

Senior Millage Allocation Committee

Virtual Meeting by Zoom

Friday, October 2, 2020 8:00am – 9:30am

MINUTES

1. Call to Order/Roll Call at 8:01am.

- **Attending:** Michelle Hill, Teresa Schell, Jim Powers, Willie Tabb, Art Kale (8:05am)
Commissioner Gary Tompkins, Diane Peters, Tom Hunsdorfer, Yvonne Chapman,
Richard Lindsey, Jill Booth (8:05am)
- **Absent:** Commissioner Rochelle Hatcher
- **Excused:** Bob Lyng

2. Approval of Agenda

- Motion to accept agenda – **Lindsey & Powers: Motion & Second. Roll call vote taken. Motion carried 11-0 with one absent and one excused.**

3. Approval of the September 11, 2020 Minutes

- Motion to accept minutes – **Booth & Lindsey: Motion & Second. Roll call vote taken. Motion carried 11-0 with one absent and one excused.**

4. Introductions and Citizen's Comments

- **Introductions:** Jen Bomba, Calhoun County Community Development Director; Brad Wilcox, Calhoun County Assistant Administrator; Linda Grap, Director, Senior Health Partners; Stacy Wines, Program Director, CareWell Services SW; Luann Sommers, Executive Director; Lucy Blair, Calhoun County Communications Manager; Karla Fales, CEO, CareWell Services
- **Citizen's Comments:**
 - i. **Senior Health Partners:** Fit & Fun restarted with outdoor classes in July, new Executive Order currently allows for indoor classes starting October 9, though there is some concern that this may be rescinded. SHP is working to finalize a reopening plan by November 1. Nurses are continuing weekly calls to seniors who continue to shelter in place.
 - ii. **Forks Senior Center:** Board voted to leave senior center closed until January 4, 2021.
 - iii. **CareWell Services SW:** Only hosting virtual programming; have approved in-person MMAP counseling for Barry County and looking at in-person MMAP counseling in Calhoun County on a week-by-week basis.

5. Reports

a. Manager's Report

In lieu of the annual Centenarian Luncheon at Schuler's, the centenarian flower delivery is underway. Thank you to Tom Hunsdorfer, Gary Tompkins, and Richard Lindsey for their assistance in this heartwarming project. CareWell Services and *Senior Times* are partnering with the office on this project. Senior Times and Plumeria are purchasing the flowers and CareWell Services obtained certificates from the Governor of Michigan.

Senior Services staff met with Tom Hunsdorfer to discuss coordinated case management for difficult senior cases. What does this look like? What is the potential for the use of volunteers? The office receives phone calls and develops relationships with a handful of seniors in the past year who needed services but were unable to be served due their uncooperative attitudes and service agencies not communicating appropriately.

The contractual RFP was released on Monday, September 28th. Senior Strategic Project contracts are set to go to the Board of Commissioners on October 15.

The Heritage Commons Partners met recently – CareWell CEO Karla Fales and Steering Committee Chair Jack Reed are concerned about the capacity of a 501c3 should Heritage Commons move to incorporate. SMAC members voiced their support to draft a resolution for approval at next month's meeting calling for Heritage Commons to incorporate.

The ban on in-person MMAP counseling is still in place, the office has submitted an appeal to CareWell Services to reconsider. The Senior Services Manager met with Kelli Scott and the Health Department over this concern. The County is open by appointment and supports Senior Services also being able to schedule in-person appointment for Open Enrollment, Oct. 15 – Dec. 7.

b. Senior Millage Budget Report

Manager Helen Guzzo continues to monitor spending, currently at 48% of budget through the first eight months of the year. September invoices will be turned in over the next two weeks. Guzzo emphasized that vendors will not be penalized for underspending due to the unusual year brought on by COVID-19.

Administrative spending continues to be underspent due to the unfilled administrative assistant position and the furloughs taken by both Guzzo and Specialist Kate Turner during the summer. Advertising is overspent due to the millage renewal and advertising for Centenarian. Guzzo will be asking for a budget adjustment to increase the advertising budget. Guzzo plans to reduce the advertising budget in 2021.

6. New Business

a. Supplemental funding request, Habitat for Humanity Ramps: \$9,500

Habitat needs additional funding to build five more ramps before the build season comes to an end. Discussion on revisiting how slippery the wooden ramps can be when it has rained or snowed. **Booth & Lindsey: Motion & Second. Roll call vote taken. Motion carried 11-0 with one excused and one absent.**

b. Strategic Planning follow-up, Revise Vision Statement: *Promoting health, safety and independence* to replace safety, dignity and independence

Booth motions to revise the vision statement to read: health, safety, dignity, and independence. **Booth & Tabb: Motion & Second. Roll call vote taken. Motion carried 11-0 with one excused and one absent.**

c. Minimum Service Standard Revisions

- i) Guardian – Remove items not currently being provided
- ii) Handy Helper – Add additional eligible activities
- iii) Hearing – Remove cost share expectation
- iv) PERS – Collecting gender data is not optional
- v) Vision – Remove cost share expectation

Hunsdorfer motions to approve Minimum Service Standards with revisions. After discussion on the confusing nature of the Handy Helper allowable services, Hunsdorfer rescinds his motion and revises it to exclude the Handy Helper Minimum Service Standard. Guzzo will take the Handy Helper Min. Service Standard back to Senior Services SWMI, the Vendor, to discuss. **Hunsdorfer & Booth: Motion & Second. Roll call vote taken. Motion carried 11-0 with one excused and one absent.**

d. Form a 2020 Contractual Services RFP Review Subcommittee:

Subcommittee members: Jill Booth, Michelle Hill, Tom Hunsdorfer, Art Kale, and Manager Helen Guzzo. Subcommittee will hear presentations on Tuesday, October 27 and Friday, October 30, and will make recommendations at November 6 SMAC meeting. **Tabb & Powers: Motion & Second. Roll call vote taken. Motion carried 11-0 with one excused and one absent.**

e. 2021 Meeting Schedule

While SMAC does not typically meet in January, a January meeting is being requested to allow Senior Care Partners PACE to present on the progress of their Grand Pads rollout. **Booth & Tabb: Motion & Second. Roll call vote taken. Motion carried 11-0 with one excused and one absent.**

f. Form a Bylaw Review Subcommittee – Calls for review every three years

Willie Tabb and Richard Lindsey have volunteered to review the bylaws and discuss any necessary revisions in a Zoom meeting with Manager Helen Guzzo.

7. Upcoming Events:

- a. Next SMAC Meeting: Friday, November 6, 2020, 8am via Zoom***
- b. October 15 – December 7, Medicare Open Enrollment***

8. Adjournment at 9:11am.

Respectfully submitted, Kate Turner