

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

December 17, 2020

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00p.m., Thursday December 17, 2020 via Zoom Meeting and aired live on YouTube.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Rochelle Hatcher, Jake Smith, Steve Frisbie, Derek King, Tommy Miller, Gary Tompkins and Kathy-Sue Vette.

Staff Present: Administrator/Controller Kelli Scott, Corporation Counsel Jim Dyer, Assistant Administrator Brad Wilcox, Human Resources/Labor Relations Director Kim Archambault, Communications Manager Lucy Blair, and Deputy Clerk Susan Connolly.

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

After the moment of silence, Comr. Miller led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 214-2020

“Moved Comr. Miller, second by Comr. Hatcher to approve the agenda of the December 17, 2020 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the December 3, 2020 Board of Commissioners Regular Session.

Res. 215-2020

“Moved Comr. Tompkins, second by Comr. Vette to approve the Minutes of the December 3, 2020 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Prosecutor David Gilbert and County Clerk/Register of Deeds Kimberly Hinkley wished everyone happy holidays and to stay safe.

Treasurer Brian Wensauer provided an update regarding the Supreme Court case ruling against the County in the Rafaeli case. Mr. Wensauer informed he is working on legislation related to notices for 2021 related to notifying property owners who are delinquent on their taxes.

8. SPECIAL ORDER OF BUSINESS

- A. Presentation of the 2020 Michigan State University Extension Annual Report, by MSUE District 13 Coordinator Julie Pioch.

MSUE District 13 Coordinator Julie Pioch shared the annual report and offered to answer any questions.

- B. Resolution Supporting Calhoun County Businesses.

Comr. Steve Frisbie read the following into the record:

RESOLUTION SUPPORTING CALHOUN COUNTY BUSINESSES

December 17, 2020

WHEREAS, COVID-19 restrictions on certain businesses have caused severe financial distress and other hardships to the businesses, their employees and to our local economy; and

WHEREAS, specifically the orders set forth by the Michigan Department of Health and Human Services (MDHHS) have required temporary closures of certain key businesses, including entertainment, sporting and recreation venues, and indoor dining at food service establishments; and

WHEREAS, it is a reasonable expectation of local communities that the State of Michigan should make financially whole business owners directly affected by these restrictive orders in order to stabilize the economy, save jobs and prevent or reverse adverse results including bankruptcy and foreclosures.

NOW, THEREFORE BE IT RESOLVED, that the Calhoun County Board of Commissioners requests the State of Michigan, through its legislatures and administrative agencies, to allow for the expiration of COVID-19 restrictions on the safe operations of businesses as soon as possible, and to appropriate sufficient stimulus dollars to support affected businesses and individuals in their efforts to get back to full operations; and

That the Board of Commissioners also encourages Congress and the President to pass legislation in support of business owners.

Steve Frisbie, Chairman
Calhoun County Board of Commissioners

Comr. Hatcher questioned whether the resolution related to employees or strictly businesses and whether the businesses included those other than restaurants. Comr. Frisbie replied that the Resolution refers to any business affected by the emergency health orders and that it recognized that business closures affect employees of those businesses as well.

Res. 216-2020

“Moved Comr. King, second by Comr. Miller to approve the Resolution Supporting Calhoun County Businesses as presented.”

On a roll call vote, Yes – 5. No – 1 (Hatcher). Excused – 1 (Vette: Zoom technical difficulties).
Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There were none.

B. Resolutions

1. Scheduling of the 2021 Board of Commissioners Organizational Session for Thursday, January 7, 2021, at 7:00 p.m.
2. MERS Agreement Addendums.
3. Calhoun County Public Health Department WIC Breastfeeding Peer Counselor Staffing Increase.
4. Appointments to the Calhoun County Land Bank Authority:
 - 1) Derek King
 - 2) Lenn Reid
 - 3) John Hart

(terms expiring on December 31, 2022)
 - 4) Lynn Ward Gray

(term expiring on December 31, 2024)
5. Revised 457(b) Retirement Savings Plan Document.

Res. 217-2020

“Moved Comr. Tompkins, second by Comr. Miller to approve the consent agenda as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins reported the Senior Millage Committee met December 4 and recommended funding programs to two senior centers, Senior Services Inc, Carewell Services, the Fountain Clinic and Senior Care Partners PACE. Comr. Tompkins also shared that a Social Isolation Committee was created.

