

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

July 18, 2019

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, July 18, 2019 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Smith, Miller, Tompkins, and Frisbie

Excused: Comrs. Hatcher, King and Vette

Staff Present: Assistant Administrator Brad Wilcox, Corporation Counsel Jim Dyer, Human Resources Director Kim Archambault, Communications Manager Lucy Blair and Deputy Clerk Shana Huerta

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Tompkins leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Res. 134-2019

"Moved Comr. Smith second by Comr. Miller to approve the agenda of the July 18, 2019 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the June 20, 2019 Board of Commissioners Regular Session

Res. 135-2019

"Moved Comr. Tompkins, second by Comr. Smith to approve the minutes of the June 20, 2019 Regular Session as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Mary Boudoir stated that she contacted Administration and had not received a response and inquired when she would be contacted.

Isaac Verhelst of Albion expressed concern over the use of Immigration and Customs Enforcement (ICE) boarding fees being used for the General Fund and questioned the morality of taking money to board detainees.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Community Development Project Manager Doug Ferrall stated that he shared the possibility of a proposed arts and parks millage in Calhoun County with the Commissioners at the BOC orientation in February, and that the feedback suggested that it be limited to parks funding. Mr. Ferrall explained that funding had always been an issue for County Parks and that the Parks Department had always been creative to find funding. He stated that the Parks Commission researched other counties to determine how they created revenue to fund parks and found that the counties with the largest funding sources had campgrounds with full electric hook-ups, fairgrounds and beaches. Mr. Ferrall stated that St. Clair County has a millage and millage funds goes is spread among the County and its municipalities. He shared that he and Administrator/Controller Scott recently met with management of a few of Calhoun County's municipalities and that the meetings were very productive. Mr. Ferrall stated that 17 other counties had millages and that 90% of millages had passed since 2016. He added that in an attempt not to compete with other millages, March 10, 2020 would be a logical election to place a Calhoun County parks millage initiative on the ballot. He concluded that the next large step was to conduct a parks and recreation survey to ask constituents if they would support the initiative.

Comr. Miller asked what percentage of the population utilized the parks.

Mr. Ferrall responded that he believed approximately 50%.

8. SPECIAL ORDER OF BUSINESS

1. CareWell Services Multi-Year Plan

CareWell Services CEO Karla Fales explained that the Area Agency on Aging was created as part of the Older American's Act and Older Michiganian's Act to serve as the advocate for older adult services and that their region served Barry and Calhoun counties. She explained that every three years they created a multi-year plan that guided their services, activities and investments. Ms. Fales shared that the trend showed tremendous growth among the elderly population and that 20% of the population was minority low income and 62% of that group lived alone. She explained that as part of their planned program development objectives there was a strong focus on dementia friendly communities and building awareness among providers on issues that impact older adults and caregivers. Ms. Fales shared that other areas of focus were innovation, integration of health services, addressing the underserved populations such as veterans, LGBT+ community and those living in rural areas and elder abuse prevention. She explained that the Calhoun Professionals in Aging Network focused on recruiting individuals to work in areas that focused on older persons. Ms. Fales stated that CareWell Services could provide services either by purchasing them, contracting them or providing them directly. She added

that they did not need to seek permission from the State to provide core competency services, but did need to seek permission to provide direct services. She shared that 61% of the funding that they received was returned to the community through contracted services. Ms. Fales stated that they had a policy board as well as an advisory board that was comprised of members of the community, and that she appreciated the active participation of Comr. Tompkins. She noted that both boards had approved the multi-year plan and she welcomed the anticipated Board of Commissioners' support.

Comr. Tompkins stated that he was pleased that rural areas had become a focus and asked what issues had increased in intensity since the last multi-year plan.

Ms. Fales responded that dementia, focus on caregivers and the need for improved integration with health systems.

Comr. Tompkins asked what the main challenges were going forward related to senior services.

Ms. Fales stated that overcoming system barriers was a main challenge and explained that they were in competition with people that provided ineffective services, such as insurance companies, and that services needed to be community based and not healthcare based.

Comr. Frisbie asked how the Commissioners could help.

Ms. Fales stated they could assist by participating in public hearings, collectively working with the millage and pushing information upward.

Comr. Frisbie asked how they could align services to ensure that everyone was on the same page locally.

Ms. Fales explained that they presented their plan to the Senior Millage Allocation Committee (SMAC) to collaborate and ensure they were not duplicating efforts. She stated that there was representation from the Board of Commissioners and SMAC on CareWell's advisory committee and encouraged a Commissioner to potentially sit on the policy board as well.

Res. 136-2019

"Moved Comr. Frisbie, second by Comr. Miller to accept and file the CareWell Services Multi-Year Plan as presented."

