

Senior Millage Allocation Committee (SMAC)

Friday, March 2, 2018 8:00-9:30am

Marshall County Building, Garden Level Conference Room
Marshall, MI 49068

MINUTES

1. Call to Order/Roll Call: Chair Vic Potter at 8:00 a.m. Roll called.

Attending: Rod Auton, Jill Booth, Tom Hunsdorfer, Art Kale, Dianne (Willy) Kalnins, Richard Lindsey, Ralph Moore, Vic Potter, Jim Powers, Jason Rapelje, & Gary Tompkins

Absent Excused: Teresa Schell & Willie Tabb

County Personnel: Jen Bomba, Community Development Director; Helen Guzzo, Senior Service Manager; Rodna Stealy and Lora Stevens, Senior Services staff.

Visitors: Linda Grap, Director - Senior Health Partners (SHP); Laura Miller - CareWell Services SW; Kitty Knoll, Coordinator for Heritage Commons (HC) & CareWell Services SW; Luann Sommers, Director for Forks Senior Center (FSC) & CareWell Services SW; Amy Reimann, Oaklawn; Michelle Williamson, CEO, and Cheryl Grimes, Intake Manager, Community Action

2. Approval of Agenda for March 2, 2018:

Motion to accept Agenda – Lindsey & Moore: Motion, Second and Approved - **Motion Carried**

3. Approval of Minutes for February 2, 2018:

Amendments – Add appoint a SMAC representative to the Community Needs Assessment to New Business, and change the date of Strategic Planning to March 16, 2018.

Motion to accept Minutes with Amendment – Moore & Tompkins: Motion, Second and Approved - **Motion Carried**

4. Introduction of Visitors:

- Linda Grap - Senior Health Partners (SHP): SHP took over Community Care Options January 1, 2018 and has seen 100 clients in their home face to face basis for assessment and have received 25 new referrals in February 2018.

5. Vendor Presentation: Michelle Williamson, CEO, and Cheryl Grimes, Housing & Intake Manager, Community Action (CA) Williamson discussed the history of CA and the many programs that are offered.

Senior Transportation: Transportation vans are equipped with and without wheelchair lifts. CA has two funding sources for transportation, MDOT funds disabled individuals and Senior Millage funds for seniors, 60 and over. Senior Services does not have income requirements for transportation services.

	Year	Amount	# of people served/rides provided
Funding History:	2015	\$425,014	642 people with 27,571 rides
	2016	\$425,042	516 people with 26,604 rides
	2017	\$484,411	691 people with 29,827 rides

Heating Assistance: Assists seniors, 60 and over, with past due utilities including metered utilities, water and deliverable fuels. The program services seniors at 200% of poverty or below. Grimes discussed that sometimes when a seniors is helped with their utilities it helps make their housing affordable so they can stay current with mortgage payments, rent, and have money for food or funds to pay taxes.

	Year	Amount	# of people served
Funding history:	2015	\$90,000	183 people
	2016	\$86,500	281 people
	2017	\$98,500	336 people

Senior Minor Home Repair (MHR): Provides \$3,000 in home repairs for seniors, age 60 & over, who are 200% of poverty, have taxes current and homeowners insurance and need minor updates/code compliance/safety needs – handrails, minor electrical, plumbing, roof repairs, bathroom repairs or furnaces)

	Year	Amount	# of homes repaired	Average cost per repair	Wait List
Funding history:	2015	\$120,000	42	\$2,255	
	2016	\$119,978	46	\$2,133	7
	2017	\$145,000	51	\$2,288	20

6. **Genus video demonstration** - Discussion by Rod Auton. Cell phone application for keeping caregivers and family and medical professionals in contact about a loved one.

7. **Financial Report: (Helen Guzzo)**

- **Contract Spending 2017** is final. \$20,019 in Dental spending was not used by Grace Health because of a shortage of dentists. A number of dental college graduates will start there this spring. The meals program also had an unused amount of \$20,164. They have expanded days of service in several congregate meal sites and stopped using a waiting list. Renovations to Forks Senior Center started in early 2017 will be billed in April 2018.
- **Contract Spending 2018: Senior Millage is expected to bring in \$2.6 million** in tax dollars in 2018. Adult Day Care, the Hearing & Vision Programs, Minor Home Repair and Senior Transportation, along with Senior Center support for Heritage Commons, will be up for bid in the summer. Mini-grants and Program Grants will change their name change to Program Allocations and Mini-Allocations.

