

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

February 7, 2019

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, Feb. 7, 2019 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Smith, Miller, Hatcher, Tompkins, King, Vette, and Frisbie

Staff Present: Administrator/Controller Kelli Scott, Assistant Administrator Brad Wilcox, Human Resources Director Kim Archambault, Corporation Counsel Jim Dyer, Communications Manager Lucy Blair and Deputy Clerk Shana Huerta

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Miller leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Vette, second by Comr. Miller to approve the agenda of the Feb. 7, 2019 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the Jan. 17, 2019 Board of Commissioners Regular Session

“Moved Comr. Tompkins, second by Comr. Vette to approve the minutes of the Jan. 17, 2019 Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Matt Saxton stated that Chief Deputy Randy Hazel completed an end of the year summary and provided the following statistics: 9,768 jail book-ins in 2018 which was a 3% decrease from the previous year; 6,100 incident reports were filed and 212 instances of use of force, 4,900 transports throughout the state. Civil Process Division served 1,041 evictions. In regard to court security, deputies processed 209,000 people through the Justice Complex with 6,000 items rejected, spent 2,037 hours covering District Court, 1,900 hours in Circuit Court, 423 hours in Family Court, completed 5,969 security rounds and responded to 21 criminal complaints and 430 arrests were made by door security officers. Sheriff Saxton stated that Community Corrections pretrial serviced 2,500 felony cases and 1,188 misdemeanor cases, completed 1,800 bond recommendations and 141 inmates participated in continuing education classes. He stated that 500 people were recommended for the Friend of the Court (FOC) program with only 47 being accepted and talks continued with FOC to improve that number. Sheriff Saxton reported that all of the inspections that took place in 2018 were favorable and reiterated his appreciation for his staff and their dedication and hard work.

Sheriff Saxton stated that he has served on the Calhoun County Consolidation Dispatch Authority (CCDA) Board for the past seven years and that the statement of 2018 quarterly payments was just issued with the County's 2019 portion being \$47,603/quarter, which was a decrease from the 2018 \$56,000/quarter amount.

Comr. Tompkins thanked the (CCDA) Board and asked that Sheriff Saxton share the statistics he reported verbally with the Commissioners via email.

8. SPECIAL ORDER OF BUSINESS

1. 2018 Michigan State University Extension (MSUE) Annual Presentation

District Director Julie Pioch explained that the MSUE Annual Report presentation was part of the memorandum of agreement between MSU and Calhoun County to provide an overview of the previous year's accomplishments. Ms. Pioch explained that Calhoun County provided the MSUE office within the County Building. She highlighted that 30 MSU Extension professionals provided services within the County in 2018.

4-H Coordinator Kathy Fischer explained that during the 2017-2018 program year, 608 youth were enrolled in 4-H and an additional 807 youth participated in non-traditional programs. Ms. Fischer provided 4-H highlights including the Tractor Operator Program, Creative and Expressive Arts Program, the new Science and Chocolate Program, and the gardening program for 196 kindergartners through second graders at North Penn Elementary. Ms. Fischer stated that she was proud to have welcomed two AmeriCorps members in 2018 that assisted her with providing additional programming throughout the County.

AmeriCorps members Rebecca Felton and Marquette Frost provided overviews of the programming that they offered during the 2017-2018 program year and provided information on programming planned for the upcoming year.

Comr. Miller thanked Ms. Fischer, Ms. Pioch, Ms. Felton and Ms. Frost for their hard work and stated that he was a 4-H member growing up.

Comr. Tompkins stated that he had attended programming that Ms. Frost provided in his district and thanked them for a job well done.

Ms. Frost thanked Comr. Tompkins for his participation.

Comr. Frisbie thanked Ms. Pioch and Ms. Fischer.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Bay County Resolution to Revisit Medicare Prescription Drug Bill of 2003

B. Resolutions

1. Approval of Amendments to the By-Laws of the Calhoun County Parks and Recreation Commission
2. Calhoun County Community Mental Health Authority (d/b/a Summit Pointe) Appointments

{a} Lieutenant Jim Martens

Term beginning effective immediately through March 31, 2021

{b} Marcia Starkey

Term beginning effective immediately through March 31, 2021

Res. 14-2019

“Moved Comr. King, second by Comr. Hatcher to approve the Consent Agenda of the Feb. 7, 2019 Board of Commissioners’ Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins stated that the Senior Millage Allocation Committee (SMAC) met Friday, Feb. 1 and held their election of officers and welcomed Diane Peters and Rochelle Hatcher as new members of the Board. Mr. Tompkins stated that the Calhoun County Planning Commission met Monday, Feb. 4 and elected officers, approved a motion to review the five-year master plan, approved the 2019 meeting schedule and several zoning amendments.