Comr. Tompkins informed the Board that the County Planning Commission met December 14 and recommended approval of PA116 applications and local ordinances related to marijuana facilities.

Comr. Miller reported the Marshall Recycling Center continues to be closed. He added that the Marshall City LDFA Board met December 17 and discussed the marijuana facility, electoral expansion and the development of the Industrial Park.

Comr. Frisbie shared that the 911 (Consolidated Dispatch Authority) Board met, and that Jeff Albaugh stepped down as a board member. He added that Ryan Harvey from Convis Township was elected to fill the township position.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

County Administrator/Controller Kelli Scott shared that the Michigan Municipal Services Authority (MMSA) Executive Committee met December 17 and received updates about their Financial Management System project and upcoming payments on behalf of the Local Community Stabilization Authority, LCSA, to reimburse local governments for personal property tax losses.

Ms. Scott added that the Committee extended MMSA’s grant agreement with the State Department of Treasury to engage Mark Wollenweber to provide financial consulting services to the City of Flint. She reported that the MMSA’s interim CEO Shea Charles will be leaving in February for a permanent municipal job and so they’re working on plans for this upcoming CEO transition.

Administrator/Controller Scott reported on the status of the County’s operations related to COVID-19 and closures related to the holidays.

B. New Business

1. MSU Extension 2021 Work Plan.

Administrator/Controller Scott noted that the report provided by Julie Pioch was included in the Board agenda packets and noted the University provides educators and the County provides clerical staff and office space, and that the MSUE contract is managed by Jen Bomba and Brad Wilcox.

Res.218-2020

“Moved Comr. Smith, second by Comr. Hatcher to approve the MSU Extension 2021 Work Plan as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Senior Millage Funded Programs from the 2020 RFP #118-20.

Ms. Scott explained that the formal bidding process was managed through County Purchasing and reviewed by a Senior Millage Funding Committee. Kelli Scott informed that Comr. Tompkins or Senior Services Manager Helen Guzzo could answer any questions.

Comr. Tompkins highlighted the extensive process taken by all departments.

Res.219-2020

“Moved Comr. Tompkins, second by Comr. Miller to approve the Senior Millage Funded Programs from the 2020 RFP #118-20 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. 2021 Application for Survey & Remonumentation Grant.

Administrator/Controller Scott mentioned this grant is managed through Community Development and that the work plan would allow for completing an additional 55 section corners in 2021.

Res.220-2020

“Moved Comr. Miller, second by Comr. Smith to approve the 2021 Application for Survey & Remonumentation Grant as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. FY 2020 Final Budget Amendments for the General Fund and Certain Special Revenue Funds.

Administrator/Controller Scott reported the net effect of the budget amendment are offset by available revenues in excess of budget. Ms. Scott added the use of the General Fund balance is not anticipated.

Scott thanked Deputy Controller Megan Banning for her leadership in preparing the budget amendments and noted that Ms. Banning was available during the meeting for questions.

Res.221-2020

“Moved Comr. Tompkins, second by Comr. Vette to approve the FY 2020 Final Budget Amendments for the General Fund and Certain Special Revenue Funds as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. RFQ #124-20 Pothole Patching Contractors.

Ms. Scott informed the contracts were drafted by Corporation Counsel Jim Dyer and Assistant County Administrator Brad Wilcox. Ms. Scott emphasized that contractors will be required to provide labor, tools and equipment necessary to patch potholes and Calhoun County Road Department supervisors and contract managers will direct the pothole patching, which is intended to supplement the work of CCRD crews.

Assistant County Administrator Brad Wilcox shared that the contracts increase accountability and productivity with documentation to be able to have disciplinary actions if needed.

Discussion was held wherein Comr. Miller stated he felt the work should remain in-house within the Road Department and Comr. Hatcher questioned if the hours would be available to County Road Department staff.

Administrator/Controller Kelli Scott informed this contract would not reduce the workforce or overtime opportunities for CCRD staff.

Road Department Manager John Midgley noted overtime to CCRD staff was reduced the summer of 2020 due to COVID restrictions.

Comr. Tompkins thanked Mr. Wilcox for providing metrics for future quality, accountability and analytics.

MOTION, by Tompkins, to table the Item to January 7 for further discussion and review; **SECOND** by Comr. Smith.

On a roll call vote, Yes – 2 (Tompkins, Smith). No – 5 (Vette, Hatcher, King, Frisbie, Miller). Motion to table the item **FAILED**.

