

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

September 3, 2020

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday September 3, 2020 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Jake Smith, Steve Frisbie, Derek King, Tommy Miller, Gary Tompkins, Kathy-Sue Vette and Rochelle Hatcher

Administrative Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Human Resources/Labor Relations Director Kim Archambault, Road Department Manager John Midgley, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After a moment of silence Comr. Hatcher led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 142-2020

“Moved Comr. Miller, second by Comr. Vette to approve the agenda of the September 3, 2020 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the August 20, 2020 Board of Commissioners Regular Session

Res. 143 -2020

“Moved Comr. Tompkins, second by Comr. Miller to approve the Minutes of the August 20, 2020 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

- A. Presentation on MSU Extension and 4-H Programming, from Calhoun County 4-H Program Coordinator Kathy Fischer

Kathy Fischer, Coordinator with the MSU Extension and 4-H Program gave a presentation regarding the virtual programming that has been ongoing since April 3, 2020. Ms. Fisher shared a slideshow that showcased the various programs offered.

Comr. Tompkins asked how many youths participated in the virtual programs.

Ms. Fischer replied that there were 27 participants from Calhoun County with 106 entries. She added that the pandemic resulted in a downtick in participation due to virtual constraints.

9. CONSENT AGENDA

- A. Petitions, Communications, Reports

- 1. Resolution to Condemn Racism in Leelanau County

- B. Resolutions

- 1. Updated Bylaws and Intergovernmental Agreement of the Michigan Works! Southwest Workforce Development Board, 2020-22
 - 2. Approval of a Remonumentation Peer Group Contract - Ryan Miller, PS

Res. 144-2020

“Moved Comr. Vette, second by Comr. King to approve the consent agenda as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins shared that the Senior Millage Allocation Committee had their strategic planning session on August 28, adding that Kate Turner and Helen Guzzo were recognized for their work

preparing a demographic report of those served throughout the county. Comr. Tompkins stated that the committee is looking into planning the senior fair, centenarian luncheon and other events for next year.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott shared that the county wide leadership team including department heads and elected officials met earlier that day. She noted that the group discussed the continued status of current operations in each building and services offered to the public.

Ms. Scott reported that the County is choosing not to implement the deferral of Employees' social security tax included within President Trump's August 8 Executive Memorandum, pointing out that this deferral is not the same as a tax cut under current tax law, and that it would not be in the best interest of the county as an employer or our employees.

She also shared that the Marshall Area Economic Development Alliance (MAEDA) Board met on August 25, the first meeting for Jim Durian as the new CEO.

Ms. Scott reported that the Summit Pointe Board met September 1 and heard updates on strategic goals and grant projects, and held a closed session to discuss collective bargaining with the union employees.

Administrator/Controller Scott noted that she was a guest speaker at the Battle Creek AMBUCS club on September 2 and provided an update on how COVID-19 has impacted the county, what our operations are now and what things might look like going forward.

B. New Business

1. Calhoun County Public Health Department FY21 Budget

Administrator/Controller Scott informed that the health department's budget starts October 1. She shared that The Health Board utilizes a budget committee similar to the Board of Commissioners' Budget Committee. Ms. Scott turned it over to Eric Pessell and emphasized her support of the budget.

Health Officer Eric Pessell thanked Finance Director Megan Banning and her staff for their involvement and offered to answer any questions.

Comr. Frisbie thanked Ms. Banning and the budget committee for their hard work and support.

Res. 145-2020

“Moved Comr. Tompkins, second by Comr. Vette to approve the Calhoun County Public Health Department FY21 Budget as submitted.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Annual Byrne Memorial Justice Assistance Grant

Administrator/Controller Scott informed the grant is an allocated amount that is set by the state. She noted that it's federal funding, and that the total amount is \$42,003.70, with approximately half allocated to Calhoun County's Sheriff Office. Ms. Scott shared the grant requires the City of Battle Creek and the Sheriff's Office to set forth terms for spending the grant dollars through a Memorandum of Understanding.

Res. 146-2020

“Moved Comr. Vette, second by Comr. Hatcher to accept the Annual Byrne Memorial Justice Assistance Grant as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Secondary Road Patrol Grant Application

Ms. Scott reported that this grant provides partial funding for two sheriff's deputy positions to patrol areas outside of the other contracts. She further informed this grant will cover approximately half the cost for the two deputies, with the remainder to be requested within the Sheriff's 2021 General Fund budget. She noted that the grant year coincides with the state's fiscal year.

Res. 147-2020

“Moved Comr. Vette, second by Comr. Miller to accept the Secondary Road Patrol Grant Application as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Sexual Assault Investigator Contract

Administrator/Controller Scott reported that this contract was submitted by the Prosecutor's Office and corporation counsel Jim Dyer who was instrumental in entering this item. She shared the contract is the opportunity to add one, for a total of two special investigators, and coincides with the state fiscal year which ends September 30. She added that the grant funding may end on September 30 and so this is to reinforce the capacity of the Prosecutor to address as many outstanding cases as possible.

Prosecutor Dave Gilbert reiterated that the contract will support finishing up the remaining cases as soon as possible with the fiscal year ending September 30.

Res. 148-2020

“Moved Comr. Vette, second by Comr. King to approve the Sexual Assault Investigator Contract as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. Juanita Hydrology Project Construction Contract

Ms. Scott informed that the contract involves the County Road Department and relates back to the Big Marsh Inter-County Drain Board. She shared the construction estimate is \$100,000, which is less than what the county has in our budget and substantially less than the original scope of work within the Big Marsh Intercounty Drain Board’s study.

Corporation Counsel Dyer stated that CEI, the project’s engineering consultant, had reviewed the successful bid with the bidder to assure that it was complete, and make certain that all elements of the project were included in the bid and would be constructed as planned.

Corm. King shared that Emmett Township was also involved with the contract.

Comr. Frisbie thanked Comr. King on his years of involvement supporting this contract, saving taxpayers millions of dollars.

Res. 149-2020

“Moved Comr. King, second by Comr. Vette to approve the Juanita Hydrology Project Construction Contract as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. Pledge Of Full Faith & Credit RE: Gang of Lakes Intercounty Drain Bonds

Administrator/Controller Scott informed that this request comes from the Water Resources Commissioner's Office and is related to replacing culverts. She noted that the County’s Full Faith and Credit will provide the best interest rates, and that also replacing the culverts through the WRC Office will save the Road Department money by permitting them through the Water Resources Commissioner’s Office under the Drain Code instead of replacing them one by one through Act 51.

Res. 150-2020

“Moved Comr. Tompkins, second by Comr. Vette to approve the Pledge of Full Faith & Credit re: Gang of Lakes Intercounty Drain Bonds as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN'S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Tompkins wished everyone a happy Labor Day weekend.

Comr. Miller reminded that school is now in session and to be watchful for busses.

Comr. Frisbie shared that high school football will resume September 8.

15. CLAIMS PAYABLE

Res. 151-2020

“Moved Comr. Hatcher, second by Comr. Vette to approve the Calhoun County Claims Payable for August 13, 2020 through August 27, 2020 in the amount of \$5,878,434.18 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.


16. ANNOUNCEMENTS

There were none.


17. ADJOURNMENT

The meeting was adjourned at 7:50 p.m. at the call of the Chair.

smc



Chairman



Clerk to the Board