Comr. King stated that the Land Bank met recently and also had an AmeriCorps Vista member and discussed blight and the Marshall Neighborhood Improvement Authority (NIA). Comr. King stated that he attended the Battle Creek Area Transit Study (BCATS) policy board meeting and a lot of the funding provided through BCATS benefitted his district. Comr. King shared that he attended the Veterans Treatment Court Graduation earlier that day and encouraged everyone to attend future graduations.

Comr. Frisbie stated that the Community Action (CA) Board met and elected a new chair and that his first Parks and Recreation Commission meeting was earlier that day and he was elected Chair of the Commission.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott thanked County staff that worked the two days that the County was closed due to extreme weather the previous week. She also thanked the Commissioners and the County's Executive Team, Elected Officials and staff for their participation in the Board of Commissioners Orientation session that took place on Monday, Feb. 4. Ms. Scott stated that the Summit Pointe Audit and Finance Committee met on Tuesday, Jan. 29 and the full board met on Tuesday, Feb. 5 and heard presentations on three programs from the Youth Crisis Intervention team, Autism Services and Connections Employment Services.

Ms. Scott shared that on Friday, Feb. 8 there would be interviews for five candidates for the new Chief Public Defender position. She also noted that she wanted to bring before the Board the recommendation for the tax sharing agreement with the new Marshall Neighborhood Improvement Authority (NIA) on February 21. .

B. New Business

1. Michigan Department of Transportation (MDOT) Contract 19-5037

Administrator/Controller Kelli Scott stated that this item was a standard agreement with MDOT, was a 100% federally funded safety grant for a \$164,000 traffic signal modernization project at Raymond Rd. and Cliff St. and that the Engineering team at the Road Department continued to be successful in acquiring grant funding.

Res. 15-2019

"Moved Comr. Vette, second by Comr. Miller to approve the Michigan Department of Transportation (MDOT) Contract 19-5037 as presented and authorize the Board Chair and Administrator/Controller to sign the contract on behalf of the County."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Approval of Contract with GEI Consultants of Michigan to Remove a Lunker Structure in Historic Bridge Park

Kelli explained that this item was a contract with GEI Consultants to perform the work necessary to remove the lunker structure and stabilize the shoreline at Historic Bridge Park, a project made possible through a grant award approved by the Board in January. She stated that the \$32,000 project was 100% funded through the recently accepted grant.

Res. 16-2019

“Moved Comr. Tompkins, second by Comr. Smith to approve the contract with GEI Consultants of Michigan to remove the existing failed lunker structure in Historic Bridge Park and stabilize the shoreline, subject to minor modifications acceptable to the Corporation Counsel, and authorize the Board Chair to sign the contract on behalf of the County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Hatcher stated that Kingdom Builders Church sheltered homeless the previous week during the extreme weather conditions. She shared that the Church provided shelter, food and clothing.

Comr. King asked how many people the Church took in. Comr. Hatcher stated that there were 36 people first night and 72 people the last night including 3 families with children.

Comr. Vette thanked Administrator Scott and the Executive Leadership team for the work that went into making the Board of Commissioners Orientation a success.

Comr. Frisbie encouraged Comr. Miller to reach out to the elected officials that presented at the Orientation as he was unable to attend.

15. CLAIMS PAYABLE

- A. Claims Payable for Jan. 11, 2019 through Jan. 31, 2019 in the amount of \$5,866,137.33

Res. 17-2019

“Moved Comr. Smith, second by Comr. Vette to approve Claims Payable for Jan. 11, 2019 through Jan. 31, 2019 in the amount of \$5,866,137.33 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins stated that the Homer All-In Community Breakfast would take place on Friday, Feb. 8 at Homer Community Schools from 7:30 a.m. 9 a.m. and Saturday, Feb. 9 the Albion American Legion Post would host a Veterans Town Hall beginning at 9 a.m. Comr. Tompkins stated that on Wednesday, Feb. 13 an Albion 3rd Coast River Talk would take place from 6 p.m. to 8 p.m. at the Ludington Center and on Friday, Feb. 15 the Greater Albion Chamber of Commerce would host Eggs n’ Issues at the Albion American Legion Post from 7:30 a.m. to 9:00 a.m..

Comr. Miller thanked all of the County Road Department employees that worked the previous week during the extreme weather conditions.

17. ADJOURNMENT

The meeting was adjourned at 7:44 p.m. at the call of the Chair.

slh

Chairman

Clerk to the Board