Res.222-2020

“Moved Comr. King, second by Comr. Vette to approve the RFQ #124-20 Pothole Patching Contractors as submitted.”

On a roll call vote, Yes – 4 (King, Frisbie, Vette, Tompkins). No – 3 (Miller, Smith, Hatcher).
Motion **CARRIED**.

6. Red Roof Inn Non-Congregate Sheltering Facility Agreement.

Ms. Scott noted this agreement is for non-congregate sheltering, related to COVID-19 isolation and quarantine under the emergency provision of the procurement policy to secure the entire facility on an emergency basis as needed from now through mid-March.

Comr. Frisbie informed that it will not require the level of EMS care that was experienced for a short period this past summer with the previously secured isolation and quarantine facility.

Res.223-2020

“Moved Comr. Hatcher, second by Comr. Vette to approve the Red Roof Inn Non-Congregate Sheltering Facility Agreement as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

7. TPOAM-Health Collective Bargaining Agreement 1/1/21 to 12/31/23.

Ms. Scott reported on this item and the next item, being the two TPOAM Agreements with contracts expiring at the end of December. Kelli Scott informed that HR Manager Kim Archambault was the lead negotiator for the collective bargaining and labor relations efforts.

Administrator/Controller Scott added both union groups ratified their agreements last Friday, December 11.

Res.224-2020

“Moved Comr. Vette, second by Comr. Smith to approve the TPOAM-Health Collective Bargaining Agreement 1/1/21 to 12/31/23 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

8. TPOAM Collective Bargaining Agreement 1/1/21 to 12/31/23.

Ms. Scott described this agreement in Item 7 above.

Res.225-2020

“Moved Comr. Smith, second by Comr. Hatcher to approve the TPOAM Collective Bargaining Agreement 1/1/21 to 12/31/23 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

9. November 2020 Financial Statements.

Ms. Scott gave an overview of the narrative memo provided, noting that the General Fund is expected to end the year with a small surplus due to savings from salaries, building costs and supplies due to the reduction in operations from COVID, and also the reimbursements from state and federal grants.

Res.226-2020

“Moved Comr. Tompkins, second by Comr. Hatcher to approve to approve the November 2020 Financial Statements as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

10. Amendment to the Allocation of Funds Appropriated to the Land Bank Authority.

Ms. Scott informed this is an amendment to previously allocated amounts to the Land Bank Authority from funds that the treasurer manages, allowing for changes within project categories, and that it also requests that the allocation be increased by \$130,000 to account for lost revenues that the Land Bank has experienced this year.

Land Bank Manager Krista Trout-Edwards highlighted the priorities and opportunities , confirming what Scott said about revenues being impacted by the pandemic.

Res.227-2020

“Moved Comr. King, second by Comr. Smith to approve the Amendment to the Allocation of Funds Appropriated to the Land Bank Authority as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

11. Revised Soil Erosion and Sedimentation Control Ordinance.

Ms. Scott noted that the updates to this ordinance do not have a financial impact on the county, and that they resulted from audit comments from the state. She added that Corporation Counsel Jim Dyer prepared the ordinance to be in compliance with audit requirements.

Res.228-2020

“Moved Comr. Hatcher, second by Comr. King to approve the Revised Soil Erosion and Sedimentation Control Ordinance as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZENS' TIME

Battle Creek resident and business owner Joel Fulton noted that he supported the Resolution regarding Businesses and highlighted the negative financial impact the state order is having on local small businesses.

Assistant Treasurer Melinda Weaver informed businesses and property owners to contact the Treasurers Department for tax foreclosure or delinquent property tax payment assistance.

14. COMMISSIONER'S TIME

Comr. Hatcher reminded everyone that they are all here for the same purpose and wished the commissioners a happy holiday.

Comr. Tompkins closed by wishing everyone happy holidays as well.

15. CLAIMS PAYABLE

Res.229-2020

“Moved Comr. Hatcher, second by Comr. Tompkins to approve the Calhoun County Claims Payable for November 25, 2020 through December 10, 2020 in the amount of \$4,115,643.03 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

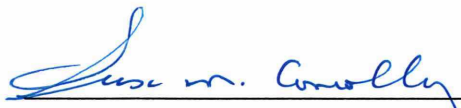
16. ANNOUNCEMENTS

There were none.

17. ADJOURNMENT

The meeting was adjourned at 8:24 pm at the call of the Chair.

smc


Susan M. Connolly
Deputy Clerk to the Board