

“Moved Comr. Tompkins, second by Comr. Miller to approve the PA2 Budget for FY20/21 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Calhoun County August 2020 Financials

Administrator/Controller Scott highlighted that the county’s financials reflect the beginning of the summer property tax collection. She shared that the County is still waiting for CARES Funding that was applied for to help cover public health and public safety payroll for the months of March and April.

Res. 158-2020

“Moved Comr. Vette, second by Comr. Tompkins to accept the Calhoun County August 2020 Financials as submitted.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

COMMISSIONERS’ TIME

Comr. Frisbie questioned when live meetings would be scheduled as he would support that recommendation. Administrator/Controller Scott responded that the current Executive Orders from the State continue to limit indoor gatherings, and that the levels of new COVID-19 cases continue to be high. She added that for those reasons, the guidance from our Public Health officials is to continue in Phase 4 of our Reopening Plans, which would mean remote Board meetings for the foreseeable future. Assistant Administrator Wilcox added that the current Board Chambers sound/video production system will be replaced within the next month or so and that it would be ideal to wait until that project is complete to return to the Chambers for public meetings. Corporation Counsel Dyer noted that it would be difficult and impractical to apply the limits on indoor gathering to public participation in Board meetings if the Board met in person under current Executive Orders.

14. CLAIMS PAYABLE

Res. 159-2020

“Moved Comr. Miller, second by Comr. Vette to approve the Calhoun County Claims Payable for August 28, 2020 through September 10, 2020 in the amount of \$3,777,467.19 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

15. ANNOUNCEMENTS

Comr. Hatcher informed the Board that Hispanic Heritage Month this year is September 15 through October 15.

16. ADJOURNMENT

The meeting was adjourned at 7:53 p.m. at the call of the Chair.

smc

Chairman

Clerk to the Board