On a voice vote, Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Bay County Resolution Opposing Section 298 Pilots
2. Bay County Resolution Opposing Using Local Funding to Increase the Medicaid Capitation Rate

B. Resolutions

1. Workforce Development Board Appointment
(Term effective for balance of two-year term ending September 30, 2019 and an additional two-year term beginning October 1, 2019 through September 30, 2021)

{a} Marcie Stowell, Brembo North America, Private Sector Representative
2. Marshall Neighborhood Improvement Authority Appointment
(Indefinite term effective immediately)

{a} Lucy Blair, Calhoun County Communications Manager
3. Calhoun County Information Technology Executive Committee Appointment
(Term effective immediately to expire December 31, 2021)

{a} Lucy Blair, Calhoun County Communications Manager
4. Opioid Funding and Greenstreet Contract -- attachment

Res. 137-2019

“Moved Comr. Tompkins, second by Comr. Miller to approve the Consent Agenda of the July 18, 2019 Board of Commissioners’ Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins stated that the Senior Millage Allocation Committee (SMAC) met on Friday, June 28 and heard from Laura Ferrara of Senior Care Partners regarding a new P.A.C.E. facility that would be coming to Albion in 2020. He added that the SMAC also approved \$5,000 mini-grants for the Highland Park pavilion and the Talons Out Honor Flight to support 10 veterans, along with a \$3,000 mini-grant to the Lions Club of Marshall for Dial-A-Ride’s Wednesdays Seniors Ride for Free program. He shared that the Trailway Alliance Board met Wednesday, July 10 and elected Mary Arborgast as a new board member, received an update on the Albion Trailhead project and heard that the Albion City Westside project would be complete in 2020. Comr. Tompkins stated that the Southwest Michigan Behavioral Health Substance Abuse Policy Oversight Board met Monday, July 15 and heard a report from the Substance Use Disorder (SUD) Prevention Services regarding tobacco testing compliance checks.

Comr. Miller stated that the Solid Waste Advisory Committee meeting was canceled that month and that on Saturday, July 27 from 9 a.m.-3 p.m. there would be a recycling collection at Ketchum Field in Albion.

Comr. Frisbie stated that the Public Health Board Budget Committee meeting was the previous week and their goal was to have the proposed budget to the Board by the end of August and vote on the final budget the first of September.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

There was none.

B. New Business

1. Public Defender Lease Recommendation

Assistant Administrator Brad Wilcox explained that this was a lease for the new Public Defender's Office and that in October of 2018 he was asked to find a site for the new office. He provided a background on the process utilized to determine a site and they recommended the 3rd floor of Toeller Building. He stated that there were 19 offices planned and the first five years of the lease would be at a rate of \$45,000 and then years 6-10 at \$49,762. Mr. Wilcox explained that the average cost to lease other commercial sites with the same square footage was \$80,000, and so it was much less expensive to use a County Building. He stated that the cost would be paid through the MIDC grant and would not affect the General Fund.

Res. 138-2019

"Moved Comr. Smith, second by Comr. Miller to approve the ten year Public Defender Office space lease as presented and authorize the Board Chair to sign the agreement on behalf of Calhoun County."

On a roll call vote, Yes – 4. Excused – 3. Motion **CARRIED**.

2. Health Department Lease Agreement

Assistant Administrator Brad Wilcox explained that this lease was necessary because of the need to relocate some Health Department offices to the first floor to accommodate the new Public Defender's Office. He stated that it was a renewal of a current lease at a reduced amount of \$40,016 due to a decrease in space.

Res. 139-2019

"Moved Comr. Tompkins, second by Comr. Smith to approve the amendment of the Calhoun County Health Department lease for office space in the Toeller Building as

presented and authorizes the County Administrator/Controller to sign the agreement on behalf of the County.”

On a roll call vote, Yes – 4. Excused – 3. Motion **CARRIED**.

3. Substance Abuse Council Lease

Assistant Administrator Brad Wilcox explained that this was also related to the new Public Defender’s lease and was a renewal of an existing lease in their new location. He stated that the new location occupied a larger space and the lease amount increased to \$8,600 per year.

Comr. Smith asked why the County charged their own departments to lease space.

Mr. Wilcox explained that the departments that were operated out of the General Fund were not charged lease as it made little sense to move funds within the General Fund. However, departments that were not part of the General Fund and received grant funds were charged so the County could be reimbursed for rental costs.

Res. 140-2019

“Moved Comr. Smith, second by Comr. Miller to authorize the Substance Abuse Council lease for 935 square feet of office space in the Toeller Building as presented and authorizes the County Administrator/Controller to sign the agreement on behalf of the County.”

