

Senior Millage Allocation Committee

Friday, August 3, 2018 8:00 am – 9:30 am

Marian E. Burch Adult Day Care Center

1150 E Michigan Avenue, Battle Creek, MI 49014

MINUTES

1. Call to Order/Roll Call: Chair Vic Potter at 8:04 am. Roll called.

Attending: Rod Auton, Tom Hunsdorfer, Michelle Hill, Art Kale, Dianne (Willy) Kalnins, Vic Potter, Jim Powers, Jason Rapelje, Teresa Schell, Gary Tompkins, and Willie Tabb

Absent Excused: Jill Booth, Richard Lindsey

County Personnel: Helen Guzzo, Senior Service Manager; Rodna Stealy and Lora Stevens, Senior Services staff; Jen Bomba, Community Development Director, Brad Wilcox, Assistant County Administrator

Visitors: Luann Sommers, Director, Forks Senior Center; Linda Grap, Director, Senior Health Partners; Kitty Knoll, Director Heritage Commons Senior Enrichment Center

2. Approval of Agenda for August 4, 2018:

Motion to accept agenda with removal of #6. a. Approve Standard Operating Procedures – Power & Tabb: Motion, Second and Approved.

3. Approval of Minutes for July 13, 2018:

Motion to accept minutes – Tompkins & Hill: Motion, Second and Approved. ***Motion Carried.***

4. Introductions and Citizens Comment: No citizens comments

5. Vendor Presentation: Marian E. Burch Adult Day Care Center-Mary Frisby, Director; Frisby is expecting an increase in clients to be served in both Adult Day Care and Respite Care programs going forward, mainly due to increased advertising and outreach that have made people more aware of the programs.

6. New Business:

- a. Approving Senior Service Operating Procedures tabled until a later meeting.
- b. Senior Services Minimum Service Standards Revisions, as referenced in the notebook provided at the July 13 meeting. Motion to approve; Rapelje & Auton. Discussion. Roll call vote taken. Approval unanimous; ***Motion Carried.***

Summary of Minimum Service Standard Revisions:

1. Benefits Counseling
 - Revisions to make standard consistent with practice
2. Dental
 - Creates some program limits
 - Cleanings allowed 2x per year
 - Dentures every five years instead of once a life
 - Makes Section D consistent with practice
3. Guardianship
 - Adds income-tested at 200% of poverty in addition to \$500 asset test
 - Adds All Services standard

Summary of Minimum Service Standard Revisions continued:

4. Hearing
 - Standardizes cost share at \$100 for 150% to 200% of poverty instead of 10% of total Senior Millage spent
 - Makes hearing aids eligible every ten years instead of once in a lifetime
5. Home Heating Assistance
 - Removes requiring a referral from 211
 - Adds that assistance may be provided each year after requalifying
 - Other changes make standard consistent with practice
6. Minor Home Repair
 - Creates a limit of having participant's served only twice (2) in a lifetime starting 1/1/2019 to help control the waitlist and give some guidance to the service provider. At the recommendation of the service provider, the manager can authorize an exception for emergency situations.
 - Changes create guidance that first-time participants are given a higher priority than previously served participants
 - Emergency repairs also can be prioritized over participants on the wait list
 - Removes ramps as an eligible activity because of funding Habitat for Humanity to construct ramps
 - Simplifies the program limit to create a \$3,000 benefit for people up to 200% of poverty.
7. Overnight Respite
 - Standard proposed for the Contract Amendment for Marian Burch Adult Day Care to pilot its overnight respite.
 - Senior Services does not currently have an Overnight Respite Min. Service Standard.
8. Prescription Assistance Program has two standards
 - a. Prescription Assistance
 - Changes the name from Prescription Vouchers to Prescription Assistance
 - Changes the program limit from \$750 to \$1,250 per person per calendar year
 - b. Pharmaceutical Drug Assistance Program - aka Patient in Need (PIN)
 - Renames the Prescription Drug Access Program (PDAP), this is history from Community Healthcare Connections
9. Ramps for Accessibility
 - Creates a Minimum Service Standard for ramps
 - Reviewed with Habitat for Humanity and the Ramps Coordinating Coalition
10. Senior Center Operations
 - Changes to reflect the operations of the program and numbering
11. Senior Fit & Fun
 - Revisions to make standard consistent with practice
 - SHP recommended changes at its assessment meeting
12. Vision
 - Standardizes cost share at \$24 for 150% to 200% of poverty instead of up to 20% of cost for a pair of eye classes
 - Raises the program limit from \$225 to \$325 which will cover the cost of progressive lens. Raises the total cost with administrative costs from \$325 to \$375

- c. Calhoun County Health Department Supplemental Request to increase funding for the Senior Hearing Program. SMAC members were provided a letter of request from the Health Department. Proposal explained by Guzzo. Proposal is to amend the current contract for Hearing Assistance to provide supplemental funding of up to Twenty Thousand, Eight Hundred and 00/100 Dollars (\$20,800.00) to serve seniors with hearing assistance through December 31, 2018. Of the Twenty Thousand, Eight Hundred and 00/100 Dollars (\$20,800.00) supplemental funding amount, up to Twenty Thousand (\$20,000) may be used for hearing assistance and up to Eight Hundred (\$800) may be used for marketing expenses.

Motion to approve by Powers & Tabb: Discussion, followed by a unanimous Roll Call Vote. ***Motion Carried.***

- d. Miles for Memories Brain Education Mini-Grant for \$5,000. Presented by Sherii Sherban of Miles for Memories Steering Committee. Motion to approve by Kalnins & Hill: Unanimous Roll Call Vote. ***Motion Carried.***

7. Reports

- a. Mid-Year 2018 Demographic and Geographic reports presented by Rodna Stealy. See written report.
- b. 2018 Request for Proposals will be issued August 7, due August 30. The budget for the RFP was approved at the July 13th SMAC meeting. Approving the revised Minimum Service Standards was important for the RFP and will be posted to the Senior Services webpage after today's meeting.
- c. 2018 Contract Spending – see written report. Low spending in certain programs was highlighted.
- d. Manager's Report — see written report, highlights presented by Guzzo

8. Next SMAC Meeting:

Friday September 7, Heritage Commons Senior Enrichment Center, 13444 Preston Drive, Marshall, MI 49068

- 9. Upcoming Events: Guzzo challenged SMAC members to participate in at least one of the upcoming fundraising walks for Dementia and Parkinson's. Volunteers are needed to help serve lunch and deliver bingo prizes for the Senior Day at the County Fair, on Aug. 15, from 9am to 1pm. Upcoming events:

- a. Senior Day at the Ball Park, CO Brown Stadium, Battle Creek, **Thurs., Aug. 9**, 11am-2pm
- b. Senior Day at the County Fair, **Wed., Aug. 15**, 9am-1pm
- c. Alzheimer's Walk, Binder Park Zoo, Battle Creek, **Sat., Aug. 25**
- d. Miles for Memories Community Stroll, Downtown Battle Creek, **Sat., Sept. 15**, 10am
- e. Parkinson's Walk, Binder Park Zoo, Battle Creek, **Sat., Sept. 22**, 10am Registration

10. Tour of Marian E. Burch Adult Day Care Center

11. Adjournment called by Chairman, Vic Potter, 9:15am

Respectfully submitted, Rodna Stealy