

Senior Millage Allocation Committee

Friday, September 6, 2019 8:00am – 9:30am

Calhoun County Building, 315 W Green Street, Marshall, MI 49068

MINUTES

1. SMAC meeting called to order by Chairperson Gary Tompkins at 8:05am. Roll Called

- a. **Attending:** Jill Booth, Yvonne Chapman, Rochelle Hatcher, Michelle Hill, Tom Hunsdorfer, Art Kale, Richard Lindsey, Jim Powers, Diane Peters, Willie Tabb and Gary Tompkins
- b. **Absent:** Teresa Schell

2. Approval of Agenda

- a. Correction to Item 9e Community Care Options supplemental should read \$28,000 increase, not \$23,000
- b. Motion to accept agenda with correction – **Powers & Lindsey: Motion, Second and Approved-
*Motion carried Voice Vote***

3. Approval of Minutes for June 28, 2019 for July's Meeting (August meeting canceled, lack of quorum)

- a. Motion to accept minutes – **Lindsey & Tabb: Motion, Second and Approved-*Motion carried. Voice Vote***

4. Citizen's Time

a. Introductions: Linda Grap, CEO for Senior Health Partners; Luann Sommers, Director for the Forks Senior Center; Kitty Knoll, Coordinator of Heritage Commons; Michelle Williamson, CEO, and Chuck Asher, Program Director from Community Action; Jen Bomba, Director for Calhoun County Community Development; Jym Garman, Legacy Director for Trilogy Health/The Oaks from Battle Creek; Melinda Weaver, Calhoun County Deputy Treasurer from Marshall; Michelle Richardson, Special Assistant Attorney General assigned to Calhoun County Prosecutor's Office from Marshall; Robert Lyng, Trustee from Marshall Township.

b. Citizen's Comments: Luanne Sommers announced the first Senior Fair at the Forks Senior Center in Albion on Thursday, September 12 from 10am to 1pm with free bag lunches and a Spaghetti Fundraising Dinner at St. Paul Lutheran Church in Albion tonight from 6 to 8pm.

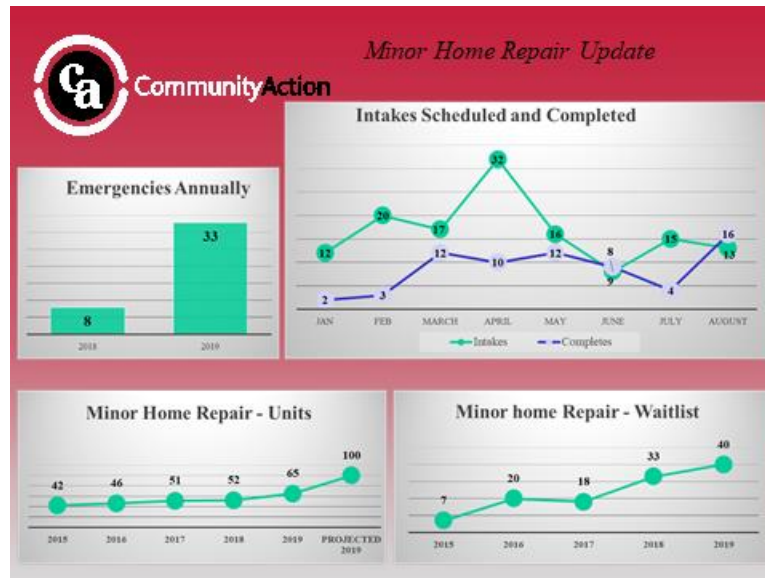
5. Reports

- a. **Manager's Report including August** – Program Assessments have been completed except Handy Helper which is scheduled for Monday, September 9th. Fund Balance Subcommittee will propose two mini-grant funding cycles for 2020, there will be a concept paper about this at a future SMAC meeting for further discussion.

b. Presentations

Minor Home Repair (MHR) – Chuck Asher, Program Director for Community Action (CA). Asher discussed the slide and explained what each graphic meant and how/why the waitlist is growing. Emergencies have increased from 8 in 2018 to 33 so far this year. When an emergency house repair is identified, it jumps to the front of the list so that those on the wait list wait a little longer. Intakes are when person is reviewed, but no inspection for the project. Senior must make less than \$24,000 year – 200% below poverty to qualify for MHR. Everything that CA does is to keep seniors in their home. Seniors on fixed incomes have problems maintaining their homes. Word of mouth has increased those applying for MHR projects as seniors talk amongst each other. Unpaid back taxes are an issue for a few

seniors. Asher also discussed the process that Community Actions used to attract more contractors. As the economy increases, contractors like to do their own contracts and less with non-profits.



6. New Business:

- a. **Community Action - Transportation Dispatch Software Supplemental for equipment \$5,336 –** Chuck Asher, Program Director, CA. Discussion MDOT grant funding for vehicles, vehicles are replaced every 4 years and over 100,000 miles. In 2017, CA applied for a grant for new dispatch software. They were approved and should be up and running by November 2019, they had 6 different bidders for the software RFP. This software will have a 30% savings by not having the vans on the road when they don't need to be. It will show 45 minutes of the drivers schedule at a time. Wisconsin has this software and they did record a 30% savings. Expenses are reduced as rides are more efficiently scheduled. The software is a web-based system. – **Booth & Lindsey: Motion, Second and Approved-Motion carried Roll Call Vote**
- b. **Community Action – Home Heating Supplemental request for \$11,500 –** Michelle Williamson, CEO. Looking at trends we will be out of senior funding in November. Each client is capped at \$1,000 per year to be helped with this program. State funding was moved over to DHHS and has caused a lot of problems for people trying to apply for help. It is not an easy process now. - **Booth & Lindsey: Motion, Second and Approved-Motion carried Roll Call Vote**

7. SMAC Nominations Interviews Interview process: (4 Applicants)

Each applicant had time to present their qualifications and why they applied for this position and answer questions for SMAC members.