8. **Manager’s Report: (Helen Guzzo)**

- a. **Annual Report** is finished and will be presented at the Strategic Planning meeting and to the Board of Commissioners on May 3.
- b. **Heritage Commons (HC) review:** 100 membership celebrations was a fun event with 40 people attending. HC now has 121 memberships. HC is now open Tuesdays evenings and a Marshall area Dementia caregiver support group will start meeting there in April. Discussion about needing more parking spaces and the repair of potholes on Preston Road leading up to the center. Discussed having Oakland and local businesses contribute the matching funds the Road Department requires to resurface the road.
- c. **Forks Senior Center (FSC)** – Phase II of the renovations are 98% finished and phase 3 is about 35% completed. FSC has a new newsletter format that is well-liked.
- d. **Calhoun County Senior Fair:** First presentation is Miles for Memories on the Help Home program and signing up people to get the wrist bracelet ID during the fair. Seniors can receive the bracelet for free, but they are asking for a \$10.00 donation if they can. The bracelet will have their information (name, address, personal to call, etc.) on a chip that emergency personal will be able to read with a phone app. Second presentation will be Hemmingsen’s Drug Store on interactions and drug information and questions. Oaklawn will host two presentations also.

9. **NEW BUSINESS:**

- a. **Nominations for SMAC** – Rod Auton, Art Kale, Jim Powers and Willie Tabb are up for renewal in April this year. There is no standard operating procedure for how long someone can be on SMAC. Auton, Kale and Powers all requested to stay on SMAC. Guzzo will confirm with Willie Tabb that he wants to be reappointed to a 3 year term. (Willie Tabb confirmed that he did want to be re-appointed).

Guzzo will submit these nominations to the Board of Commissioners for the April 10 meeting.

Motion to nominate Rod Auton, Art Kale, Willie Tabb and Jim Powers to a 3 year term on SMAC starting in April 2018 – Lindsey and Booth – Motion, Second and Approved - *Motion Carried*

- b. **Joanne Konkle Award** – Three SMAC member were asked to be on the review committee for this award: Art Kale, Vic Potter and Willy Kalnins requested to be on review committee. The meeting to review applications is scheduled for Tuesday, April 24 at 2pm in the Garden Level Conference Room at the Marshall County Building.
- c. **Albion Health Care Alliance Senior Outreach Program Request for \$20,000.** The SMAC funding review committee is not recommending this requested for \$20,000 for a navigator individual. Review committee when through the standard Senior Service Funding Review matrix and all six review criteria scored under 50%.

The Funding Review subcommittee had these concerns:

- 1) There was some confusion about who the applicant was. The relationship between the Albion Health Care Alliance, the Regional Health Alliance and the Battle Creek Community Foundation was unclear to the review committee. The funding structure was confusing and hence hard to have confidence in the structure of the program. From the narrative it was difficult to determine organizational capacity and who the fiduciary would be.
- 2) While the individual stories of people being helped are powerful testimonies, the data to support the need in the community was not compelling.
- 3) The presentation of the proposal was too focused on the funding for one particular staff person instead of describing a senior assistance program. There was some hesitancy to fund a program without greater program development because once Senior Millage funded the position; there would be an expectation of continued funding.
- 4) There was concern that the position was not focused enough on seniors age 60 and over. The specific outreach to and engagement of seniors was not clear to the review committee.
- 5) The Senior Millage Allocation Committee has a value of funding services that are available county-wide. While this proposal would serve people from Albion and Homer, it would not be a county-wide program.

Motion to approve the recommendation from the SMAC Funding Review Subcommittee to not fund Albion Health Care Alliance Senior Outreach Program request for \$20,000 – Hunsdorfer and Power – Roll Call Vote – 11 Yes Motion, Second and Approved - *Motion Carried.*

- d. **Request from Oaklawn for \$5,000 to replace exterior door on building for the Heritage Commons Enrichment Senior Center.** SMAC member and Oaklawn employee, Richard Lindsey, excused himself from voting and the discussion because the obvious conflict of interest. Amy Reimann, Oaklawn and Kitty Knoll, Heritage Commons Director discussed the need for a new handicap door at the building that Heritage Commons is leasing space from Oaklawn. \$3,000 for the door and \$2,000 to hook up the electrical improvements. The facility is currently ADA assessable. SMAC funding review committee is not recommending this as we are paying for the lease and do not own the building. Public for different agencies also use this door. The long-term plan is for Heritage Commons to be in the current building for less than 3 years and the door would be a permanent improvement to the facility.

Motion to approve the recommendation from the SMAC Funding Review Subcommittee to not fund a power-assist exterior door request for \$5,000 at the building that Heritage Commons is leasing space. – Hunsdorfer and Power – Roll Call Vote – 10 Yes Motion, Second and Approved - *Motion Carried.*

10. SMAC Member is needed to be on the community stake holders planning committee for the 2019 Community Needs Assessment. Jim Powers volunteered to be on this committee.
11. Strategic Planning is scheduled for Friday, March 16. Helen is working on a retreat like location.
12. Next SMAC meeting: Friday, April 6, 2018, 8:00 - 9:30am, Calhoun County Marshall Building Garden Conference Room
13. Announcement that the Homer Breakfast “All In” at Presbyterian Church in Homer on Friday, March 9 from 7:30am-9:00am. Joanne Konkle’s husband, Ted, passed away on Feb. 27, 2018 and Joanne is in hospice and fading.
14. Adjournment called at 10:09 am.



**ADDITIONAL INFORMATION is always available by contacting
Calhoun County Senior Services at (269) 781-0846.**