On a roll call vote, Yes – 4. Excused – 3. Motion **CARRIED**.

4. 2019 Mid-Year Budget Adjustments

Assistant Controller Megan Banning explained that County Policy 275 stated that any budget adjustments over \$20,000 within one department needed to come before the Board for approval. She stated that they approached each department to determine any overages or underages in revenues and expenditures adjustments that needed to be made. She explained that the adjustments were divided into three separate sections, General Fund, Special Revenue and Internal Service Fund. She stated that within the General Fund one of the big underages was a significant decrease in jail bed revenue compared to the previous year. Ms. Banning explained that the net effect in the decrease was approximately \$500,000. She pointed out that another large adjustment was approximately \$100,000 in decreased revenues within the Community Development Department which was a line item transfer to move the Transit grant funds from the General Fund to the Special Revenue Fund. Ms. Banning explained that any large overages were covered by other savings or the budgeted Contingency line item and that projected employee benefits savings should reduce the need to use contingency funding. Deputy Controller Banning explained that within the Road Department, budget realignments were made to move unspent bond proceed dollars to other capital projects in order to utilize all of the funding within the required IRS spending guidelines. She stated that another large adjustment was the Child Care Fund which was funded 50% by the State and 50% by the County and

included the Juvenile Home and Foster Care. Ms. Banning explained that there had been a significant increase in private institution costs but because the Child Care Fund carried a large Fund balance it would not be an impact for the current year. She shared that within the Internal Services Funds the largest line item was the CareHere \$150,000 investment made for renovations of the old Community Corrections Building and rent payments received from other CareHere Coalition participants.

Comr. Tompkins asked if there was concern regarding the Child Care Fund.

Ms. Banning stated that there was concern expressed by the Department of Health & Human Services (DHS) as there was a statewide trend of increased emotional distress in children that required care in private institutions.

Res. 141-2019

“Moved Comr. Tompkins, second by Comr. Smith to approve the FY 2019 Mid-Year Budget Amendments for the General Fund and several Special Revenue funds as presented.”

On a roll call vote, Yes – 4. Excused – 3. Motion **CARRIED**.

5. Calhoun County June 2019 Financial Statements

Deputy Controller Banning explained that the current statements were similar to the previous month’s statements and that summer tax revenue would not be collected until August and September. She stated that there were two items that were identified as potential budget variances but that were not included in the mid-year budget adjustment: election reimbursements and cost adjustments; and the potential employee health care savings. She added that these items would be monitored throughout the year and may be adjusted toward the end of the year if necessary.

Res. 142-2019

“Moved Comr. Tompkins, second by Comr. Miller to accept the Calhoun County June 2019 Financial Statements for information only.”

On a voice vote, Motion **CARRIED**.

6. Calhoun County Road Department June 2019 Financial Statements

Ms. Banning stated that this year’s construction season had just started and a lot of expenditures were not in yet. She noted that Staff Accountant Shannon Rose had done a lot of research on the amount of pothole patching work that was being completed to measure the effectiveness of County and contracted crews. She stated that through June of 2019 almost 3,500 miles of primary and 1,200 miles of local roads had been patched for about \$352,000.

Comr. Miller asked if blade patching was considered pothole patching and included the totals that Ms. Banning just presented.

Ms. Banning said she was unsure but would ask and follow-up with Comr. Miller.

Res. 143-2019

“Moved Comr. Smith, second by Comr. Miller to accept the Calhoun County Road Department June 2019 Financial Statements for information only.”

On a voice vote, Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

There was none.

15. CLAIMS PAYABLE

- A. Claims Payable for June 14, 2019 through July 11, 2019 in the amount of \$6,073,933.01

Res. 144-2019

“Moved Comr. Smith, second by Comr. Miller to approve Claims Payable for June 14, 2019 through July 11, 2019 in the amount of \$6,073,933.01 as presented.”

On a roll call vote, Yes – 4. Excused – 3. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins shared that the 2019 Swingin’ at the Shell free summer concert series would begin Sunday, July 21 at 6 p.m. at the Victory Park Band Shell featuring the Marshall Rotary Band. He explained that the event would happen every Sunday from July 21 through Sept. 8. Comr. Tompkins stated that the Albion Recreation Department would host Music in the Park at Holland Park on Friday evening from 6:30-9:00 p.m. through August 30 and the Homer Historical Society’s 19th Annual Car Show would be Sunday, July 28 at the Blair Farm from 9 a.m. to 3 p.m.

17. ADJOURNMENT

The meeting was adjourned at 7:59 p.m. at the call of the Chair.

slh

Chairman _____

Clerk to the Board _____