- Jym Garman, Battle Creek
- Robert Lyng, Marshall Township
- Michelle Richardson, Marshall
- Melinda Weaver, Marshall

Vote was taken by ballot. Robert 'Bob' Lyng had the highest number of votes – **Lindsey & Powers: Motion, Second and Approved-Motion carried Roll Call Vote**

8. Break

9. New Business continued:

- c. **2020 Senior Millage Budget** – Senior Services budget due to Administration today and will go to the BOC in October. 11 programs and 10 vendors for 2020, mini-grants have increased to \$60,000. Senior Services budget work sheet was handed out to SMAC. Personal Income Tax (PPT) and FireKeepers amount is always changing. PPT is never a guarantee. This year we are using up the fund balance by \$400,000, which will leave about \$1,000,000. 2020 we are budgeting \$100,000 to be used from the fund balance. Changes in the future might be coming with Heritage Commons and Oaklawn’s lease and a short discussion on “Say Yes to Seniors” 2020 millage renewal as Richard Lindsey is the Co-Chair with someone from Battle Creek. Looking for a Treasurer – **Lindsey & Hatcher: Motion, Second and Approved-Motion carried Roll Call Vote**

- d. **RFP Recommendations to the BOC** – Discussion on the different RFP proposals. There was competition for the new Bed Bug Remediation Program, Money Management and the Hearing & Vision programs. The Calhoun County Health Department wanted to stop administering the Hearing & Vision programs and both the Foundation Clinic and CareWell Services applied to be the new provider. **Voice vote** to approve RFP recommendations from the RFP Review Subcommittee of Guzzo, Hunsdorfer, Powell, Powers, and Tompkins. The contracts and RFP approval will go to the BOC on October 17.

Senior Millage Proposed Awards for Request for Proposals (RFP)

PROGRAM: Selected Vendor	START	END	Annual Amount	Term of Contract
BED BUG REMEDIATION: Senior Services SWMI	1/1/2020	12/31/2020	\$40,000	1 year
HEARING: CareWell Services	1/1/2020	12/31/2020	\$70,000	1 year
VISION SERVICES: CareWell Services	1/1/2020	12/31/2020	\$20,000	1 year
DENTAL SERVICES: Fountain Clinic	1/1/2020	12/31/2022	\$375,000	3 years
GUARDIANSHIP: Guardian Finance & Advocacy Services	1/1/2020	12/31/2023	\$80,000	4 years
HOME HEATING ASSISTANCE: Community Action	1/1/2020	12/31/2023	\$90,000	4 years
LEGAL ASSISTANCE: Legal Services of South Central MI	1/1/2020	12/31/2023	\$40,000	4 years
MONEY MANAGEMENT: Guardian	1/1/2020	12/31/2021	\$20,000	2 years
NUTRITION: CareWell Services	1/1/2020	12/31/2023	\$482,000	4 years
RURAL HEALTH EDUCATION: Senior Health Partners	1/1/2020	12/31/2022	\$20,000	3 years
SENIOR FITNESS & FUN: Senior Health Partners	1/1/2020	12/31/2022	\$110,000	3 years

- e. **Community Care Options (CCO) Supplemental/Wait List \$28,000** - Linda Grap, CEO - Senior Health Partners. Grap stated CCO program will always have a wait list. This additional funding will take 8 to 10 people of the wait list and some have been on since April. Currently we have 42 on the wait list. The dollars granted to this program has 100% pass through to the clients. SHP has 5 homecare partners and covers administration cost, phone, and rental for office space. SHP will do an assessment right away even if they have to be put on the wait list. – **Lindsey & Powers: Motion, Second and Approved-Motion carried Roll Call Vote**

- f. **Senior Fitness & Fun supplement \$2,777** - Linda Grap, CEO - Senior Health Partners. This supplement increase will take the program till the end of 2019. **Booth & Hill, Motion, Second and Approved-Motion carried. Roll Call Vote**

- g. **Guardian Amendments:** Move \$7,000 from Money Management to Guardianship/Payee raising this contract to \$87,000 from \$80,000 and reducing Money Management to \$23,000 from \$30,000. **Booth & Lindsey, Motion, Second and Approved-Motion carried. Roll Call Vote**
- h. **Marian Burch Adult Day Care Minimum Services Standard change:** Changing the Service Standard to add ½ day to units of service for billing - \$45.00 **Booth & Lindsey, Motion, Second and Approved-Motion carried. Voice Vote (Willie Tabb Abstained from Voting)**

10. SMAC Photo

11. Upcoming Events:

- Thursday, September 12, 9am-1pm, **Albion Senior Fair**, Forks Senior Center
- Saturday, September 14, 10am, **Miles for Memories Community Event**, Wave Park, Downtown Battle Creek
- Thursday, September 19, 8am, **Professionals in Aging: Hoarding 101**, Marshall United Methodist Church
- Saturday, September 28, 8am, **Parkinson's Walk**, Binder Park Zoo
- Wednesday, October 9, 1pm-3pm, **AARP HomeFit**, Trinity Community Center
- Friday, October 11, 7-11pm, **Senior Fall Dance**, Forks Senior Center, Albion
- Wednesday, October 23, 9am-2pm, **Caregiver Retreat**, First Congregational Church, BC
- Thursday, October 17, 8am, **Professionals in Aging: Crisis in the Care Workforce**, Marshall United Methodist Church

12. Adjournment at 10:05 AM

13. Next SMAC meeting October 4th, 2019 at Calhoun County Garden Level Conference Room, Marshall

Respectfully submitted,
Lora Stevens